

Western Council of Architectural Registration Boards

MINUTES

DECEMBER 4, 2015 9:00 AM

RENAISSANCE HOTEL,
PALM SPRINGS, CA

MEETING CONVENED BY	Chair Jim Oschwald
TYPE OF MEETING	Executive Committee 2015 Fall Planning Meeting
ATTENDEES TO ESTABLISH QUORUM	Jim Oschwald, Chair Jon Baker, Vice Chair Ed Marley, Secretary/Treasurer Jay Cone Hans Hoffman Gina Spaulding, Executive Director
APPROVAL OF THE AGENDA	Motion Made By: Baker Second: Marley Vote: Passed

Agenda topics

CHAIR'S REPORT

JIM OSCHWALD

DISCUSSION	Chair Oschwald reported that he met with Regional Director Bob Calvani to see what's going on in the NCARB world. Calvani reported that NCARB is working on a new Broadly Experienced Architect (BEA) proposal and will present it in March at the Regional Summit for review and feedback from the membership. At this point the proposal looks like it will require double IDP for non-NAAB applicants and perhaps 3x IDP plus a portfolio for non-degreed applicants. Regardless, the proposal is still under construction by NCARB and the BEA committee.
	<p>The Regional Leadership Committee consists of all the Chairs and Execs from all six regions and NCARB leadership and support staff. Oschwald and Spaulding attended and participated in the Regional Leadership Committee meeting to work on the Regional Summit program for March 2016 in Savannah, GA. Over the course of the meeting much was accomplished. Topics for the two Plenary sessions included the North Carolina Dental Board case and Minimizing Illegal Practice through relationships with Building Officials. Spaulding will be a panelist on the Minimizing Illegal Practice session along with a building official from Clark County in Nevada. She asked the Executive Committee what their thoughts were to ensure this was a beneficial session for the Summit attendees. ExCom feedback included:</p> <ul style="list-style-type: none"> • Ensure both large and small jurisdictions are represented if possible, since they offer different perspectives • Give tips on best practices • Perhaps discuss areas of exempt practice to broaden the discussion and get member participation • Get a good cross section of panelists to address all situations and exemptions

COMMITTEE REPORTS

DISCUSSION	Baker presented the first draft of the white paper on the benefits of regional membership. A discussion ensued regarding how to enhance the paper to outline the benefits that members get for the dues paid. It was decided to ask the regions MBEs to review the paper and offer suggestions on how to improve the paper. The draft white paper will be vetted by the membership in a collaborative setting at the March Regional Summit.
	<p>Hoffman presented some proposals for the new WCARB website to the Executive Committee for their review and approval. The ExCom gave Hoffman approval to go ahead and proceed with hiring Aspen to develop the new website. Motion: Marley moved to authorize Hoffman to expend \$3500 to Aspen to develop the new website. Seconded by Cone. Vote: Passed</p> <p>Hoffman will send the ExCom website updates for their review and approval.</p> <p>Spaulding will send out emails to the MBEs in the region to find out if any board members will be terming out this year.</p> <p>Chair Oschwald appointed Jay Cone to serve on the Laudatory Committee for the Region.</p>

2016 REGIONAL MEETING PLANNING

EXECUTIVE COMMITTEE

DISCUSSION	The Executive Committee worked on the WCARB meeting agenda.
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Included on the agenda were the following discussion topics:

1. Review of proposed NCARB resolutions and any resolutions proposed by the region
2. Member collaboration on the white paper on the benefits of regional membership
3. Town Hall meeting to discuss any issues of concern within the region and give an opportunity to share best practices
4. Region 6 Leadership Strategies
5. Elections of Executive Committee (three members, including Regional Director)
6. WCARB website demonstration
7. Laudatories for Regional Members that are terming out of the Region

REGIONAL DINNER

DISCUSSION	The Executive Committee agreed that the annual regional dinner is a benefit to the members. It allows for more in depth one on one opportunities to discuss issues of mutual concern and benefit in a more intimate setting outside of the meeting room, as well as provides opportunities to get to know new members and continues to provide relationship building opportunities that would not otherwise exist for the region. This year the regional dinner will be held at Vics on the River. Regional dues cover the cost of the dinner for members. The guest fee was set at \$50.
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EXECUTIVE COMMITTEE CHANGES FOR 2016

DISCUSSION	<p>There are three positions on the Executive Committee that will be opening up for 2016: Jon Baker, Hans Hoffman and Jim Oswald. The regions bylaws allow each member to serve up to two consecutive terms. Hans Hoffman has termed off his board and cannot apply for another term. Jim Oswald has served his two terms and is planning to run for regional director of the region an Jon Baker will be seeking his second and final term on the Executive Committee.</p> <p>Bob Calvani announced that he will not seek another term as the Regional Director for WCARB Region 6 as it is his intent to run for the position of Secretary on the NCARB Board of Directors.</p>
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FINANCIAL STATEMENTS FOR 2015 REVIEWED

DISCUSSION	<p>The Executive Committee reviewed the financial statements:</p> <p>As of November 30, 2015 the WCARB Balance Sheet was \$185,155.98. \$86,109.81 in checking and \$99,046.17 in savings. The balance in the checking account represents 2016 Region dues for all but 2 jurisdictions that hadn't paid their dues at the time the accounts were reconciled for the Fall Planning Meeting.</p>
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ADJOURN	Chairman Oswald adjourned the meeting at 4:40 p.m.
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