

**MINUTES FOR BOARD MEETING OF THE WESTERN COUNCIL OF  
ARCHITECTURAL REGISTRATION BOARDS – WCARB REGION 6  
Hybrid Meeting**

**Saturday, June 04, 2022**

Interim Chair Catherine Fritz called the meeting to order at 8:09AM Central.

**AGENDA ITEM 1**

**Roll Call:**

Alaska – present  
Arizona – present  
California – present  
Colorado – present  
Guam – present  
Hawaii – present  
Idaho – present  
Nevada – present  
New Mexico – present  
Northern Mariana Islands - present  
Oregon – present  
Utah – present  
Washington – present

There was approximately **10** members in attendance via Zoom.

**AGENDA ITEM 1- Approval of Agenda**

**Motion: To approve agenda**

**By:** Nilza Serrano (CA)

**Second:** Jim Oswald (NM)

**Vote:** All in favor. Motion passed.

**Introductions**

All members did introduction.

**Approval of the Minutes**

**Motion: To approve minutes from March 4-5, 2022 Regional Summit Hybrid Meeting**

**By:** Scott Harm (WA)

**Second:** Tian Feng (CA).

**Vote:** All in favor. Motion passed.

**AGENDA ITEM 2 - Regional Director's Report – Sylvia Kwan, FAIA**

Regional Director Kwan was absent; nothing new to report.

**AGENDA ITEM 3- Regional Chair's Report – Tara Rothwell**

Regional Chair Rothwell was absent; nothing new to report.

Interim Chair Fritz congratulated Executive Committee Member Feng for his recognition of receiving the President's medal.

**AGENDA ITEM 4- Financial Reports- Catherine Fritz, Secretary/Treasurer**

Secretary/Treasurer Fritz the financial report to the membership:

The Balance Sheet as of May 22, 2022, was provided in the meeting materials for the membership.

Also provided:

- The Profit and Loss statement for October 1, 2021 – May 22, 2022
- The Profit and Loss statement for the previous fiscal year of October 1, 2020 – September 30, 2021

As of May 22, 2022, total assets from both the checking and savings accounts total \$122,692.82.

Erny asked if WCARB will be receiving any additional revenue for the current fiscal year.

Gonzales explained NCARB's the accounting practices when sending out jurisdiction dues invoices versus when WCARB's fiscal years begin.

Kolejka asked for clarification on why some jurisdictions show \$8000 versus \$4000. Fritz and Gonzales explained the timing of when jurisdictions pay versus when fiscal years begin.

For example, NCARB sends out dues July of every calendar year but WCARB's new fiscal years don't start until October of every calendar year. Therefore, it is a monthly date difference when viewing the financial reports.

**AGENDA ITEM 5- 2022-2023 WCARB Budget**

Secretary/ Treasurer Fritz thoroughly explained each line item of the budget for the upcoming fiscal year, October 1, 2022- September 30, 2023, that was approved by WCARB members in March.

## **AGENDA ITEM 6- Review, discussion, & vote of proposed Bylaw Amendments**

Sams explained the proposed revisions to WCARB Bylaws that were presented at the March 2022 Regional Summit Meeting in Charlotte, NC.

### **Resolution 1**

Reason for Revising ARTICLE VI MEETINGS OF THE WESTERN REGION: To allow the Executive Committee the flexibility to schedule and coordinate the WCARB Annual Meeting with the Regional Leadership Committee and not be restricted by a specific date established by the Members.

Revise ARTICLE VI MEETINGS OF THE WESTERN REGION a) to read: a) The Annual Meeting shall occur annually at a date established by the ~~Members~~/Executive Committee **in collaboration with the Regional Leadership Committee**; this meeting shall be open to all Delegates of all Members as well as the MBE of each Member. The purpose of the meeting shall be election of the Executive Committee, participation in Education Workshops, nomination of a Regional Director, and transaction of other business that may properly come before the meeting.

#### **Motion: To adopt Resolution 1**

**By:** Mike Kolejka (AZ)

**Second:** Greg Erny (NV).

**Vote:** All in favor. Motion passed.

### **Resolution 2**

Reason for Revising ARTICLE IX WESTERN REGION REGIONAL DIRECTOR: To align the term of the Western Region Regional Director to align with recent changes to NCARB bylaws regarding maximum length of term for regional director.

Revise ARTICLE IX WESTERN REGION REGIONAL DIRECTOR a) to read: a) A nominee for the Director of the Western Region shall be selected annually by majority vote of Members present at the Annual Meeting of WCARB, and shall assume office following confirmation at the Annual Meeting of NCARB. The Western Region Director shall serve no more than **two (2)** ~~three (3)~~ consecutive one-year terms. Appointment to fill a vacancy of the Director shall not be counted against the limit of **two** ~~three~~ consecutive terms.

#### **Motion: To adopt Resolution 2**

**By:** Mike Kolejka (AZ)

**Second:** Greg Erny (NV).

**Vote:** All in favor. Motion passed.

### **Resolution 3**

(Option 1)

Reason for Revising ARTICLE XII RULES OF THE REGION: Revise the Rules of the Region to allow the Executive Committee the flexibility to address current issues that challenge the governance of WCARB. Examples include virtual meetings, travel restrictions, etc.

Revise ARTICLE XII RULES OF THE REGION to read: The Western Region shall adopt reasonable rules necessary for the administration of these Bylaws. These rules shall be adopted by majority vote **of the Executive Committee** ~~at a meeting~~ of the Western Region and amended in the same manner.

(Option 2)

Reason for Revising ARTICLE XII RULES OF THE REGION: Revise the Rules of the Region to allow the Executive Committee the flexibility to address schedule issues that challenge the governance of WCARB.

Revise ARTICLE XII RULES OF THE REGION to read: The Western Region shall adopt reasonable rules necessary for the administration of these Bylaws. These rules shall be adopted by majority vote **of the members for Articles 1 through 8** at a meeting of the Western Region **and by a majority vote of the Executive Committee for Article 9 Schedule** and amended in the same manner.

#### **Motion: To adopt Resolution 3- Option 2**

**By:** Allison McClintick (ID)

**Second:** Mike Kolejka (AZ)

**Vote:** All in favor. Motion passed.

### **AGENDA ITEM 7- WCARB State Reports & Laudatories**

Interim Chair Fritz asked members to present their state reports.

**Alaska:** Neal explained the regulation project passed to allow landscape architects to sit for the LARE with no experience. Another change allows more exam options for structural engineer by comity applicants. Another regulation project passed is to allow staff to approve comity applicants who apply with a model law NCEES record, NCARB certificate or CLARB council record.

On the legislative front, HB61, a proposed bill to add Interior Designers as a licensed profession under the AELS board did not pass out of the legislature this session.

**Arizona:** Stapley explained the Arizona board mark-up of one architect member and six public members. Arizona did a digitization of 1.4 million board documents. Will be moving to an e-licensing system next fiscal year pending the Governor's approval of the appropriated budget.

**California:** Feng explained the board is implementing legislation signed by the Governor last year that would require licensees to complete five hours of continuing education (CE) on the topic of zero net carbon design.

**Colorado:** Morissette stated Colorado wants to create a task force to review their statutes and regulations against all model law changes that were adopted last year.

**Guam:** Gutierrez stated Guam board has gone digital with their applications and accepting online payments.

**Hawaii:** Matsushima explained Hawaii's rule amendments and they have a 14-member board. Fujiwara recognized Sandy's retirement and expressed Hawaii's appreciation of him and service to WCARB.

**Idaho:** Maulin stated Idaho combined the Idaho board of Architectural Examiners and the Idaho board of Landscape Architects into a single board to regulate architects, architect interns, landscape architects, and landscape architects in training. This legislation will facilitate efficient licensing and oversight from the Division of Occupational and Professional Licenses.

**Nevada:** Erny explained the Nevada board is transferring to a new database and vendor. Completed the practice of analysis for the licensing of residential design and in the process of rewriting the exam and revisiting the educational experience aspects of the requirements of being a residential designer in the State of Nevada. Kim Ciesynski is retiring off their board in the Fall.

**New Mexico:** Oschwald expressed the successful operations of the board completed by Melarie while short staffed. He explained the change of legislation of the Uniform Licensing Act due to the nursing shortage and turnaround time to license a nurse resulting in a negative effect it caused on all boards and commissions in New Mexico. He explained how monitoring legislation is very important for all boards.

**Northern Mariana:** Fleming reported the launch of an integrated program that interconnects with multi-agencies for each agency to share data in licensing, accept applications online, show the status of an application, and provide approval of licensees. NMI's website is getting updated and will be shown on a map to show where NMI is located. Fleming explained the challenge of not having online payments.

**Oregon:** Howard explained Oregon's similarity with Colorado on model law. She discussed the Law Review Committee conducted a thorough review of the Oregon

Revised Statutes related to the practice of architecture. A draft Legislative Concept was submitted to the Governor's office for consideration by the Legislature in 2023.

**Utah:** Carson stated in the past some Legislators have pushed for deregulation of licensing and have initiated an audit on all licenses of the state and specifically reducing barriers between states of the duration of time it takes to get licensed.

**Washington:** Storvick stated their board will also be reviewing their statute and rules like Colorado regarding model law. Washington's Attorney General's Office has been reviewing drawings and submissions differences between architects and engineers. Their agency has been reorganized consolidating staff and divisions within their department. Harm recognized Rick's retirement and expressed Washington's appreciation of him and service to WCARB.

Interim Chair Fritz recognized and presented the laudatory certificates to Richard Alexander (OR) and Kimberly Ciesynski (NV).

#### **AGENDA ITEM 8- Volunteers for WCARB Committees**

Interim Chair Fritz discussed the list of each WCARB committee. Chair Rothwell will need to call for volunteers for strategic plan objective 2.b1.

#### **AGENDA ITEM 9- Strategic Plan 2022-2023 Actions**

Secretary/Treasurer Fritz provided an overview of the strategic plan. Objective 1.a1- Executive Committee Member Feng discussed the WCARB continuing education townhall on climate resiliency. Member Roberts discussed objective 1.b1 committee members met with NCARB on licensing trackers and the licensing tool requirements NCARB's website offers for all jurisdictions.

#### **AGENDA ITEM 10- 2023 Regional Meeting Discussion-Educational Topics**

Feng would like to discuss climate change and resiliency. Add to supplemental exam or possibly ARE and legislative issues and/or topics.

#### **AGENDA ITEM 11-NCARB Visiting Team**

Alfred Vidaurri, NCARB President, Bayliss Ward, NCARB 1VP, Mike Armstrong, CEO, Mary de Sousa, COO, Guillermo Ortiz de Zarate, CIO, Josh Batkin and Andy McIntyre, NCARB Staff were present to answer any questions.

The Visiting Team answered questions about the proposed resolutions regarding DEI committee and the reciprocity between UK and NCARB, and the MRA agreements. Armstrong confirmed the dates for March 2023 Regional Summit is March 2-3, 2023, in Honolulu and virtual participation is optional. Member Board Chair and Member Board Executives meeting will be in Salt Lake City in October 14-15, 2022.

Interim Chair Fritz thanked the Visiting Team for stopping by Region 6.

**AGENDA ITEM 12&13-New Business/ Old Business**

No old business or new business.

**ADJOURN**

The meeting was adjourned at 10:04AM CT and will reconvene at the NCARB Regional Summit Meeting in Honolulu, Hawaii on March 3-4, 2023.

**WCARB Meeting @ NCARB ABM Austin, TX**  
**Attendees June 04, 2022**  
**\*Via Zoom**

**ALASKA**

Catherine Fritz  
\*Sara Neal  
\*Randall Rozier

**ARIZONA**

Mike Kolejka  
\*Ed Marley  
Judith Stapley

**CALIFORNIA**

Jon Baker  
Tian Feng  
Nilza Serrano  
Laura Zuniga  
Robert Pearman

**COLORADO**

\*Mary Morissette

**GUAM**

Catherine Gutierrez

**HAWAII**

Brian Fujiwara  
Sandra Matsushima  
\*Roberto Yumol

**IDAHO**

John Maulin  
Allison McClintick

**NEVADA**

William Snyder  
Greg Erny, NCARB Past President  
James Mickey  
\*Monica Harrison  
Stacey Hatfield

**NEW MEXICO**

Bob Calvani-NCARB Past President

Jim Oswald

\*Mark Glenn

\*Melarie Gonzales (Region 6 Exec)

**NORTHERN MARIANA ISLANDS**

Gregorio Castro

Esther Fleming

**OREGON**

Tonie Esteban

\*Donald Eggleston

Lisa Howard

\*Mark Jacobsen

Doug Sams

**UTAH**

Celestia Carson

Brian Jacobson

**WASHINGTON**

Scott Harm

\*Susan Cooley

Sian Roberts

Rick Storvik

Paul Wu