

MINUTES FOR BOARD MEETING OF THE WESTERN COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS – WCARB REGION 6 Hybrid Meeting, Tampa, FL.

Saturday, June 17, 2023

Vice-Chair Corey Solum called the meeting to order at 8:09AM EST.

AGENDA ITEMS

Roll Call:

Alaska- present
Arizona- present
California- present
Colorado- present
Guam- present
Hawaii- present
Idaho- present
Nevada- present
New Mexico- present
Northern Mariana Islands- present
Oregon- present
Utah- present
Washington- present

There were approximately **3** members in attendance via Zoom.

AGENDA ITEM 1- Approval of Agenda

Motion: To approve agenda

By: Cathy Gogue (GU)

Second: Jim Oschwald (NM)

Vote: All in favor. Motion passed.

Introductions

All members did an introduction. New members were Stephanie Morales Ostasur from Colorado, Denn Manglona Northern Mariana Islands, and Julie Pham from Arizona

Approval of the Minutes

Motion: To approve minutes from March 3-4, 2023, Regional Summit Hybrid Meeting

By: Mike Kolejka (AZ)

Second: Scott Harm (WA)

Vote: All in favor. Motion passed.

AGENDA ITEM 2 - Regional Director's Report– Sylvia Kwan

Regional Director Kwan discussed NCARB committee involvement, explained the executive committee and executives, and how NCARB deals with the budget. She also explained and heard the opinions on governance structure.

AGENDA ITEM 3- Regional Chair's Report – Tara Rothwell

Regional Chair Rothwell was not at the annual business meeting. Vice-Chair Solum had nothing new to report.

AGENDA ITEM 4- Financial Reports- Catherine Fritz, Secretary/Treasurer

Secretary/Treasurer Fritz explained the summarized the financial reports and budget that was presented to the members at the March 2023 Regional Summit.

AGENDA ITEM 5- 2023-2024 WCARB Budget

Secretary/ Treasurer Fritz thoroughly explained each line item of the budget for the upcoming fiscal year, October 1, 2023- September 30, 2024. She expressed the concerns of some members not having a regional dinner or gathering of some type at the next annual business meeting. Explained revising the budget per the bylaws to make amendments to the budget. Identified one option to reduce the education program development line item and increase the regional dinner line item. WCARB executive committee member Feng agreed that to lowering the educational program was viable due to his experience of spearheading a virtual WCARB education seminar, including NCARB support. Amendment to reduce educational/ program development to \$4000 and increase regional dinner line item to \$7000.

Motion: To adopt 2023-2024 WCARB Budget

By: Tian Feng (CA)

Second: Cathy Gogue (GU)

Discussion followed

Amendment Motion: Reduce education/program committee budget by \$4,000 and increase regional dinner budget to \$7,000.

By: Jim Oschwald (NM)

Second: Mike Kolejka (AZ)

Vote: All in favor. Amendment passed.

Returned to main motion (Amended)

Vote: All in favor. Motion passed.

AGENDA ITEM 6- WCARB State Reports & Laudatories

Vice-Chair Solum asked members to present their state reports.

Alaska: Neal explained the Alaska legislative bill was passed to add electrical and mechanical engineers to sit on the board at the same time. To add interior designers to their board was not passed but will be presented again at the upcoming legislative session.

Arizona: Stapley explained no significant change since the March regional meeting. She has been working with the Arizona Governor's new policy advisor to create a scholarship fund and changing the board composition.

California: Zuniga explained legislation is allowing California to collect demographic data from their licensees upon initial license and renewal. Sunset review will be up for review next year and have one vacancy on their board.

Colorado: Young explained Colorado continues to have more out of state licensees than in state licensees. Colorado will go through sunset review next year and working with a policy analyst to work with the board and get involved with public outreach. Continuing education policy has been repealed and replaced with a different avenue starting with a confidentiality letter of concern, which is a dismissal to the public for first offenders, letter of admittance for second offenders, and finally sent to the Colorado board for third offenders.

Guam: Gutierrez stated Guam board is monitoring responsible control and direct supervision by Architects of Record over projects.

Hawaii: Fujiwara explained there is nothing to report at this time.

Idaho: Maulin explained Idaho board is in the process of changing their rules for Architects and legislators won't act on it until next year.

Nevada: Erny explained the Nevada board completed their legislative session. Nevada board is now under one regulatory department. He provided an update on the Community College being reviewed by NAAB in the Fall 2023 and implementing a new test for residential design.

New Mexico: Oschwald explained during the last legislative session the New Mexico board saw unintended conflict with legislation aimed at streamlining the licensure process for another board covered by the Uniform Licensing Act (ULA). The legislature could not open that boards Act directly, so they went about making changes through the ULA which ended up impacting all the professional licensing boards under the ULA. The board chair and executive worked to remove the New Mexico board from the targeted changes as did several of the other boards affected when alerted to the situation by the board executive.

Northern Mariana Islands (NMI): Fleming explained the incoming new administration can't implement their online database system due to previous administration over spending funds. Fleming is going to work with NCARB on utilizing their online database system. NMI has a new board member.

Oregon: Esteban explained the passage of SB224 and revised Oregon's statute and now will be looking into updating their board's rules. Esteban is part of the NCARB Diversity, Equity, and Inclusion (DEI) committee and the Oregon board is very pleased to have one of their board members be part of the NCARB DEI committee. She explained the Oregon board is working on establishing a gender-neutral title for architects who are retired and removed the age requirement for architect emeritus.

Utah: Bullough explained the Utah board will have a vacancy due to WCARB Vice-Chair Solum is terming out this summer. Bullough thanked Solum for his examples of leadership on the Utah board. Utah's Governor has ordered all boards to reduce boards and committees. Utah's board through their architect licensing advisor and education enforcement fund have made accommodations to pay for new graduates initial NCARB licensing and lower barriers to entering the architecture field and aiding in establishing their NCARB certificate.

Washington: Harm recognized Rick's retirement and expressed Washington's appreciation of him and service to WCARB. Harm explained Washington has a new member board executive.

Vice-Chair Solum recognized and presented the laudatory certificate to Tara Rothwell (NM). Executive Committee Member Kolejka recognized and presented the laudatory certificate to Corey Solum (UT).

AGENDA ITEM 7- NCARB Contested Candidates

FY24 NCARB Board of Directors (BOD) Treasurer candidate, John Rademacher and Secretary candidate, Lenora Isom provided their experience and knowledge of what expectations they want to see from jurisdictions, regions, and alignment of committees especially with the NCARB database. They answered questions regarding the current resolutions.

Candidate for First Vice-President/President-Elect, Ken Van Tine. Candidate for Second Vice-President, Ed Marley, and Candidate for Public Director, Stephanie Hopkins were present to answer any questions. Mickey specifically wanted to know how NCARB plans to address removing fees, rolling clock, and how to address and update NCARB's decision that affect jurisdiction and candidates. Vice-President Marley informed the members that they will be addressing these topics at their next BOD meeting. NCARB BOD Treasurer, Richard McNeel and Secretary candidate, Sylvia Kwan answered questions from the region on the resolutions from their perspective.

AGENDA ITEM 8- Volunteers for WCARB Committees

Secretary/Treasurer Fritz discussed the list of each WCARB committee and explained the three outlined in the bylaws. Secretary/Treasurer Fritz would like any volunteer to reach out to the Executive Director.

AGENDA ITEM 9- Strategic Plan 2023-2024 Actions

Secretary/Treasurer Fritz provided an overview of the strategic plan action items as recommended by the Exec Comm for the coming year.

AGENDA ITEM 10- 2024 Regional Meeting Discussion

No discussion.

AGENDA ITEM 11- NCARB Visiting Team

NCARB President, Bayliss Ward, NCARB First Vice President, Jon Baker, Mike Armstrong, CEO, Mary de Sousa, COO, Guillermo Ortiz de Zarate, CIO, Andy McIntyre, and Josh Batkin, NCARB Staff were present to answer any questions.

They answered questions about possible regional realignment. This is not part of the current governance changes and will be studied more in the coming year. Armstrong explained NCARB is a corporation and have a set of corporate bylaws and individual members can't break off and compel the corporation legally but voting members are informed.

AGENDA ITEM 12&13-New Business/ Old Business

No old business or new business. Members will wait to vote on the floor of Nevada's revisions proposed amendment to resolution 2023-05.

ADJOURN

The meeting was adjourned at 10:22AM EST. WCARB's annual meeting will convene at the NCARB Regional Summit Meeting in Savannah, GA on March 1-2, 2024.

WCARB Meeting @ NCARB ABM Tampa, FL
Attendees June 17, 2023
***Via Zoom**

ALASKA

Catherine Fritz
Sara Neal

ARIZONA

Mike Kolejka
Ed Marley
Judith Stapley
Julie Pham

CALIFORNIA

Tian Feng
Laura Zuniga
Robert Pearman
Ron Jones
Sylvia Kwan

COLORADO

Joyce Young
Stephanie Morales Ostasuc

GUAM

Catherine Gutierrez
Cathy Gogue

HAWAII

Brian Fujiwara

IDAHO

John Maulin
Allison McClintick

NEVADA

Greg Erny, NCARB Past President
James Mickey
Monica Harrison
Stacey Hatfield

NEW MEXICO

Bob Calvani-NCARB Past President
Jim Oswald
Mark Glenn

Ray Vigil
Melarie Gonzales (Region 6 Exec)

NORTHERN MARIANA ISLANDS

Denn Manglona
Esther Fleming

OREGON

Tonie Esteban
*Lisa Howard

UTAH

Corey Solum
Bret Bullough
Terance White

WASHINGTON

Scott Harm
Sian Roberts
Roch Manley
*Sydney Muhle
*Susan Nieves