

**MINUTES OF THE EXECUTIVE COMMITTEE OF THE WESTERN COUNCIL OF
ARCHITECTURAL REGISTRATION BOARDS – WCARB REGION 6
Executive Committee Fall Planning Meeting, Santa Fe, NM
9:00AM MST**

Friday, November 12, 2021

Roll Call:

Corey Solum, Vice Chair, UT
Catherine Fritz, Secretary/Treasurer, AK
Tian Feng, Member, CA
Doug Sams, Member, OR
Sylvia Kwan, Regional Director, CA
Melarie Gonzales, Region 6 Executive Director
*Madam Chair Rothwell was excused.

Approval of the Agenda:

Motion: To approve agenda

By: Tian Feng (CA)

Second: Doug Sams (OR)

Vote: All in favor. Motion passed.

Approval of the Minutes from NCARB 2021 Regional Meeting in Los Angeles, CA:

Motion: To approve agenda

By: Tian Feng (CA)

Second: Catherine Fritz (AK)

Vote: All in favor. Motion passed.

Regional Chair's Report:

Madam Chair Kwan attended her first National Board of Directors (BOD's) meeting in September 2021 in Colorado Springs. She is the first woman of color to serve on NCARB BOD's in over 100 year's. She briefed the ExCom a summary of her meeting experiences.

She expressed that the BOD worked with NCARB consultants on DEI and the topic of interior designers during their two day meeting.

Chair's Report:

Vice-Chair Solum briefed the Executive Committee (ExCom) about the Regional Leadership Committee (RLC) meeting that he and Ms. Gonzales attended in Charlotte, NC on October 26-29, 2021. The RLC is comprised of all six regional chairs and execs

and the NCARB 1VP and NCARB staff. The focus of the committee is to develop the plenary sessions and overall agenda for the Regional Summits and to collaborate on ideas for workshops for the NCARB annual business meetings.

The goal of the RLC meeting was reviewing and finalizing the agenda for the 2022 Regional Summit in Charlotte, NC on March 3-5, 2022 hosted by Region 2.

2021 Regional Meeting Planning:

The Executive Committee worked to develop the agenda for the 2022 WCARB Regional Meeting and discussed at length the major issues that are currently under discussion within the region.

The committee discussed the election process and positions to be placed on the Regional agenda.

A discussion of the WCARB bylaws were reviewed and will be voted on at the Regional Meeting. A draft of rule changes will be considered and voted on in June 2022.

The committee reviewed and discussed the strategic task force committee work and to review the bylaws and rules pertaining to the strategic plan.

Review Strategic Planning Task Force Committee Work for WCARB Strategic Plan:

The Executive Committee reviewed the 2021 objectives and strategic action items as assigned to a ExCom liaison. In June 2022 new members will be selected to review action items.

Discuss where Region 6 will host the 2023 Regional Summit

The Executive Committee discussed which jurisdiction would host the 2022 Regional Summit within Region 6. Hawaii hasn't had the opportunity to host a regional meeting since 1986. NCARB staff will review which other NCARB collaterals have conducted meetings in Hawaii.

If Hawaii is not a possible destination other potential locations are Scottsdale, Arizona, Salt Lake City, Utah, or Albuquerque, New Mexico.

2022 Regional Dinner in Charlotte, NC:

Ms. Gonzales informed the Executive Committee that the Regional Execs visited restaurants in Charlotte for the regional dinner venues. Chima Restaurant was selected as the location for WCARB. The set price for the dinner is \$131 for guests who will attend. There is no charge for members to attend as it is a benefit of membership.

Financial Statements for 2021 Reviewed and Approved:

The Executive Committee reviewed and approved the financial statements for 2021.

Executive Committee Changes for 2022:

Each year, the region elects a new regional director, a position currently held by Sylvia Kwan. Chair Kwan indicated that she will be running for another term as Regional Director.

There will be three open positions on the Executive Committee currently held by Corey Solum, Catherine Fritz and Doug Sams.

Elections for Executive Officers will be for Chair, Vice-Chair, Secretary/ Treasurer.

New Business:

Member Sams informed the Executive Committee that he is relocating to Region 3 in 2022. He will finish his term with Region 6 until June 2022.

Old Business/ Other:

None

The meeting was adjourned at 2:30 p.m. by Vice- Chair Solum.