

**MINUTES FOR BOARD MEETING OF THE WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS – WCARB REGION 6
Parkview East Tower, Royal Senesta Cambridge, Cambridge, MA**

Friday, March 6, 2020

Chairman Scott Harm called the meeting to order at 8:45 a.m.

AGENDA ITEM 1

Roll Call:

Alaska – present
Arizona – present
California – present
Colorado – present
Guam – present
Hawaii – present
Idaho – present
Nevada – present
New Mexico – present
Northern Mariana Islands - present
Oregon – present
Utah – present
Washington – present

All 13 member states and jurisdictions were present and represented at the March 2020 Regional Summit – Friday meeting.

AGENDA ITEM 2 **Introductions**

There were new members in attendance: Christopher Leong, Legal Counsel Hawaii; Rebecca Powers, MBE Alaska; and Nixon Issac, Board Investigator, Guam.

The new members of WCARB Region 6 were warmly welcomed to the region. Chair Harm noted that he recognized some new faces from the New Member Breakfast session he had just facilitated that morning.

AGENDA ITEM 3 **Approval of Agenda**

Motion: Tara Rothwell (NM) moved to approve the agenda. Motion seconded by Corey Solum (UT).

Vote: All in favor. Motion passes.

AGENDA ITEM 4 Approval of the Minutes

Motion: Mary Morrisette (CO) moved to approve the minutes from the June 21, 2019 regional meeting in Washington DC. Motion seconded by Catherine Fritz (AK).

Vote: All in favor. Motion passes.

Agenda Item 5 Regional Director's Report – Ed Marley

Ed Marley welcomed everyone to Cambridge for the Regional Summit and gave a following report on the work of the Council.

"It has been a busy 6 months for the Board of Directors since the Centennial Celebration at the Annual Meeting. I was appointed to serve on the Audit Committee and also got a trial by fire on the Accreditation Review.

I would like to thank all who participate in the Pre-BOD calls. I would also like to let you know that beginning in January I initiated two calls, one call for the contiguous states of the region and another for the Pacific Island jurisdictions. For the April Pre-BOD Call I will be letting everyone know the date and time of the second call in case you miss the first one."

Some of the highlights of the Board activities covering the post Annual Meeting Board meeting, the September Board Meeting, the Committee Summit and the January Board Meeting include:

1. NAAB Update

- a. In Preparation for the July Summit Harry Falconer provided new Board Members with an overview of draft Conditions and Procedures for accreditation.
- b. Charged with reviewing and making recommended changes to the Conditions and Procedures presented by the steering Committee (Draft 0)
- c. Attended the Accreditation forum in Chicago in July, two intensive days of round-table workshops. Topics included Accreditation of 4-yr degrees to Cert. of Community College programs. Other issues raised included concerns by AIAS around Studio Culture and the need to broaden outreach to high schools and middle schools.
- c. NAAB released final 2020 Conditions and Procedures for Accreditation for implementation in February.
- d. Based on the release of the 2020 Conditions and Procedures for Accreditation the Board voted to release the Updated NCARB Education Standards for 120 day review period.
- e. The board forwarded two names to the NAAB Board for consideration as a representative of NCARB to the NAAB Board. Dave Hoffman and Steve Sharp. The NAAB Board will select one of them.

2. Line-Up Software Venture: Client base continues to grow. Board has authorized the next increment of funding. Future revenue projections look very strong over the next 5 years.

3. Resolutions

- a. 2020 A – Certification Guidelines Education Alternative
- b. 2020 B – Sunset of Resolution 2000-1 – Opposition to interior design registration.
- c. 2020 C – Amendment and Restatement of NCARB Legislative Guidelines and Model Law regulations

4. NCARB Resiliency: Business continuity exam development continues.

5. Collaboration with collaterals: NAAB – Representatives attended the September and January Board Meetings.

6. Other Business

- a. Voted to provide Additional funding for CE Course development.
- b. Established the Diversity Task Force, the continuation of the Diversity Collaborative.

7. Finances

a. FY20 budget performance through mid-fiscal year highlighted three revenue areas that have exceeded budget projections: reciprocity transmittals, architect renewals, and exam revenue. Exam revenue is projected to be significantly above revenue projections due to an expected overage of 9,000 exam deliveries beyond projections. NCARB's FY20 budget projection was for 36,000 exam deliveries. Current delivery rate is tracking for 45,000 exam deliveries by year-end. The BOD discussed the factors that may account for the ongoing high volume of exam deliveries as deliveries have not tracked with patterns of candidate testing behavior following past launches of new ARE exams. All other revenue categories were noted as tracking close to budget. A direct consequence of higher than projected exam deliveries: ARE Operations Fees are currently over budget given that increased revenue for increased exam deliveries also results in an increase in expenses to administer the exam.

b. Short Term Reserve Funds and Strategic Reserves are healthy and tracking within Board's target balances for each fund.

8. Member Initiatives: Advocacy & Outreach : CEO Mike Armstrong continues his outreach to Member Boards, most recently visiting Arizona in support of their defense of the Institute for Justice Arizona BTR Case and pending Legislation.

Chair Harm thanked Marley for his excellent report. A healthy discussion ensued regarding various questions posed by the members of the region.

AGENDA ITEM 6 WCARB State Reports

Chair Harm asked members to present their state reports.

Alaska: Koonce reported that the interior designers have introduced a bill to the legislature to change the name of the Alaska board; HB 291. The board will be monitoring the developments.

Arizona: Cornellius told the region that Arizona has been recently dealing with the Institute for Justice as they had been promoting a “board destruction bill” which would replace board practitioner members with public members. Arizona had their legal counsel file a motion to dismiss because there hadn’t been any action on the bill. Arizona had registrants write to their legislators in opposition of the bill.

California: The Board is preparing to implement a requirement to have all candidates for licensure complete a criminal background and finger print check as part of the application process. This requirement will take effect January 1, 2021. Additionally, California’s board composition is 5 architects and 5 public members and it works well for them.

Colorado: The Colorado board is considering adopting the NCARB Model Law.

Guam: The Guam board is working on updating its 40-year old Rules and Regulations.

Hawaii: The Hawaii board is working on clarifying the regulations for continuing education for architects.

Idaho: The Idaho board has a new MBE, Lori Rodenspiel. The makeup of the board is five architects and one public member.

Nevada: The Nevada board is planning to release the updated 2020 version of its Blue Book. Also, the board is undergoing a practice analysis for its residential design examinations. Nevada is the only jurisdiction to regulate residential design and writes and administers its own examinations.

New Mexico: The board has been dealing with interior designers seeking licensure in its jurisdiction and is interested in the programming later in the day about interior designer licensing. Also, the state has been very active in NCARB and WCARB leadership with their own Bob Calvani next up for NCARB President, Tara Rothwell on the WCARB Executive Board and Mark Glenn running for the open Public Member position on the NCARB Board of Directors.

Northern Marianas: The board reported that not much is happening in the Northern Marianas right now – business is slow. The Governor banned all flights from China due to the coronavirus. Tourism is suffering and all the casinos have been closed. Austerity measures are currently being implemented.

Oregon: The Law Review Committee is in the process of conducting a full review of the Board’s statutes to determine if the Board wants to propose any statutory changes for the 2021 Legislative Session. The committee will also conduct a review of the entire chapter of the Board’s rules. NCARB’s draft Model Law has been a great resource for this review.

Utah: Things are going well in Utah. Licensure numbers have been continuing to grow, reflecting a good economy. Several legislative initiatives will affect the board: HB10 – which will require a sunset review starting in 2023; and SB23 which pertains to giving the board access to investigations and standards of review for infractions. The board is also looking at implementing licensing by endorsement with one year of practice in adjacent states.

Washington: With the rollout of POLARIS in the fall of 2019, Architects and other professions now have a new licensing system, which integrates licensing, regulatory, and financial management processes. Formerly, many of the professions required submitting a paper application for a license. With the rollout of POLARIS, licensees are able to conduct all their business including filing complaints with the Department of Licensing (DOL) online. The Architect program has been busy implementing HB 1148, an update to Washington’s architect registration law to align experience requirements with national standards. The Board is currently finalizing rule language to support the new law.

AGENDA ITEM 6 Chair's/Executive Committee Report – Scott Harm

Chair Harm welcomed the new members. Harm reported that the Executive Committee had met in person in Las Vegas in November 2019 to finalize meeting details for today's regional meeting.

Chair Harm noted that it will be Region 6's turn to host the Regional Summit in 2022. Based on member and executive committee feedback, the top two locations suggested were Hawaii, due to the fact that the last time Hawaii was allowed to host a regional meeting was over 34 years ago in 1986. The backup location suggested is Scottsdale, Arizona if adverse optics for Hawaii cannot be overcome.

The Strategic Planning Task Force has completed its work on the regional strategic plan and will roll it out today during the meeting for member feedback and approval.

AGENDA ITEM 8 Financial Report – Tara Rothwell

The 2019-2020 budget previously approved by the membership in June 2019 for the fiscal period of October 1, 2019 - September 30, 2020 was provided in the meeting materials for review and information purposes.

The Balance Sheet through February 24, 2020 was provided in the meeting materials for the membership.

Also provided:

- The Profit and Loss statement for October 1, 2019 – February 24, 2020
- The Profit and Loss statement for the previous fiscal year of October 1, 2018 – September 30, 2019

As of February 24, 2020, total assets from both the checking and savings accounts total \$114,419.94. The current total assets represent a \$67,000 drawdown from the amount of assets held last year by the region.

The drawdown in assets was intentional, and was effectuated by all member boards receiving six months of free dues as the region transitioned from a calendar year dues structure to a fiscal year structure to align with NCARB's dues calendar.

Model Law Task Force Visit to Region 6

Since this year's Model Law resolution 2020-C update was so extensive, NCARB leadership sent representatives from the Model Law Task Force to visit each region to answer any questions that members might have. Spaulding played a video that the NCARB marketing team had put together to summarize the changes to the Model Law and Regulations to help queue up the discussion.

Dennis Ward answered various questions about some of the proposed changes in the resolution. Ward told the region that based on other comments made in some of the visits to

the other regions, minor changes to the Model Law will be made and distributed to everyone later today. He explained that Phase One of this undertaking will be to adopt the proposed changes to the Model Law and Phase Two will be to help boards and jurisdictions adopt the changes to their own model law and rules or regulations as needed.

Chair Harm thanked the Model Law task force representatives for visiting Region 6.

AGENDA ITEM 9 Election Procedure Protocol

Chair Harm told the region that since there always seems to be questions about conducting the Elections each March, the actual process was put into writing and is articulated below. This document will also be posted to the WCARB website under Resources.

WCARB Election Process:

The Regional Chair will designate two members from the Executive Committee and/or the general membership to serve on the Election Committee. The Election Committee oversees the elections by passing out the ballots, counting the ballots and reporting the outcome of the ballots to the membership.

There are three election types:

1. Regional Director
2. Executive Committee
3. Executive Committee Leadership

Nominations for Regional Director and Executive Committee:

Regional Director: The Chair will open the floor for nominations for candidates for the position of Regional Director. Candidates for Regional Director should receive a nomination and a second from a member of Region 6. After all the candidates for Regional Director have been nominated and seconded the Chair will close the nominations for Regional Director. (Please have the person who nominates and seconds the candidate state their name and jurisdiction for the record).

Executive Committee: The Chair will open the floor for nominations for candidates for a position on the Executive Committee. Candidates for Executive Committee should receive a nomination and a second from a member of Region 6. After all the candidates for Executive Committee have been nominated and seconded the Chair will close the nominations for the Executive Committee. (Please have the person who nominates and seconds the candidate state their name and jurisdiction for the record).

Nominee Speeches:

After the nominations for Regional Director are closed, the Chair will invite the candidate(s) to speak briefly before the membership to tell them why they want to serve the region as its Regional Director.

After the nominations for Executive Committee are closed, the Chair will invite the candidate(s) to speak briefly before the membership to tell them why they want to serve the region on its Executive Committee.

Elections:

The Election Committee will oversee the elections for the Regional Director and the Executive Committee by passing out, counting and reporting the ballot results to the membership: first the Regional Director, then the Executive Committee.

In the event there is no contested election, the Chair can call for a vote by acclamation.

Nominations for Executive Committee Leadership:

Executive Committee Leadership: After the Executive Committee is elected then the Chair will go through the nominating, speeches and election process again for the positions of Chair, Vice Chair and Secretary/Treasurer. (Please have the person who nominates and seconds the candidate state their name and jurisdiction for the record).

Nominations for Chair of the Executive Committee

The Chair will open the floor for nominations for candidates for the position of Chair. Candidates for Chair should receive a nomination and a second from a member of Region 6. After all the candidates for Chair have been nominated and seconded the Chair will close the nominations for the Chair.

Nominations for Vice Chair of the Executive Committee

The Chair will open the floor for nominations for candidates for the position of Vice Chair. Candidates for Vice Chair should receive a nomination and a second from a member of Region 6. After all the candidates for Vice Chair have been nominated and seconded the Chair will close the nominations for the Vice Chair.

Nominations for Secretary/Treasurer of the Executive Committee

The Chair will open the floor for nominations for candidates for the position of Secretary/Treasurer. Candidates for Secretary/Treasurer should receive a nomination and a second from a member of Region 6. After all the candidates for Secretary/Treasurer have been nominated and seconded the current Chair will close the nominations for the Secretary/Treasurer.

Nominee Speeches:

After the nominations for Chair, Vice Chair and Secretary/Treasurer are closed, the Chair will invite the candidate(s) for Chair to speak briefly before the membership to tell them why they want to serve the region as its Chair.

The Chair will then invite the candidate(s) for Vice Chair to speak briefly before the membership to tell them why they want to serve the region as its Vice Chair.

The Chair will then invite the candidate(s) for Secretary/Treasurer to speak briefly before the membership to tell them why they want to serve the region as its Secretary/Treasurer.

Elections:

The Election Committee will oversee the elections for the Chair, Vice Chair and Secretary/Treasurer by passing out, counting and reporting the ballot results to the membership, first the Chair, then the Vice Chair and then the Secretary/Treasurer.

In the event there is no contested election, the Chair can call for a vote by acclamation.

(This concludes the WCARB Election Process)

AGENDA ITEM 10 Elections: Nominations – From the Floor

Harm called for nominations from the floor for the position of Regional Director.

Greg Erny, MBM NV, nominated Ed Marley for Regional Director, seconded by Corey Solum.

Chair Harm closed the nominations for the Executive Committee.

Executive Committee:

Corey Solum (UT), Doug Sams, (OR), Tian Feng (CA) and Catherine Fritz (AK) are each running for one of the three open positions on the WCARB Region 6 Executive Committee.

Sylvia Kwan (CA) nominated Corey Solum to serve on the Executive Committee, seconded by Catherine Fritz (AK).

Jim Robertson (OR) nominated Doug Sams to serve on the Executive Committee, seconded by Don Eggleston (OR).

Denise Campos (CA) nominated Tian Feng to serve on the Executive Committee, seconded by Nilza Serrano (CA).

Allison McClintock (ID) nominated Catherine Fritz to serve on the Executive Committee, seconded by Ether Fleming (CNMI).

Chair Harm closed the nominations for the Executive Committee.

AGENDA ITEM 11 Nominee Speeches: Regional Director and Executive Committee

Regional Director: Ed Marley addressed the members and gave his reasons why he wants to continue serving the region as the its regional director.

Members: Corey Solum, Doug Sams and Catherine Fritz each addressed the members and discussed their backgrounds and why they wanted to serve the region as members of the Executive Committee. Tian Feng, who is also running but was unable to attend had Denise Campos, CA MBM, address the region as his proxy with prepared remarks.

The regional members will be given time to caucus and the Elections will be held in the afternoon meeting after lunch.

Agenda Item 12 Discussion regarding the Institute for Justice attacking the definition of engineering in several WCARB jurisdictions

Ed Marley and Melissa Cornelius gave an overview of what is going on in Arizona regarding the lawsuit by the Institute of Justice which attacks the Arizona engineering definition using the first amendment freedom of speech argument.

Cornelius said a brief background was the board had a case against an unlicensed person who designed misting umbrellas and he had a falling out with the client and the client turned him in for practicing without a license. He didn't participate in the informal investigative process. His lawyer was from the Institute of Justice. The Arizona attorney general is not defending the board – it's possible he took campaign money from the Institute for Justice.

The Board is working together with all parties and hopefully the resolution will be something the Board can live with.

AGENDA ITEM 17 Strategic Planning Update – Catherine Fritz

Catherine Fritz served as the Strategic Planning Task Force Chair this year, taking over the excellent work already done by the task force and the Region. The SPTF was formerly Chaired by Jim Oschwald. The current committee members are Jim Oschwald, NM, Chair, Corey Solum, UT; Doug Sams, OR and Catherine Fritz, AK, Chair.

First, Fritz went over the timeline of events, noting that the committee first met in November 2017 and subsequently had several meetings in person and telephonic meetings to discuss the plan as well as having it brought before the region at the past two Regional Summits for discussion, input and buy in.

Fritz went through the proposed strategic plan which now incorporates the information on the slides that the regional members had identified as the SWAT analysis (strengths, weaknesses, opportunities and threats).

The three Guiding Principles and Objectives of the strategic plan are:

1. Educate – Objectives: A. Create high quality education programs; B. Track and influence legal issues; C. Promote lifelong learning and service.

2. Collaborate – Objectives: A. Share best practices between states. B. Collaborate with other regions; C. Facilitate reciprocity.
3. Influence – Objectives: A. Encourage WCARB member service on WCARB and NCARB committees; B. Develop resolutions to improve WCARB and NCARB; C. Promote diversity at all levels.

Jim Oschwald suggested that the region get a speaker from AIA to learn how to properly structure future educator programs.

The WCARB Region 6 strategic plan will continue to be discussed and will go for a vote for possible approval later this afternoon.

Chairman Harm announced that Region 6 would break for lunch and the afternoon Regional Summit General Session. The Region will reconvene this afternoon at 2:30 p.m.

The WCARB Region 6 meeting reconvened its afternoon meeting at 2:30 p.m.

AGENDA ITEM 13 Elections: Regional Director and Executive Committee

The Election Committee conducted the elections:

Regional Director: Ed Marley (AZ) was elected by acclamation.

Executive Committee: Corey Solum (UT), Catherine Fritz (AK) and Doug Sams (OR) were elected by ballot.

AGENDA ITEM 18 Elections: Nominations for Chair, Vice-Chair and Secretary/Treasurer

Chair:

Corey Solum (UT) nominated Sylvia Kwan as Regional Chair, seconded by Nilza Serrano (CA).

Vice Chair:

Ray Vigil (NM) nominated Tara Rothwell as Vice Chair, seconded by Corey Solum (UT).

Secretary/Treasurer:

Sylvia Kwan (CA) nominated Corey Solum as Secretary/Treasurer, seconded by Tara Rothwell (NM).

Chair Harm closed the nominations for the Executive Committee.

AGENDA ITEM 20 Elections for Executive Officers

Sylvia Kwan was elected Chair by acclamation, Tara Rothwell was elected Vice Chair by acclamation and Corey Solum was elected Secretary/Treasurer by acclamation.

The WCARB Executive Committee for 2020-21 (effective 7/1/20) is:

Edward Marley, (AZ) Regional Director
Sylvia Kwan, (CA) Regional Chair
Tara Rothwell, (NM) Vice Chair
Corey Solum, (UT) Secretary/Treasurer
Catherine Fritz, (AK) Member
Doug Sams (OR) Member

Calvani commented that he was happy to see diversity for the WCARB elections and that he hoped it would continue.

Candidate Visits

Mary Morissette, candidate for Secretary and member of Region 6 visited the region and answered questions. Afterwards, Ken Van Tine and Stephen Schreiber, also candidates for Secretary, each individually visited the region to answer questions and ask for their vote. Later, separate visits by Mark Glenn, member of Region 6 and running for the open Public Member position, and Gary Ey, also running for the Public Member position each made individual visits to the region to answer questions and answer any questions about their candidacy.

AGENDA ITEM 18 Review and discussion of Proposed Bylaw Amendments

Chair Harm reviewed the two small proposed changes to the bylaws with the region. Bylaw amendments require 60 days' notice to members in order to make changes. If today's proposed bylaw amendments are acceptable to the region, Spaulding will send a notice after this meeting so that the region can vote on the proposed changes at its next meeting in June.

The two changes proposed are:

1. Article III: Mission: add new language to new #1 and renumber existing: "1. **Provide opportunities for leadership development and training.**"
2. Article X: Committees: add new language to existing #2 so that it reads: "Resolutions **and Laudatories** Committees...."

The members of the region agreed to the proposed bylaw changes. Spaulding will follow up with an email announcing a proposed change to the WCARB Region 6 bylaws.

AGENDA ITEM 19 Overview of the NCIDQ Interior Design Examination credentials and processes and how it affects WCARB R6 Jurisdictions – Kim Ciesynski, Registered Interior Designer & NV Bd Chair

Kim Ciesynski, Chair of the Nevada Board discussed the licensing and qualifications for registered interior designers with the region, which has been a lively topic lately. Kim has served on the Nevada board for many years and also served on the CIDQ Board, including as its President so she is uniquely qualified to share her knowledge of the interior design educational and testing processes and content.

She presented a PowerPoint presentation that discussed defining pathways for interior designers for the CIDQ educational requirements, the CIDQ required experience and its various pathways to get there as well as the Examination Blueprint for the NCIDQ interior designer national examination.

There were lots of questions and a dynamic conversation was had on this relevant and timely agenda topic. Kim's interior design presentation will be posted to the WCARB website so that it can be accessed by anyone who needs information on the interior design examination process.

AGENDA ITEM 20 Review and Discussion of Proposed NCARB Resolutions

Jon Baker was in the meeting to answer the various questions posed regarding the proposed NCARB resolutions, but since the Model Law task force members had visited the region earlier in the day, there weren't many questions remaining that needed to be addressed.

AGENDA ITEM 17 Continuation of Strategic Planning Update and Possible Vote to Adopt – Catherine Fritz

There was a vibrant discussion regarding all aspects of the draft strategic plan. Several good suggestions and amendments were accepted by the members, including:

1. Remove date from "Actions" column so give the region flexibility
2. Cross out actions that have been accomplished but leave them on the list for institutional memory so that we know not only what needs to be done, but also what has already been done
3. Review and amend the document every year, or at least every other year

Motion: Ray Vigil (NM) moved to approve the draft strategic plan with the suggested amendments. Motion seconded by Greg Erny (NV).

Vote: All in favor. Motion passes.

The strategic plan document will be posted to the WCARB website.

AGENDA ITEM 21 WCARB Laudatories

Sylvia Kwan read the laudatory for Pasqual Gutierrez to the members of the region:

Laudatory for Pasqual Gutierrez from California:

Whereas architect Pasqual Gutierrez, has served as member of the California Architects Board for fourteen years,

Whereas Pasqual has served as for many years on numerous NCARB committees, including the Certification Alternatives Review Team (CART) and the Model Law Task force; and

Whereas Mr. Gutierrez is known to have a ready laugh and a “can do” attitude. He currently serves as Director of Design Management for Roule Construction. He previously served HMC Architects in the various capacities of senior project architect, associate, senior associate and principal. From 1988 to 1999, he was principal of the architecture firm The Gutierrez Partnership before joining HMC.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of his time, talents, and insights which benefited the public, the architectural community, WCARB, NCARB and his fellow California Board members with a standing ovation.

Read into the record on March 6, 2020.

AGENDA ITEMS 23 & 24: Old Business/New Business

Rick Storvick, MBE WA, told the region that the “value of the region” discussion was ongoing and had been discussed during the MBE Forum. The topic, though it had been under discussion in our region for several years, is still a relevant one.

WCARB members were urged to contemplate new programs and initiatives for the region and bring any ideas forward to the Executive Committee for consideration and discussion at a future meetings.

AGENDA ITEM 22 NCARB Visiting Team

Terry Allers, NCARB President, Bob Calvani, NCARB 1VP, Mike Armstrong, CEO and NCARB staff: Mary de Sousa, Josh Batkin, Guillermo Ortiz De Zarate and Andy McIntyre were present.

Nilza Serrano asked the NCARB visiting team if the Diversity Committee can meet more often face to face. Calvani said it was the plan for the committee to be able to have face to face meetings.

There were some questions asked about Lineup and Guillermo gave a brief overview of how the product is coming along.

ADJOURN FOR THE DAY

SATURDAY, March 7, 2020

AGENDA ITEM 12 Educational Seminar by Dale Atkinson: Professional Ethics: A Duty to Live Up To – Jared Zurn, NCARB and Jim Mickey, Nevada Board Member and WCARB Executive Committee Member

Jared Zurn, NCARB and Jim Mickey, Nevada board member and member of WCARB Executive Committee presented a very informational and educational presentation on ethics. This course is eligible for HSW credit for members.

ADJOURN FOR THE REMAINDER OF THE SUMMIT

The meeting was adjourned at 4:28 p.m and will reconvene at the NCARB Annual Business Meeting in Austin, TX on June 19, 2020.