

**MINUTES OF THE EXECUTIVE COMMITTEE OF THE WESTERN COUNCIL OF
ARCHITECTURAL REGISTRATION BOARDS – WCARB REGION 6
Executive Committee Fall Planning Meeting, Las Vegas, NV
9:00 a.m. Pacific Time**

Saturday, November 2, 2019

Roll Call:

Scott Harm, Chair, WA
Sylvia Kwan, Vice Chair, CA
Tara Rothwell, Secretary/Treasurer, NM
James Mickey, Member, NV
Corey Solum, Member, UT
Ed Marley, Regional Director, AZ
Gina Spaulding, Region 6 Executive Director

Approval of the Agenda:

Motion: Tara Rothwell (NM) moved to approve the agenda. Motion seconded by Corey Solum (UT). **Vote:** All in favor. Motion passes.

Approval of the Minutes from NCARB 2019 Regional Meeting in Washington DC:

Motion: Jim Mickey (NV) moved to approve the minutes from the June 2019 regional meeting at the NCARB ABM in Washington DC. Motion seconded by Sylvia Kwan (CA). **Vote:** All in favor. Motion passes.

Chair's Report:

Scott Harm briefed the Executive Committee about the Regional Leadership Committee (RLC) meeting that he and Spaulding had attended in Cambridge on October 16-19, 2019. The RLC is comprised of all six regional chairs and execs and the NCARB 1VP and NCARB staff. The focus of the committee is to develop the plenary sessions and overall agenda for the Regional Summits and to collaborate on ideas for workshops for the NCARB annual business meetings.

The focus of the RLC meeting was going through and finalizing the agenda for the 2020 Regional Summit in Cambridge, MA on March 4-8, 2020 which will be hosted by Region 1. The upcoming Regional Summit will remain focused on Regional issues and dialog with limited National agenda items. Topics of discussion for the 2020 Regional Summit included how to restructure the next Regional Summit to provide a greater "regional" flavor and feel, Regional Summit potential agenda topics, Executive presence training, the refreshed NCARB strategic plan and working on continuing to increase the value of the regions to the entire community. The model of beginning the Regional Meetings with a Plenary session was revised in favor of

beginning the Regional Summit in the Regional Meetings, which will provide a greater regional flair as well give the region more time to meet and discuss topics of interest.

Discuss where Region 6 will host the 2022 Regional Summit

The Executive Committee discussed this item at length regarding which jurisdiction's turn it was to host the 2022 Regional Summit within Region 6. With that in mind, it was noted that Hawaii hasn't had the opportunity to host a regional meeting since 1986. When it is Region 6's turn to host the Regional Summit in 2022 it will have been 36 years since we last held a regional meeting in Hawaii. Discussion turned to the fact that it is not too expensive to fly to Hawaii now and potential meeting room cost would be commensurate with what we have been paying for in the past few years. If NCARB will not entertain Hawaii as a potential destination, then the backup location for 2022 will be Scottsdale, Arizona.

2020 Regional Meeting Planning:

The Executive Committee worked to develop the agenda for the 2020 WCARB Regional Meeting and discussed at length the major issues that are currently under discussion within the region.

Sylvia Kwan requested that an agenda item that discussed an overview of the interior design educational credentials be added to the agenda to address the many questions that jurisdictions in Region 6 have with regard to interior designer licensing.

It was suggested that the election nominations and speeches be moved up on the agenda so that we aren't scrambling at the last minute to finish elections before the end of the day.

A discussion about the regional reserves resulted in the Executive Committee reaffirming its desire to use the reserves to develop meaningful educational programs and other resources for the members of Region 6. The strategic plan will help to inform the region how this will be accomplished.

Harm noted that the agenda for the overall Regional Summit was very full but indicated that there would be an opportunity at the next Regional Summit to have a new member breakfast to answer questions and get to know the new members.

Review Strategic Planning Task Force Committee Work for WCARB Strategic Plan:

The Executive Committee reviewed the work of the Strategic Planning Task Force which is progressing along nicely and will be presented to the regional membership for a vote and possible adoption at the 2020 Regional Summit in Cambridge. Minor edits on the graphics were still needed as well as fleshing out the action items. Harm thanked Corey Solum, who served on the task force, along with Chair Catherine Fritz, and other members Jim Oschwald and Doug Sams for their excellent work on the WCARB Strategic Plan.

2020 Regional Dinner in Cambridge, MA:

Spaulding told the Executive Committee that the Regional Execs had visited many restaurants in Cambridge looking for regional dinner spots for all the regional dinners. Commonwealth Restaurant was selected as the location for the 2020 WCARB regional dinner and \$75 was set as the price for guests who attend the regional dinner. There is no charge for members to attend as it is a benefit of membership.

Educational programming at the Regional Summit:

The Executive Committee will have Jim Mickey and Jared Zurn reprise their educational seminar that they did during the 2019 National AIA Convention in Las Vegas and for the Nevada State Board of Architecture, Interior Design and Residential Design's continuing education seminar series "Professional Ethics – Going Further than the Code" for the educational component of the WCARB Region 6 meeting. This seminar will be available to Region 6 members only and will provide HSW credit to the attendees.

Financial Statements for 2019 Reviewed and Approved

The Executive Committee reviewed and approved the financial statements for 2019. It was noted that the drawdown of reserves will be utilized in early 2020 as the next dues payments will not be received by the region until June and July 2020.

Elections at 2020 Regional Meeting:

Each year, the region elects a new regional director, a position currently held by Ed Marley. Marley indicated that he will be running for another term as Regional Director.

There will be three open positions on the Executive Committee currently held by Scott Harm, Corey Solum and Jim Mickey. Harm and Mickey will have served their two allowed terms on the Executive Committee currently allowed by the WCARB bylaws and will term off the ExCom. Solum is eligible to serve another term on the Executive Committee and indicated that he will seek another term.

The meeting was adjourned at 2:30 p.m. by Chair Harm.