



NCARB

# REGIONAL SUMMIT

## **WCARB Region 6 2019 Regional Summit Meeting Materials – Nashville, TN**





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# REGIONAL SUMMIT

## 2019 NCARB Regional Summit AGENDA

JW Marriott

Nashville, Tennessee

March 8-9, 2019

### Thursday, March 7

4 – 6 p.m.

**Registration Opens** (*Symphony Pre-function*)

6:15 pm

**Buses Depart for the Networking Reception**  
(*Meet in main hotel entrance*)

6:30 – 9:30 p.m.

**Networking Reception**  
[Acme Feed & Seed](#) (*101 Broadway, Nashville, TN 37201*)

### Friday, March 8

7:00 a.m.

**Registration Available** (*Symphony Pre-function*)

7 – 8:45 a.m.

**Joint Breakfast for Attendees and Guests** (*Griffin FGH*)

8:45 – 9:00 a.m.

**Break**

9 – 10:30 a.m.

**Plenary Session** (*Symphony ABCD*)

Welcome

Terry Allers

Introduction of Regional Officers and  
History of Regions Presentation

Regional Chairs

President's Remarks and  
Introduction of candidates

David Hoffman

History of Resolutions

Bayliss Ward

10:30 a.m. – 10:45

**Break**



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10:45 a.m. – 5:00 p.m.

## Regional Meetings

*Each region will caucus to discuss the resolutions for consideration, as well as regional affairs. Lunch will be served.*

Region 1— *(Tellico)*

Region 2— *(Bell Meade II)*

Region 3— *(Symphony F)*

Region 4— *(Bell Meade I)*

Region 5— *(Holston)*

Region 6— *(Symphony E)*

5:30 p.m.

**Buses Begin Departing by Region** *(Meet in main hotel entrance)*

6:00 – 7:00 p.m.

**Centennial Reception at the [Hermitage Hotel](#)** *(231 6th Ave N)*

6:50 p.m.

**Buses Depart from the Hermitage Hotel to Regional Dinners**

7:00 p.m.

## Regional Dinners

Region 1 – [Fin & Pearl](#) *(211 12<sup>th</sup> Avenue S.)*

Region 2 – [The Palm](#) *(140 5th Ave S.)*

Region 3 – [Ole Red](#) *(300 Broadway)*

Region 4 – [Merchant's](#) *(401 Broadway)*

Region 5 – *As decided by the Region 5 members, Region 5 will not have a group regional dinner. In lieu of a regional dinner, members are encouraged to self-select into small (or large) groups for dinner on Friday evening.*

Region 6 – [Martin's BBQ](#) *(410 4<sup>th</sup> Ave S.)*

## Saturday, March 9

7 – 8:45 a.m.

**Breakfast for guests** *(Powell)*

7 – 8:45 a.m.

## Breakfast/Regional Meetings

*Served in each regional meeting room*

Region 1— *(Tellico)*

Region 2— *(Bell Meade II)*

Region 3— *(Symphony F)*

Region 4— *(Bell Meade I)*

Region 5— *(Holston)*

Region 6— *(Symphony E)*



NCARB

# REGIONAL SUMMIT

8:45 – 9:00 a.m.

**Break**

9 – 10:00

**Plenary** (*Symphony ABCD*)

Regional Report Outs

Regional Chairs

Update on NCARB Services & Programming Mike Armstrong

10 – 10:15 a.m.

**Break**

10:15 – Noon

**Breakout Discussions**

*Each regional chair will facilitate a small group discussion covering 3 topics:*

1. *The Future of Practice*
2. *Dos & Don'ts of Advocacy / Regulatory Environment*
3. *Disciplinary Challenges*

*Group assignments can be found on the back of your badge.*

*Group 1 – Bell Meade I*

*Group 2 – Bell Meade II*

*Group 3 – Symphony E*

*Group 4 – Symphony F*

*Group 5 – Tellico*

*Group 6 – Holston*

Noon – 12:30 p.m.

**Working lunch** (*Served in breakout rooms*)

12:30 – 1:00 p.m.

**Break**

1 – 2:00 p.m.

**Closing Plenary** (*Symphony ABCD*)

Breakout reports

Regional Chairs

Closing Remarks

Terry Allers

Invitation to Centennial in Washington, DC



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# REGIONAL SUMMIT

2:15 pm

**Buses begin loading for Architectural Tours**  
*(Meet in main hotel entrance)*

2:15 – 5:00 p.m.

**Architectural History Tours**

*The optional architectural tours are available to all attendees and guest, and participants must register in advance. **Each tour has been approved for 3 AIA CEs.***

*Tour 1: The Parthenon, Union Station, and Frist Museum Building and Lobby  
OR*

*Tour 2: Hermitage Hotel, Tennessee State Capitol Building, Tennessee State Museum*

5:00 p.m.

**Buses return to the JW Marriott**

# The 2019 WCARB Regional Meeting

Friday, March 8<sup>th</sup> – Morning and Afternoon Meetings

(\* - denotes voting items)

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<b>10:45 a.m.</b>	<b>Convene Meeting</b> <i>Ed Marley, Chair</i>	<b>JW Marriott Nashville Meeting Room: "Symphony E"</b>
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<b>10:45 a.m.</b>	<b>1. Quorum Roll Call</b>	
<b>10:50 a.m.</b>	<b>2. Introductions</b>	
	<b>3. *Approval of Agenda</b>	
	<b>4. *Approval of Minutes: June 29, 2018 Regional Meeting – Detroit, MI &amp; Executive Committee Planning Meeting: November 2, 2018</b>	
<b>11:00 a.m.</b>	<b>5. Regional Director's Report</b> <i>Jon Baker</i>	
<b>11:10 a.m.</b>	<b>6. Chair's/Executive Committee Report</b> <i>Ed Marley</i>	
<b>11:20 a.m.</b>	<b>7. Region 6 Strategic Planning Update</b> <i>Jim Oschwald</i>	
<b>11:50 a.m.</b>	<b>8. Financial Report</b> <i>Jim Mickey</i>	
<b>12:00 p.m.</b>	<b>9. Discussion and membership input requested regarding changing and billing the member dues from a calendar year to a fiscal year to coordinate with NCARB's dues schedule</b>	
<b>12:10 p.m.</b>	<b>10. Discussion and membership input requested regarding amending the annual member dues amount</b>	
<b>12:15 p.m.</b>	<b>11. State Reports</b>	
<b>12:30 – 1:10 p.m.</b>	<b>LUNCH BREAK</b>	
<b>1:15 -3:15 p.m.</b>	<b>12. Educational Seminar – Discussions on the current legal landscape and Board Member Code of Conduct - Dale Atkinson</b>	
<b>3:15 p.m. – 3:30 p.m.</b>	<b>BREAK</b>	



**MINUTES FOR BOARD MEETING OF THE WESTERN COUNCIL OF ARCHITECTURAL  
REGISTRATION BOARDS – WCARB REGION 6  
Venetian Room, Westin Book Cadillac, Detroit, MI**

**Friday, June 29, 2018**

Chairman Jon Baker called the meeting to order at 12:30 p.m.

**AGENDA ITEM 1**

Roll Call:

Alaska – present  
Arizona – present  
California – present  
Colorado – present  
Guam – present  
Hawaii – present  
Idaho – present  
Nevada – present  
New Mexico – present  
Oregon – present  
Utah – present  
Washington – present

All member states and jurisdictions were present and represented at the June 2018 Region 6 Regional meeting at the NCARB Annual Business Meeting.

**Introductions:**

There were two new members in attendance: Nilza Serrano, MBM California, and Philip Villanova, MBM Guam. The region was happy to see that Bert Yumol had been reappointed to the Hawaii as a MBM.

The new members of WCARB Region 6 were warmly welcomed with a standing ovation.

**Approval of Agenda:**

**Motion:** Tian Feng (CA) moved to approve the agenda. Motion seconded by Ed Marley (AZ).

**Vote:** All in favor. Motion passes.

**Approval of the Minutes:**

**Motion:** Nilza Serrano (CA) moved to approve the minutes from the March 9, 2018 regional summit in Wichita, KS. Motion seconded by Terance White (UT).

**Vote:** All in favor. Motion passes.

## **AGENDA ITEM 2    Regional Director's Report – Jim Oswald**

Jim Oswald provided a regional director report, welcoming everyone to Detroit for the 2018 NCARB Annual Business Meeting and giving an excellent overview on the current work of the Council.

Oswald also created an information PowerPoint pinwheel for the region that identified the following:

- How many jurisdictions in the region require the ARE (all 12)
- How many jurisdictions in the region require AXP (all 12)
- How many jurisdictions in the region permit access to the ARE concurrent with the AXP (11 – Guam does not)
- How many jurisdictions in the region require continuing education hours as a condition of license renewal (10 – Guam and Arizona do not)
- How many jurisdictions in the region allow alternatives to the education requirement for certification (10 – Guam and Idaho do not)
- How many jurisdictions in the region register architects licensed through the Broadly Experienced Foreign Architect pathway (11 – Nevada does not)
- How many jurisdictions in the region permit an alternative path of the experience requirement (9 – Arizona, Colorado and Guam do not)
- How many jurisdictions in the region require the NAAB degree for registration (5 – Arizona, California, Colorado, Guam, Hawaii, Idaho and Washington do not)
- How many jurisdictions in the region require the NCARB certificate for reciprocal registration (3 – Arizona, California, Colorado, Hawaii, Idaho, Oregon, Utah and Washington do not)
- How many jurisdictions in the region accept the Canadian Mutual Recognition Agreement (9 – Hawaii, Nevada and Utah do not)
- How many jurisdictions in the region accept the New Zealand and Australia Mutual Recognition Agreement (7 – Guam, Hawaii, Idaho, Nevada and Utah do not)
- How many jurisdictions in the region use NCARB's Direct Registration program (5 – California, Guam, Hawaii, Idaho, New Mexico and Oregon do not).

## **AGENDA ITEM 3    Executive Committee/Chair's Report – Jon Baker**

Baker told the membership that he had formed three new task force/committees in the past year:

1. Strategic Plan Task Force
2. Education and Programs Committee; and
3. Bylaws & Rules Task Force

Baker gave an overview of the progress of the committees. Quite a bit of progress had been made on the Strategic Planning Task Force and said that Committee Chair Jim Oswald would give the membership an update later in the day.

Chair Jon Baker stated that WCARB Region 6 had spent the past couple of years talking about the value of regional membership and the current dues structure and as a result of these conversations the region had produced a white paper on the value of regional membership. He stated that the Region 6 White Paper had been posted to the region's website.

#### **AGENDA ITEM 4    Financial Report – Jim Mickey**

Mickey stated that the finances for the region were in good shape and that the current balance sheet and profit and loss statements were provided for review in the meeting packet for member review and comment.

#### **AGENDA ITEM 5    Review and Approval of 2018-19 WCARB Budget**

The draft budget for fiscal year October 1, 2018 – September 30, 2019 was presented to the membership for review and decision.

Peter Rockwell asked what the region was doing with its reserves. Mickey replied that it was slowly being drawn down due to the inclusion of a new line item for Education and Program Expenses, but that the decision regarding what to do with the reserves will be made after the region completes its strategic plan and has a realistic idea of how and what any programmatic additions might impact the budget.

Mickey asked if it would make sense for the region to develop and put in place a financial investment strategy policy. Baker said he felt the bigger question was how was the region going to use its reserves and encouraged the Executive Committee to put together a financial strategy and figure out the appropriate reserve amount the region should hold.

**Motion:** Rockwell (ID) moved to approve the draft budget for the 2018-19 fiscal year. Motion seconded by Harm (WA).

**Vote:** All in favor. Motion passes.

#### **AGENDA ITEMS 6    Committee Reports**

##### 1. Education and Programs Committee

Mickey reported that the committee met one time by telephone and went over the information gathered. Much work remains to be done and the committee needs more active volunteers participating. Mickey asked the members what the top pick would be for the March 2019 educational program? The overwhelming pick by the members was "New Board Member/Executive Orientation." The committee will work to include that option on the March 2019 Regional Summit agenda.

Mickey asked what other topics would the membership be interested in for future regional meetings?

Possible future educational program topics:

- Resiliency
- Emergency preparedness
- School safety (active shooters)
- Possibly theme the educational opportunity with the location of the regional summit and try to integrate these topics
- Supervisors for AXP
- Supervisor support for Region 6
- Board member training
- New board member orientation

Mickey said that the committee will continue to request topics from the members at future meetings so a comprehensive list can be developed.

## 2. Strategic Plan Task Force

Oswald had prepared a PowerPoint slide presentation that outlined the task force's work so far. Afterwards, he divided the membership into four groups to reaffirm the strengths, weaknesses, opportunities and threats the committee and the membership had identified to date. The task force will continue to work on the strategic plan and will present their work to the membership next March at the 2019 Regional Summit in Nashville, TN.

Oswald reminded the members that they must be vigilant with the strategic plan. In order for it to be an effective tool, it must be reviewed and updated each year. The strategic planning agenda item will be a standing agenda item.

## 3. Bylaws & Rules Task Force

The Bylaws and Rules task force had previously identified minor housekeeping edits. It was decided to wait until the strategic planning task force finished the draft document in case new language, programs or policies needed to be added or deleted.

Chair Baker thanked everyone for their participation and told them that the best way to learn more about the region and NCARB was to volunteer on these important committees and get involved on the Executive Committee.

## **AGENDA ITEM 7    Discussion about proposed 2018 NCARB Resolutions**

Baker led the region through the resolutions.

- A lively conversation ensued regarding the first resolution; HSW Category realignment.
- No comments were given on Resolution #2.
- Resolution #3 garnered questions about section 2.5 "employee context."
- Resolution #4 Bylaws: okay except some members would like 60 days' notice for all resolutions. Other comments included confusion about sections 2 and 7.

Baker said he would relay these comments to the NCARB leadership and that the members could also bring up any questions with the NCARB visiting team when they arrived.

### **AGENDA ITEM 10      NCARB Visiting Team**

Visiting Team: Greg Erny, NCARB President, Dave Hoffman, 1VP President Elect and Mike Armstrong, NCARB CEO and other NCARB staff stopped by the region to answer any questions.

There was a robust conversation regarding Resolution #1 – HSW restatement and alignment and the other concerns previously articulated during the resolutions discussion. Erny and Hoffman thanked the region for its feedback and said they would take all suggestions under consideration.

Chairman Baker thanked the visiting team for taking the time to visit the region.

### **AGENDA ITEM 8      Call for WCARB member committee representation on next year's committees, task forces**

There was not enough time left on the agenda to address this item. It will be placed on a future agenda.

### **AGENDA ITEM 9      2018 Regional Meeting Discussion – agenda and educational topics?**

Possible future educational program topics:

- Supervisors for AXP
- Supervisor support for Region 6
- Board member training
- New board member orientation

### **AGENDA ITEM 11      WCARB Region 6 Laudatories**

Jim Mickey read laudatories into the record for Maria Brown, Member Board Executive from Oregon who was leaving the board and relocating back to Idaho and Jim Oswald, from the New Mexico board, who was given the laudatory for his terrific work as a Regional Director and for his terrific work on the strategic planning task force.

### **AGENDA ITEM 12      New Business/Old Business**

Ed Marley and Scott Harm, incoming Chair and Vice Chair respectively, told the members they were excited to be in leadership for the coming year and told the members they were committed to raising value and participation in the region.

They said the strategic plan will inform the regions existing and future programs and the educational programs will focus on regulatory and leadership development matters.

They concluded by saying they wanted to have more interactive dialog with the member board members and executives as well as with the boards and jurisdictions.

**AGENDA ITEM 13      Other**

No other business was discussed.

**ADJOURN FOR THE DAY**

Chair Baker adjourned the Region 6 WCARB meeting at 4:30 p.m.

## **WCARB Meeting @ NCARB ABM**

**Detroit, MI**

**Attendees June 29, 2018**

### **ALASKA**

Catherine Fritz  
Jeff Koonce  
Alysia Jones

### **ARIZONA**

Ed Marley  
Melissa Cornelius  
Robert Stam  
Neal Jones  
Patrice Pritzl

### **CALIFORNIA**

Jon Baker  
Matt McGuinness  
Sylvia Kwan  
Tian Feng  
Nilza Serrano

### **COLORADO**

Mary Morissette  
Joyce Young

### **GUAM**

Ray Borja  
Liza Provido  
Glenn Leon Guerrero  
Philip Villanova

### **HAWAII**

Sandy Matsushima  
Bert Yumol  
Marc Ventura

### **IDAHO**

Allison McClintock  
Daniel Mullin  
Peter Rockwell

### **NEVADA**

Kim Ciesynski  
William Snyder  
George Garlock  
Greg Erny  
James Mickey  
Monica Harrison  
Gina Spaulding (Region 6 Exec)

### **NEW MEXICO**

Bob Calvani  
Tara Rothwell  
Jim Oswald  
Ray Vigil  
Mark Glenn

### **OREGON**

James Robertson  
Jim Chaney  
Kristin Wells  
Maria Brown

### **UTAH**

Terrance White  
Celestia Carson

### **WASHINGTON**

Scott Harm  
Colin Jones  
Rick Storvick

**MINUTES OF THE EXECUTIVE COMMITTEE OF THE WESTERN COUNCIL OF  
ARCHITECTURAL REGISTRATION BOARDS – WCARB REGION 6  
Executive Committee Fall Planning Meeting, Las Vegas, NV  
9:00 a.m. Pacific Time**

**Saturday, November 3, 2018**

Roll Call:

Ed Marley, Chair, AZ  
Scott Harm, Vice Chair, WA  
James Mickey, Secretary/Treasurer, NV  
Corey Solum, Member, UT  
Sylvia Kwan, Member, CA  
Gina Spaulding, Region 6 Executive Director

Also in Attendance:

Jim Oschwald, Chair Strategic Planning Task Force (SPTF), NM  
Doug Sams, Member SPTF, OR

**Approval of the Agenda:**

**Motion:** Jim Mickey (NV) moved to approve the agenda. Motion seconded by Sylvia Kwan (CA). **Vote:** All in favor. Motion passes.

**Presentation from Strategic Planning Task Force for Executive Committee input and direction**

Jim Oschwald, Committee Chair updated the Executive Committee on the work of the strategic planning task force. It was discussed that a draft of the strategic plan will be presented to the membership at the Regional Summit in March 2019 with the idea that it can be adopted by the members in June 2019 at the NCARB Annual Business meeting.

**Chair's Report:**

Ed Marley briefed the Executive Committee about the Regional Leadership Committee (RLC) meeting that he and Spaulding had attended in Nashville on August 22-26, 2018. The RLC is comprised of all six regional chairs and execs and the NCARB 1VP and NCARB staff. The focus of the committee is to develop the plenary sessions and overall agenda for the Regional Summits and to collaborate on ideas for workshops for the NCARB annual business meetings.

The focus of the RLC meeting was going through and finalizing the agenda for the Regional Summit in Nashville, TN on March 7-9, 2019. NCARB will mark its 100 year centennial and the NCARB community will begin to celebrate it during the Regional Summit in March 2019. While acknowledging the kickoff of the Centennial celebration, the Summit will remain focused on Regional issues and dialog with limited National agenda items.

### **2019 Regional Meeting Planning:**

The Executive Committee worked to develop the agenda for the 2019 WCARB Regional Meeting and discussed at length the major issues that are currently under discussion within the region.

The Executive Committee noted that the Northern Marianas had rejoined the region, bringing the number of jurisdictions in Region 6 to thirteen.

It was suggested that since there was another dues paying member joining the region that the issue of annual Region 6 member dues amounts should be revisited with the membership. After discussion, it was decided that the Executive Committee will suggest that the member dues be decreased from \$4,000 per year to \$3,500 per year. With the addition of our new member, the Northern Marianas, the reduction of annual regional income will be only \$2,500 per year.

A discussion about the regional reserves resulted in the Executive Committee reaffirming its desire to use the reserves to develop meaningful educational programs and other resources for the members of Region 6. The strategic plan will help to inform the region how this will be accomplished. It was suggested that a financial strategy for the region would be helpful. Marley will form another committee under the direction of the Secretary/Treasurer to develop a financial strategy in line with the strategic plan to be discussed and approved by the membership during the regional meeting in June 2019 meeting at the NCARB Annual Meeting in Washington DC.

The Executive Committee directed Spaulding to ask when board members are terming out on future state reports to assist the region in drafting member board member and executive laudatories.

Marley noted that the agenda for the overall Regional Summit was very full but wanted to see if there would be an opportunity at the next meeting to have a new member breakfast to answer questions and get to know the new members.

### **Discuss regional dues billing cycle:**

Spaulding asked the Executive Committee if it would consider changing the member dues cycle from the current calendar year to a fiscal year so that the WCARB Region 6 member dues annual cycle will align with NCARB's. Making this change will allow member jurisdictions to receive one bill from NCARB for both NCARB and WCARB member dues which might help with those jurisdictions that have to go through extra hoops to get the regional dues approved by their budget directors. The Executive Committee agreed to place this item on the agenda at the Regional Summit in March 2019.

**Discuss whether we want to have NCARB present a Licensing Advisors Forum for Region 6 independent of the Regional or Annual business meetings**

The Executive Committee liked the idea of arranging this type of meeting in the future if the membership is interested in having a Licensing Advisors Forum somewhere in Region 6 at a future date. This item will be placed on the June 2019 regional meeting agenda for member discussion and decision.

**2019 Regional Dinner in Nashville, TN:**

Spaulding told the Executive Committee that the Regional Execs had visited many restaurants in Nashville looking for regional dinner spots for all the regional dinners. Martins BBQ Joint was selected as the location for the 2019 WCARB regional dinner and \$65 was set as the price for guests who attend the regional dinner. There is no charge for members to attend as it is a benefit of membership.

**Educational programming at the Regional Summit:**

The Executive Committee directed Spaulding to reach out to Dale Atkinson to have him give a presentation to the members at the 2019 Regional Summit discussing the current legal climate with regards to regulation as well as board member code of conduct.

**Motion:** Scott Harm (WA) moved to allocate up to \$5,000 for professional fees and travel costs for an educational seminar by Dale Atkinson for the members at the 2019 Regional Summit. Motion seconded by Sylvia Kwan (CA). **Vote:** All in favor. Motion passes.

**WCARB Committees:**

The current standing committees are:

- Strategic Planning Task Force
- Bylaws & Rules Committee
- Education & Programs Committee

Marley suggested that the Executive Committee also form a Resolutions & Laudatories Committee at the Regional Summit and solicit committee representation for all the committees and task forces at that time as well. He also thought it would be a good idea for Executive Committee members to serve on each of the standing committees as a liaison and to ensure continuity from year to year.

Corey Solum offered to serve as liaison to the Bylaws committee. Scott Harm will be the liaison to the Education and Programs Committee. Sylvia Kwan will serve as the liaison to the Resolutions and Committee. The Executive Committee will ask one of the new members that will be elected to the Executive Committee to serve as the liaison to the Strategic Planning Task Force.

### **Elections at 2019 Regional Meeting:**

Each year, the region elects a new regional director, a position currently held by Jon Baker. Baker has indicated that he will be running for NCARB Secretary and will not be seeking another term as Regional Director.

Jim Mickey told the Executive Committee that he was thinking about running for the Regional Director position.

There will be two open positions on the Executive Committee currently held by Ed Marley and Sylvia Kwan. Spaulding will check the timeline to see whether Marley is termed out or able to run for another term. If Marley is termed out, he will run for the Regional Director position. Kwan is on her first term and indicated that she will seek another term on the Executive Committee. If Jim Mickey is elected as the Regional Director someone will have fill the last year of his term as he is in the first year of his second term.

### **New Business:**

The Executive Committee will give Spaulding a performance and salary review within the next 60 days if possible. If the 60-day timeline is not workable for the Executive Committee, the review will be held at the March Regional Summit.

The meeting was adjourned at 4:30 p.m. by Chair Marley.



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## **Regional Director's Report** **Jon Baker, Regional Director**



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# **Chair/Executive Committee Report**

**Ed Marley, Region 6 Chair**



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## **Region 6 Strategic Planning Update**



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## **Financial Report**

**Jim Mickey,  
Secretary/Treasurer**



APPROVED BUDGET OF REVENUE AND EXPENDITURES FOR  
FISCAL YEAR October 1, 2018- September 30, 2019

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 35.00
Annual Dues:	\$ 48,000.00

TOTAL 2018-19 REVENUE: \$ 48,035.00

EXPENDITURES:

Executive Committee Travel	\$ 18,000.00
Education/Program Development and R6 Committee Expenses	15,000.00
Meeting Costs	2,500.00
Regional Dinner - Nashville, March '19	7,000.00
Executive Director's Pay	15,000.00
Communication, Website & Internet	2,220.00
Printing, Production & Mailing	250.00
Misc (includes annual software expense)	<u>500.00</u>

TOTAL 2018-19 EXPENDITURES: \$ 60,470.00

9:02 AM  
02/18/19  
Cash Basis

WCARB  
Balance Sheet Standard  
As of February 16, 2019

	<u>Feb 16, '19</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking	81,979.65
Savings	99,145.45
Total Checking/Savings	<u>181,125.10</u>
 Total Current Assets	 <u>181,125.10</u>
 TOTAL ASSETS	 <u><u>181,125.10</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	156,864.86
Net Income	24,260.24
Total Equity	<u>181,125.10</u>
 TOTAL LIABILITIES & EQU...	 <u><u>181,125.10</u></u>

8:57 AM  
02/18/19  
Cash Basis

WCARB  
Profit and Loss Standard  
October 1, 2018 through February 16, 2019

	<u>Oct 1, '18 - Feb 16, '...</u>
Income	
Meeting Reimbursement	3,500.00
Interest	12.13
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
No. Marianas	5,333.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
Total Annual Dues	<u>53,333.00</u>
Total Income	56,845.13
Expense	
Committee & Program Expe...	2,861.03
Web Site Development	600.00
Recurring Software Expense	279.87
Executive Committee Travel	4,291.31
Postage and Mailing	255.00
Executive Director's Pay	6,000.00
Meeting Costs	1,922.74
Office Supplies	36.57
Internet	332.32
Web Site	300.00
Total Expense	<u>16,878.84</u>
Net Income	<u><u>39,966.29</u></u>

8:59 AM  
02/18/19  
Cash Basis

WCARB  
Profit and Loss Standard  
October 2017 through September 2018

	<u>Oct '17 - Sep '18</u>
Income	
Meeting Reimbursement	3,500.00
Interest	35.33
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
Total Annual Dues	<u>48,000.00</u>
Total Income	51,535.33
Expense	
Committee & Program Expense	10,095.69
Recurring Software Expense	278.84
Regional Dinner Expense	4,704.40
Bank Service Charges	50.00
Executive Committee Travel	16,018.58
Bd Member Meeting Reimburse...	2,242.10
Postage and Mailing	37.55
Executive Director's Pay	15,250.00
Executive Director's Travel	3,913.41
Meeting Costs	1,630.26
Office Supplies	35.50
Internet	1,121.96
Web Site	388.00
Total Expense	<u>55,766.29</u>
Net Income	<u><u>-4,230.96</u></u>



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**Discussion regarding  
changing member dues  
calendar from Calendar  
to Fiscal Year to align  
with NCARB**



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## **Discussion regarding amending member dues**



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# State Reports



Western Council of  
Architectural Registration Boards  
**REGION 6**

## **2019 WCARB REGION 6 STATE REPORTS**

### **Alaska**

#### **Board Composition**

The Alaska State Board of Registration for Architects, Engineers and Land Surveyors is comprised of 11 members including two civil engineers, two land surveyors, one mining engineer, one electrical engineer or mechanical engineer, one engineer from another branch of the profession of engineering, two architects, a landscape architect and one public member.

Architects: 2

Non-Architects: 9

Other Licensed Professionals: Engineers, land surveyors, landscape architects.

#### **Licensing Statistics**

- **6,392** active registrants (includes architects, engineers, land surveyors & landscape architects)
- **576** active Registered Professional Architects, which is 82 more than previous year's count.
- **5816** other active registered professionals including engineers, land surveyors and landscape architects (2018 count was 5,210)
- **240** in state architects/ **3,164** total in state registrants (includes architects)
- **336** out of state architects/ **3,228** total out of state registrants (includes architects)

#### **Brief Overview of Current Issues**

Alaska Interior Designer Registration Initiative - The Alaska Chapter of American Society of Interior Designers is seeking registration for interior designers working in code-restricted environments. The group has presented information to the AELS board at the November 2017, February 2018, and January 2019 meetings and is interested in continuing

discussions and providing updates to the board regarding the status of their initiative. To date, the board has not taken an official position on this initiative.

Proposed updates to regulations related to architectural registration by comity (12 AAC 36.103) to be more aligned with regulations for architectural registration by exam (12 AAC 36.060) have been delivered to the Lt. Governor's Office for signing.

### **Miscellaneous**

Board member Catherine Fritz is currently serving on the WCARB Strategic Planning Committee

Member Board Executive Alysia Jones is currently serving on the MBE Committee.

## **Arizona**

### **Board Composition**

Architects: 2

Other Licensed *Professionals*: 6

*Public Member*:1

### **Licensing Statistics**

In-State Registrants: 2,713

Out of State Registrants: 5,817

### **Brief Overview of Current Issues**

The Board continues to struggle with obtaining enough attorney time to timely prosecute matters moved to hearing and for consent agreement negotiations.

### **Current Legislation Related to Architecture**

There is no legislation specific to architects, but several bills intended to create a waiver to licensure, a lessor level of regulation, create *challenges* to licensure and *challenges* to Board findings following a hearing. The Board has obtained legislative support for an endorsement bill to facilitate AZ licensure for architects registered in other states, and there a separate bill requiring licensing agencies to grant reciprocity to individuals licensed in other states.

### **Miscellaneous**

Ed Marley has termed out as a Board member. His experience and expertise is a loss to the Board.

### **Board Members Terming out in 2019**

Ed Marley has termed out from his AZ Board service.

# California

The California Architects Board administers the Architects Practice Act, which provides for the regulation of the practice of architecture for the protection of the public health, safety and welfare.

## Board Composition

Architects: 5

Non-Architects: 5 (public)

Other Licensed Professionals: 0

## Licensing Statistics

In State Registrants: 17,591

Out of State Registrants: 4,237

## Brief Overview of Current Issues

The California Architects Board is undergoing sunset review this year before the Legislature.

## Current Legislation Related to Architecture

The Board is proposing changes to its existing written contract requirements, to require the contract to additionally include the following:

1. a written description of the project,
2. a description of the procedure the architect and client will use to accommodate contract changes
3. a statement identifying the ownership and use of instruments of service prepared by the architect
4. A statement that architects are licensed by the California Architects Board

## Miscellaneous

The Board will adopt a new Strategic Plan this year.

## Board Members Terming out in 2019

N/A

## **Colorado**

### **Board Composition**

Architects: 3

Non-Architects: 3

Other Licensed Professionals: 7

### **Licensing Statistics**

In State Registrants: 4,156

Out of State Registrants: 3,648

### **Brief Overview of Current Issues**

Compliance with Continuing Education continues to be a challenge. Specifically, compliance with licensees understanding what is and what is not “HSW” and failing to maintain proper documentation to prove they retained the information presented.

### **Current Legislation Related to Architecture**

None at the time

### **Miscellaneous**

None

### **Board Members Terming out in 2019**

Earl Henderson, PLS Member & Dan Swallow, Public Member

## **Guam**

### **Board Composition**

**Board members:** Seven (7) members

One (1) Director of Public Works

Two (2) registered architects

Two (2) professional engineers

One (1) professional land surveyor

One (1) public member

**Quorum:** Not less than four (4) members, three (3) of whom shall be registered.

**Member Term Duration:** Four (4) years

**Term limit:** Appointed by the Governor for a term of four (4) years, but not more than two (2) consecutive terms. The Board shall consist of seven (7) members, at least two (2) being female. To be constituted as follows: the Director of Public Works, five (5) members who shall be registered and one (1) Public Member under the provisions.

### **Number of Licensed Architects**

Total Number of licensed architects 104

In-State = 32

Out-of-State= 72

### **Legislative Activity**

None

### **Updates for Rules and Regulations**

Revisions to draft Rules & regulations completed after 5 years. Next step to Legislature for public hearing.

### **Board Updates: Miscellaneous Information**

None

### **Board Members Terming out in 2019**

Liza Ann J. Provido, AIA – Provisional \*

H. Mark Ruth, FAIA – Vice Chairman – June 8, 2018

Gabriel A. Jugo, PE, SE – Chairman – June 8, 2018

§ 32104. Board Appointments; Terms.

\*(d) In the event of a vacancy on the Board for any reason, resulting in an unexpired term and if the Maga'lahen Guāhan (Governor) fails to appoint a successor within three (3) months after the vacancy occurs, the Board may appoint a provisional member to serve in the interim until the Maga'lahen Guāhan (Governor) makes an appointment.

## **Hawaii**

### **Board Composition**

Architects: 3

Non-Architects: 10

Other Licensed Professionals: 0

### **Licensing Statistics**

In State Registrants: 1,068

Out of State Registrants: 1,567

### **Brief Overview of Current Issues**

None

### **Current Legislation Related to Architecture**

None

### **Miscellaneous**

None

### **Board Members Terming out in 2019**

3 members terming out but all expected to be reappointed by the Governor

## **Idaho**

### **Board Composition**

Architects: 5, including one member who is engaged primarily in professional architecture education.

Non-Architects: one public member

Other Licensed Professionals: None

### **Licensing Statistics**

In State Registrants: 524

Out of State Registrants: 1358

### **Brief Overview of Current Issues**

Current issues for the Idaho Board of Architectural Examiners include the broader issue of licensing in Idaho, reflecting the national trend of licensing across the country. Idaho's Bureau of Occupational Licensing completed a report to respond to Idaho's Lieutenant Governor Brad Little's Executive Order, which required a review of all Boards and agencies which issue a license to respond prior to July 1, 2018. The Executive Order, along with the Board's response can be found at the Board's web page, [here](#).

January 31, 2019 newly elected Governor Brad Little issued two more Executive Orders relating to licensing. The "red tape reduction act," as described by the Governor's press release, requires state agencies that have authority to issue administrative rules to identify at least two existing rules to be repealed or significantly simplified for every one rule

they propose. Additionally, this Executive Order requires a review of all existing licensing agencies to identify costly, ineffective, or outdated regulations at least once every four years.

The second Executive Order, entitled the Licensing Freedom Act of 2019 puts in place sunrise and sunset processes for future occupational licensing laws.

### **Current Legislation Related to Architecture**

Idaho rewrote their licensure law for the Board of Architectural Examiners and the legislature adopted the changes. These changes took effect July 1, 2018. 2019 legislation before the state legislature includes pending rule changes for legislative approval. These pending rule changes are necessary to comply with the 2018 changes in the Board's law.

### **Miscellaneous**

None

### **Board Members Terming out in 2019**

Peter Rockwell

## **Nevada**

### **Board Composition**

Architects: 5

Registered Interior Designers: 2

Residential Designer: 1

Public Member: 1

### **Licensing Statistics**

In State Registrants: 766

Out of State Registrants: 2,328

### **Brief Overview of Current Issues**

The Board, along with 34 other Nevada independent boards is currently being audited by the Executive Branch Audit Committee (EBAC). EBAC's main concern is to ensure that financial and administrative practices are consistent across all boards. We are currently working on the second and final part of this audit which focuses on governance structure and regulatory practices.

The Board in partnership with AIA plans to hold its seventh annual continuing education seminar this year to offer an opportunity for our registrants to earn the required 8 CEUs in one day. The seminar is offered in Las Vegas and Reno and it's been well-received by our Nevada registrants since its inception.

We are happy to announce that the Board is celebrating its 70<sup>th</sup> year anniversary of its creation as a Practice/Title act by the Nevada Legislature in 1949.

### **Current Legislation Related to Architecture**

The 2019 Nevada Legislative Session began on February 4<sup>th</sup>. As many as 1,200 bills are expected to be considered during this session. In an effort to educate policymakers, the Board has partnered with three other boards (Board of Engineers, Contractors Board and Landscape Board) to hold a Meet and Greet legislative event on February 15, 2019 to meet our legislators and their staff.

### **Board Members Terming out in 2019: All three seeking reappointment**

Kimberly Ciesynski, Chair – Registered Interior Designer  
William Snyder, Architect  
John Morelli, Residential Designer

## **New Mexico**

### **Board Composition**

Architects: 6  
Non-Architects: 1, public member  
Other Licensed Professionals: Public Member, Mark Glenn is attorney

### **Licensing Statistics**

In State Registrants: 735  
Out of State Registrants: 1400

### **Brief Overview of Current Issues**

None

### **Current Legislation Related to Architecture**

Interior Senate Bill 181, “AN ACT RELATING TO INTERIOR DESIGNERS; STREAMLINING LICENSURE REQUIREMENTS; CREATING A SEAL OR STAMP; AMENDING, REPEALING AND ENACTING SECTIONS OF THE NMSA 1978.”

### **Miscellaneous**

Mr. Robert (Bob) Calvani, Second Vice President, is in candidacy for First Vice President of the National Council of Architectural Registrations.



## Oregon

### Board Composition

Architects: 5  
Non-Architects: 2  
Other Licensed Professionals: 0

### Licensing Statistics (as of 1/31/2019)

In State Registrants: 1,467  
Out of State Registrants: 2,123

### Brief Overview of Current Issues

We are currently in the process of updating our rules.

### Current Legislation Related to Architecture

None

### Miscellaneous

None

### Board Members Terming out in 2019

None

## UTAH

### Board Composition

Architects: 5  
Non-Architects: 2  
Other Licensed Professionals: 0

### Licensing Statistics

In State Registrants: 914  
Out of State Registrants: 1,732

### Overview of Current Issues

None

### Current Legislation Related to Architecture

None

### Miscellaneous

<u>2019 Board Members</u>	<u>Expires</u>
Corey Robert Solum	06/30/2023
Celestia Ray Carson	06/30/2024
Brian K. Jacobson	06/30/2024
Bret O. Bullough	06/30/2026
VACANT/(Public Member)	06/30/2021

## **Washington**

### Board Composition

Architects: 6

Non-Architects: 1

Other Licensed Professionals: 0

### Licensing Statistics

In State Registrants: 7,139

Out of State Registrants: 6,313

### Brief Overview of Current Issues

None

### Current Legislation Related to Architecture

House Bill 1148 was introduced this session to update the architect laws to align better with the AXP program, including reducing the required hours to 3,740; and, will allow all candidates, regardless of education, to begin taking exams while enrolled in a structured intern program (AXP).

### Miscellaneous

None

### Board Members Terming out in 2019

Scott Harm will complete his first term in June 2019 and anticipates being reappointed for a 2<sup>nd</sup> six-year term.



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## **Educational Seminar:**

**Discussion on the current legal  
landscape and Board Member  
Code of Conduct**

**Dale Atkinson – speaker**



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## **Member Solicitation for Committees**



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**WCARB  
Region 6  
Laudatories**



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# Elections

## **REGION 6 WCARB EXECUTIVE COMMITTEE GOVERNANCE STRUCTURE & ELECTION PROCESS:**

The Executive Committee of the Western Region shall be composed of five voting members – a Chairperson, a Vice Chairperson, a Secretary/Treasurer and two members. The five voting Executive Committee members shall be elected by majority vote of Members present at an Annual Meeting of WCARB. The Regional Director and the WCARB Executive Director shall serve as ex officio nonvoting members of the Executive Committee.

Executive Committee members shall be elected for a term of two years, three members to be elected in even numbered years and two members in odd-numbered years, to assure management continuity. A nominee for the Executive Committee must be a current active member of the nominee's respective Board. New Executive Committee Members shall assume office immediately following the adjournment of the next Annual Meeting of NCARB. A member of the Executive Committee who is no longer a member of their State Board may complete their elected term of service on the Executive Committee.

The Chair, Vice Chair, and Secretary/Treasurer shall be elected, by majority vote of Members present at the Annual Meeting of WCARB, from among the membership of the Executive Committee who will be in office immediately following the adjournment of the next Annual Meeting of NCARB. Their term of office will commence immediately following the next Annual Meeting of NCARB.

Any candidate running for the Executive Committee shall have the opportunity to address the membership. In the event of a tie in an election for a position on the Executive Committee, the candidate shall have the opportunity to readdress the membership, followed by another caucus of the membership. This process shall repeat until a winner is declared.

### **2018-2019 Current WCARB Region 6 Executive Committee:**

Jon Baker (CA) – Regional Director, Region 6  
Edward Marley (AZ) – Chair of Region 6 Executive Committee  
Scott Harm (WA) – Vice Chair of Region 6 Executive Committee  
James Mickey (NV) – Secretary/Treasurer of Region 6 Executive Committee  
Corey Solum (UT) – Member of Region 6 Executive Committee  
Sylvia Kwan (CA) – Member of Region 6 Executive Committee  
Gina Spaulding (NV) – Executive Director, Ex Officio Member of Executive Committee



January 22, 2019

To: All NCARB Region 6 Member Board Members

From Edward T. Marley, NCARB, AIA, LEED

Greetings Fellow WCARB members:

I would like to take this opportunity to officially announce my candidacy for the Region 6 **Regional Director** position on the NCARB Board of Directors and would appreciate your support. When I attended my first regional conference 6 years ago, I realized that NCARB was an organization that I wanted to be involved in. I jumped into my involvement with the organization with both feet, and I have enjoyed every minute of the time I've served. As I have worked my way up through the leadership of the WCARB Excom, I believe I have been a key contributor in the transformation of our region to better serve our Member Boards.

Over the last three years, we have worked to develop a strategic plan with the goal of increasing the value of regional membership to the members. Over the past six years, I have been involved at the Arizona Board, WCARB, and NCARB in the following capacities:

- 2018-2019: WCARB Chair
- 2016-2018: WCARB Vice Chair. Working with Executive and Strategic Planning Committees to enhance the value of WCARB to its members
- 2015-2016: WCARB Secretary/Treasurer
- 2015: WCARB Executive Committee: produced video/slide show featuring Architecture of Region 6 (premiered at 2015 Regional Summit)
- 2015: NCARB Annual Meeting Credentials Committee Chair
- 2014-2017: NCARB Broadly Experienced Architect (BEA) Committee
- 2017- Present: NCARB Credential Alternative Review Team inaugural member
- 2018-Present: NCARB Tri-National Dossier Review Team; One of three NCARB representatives to Tri-National program (US, Mexico and Canada)
- 2013-2015: Chair (two terms), Arizona Board of Technical Registration
- 2016: Vice Chair, Arizona Board of Technical Registration
- 2013-Present: Chair, Arizona Board of Technical Registration Legislative and Rules Committee

Other Professional Service:

- 2003: AIA Southern Arizona Chapter President
- 2003: Chair, Mount Lemmon Restoration Committee. Led effort to facilitate rebuilding of mountaintop community devastated by 80,000-acre wildfire.

- 2000-2001: AIA Arizona President
- 1995-1998: AIA Arizona Government Affairs Chair
- 1985-1999: Arizona IDP State Coordinator
- 1985-1987: AIA Southern Arizona Secretary
- 1983-1985: AIA Southern Arizona Associate Director
- 2006-2014: Board Member, Metropolitan Pima Alliance
- 2012-2013: President, Metropolitan Pima Alliance
- 2014-Present: Member DM50, Civic Group supporting local Air Force Base

Recognition:

- 2004: Arizona Architects Medal

Professional:

- 1983-Present: Swaim Associates, Ltd.
- 1995-Present: Principal/CFO, Swaim Associates, Ltd., Tucson, AZ
- 1986: Registered Architect, Arizona  
Also registered in OR, NM, KS, MN, VA, HI and SC
- NCARB Certificate Holder

Education:

- 1982: Bachelor of Architecture, University of Arizona
- 1981: Ecoles d'Arte Americaines, Fontainbleau, France

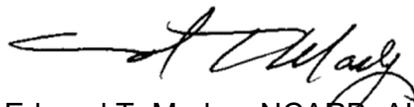
Personal:

- Married to Janice for 33 years.
- Two grown children, including a son who produces fantastic WCARB videos and daughter who plays the ukulele.

I believe I have the experience, dedication, and enthusiasm to represent our region, its member boards, registrants, those aspiring to be registrants, and the public as we all work with NCARB to further the profession of architecture.

On this basis, I seek your support of my candidacy for Region 6 Director so that I may promote the interests of WCARB, NCARB, and the regulation of the practice of Architecture.

Respectfully,



Edward T. Marley, NCARB, AIA, LEED  
Principal, Swaim Associates, Ltd.

regional  
director  
candidate

Western Council of  
Architectural  
Registration Boards



7 February 2019

Region 6 members.

What an amazing opportunity it has been to represent our region on the WCARB Executive Committee for the past three years. It has been an honor and a privilege, and I have learned so much since participating in my first Regional Summit in 2013. This recent stretch on the WCARB Executive Committee, Chair of the Nevada State Board and serving as Chair on NCARB examination committees has also opened my eyes to how much more there is to know and where growth and improvements are needed.

The innovative and collaborative initiatives that have emerged from Region 6 are resulting in changes that will improve our core programs as well as move NCARB into a stronger leadership role in shaping the future of our profession. I believe that in addition to my continued participation and commitment to the success of WCARB, my contributions can also bring a practical perspective to these issues based on my 31 years of professional practice.

So today I ask that you allow me the honor and privilege to serve as the next WCARB Regional Director to continue helping lead our Region, to work on your behalf and other colleagues around the nation to make our profession better, to increase access to all that seek it and to maintain the professional integrity that is the hallmark of our profession.

I welcome and value your input, look forward to seeing y'all in Nashville and the opportunity to chat with you and/or address any questions you may have. Thank you for your consideration of my WCARB Regional Director candidacy and I would greatly appreciate your support in the upcoming election.

Respectfully,

A handwritten signature in black ink that reads "j.s. mickey". The signature is fluid and cursive, with the first letters of the first and last names being capitalized.

James S. Mickey *ncarb, aia*

p.s. . . . and of course, what would a note from me be without the ham and egg breakfast analogy. The chicken was involved, the pig was committed. I aspire to say, I am committed.

## Education

University of Nevada, Reno	
▪ Associates of Engineering design technology	1985
University of Idaho	
▪ Bachelor of Architecture	1998

## Practice

Casazza, Peetz & Hancock - Reno, NV.	1988 – 1995
▪ Intern - Project Manager - Project Architect	
Casazza, Peetz & Mickey - Reno, NV.	1995 – 1997
▪ Partner, Senior Project Architect	
Worthgroup Architects - Reno, NV	1997 – 2017
▪ Director of Architecture - Principal, Executive Vice President	
ARCäDESMA <i>architecture</i> - Reno, NV	2017 - present
▪ Founder & Principal	

## Boards and Commissions

### Western Council of Architectural Registration Boards

▪ Member board member	2012 – present
▪ Regional Summit	2013 – present
▪ Executive committee	2016 - present
▪ Executive committee – Secretary / Treasurer	2016 – present
▪ Continuation education committee – chair	2016 - 2018

### National Council of Architectural Registration Boards

▪ Intern development program	1989 - 1992
▪ Certification	1994
▪ FY14 - ARE 4.0 Item Development Subcommittee – Structural Systems Division	
▪ FY15 - ARE 5.0 Item Development Subcommittee – Planning and Analysis Division	
▪ FY16 - ARE 5.0 Item Development Subcommittee – Planning and Analysis Division	
▪ FY16 – Member Board Chair / MBE summit	
▪ FY17 – ARE 5.0 Forms assembly task force – Planning and Analysis Division	
▪ FY18 – ARE 5.0 Case Study Task Force - Chair	
▪ FY18 – Examination committee	
▪ FY18 – Committee chair summit	
▪ FY16 – Member Board Chair / MBE summit	
▪ FY19 – ARE 5.0 Case Study Task Force - Chair	
▪ FY19 – Examination committee	
▪ FY19 – Committee chair summit	

### Nevada State Board of Architecture, Interior Design and Residential Design

▪ Secretary / Treasurer	2018 - Present
▪ Board Chair	2016 - 2018
▪ Secretary / Treasurer	2014 - 2016
▪ Board Member	2012 – Present
▪ Residential Design Exam Writing committee	2014 - Present
▪ Continuing Education Committee	2014 – Present

### American Institute of Architects

▪ AIA Northern Nevada / AIA Nevada Member	1994 – present
▪ AIA Northern Nevada Board & Subcommittees	1995 – 2007
▪ AIA Northern Nevada – President	2000
▪ AIA Nevada – Board & Subcommittees	2000 – 2005
▪ AIA Nevada – President	2004

**City of Reno**

- Citizen Advisory Board - Member 2001-2007
- Citizen Advisory Board - Chair 2006

**Certificates of Licensures | Registrations attained:**

- Base State: Nevada – 1994
- WCARB States: Arizona, California, Colorado, Idaho, Nevada, New Mexico, Oregon, Washington
- Alabama, Arkansas, Connecticut, Florida, Illinois, Indiana, Iowa, Louisiana, Maryland, Michigan, Minnesota, Missouri, Montana, Nebraska, New Jersey, Ohio, Oklahoma, Pennsylvania, South Dakota, Texas, West Virginia, Wyoming.

January 7, 2019

To: Region 6 Members

RE: Candidate Statement for WCARB Executive Committee



Greetings:

I am writing this letter of interest to be considered for continuing my term as an At-Large member of the WCARB Executive Committee. In the past year, I have learned a tremendous amount of the major issues confronting both WCARB and NCARB, and feel that my contributions have helped the decision-making process in a positive way. The collegiality that we have built in the ExCom has resulted in excellent discourse, diversity in thought, and ultimately movement forward for WCARB in its relationship with the overall NCARB organization.

I am a licensed architect in California and am working toward obtaining NCARB certification. I have been licensed for 37 years and also had a practice for that duration. My firm, Kwan Henmi Architecture and Planning, was acquired by DLR Group, a multi-national architectural/engineering company, in 2017. I am now principal in the San Francisco office and head the higher education practice.

Governor Jerry Brown of California appointed me to the California Architects Board in 2012, and since then I have served as Secretary, Vice President, and President of the board. In December of 2018 I was elected to serve as president for a second term. Responsibilities that I've held include Chair of the Communications Committee, member of the Professional Qualifications Committee, and currently head of the Executive Committee.

Prior to serving on the WCARB Executive Committee, I was a volunteer on the NCARB Architects Licensing Advisors Committee from 2015-2016 and now am part of the LAC Community.

I have served in a number of professional volunteer capacities, including local, state and national boards of the AIA. I have also served on AIA national committees including Young Architects Forum and Minority Resources Committee. Presently I am a member of the AIA Fellows with active participation in selection panels for a variety of positions and awards. It is important to continue the positive relationship with other professional organizations such as the AIA and to this end I will work diligently to maintain the momentum.

Community service has been another major aspect of my volunteer work. Positions include chair of the San Francisco Chamber of Commerce, board member of the Bay Area Council, and board member of Lambda Alpha International, a real estate honorary society.

Most importantly, my passion is to offer time, energy, and experience to fellow architects and future architects. It would be a great honor to continue to serve on the WCARB Executive Committee, and respectfully ask for your vote.

*San Francisco* and locations worldwide

Thank you for your consideration,

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Sylvia Kwan, FAIA, LEED AP BD+C



# Catherine Fritz



Architectural Registration: Alaska A-7977  
Alaska DBE Certification 9900726

Education:

- Master of Science, Architectural Research, Washington State University, 2003.
- Bachelor of Architecture, cum laude, Washington State University, 1982.
- Bachelor Science Architectural Studies, cum laude, Washington State University, 1982.

Professional Service:

- American Institute of Architects (AIA), member since 1981.
- Association for Learning Environments (A4LE), member since 1989.
- University of Alaska Southeast Adjunct Faculty, Construction Technology, 2012 -2017.
- Alaska State Licensing Board for Architects, Engineers, & Land Surveyors, since 2016.

My professional expertise is rooted in public service with the City & Borough of Juneau, Alaska. My 35 year career in public sector architecture spans across building code enforcement, capital project planning, in-house design services, and project management of work by consultants and contractors. I've worked on airport, hospital, school, public safety, recreational, and infrastructure facilities, and even had the unique experience of managing the Alaska Capitol Design Competition that attracted world renowned architects. I led the development of important policies for effective project delivery, including Qualifications Based Selection for design professionals and Dispute Resolution Boards for construction contracts. I'm a skilled collaborative problem solver whose work is highly regarded by elected officials, boards and commissions, contractors, consultants, and project committees. I currently serve as the Juneau International Airport (JNU) Architect, overseeing the capital planning, design, and construction program for the airport's building projects of more than \$80 million over the past 10 years.

I was appointed to Alaska's Board of Registration for Architects, Engineers, Land Surveyors, and Landscape Architects in 2016. My expertise in legislative processes and understanding of public policy development allowed me to quickly become an effective member of this multi-disciplinary board. It has always been my nature to become actively involved in volunteer efforts I undertake. I feel that if I'm going to give my precious time to participate, then I'm going to really participate – not just watch from the sidelines!

At my first WCARB meeting, I volunteered to help develop a Strategic Plan for Region 6. This committee work has allowed me to get to know many of the activities and people of the region. It is inspiring to meet so many capable and dedicated professionals who want to keep architectural registration robust and relevant. By reading our bylaws, drafting a Strategic Plan, listening at meetings, and talking to other WCARB members, I have gained a solid understand of who we are, and I can see exciting possibilities for WCARB's future. We can support one another by sharing knowledge and best practices, and we can be an effective voice to NCARB.

If elected to Region 6's Executive Committee, I would like to see the Strategic Plan completed and used to guide budgeting and activities that are important to members. I'm pleased to see recent efforts to improve our annual conference by including a continuing education session on a Health-Safety-Welfare related topic. I'm interested in continuing this effort and in developing "first timer" materials to support and help orient new board members to the purpose and opportunities in WCARB. I have the interest, expertise, and available time to serve on the Executive Committee to represent you, and I would be honored to have your support.

Thank you for your thoughtful consideration,

*Catherine Fritz*

(907) 957-2068

fritzes@gci.net

Tara Rothwell

CANDIDATE FOR EXECUTIVE COMMITTEE

WCARB – REGION 6

I have been a Member Board Member since 2013 in New Mexico, and am currently serving as the Chair. It is with a passion and desire to continue to provide a solid foundation for future architects that I am excited to announce my candidacy for the executive committee for WCARB.

I have been involved with NCARB meetings and committees for several years and after some personal time away, I am ready to “jump in” to serve! I bring a passion and commitment to all that I do, and I hope to offer different perspectives and positive ideas to the face of WCARB.

I look forward to continued growth both professionally and personally and I look forward to building and continuing the relationships and bonds that I have formed with my time in the organization.

The face of architectural practice is changing. While maintaining the architectural licenses we worked so hard to obtain, those of us who work in ancillary or non-traditional fields are often shunned by the profession for being “less” than a traditional architect. I have been working to expand on this changing definition of architectural practice and look forward to dialog about the different forms of practice and why they should be “equal” rather than “less”. Whether this change was prompted by family life, the need to be more creative, or the desire to effect design influence across a broader spectrum, this non-traditional practice model is becoming more of a norm.

I am a licensed architect in New Mexico. I worked in traditional practice in two different firms beginning with my graduation with my BArch in 1995. I currently work in commercial furniture design and sales, and provide consulting services. I have served on a number of Boards in leadership positions and regularly speak to audiences of various sizes to promote the profession. Expanding the relevance of the architectural license is a passion, and I look forward to working toward a leadership role with our Region.

Thank you,

Tara Rothwell, AIA, NCARB, LEED AP



6490 Vista Valley Trail  
Las Cruces, NM 88007

575.644.0775  
Trothwellclark@gmail.com

# Tara Rothwell

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## CANDIDATE FOR EXECUTIVE COMMITTEE WCARB – REGION 6

I have been a Member Board Member since 2013 in New Mexico, and am currently serving as the Chair. It is with a passion and desire to continue to provide a solid foundation for future architects that I am excited to announce my candidacy for the executive committee for WCARB.

I have been involved with NCARB meetings and committees for several years and after some personal time away, I am ready to “jump in” to serve! I bring a passion and commitment to all that I do, and I hope to offer different perspectives and positive ideas to the face of WCARB.

I look forward to continued growth both professionally and personally and I look forward to building and continuing the relationships and bonds that I have formed with my time in the organization.

### Summary of Qualifications

12/2013- present                      Beck Total Office Interiors, Las Cruces, NM

**Account Executive/ Architect**

- Marketing and Business Development
- Sales
- Space Planning and Design
- Project Management
- Consulting

1/2011- present                      modernFlair design, Las Cruces, NM

**Owner**

- Marketing and Business Development
- Graphic Design
- Project Management
- Consulting

10/1999 – 4/2012                      Studio d Architects                      Las Cruces, NM

Project Manager/ Project Architect – License #4518

- Marketing & Development
- Project Management
- Project Design
- Construction Administration

Objective To broaden the scope of my profession, to ensure the health, safety and welfare of the residents of New Mexico and to provide diversity on the Board of Examiners for Architects in the State of New Mexico. I am currently Chair for the Board and am on a NCARB ARE 5.0 Committee. I have participated in NCARB both regionally and nationally since my original placement on the Board.

Education [ 8/1990 – 12/1995 ] Texas Tech University Lubbock, TX  
Bachelor of Architecture

- Specialty in Design

Professional experience [ 2/1996 – 10/1999 ] Collins| Reisenbichler Architects El Paso, TX  
Intern Architect

- Healthcare Design
- Client Contact
- Project Management
- Construction Administration

Additional professional activities Member of the American Institute of Architects; participate in an industry specific Mentor group ACE; participate regularly at DACC presenting to students about the profession and about women in architecture; LEED AP and involved in green building practices; participation on committee for National Council of Architectural Registration Boards for cut/score for the Architectural Registration Exam; member of the AIA Academy of Architecture for Health

Professional memberships American Institute of Architects (AIA); National Council of Architectural Registration Boards (NCARB); US Green Building Council – LEED Accredited Professional

Community activities Past Board Member NMSU President Associate's Board; Past Board Member – First Step Center; Co-Chair and Founder of the First Step Center Annual Golf Tournament; Member of Friends of First Step; Past Committee Member for the Community Foundation of Southern New Mexico Annual Gala; Sustaining Member and Past President of the Junior League of Las Cruces; I was a model for the High Heel for High Hopes event for the March of Dimes; Tough Enough to Wear Pink Campaign

References Upon Request

Interests and activities

I am the mother of a 14 year old son; I enjoy golf but have little free time to play; graphic design and fundraising are my hobbies; I participate in church activities and care for my mother, who has Parkinson's; I enjoy travel and philanthropy. As a recent breast cancer survivor, I enjoy mentoring others through this terrible disease.

Volunteer experience

I have served on a number of boards and have worked on fundraisers and events for the past 20+ years. I was on the committee for the Community Foundation Mayor's Ball for four consecutive years and was involved in the Capital Campaign for the First Step Center; as a Past President of the Junior League of Las Cruces, I worked to promote the welfare of children in Dona Ana County; as a professional, I volunteer my time as a mentor to high school and college students; I participate in events for NMSU and I have donated services to many non-profit agencies including Mesilla Valley Hospice, DAAC, La Casa, First Step Center, Jardin de los Niño's and others.

Awards received

JLLC Sustainer of the Year; First Step Angel Award

**SCOTT E. HARM, AIA, NCARB**  
**ARCHITECTURAL CLIENT RELATIONS MANAGER**



**YEARS OF EXPERIENCE**

37

**EDUCATION**

- M. Arch., Architecture, University of Houston, Texas, 1988
- B.A., Forestry, Pennsylvania State University, 1981

**LICENSING**

- Architect: Arkansas
- Architect: California
- Architect: Washington, DC
- Architect: Hawaii
- Architect: Idaho
- Architect: Illinois
- Architect: Indiana
- Architect: Maryland
- Architect: Minnesota
- Architect: North Carolina
- Architect: New Jersey
- Architect: New York
- Architect: Ohio
- Architect: Pennsylvania
- Architect: Texas
- Architect: Virginia
- Architect: Washington

**WCARB CANDIDACY STATEMENT: CHAIR**

Fellow WCARB; Region 6 Members;

I am both delighted and humbled to submit my name for your consideration of me as a candidate for the **WCARB Regional Executive Committee’s Chair** position. Since being appointed by our States Governor to the Washington State Board of Architectural Registration in 2013 I have been fully engaged in my Board’s duties as well as the NCARB and WCARB communities. With each passing year I am more and more excited to be working with all the outstanding professionals with whom I am now associated.

Since being nominated and then elected to the WCARB Executive Committee from the floor just a few years ago I have grown increasingly enthusiastic about the opportunities I have been presented with and have become much more aware of the responsibilities I have taken on as one of your regional representatives. I believe my past and current experiences of serving on localized Planning Commissions, Design Review Committees, as well as various public Commissions have engrained in me a deep sense of responsibility to truly serve those to whom I have been selected to represent. I would like nothing more than to continue in that capacity by expanding my role and responsibility in our Executive Committee.

I have made a career, both personally and professionally, of making those around me as successful as possible by removing obstacles that might impede their own efforts and recognizing and addressing impediments to our mutual success as early as possible and attacking them with unbridled enthusiasm, and candor. Simple put, I really love what I am doing and hope all of you can see that in my eyes and the way in which I conduct myself.

I do, however live by the mantra of “we should expect more” and while I am excited about the activities and actions of both WCARB and NCARB I believe there is so much more we can and should be doing and/or expecting from our organizations. Of primary concern to me is the belief that at both levels we should be seeking “added value” from both organizations which would pay an increased dividend to our individual state boards. Some of you may remember a few years ago a very energetic and some time heated debate regarding the value of the WCARB organization and questioning if it was an organization that should continue in the way it currently does. I believe this is still a valuable undertaking/conversation and am convinced that both NCARB and WCARB can and should do more to provide value to our

**AREAS OF EXPERTISE**

- Team Building
- Partnering
- Design-Build Project Delivery
- Department of Defense Standards
- Municipal Projects
- Public/Private Joint Ventures
- Historic Preservation and Adaptive Reuse
- General Construction/Construction Management (GCCM)
- Feasibility Studies
- Constructability Evaluations
- Healthcare Design
- Multi-family Housing
- Distribution and Warehouse

**AFFILIATIONS**

- Washington State Architectural Board of Registration
- NCARB Western Region Council Member: Region 6; Vice Chair
- Society of American Military Engineers, Architectural Practice Committee Member
- City of Seattle, Mayor's Energy Conservation Commission
- City of Issaquah, WA, Design Review Commission, Chair
- City of Puyallup, WA, Historical preservation and Design Review Commission, Chair
- City of Puyallup, WA, Planning Commission, Vice-Chair
- WCARB, Regional Executive Council Member
- NCARB Futures Task Force
- American Institute of Architects
- Society of American Military Engineers (SAME)
- Design Build Institute of America (DBIA)
- American Institute of Certified Planners (AICP)

State Boards. I will hopefully with your support and our combined efforts develop a plan that really does substantiate the importance of WCARB and clearly demonstrate a “value added” component to our collective and continued participation.

Lastly, I have truly loved my experiences within NCARB and more importantly WCARB and hope with your continued support and vote of confidence you can and should all “expect more from me” in being one of your representatives and pushing forward those items that are important within our regional organization. I am excited about our future and am looking forward to being an active (and sometimes vocal) proponent for increasing the value of WCARB.

Thank you all for your time and consideration;



Scott E. Harm, AIA, NCARB



February 7, 2019

Gina Spaulding, Executive Director  
Western Council of Architectural Registration Boards, Region 6  
2657 Windmill Parkway #601  
Henderson, NV 89074

Dear Esteemed Members of Region 6

I appreciate the opportunity to request your support in my candidacy for the Secretary/Treasurer position of WCARB Executive Committee. It has been a pleasure meeting and working alongside many of you in WCARB in the past few years.

Since my appointment to the Utah Architects Licensing Board in 2015, I've had the pleasure to serve on three NCARB task forces, and most recently last year on the WCARB board as well the WCARB strategic planning committee.

I would very much like to continue with this work and implement the elements of the strategic plan for the future of WCARB to further the mission of the organization.

I have a diverse set of skills that would be of value to WCARB and the concerns that may affect our profession. I believe that my experience in finance as well as my experience working as a Treasurer on several other boards in the past can help our WCARB for the upcoming year in the Secretary/Treasurer position.

I'm passionate about what I do, and the industry that I represent and thank you in advance for your consideration.

Respectfully,

A handwritten signature in blue ink that reads 'Corey R. Solum'.

Corey R. Solum, AIA  
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# COREY R. SOLUM, AIA, NCARB

## COREY R. SOLUM / PRINCIPAL, CEO

Corey is a principal and chief executive officer at Think Architecture. Corey is passionate about architecture and has more than 25 years of design experience. He has successfully designed and managed many high profile private and public projects across the western United States.

### EDUCATION

- Master of Architecture (1995)  
University of Utah
- B.S. Architectural Studies (1993)  
University of Utah

### ACHIEVEMENTS / AFFILIATIONS

- Licensed Architect
  - Arizona License
  - Georgia License
  - Idaho License
  - Kentucky License
  - Missouri License
  - Nevada License
  - North Dakota License
  - Oklahoma License
  - Texas License
  - Utah License - Home State
  - Washington License
  - Wyoming License

NCARB Certified

Utah Architects Licensing Board (Appointed position)

- Chairperson (2018, 2019)
- Member (8/2015-8/2023)

NCARB & WCARB Committees

- WCARB Board of Directors (2018-2019)
- WCARB Strategic Plan Committee (2017-2018)
- Case Study Sub Committee (2018)
- Case Study Task Force (2017)
- Cut Score Task Force (2016)

Member of American Institute of Architects

- AIA Government Affairs, Chairperson (2018)
- AIA Government Affairs Member (2015-2018)
- AIA Utah Board Member
  - President (2014)
  - President-Elect (2013)



Treasurer (2011-2012)

Director (2009-2011)

### PROFESSIONAL BACKGROUND

Think Architecture, Inc.  
Salt Lake City, Utah (2012-Present)

JSA Architects, LLC.  
Salt Lake City, Utah (2000-2012)

John C. Shirley & Associates  
Salt Lake City, Utah (1997-2000)

GSBS Gillies-Stransky-Brems-Smith Architects  
Salt Lake City, Utah (1995-1997)



NCARB

REGIONAL SUMMIT

## **New Business**



NCARB

REGIONAL SUMMIT

## **Old Business**



**Please Join Us for the WCARB Regional Dinner  
on Friday, March 8, 2019 @ 7:00pm**

**Where? *Martin's BBQ Joint***

*Located at 410 4th Avenue South, Nashville, TN*

**A Note about the Dinner Arrangements:**

Martin's BBQ Joint is located in the heart of downtown Nashville and is an easy stroll from Music City Center and Lower Broadway. Beyond the dining room, there is a massive beer garden in the back with tons of seating, games, and a stage for live music. Friday, March 8, 2019 will feature The Daniel Mason band. They are a Blues and Americana band. Region 6 has reserved the Rutledge Room from 7-10 pm.

The format is very casual and will include family style dining so that you can help yourself and sit wherever you like. Since we have so many new faces, please make them welcome and ask them to sit with you!

**We look forward to seeing you at the Regional Dinner on  
Friday, March 8, 2019!**

*(Contact Gina if you have any questions or need special accommodations)*