

**MINUTES FOR BOARD MEETING OF THE WESTERN COUNCIL OF ARCHITECTURAL  
REGISTRATION BOARDS – WCARB REGION 6  
Santa Fe Trail Meeting Room, Hyatt Regency Wichita, Wichita, KS**

**Friday, March 9, 2018**

Chairman Jon Baker called the meeting to order at 10:15 a.m.

**AGENDA ITEM 1**

Roll Call:

Alaska – present  
Arizona – present  
California – present  
Colorado – present  
Guam – present  
Hawaii – present  
Idaho – present  
Nevada – present  
New Mexico – present  
Oregon – present  
Utah – present  
Washington – present

All member states and jurisdictions were present and represented at the March 2018 Regional Summit – Friday meeting.

**AGENDA ITEM 2    **Introductions****

There were new members in attendance: Don Eggleston, MBM Oregon; Robert Stam, Arizona Board staff; Brian Jacobson, MBM Utah; Alysia Jones, MBE Alaska; Dale Hale, MBM Alaska.

The new members of WCARB Region 6 were warmly welcomed with a standing ovation.

**AGENDA ITEM 3    **Approval of Agenda****

**Motion:** Ed Marley (AZ) moved to approve the agenda. Motion seconded by George Garlock (NV).

**Vote:** All in favor. Motion passes.

#### **AGENDA ITEM 4    Approval of the Minutes**

**Motion:** Mary Morissette (CO) moved to approve the minutes from the June 23, 2017 regional meeting in Boston, MA. Motion seconded by Allison McClintock (ID).

**Vote:** All in favor. Motion passes.

#### **Agenda Item 5    Regional Director's Report – Jim Oswald**

Jim Oswald gave a very detailed presentation, welcoming everyone to Wichita for the Regional Summit and giving an excellent presentation on the work of the Council.

Topics covered included:

- Region 6 Program Alignment slide which identified the following information:
  - 12 jurisdictions provide the ARE to examination candidates
  - 12 jurisdictions participate in the AXP streamline
  - 11 jurisdictions allow concurrent AXP and ARE
  - 10 jurisdictions allow alternative paths to the educational requirement
  - 10 jurisdictions mandate continuing education requirements
  - 9 jurisdictions accept the foreign architect certification path
  - 9 jurisdictions participate in the Canadian MRA
  - 5 jurisdictions require the NAAB accredited degree to meet the education requirement to take the ARE
  - 7 jurisdictions participate in the new New Zealand and Australia MRA
  - 3 jurisdictions require an NCARB certificate for reciprocal registration
  - 5 jurisdictions participate in Direct Registration
  - 5 jurisdictions accept the IPAL, which has 21 programs in 17 schools
  - 3 jurisdictions are sharing data with NCARB
- NCARB has updated its Member Board Community website to add more information to enrich and engage the member boards and its MBMs and MBEs.
- South Dakota initiated a compact agreement with several other jurisdictions to allow for reciprocity between each other without the need for an NCARB certificate. Oswald said NCARB is very concerned because they have a robust and effective certification program. The jurisdictions that have expressed interest in the compact are MO, ND, MO, WY, and CO.
- Oswald spoke about the Regional Director engagement calls and asked members to participate in the calls and share information and matters of interest or concern so that everyone has a voice in the Council.

#### **AGENDA ITEM 6    Chair's/Executive Committee Report – Jon Baker**

Chair Baker reported that the Executive Committee has been working on the agenda for this year's Regional Summit. Three committees were formed and met over the course of this year: a) Strategic Planning Task Force; b) Education and Program Development Committee and c) Bylaws & Rules Committee and will report out during the meeting. The Regional Leadership Committee discussed the Region 6 White Paper on the Benefits and Positive Impacts of

Regional Membership and the matter of regional relevance that was raised by the Arizona board and has asked each region to discuss the matter during their regional meetings and report back any comments or findings during the Saturday plenary session.

### **AGENDA ITEM 7      Financial Report – Jim Mickey**

The 2017-2018 budget previously approved by the membership in June 2017 for the fiscal period of October 1, 2017 - September 30, 2018 was provided in the meeting materials for review and information purposes. Also provided in the meeting materials was a copy of last year's budget for comparison and information.

The Balance Sheet through February 26, 2018 was provided in the meeting materials for the membership. Also provided:

- The Profit and Loss statement for October 1, 2017 – February 28, 2018
- The Profit and Loss statement for the previous fiscal year of October 1, 2016 – September 30, 2017

As of February 26, 2018, total assets from both the checking and savings accounts total \$178,651.76. The region is in good financial shape.

### **Agenda Item 8              Discussion Regarding Proposed NCARB Resolution**

Chair Baker went over the four proposed draft resolutions with the members and opened the floor up for questions.

#### **1. Resolution 2018-01 – *NCARB Legislative Guidelines and Model Law/Model Regulations* Amendment – HSW Category Realignment**

Several members felt that the proposed Health, Welfare and Safety subjects in the resolution did not necessarily fall into the category of HSW. Redefining HSW is a challenge but the proposal does not do it right. Concerns expressed that the proposed new HSW categories move more towards globalization and do not allow for more flexibility for the state boards. Chair Baker felt that NCARB used the wrong language in trying to define HSW; should amend to say CEU alignment, instead of HSW. Several members felt that specific information on HSW's is mentioned in the NCARB Bylaws and is more appropriately outlined in the Education Standard publication. There was much agreement in the region that NCARB should consider deleting HSW language entirely from the Bylaws and move to the Education Standard.

#### **2. Resolution 2018-02 – *Certification Guidelines* Amendment – Revision to the EESA Requirement for the Education Alternative to Certification**

Little comment mentioned on this proposal other than clarification requested as to whether this proposed resolution was based on the recent Canadian MRA entered into between NCARB/Jurisdictions and Canada.

### 3. Resolution 2018-03 – Amendment and Restatement of the *NCARB Model Rules of Conduct*

1.4 Concerns expressed whether it was appropriate for a Board to decide on professional competency based on medical and physical disabilities. Many thought the term “appropriately qualified professional” was overly broad and the more appropriate term would be “health care professional” to include therapists, etc., who are not always referred to as medical professionals.

Discussion about whether language should say “should” vs. “shall”. No consensus reached.

3.5 Much consternation articulated about the whistleblower aspect of this rule. Members who are employees of firms were concerned that they would have to potentially turn in their bosses if they heard of any wrongdoing. Members wanted clarification on how this rule is meant to work.

4.4 Members felt the language for “official” was not broad enough since many of them deal directly with building department or jurisdiction employees (serving in an official capacity). Recommend to change language to “public officials” and to add “employees” as well. Several members felt that the existing language should remain.

4.5 Concern conveyed that employee architects will be put in position to monitor “any and all” possible laws in the US or US jurisdictions of partners or firm owners or face potential discipline. This needs to be further examined and clarified.

5.3 Several members felt that the existing language in Rule 5.3 should remain as it covers the matter more appropriately than breaking up it up into other rules.

### 4. Resolution 2018-D – Amendment and Restatement of the *NCARB Bylaws*

Many members of Region 6 advocated that it is appropriate for each individual region to set the qualifications for its Regional Director.

Region 6 suggests that the timing of when resolutions are to be received and disseminated be aligned. As an example, proposed resolutions coming from Regions or Members Boards must have 75 days’ notice, while resolutions coming from committees only requires 30 days’ notice. Member boards were in agreement that the timing should be more, not less in order to give member board’s adequate time to meet and review the proposals and provide feedback prior to the Annual Meeting.

## **AGENDA ITEM 9    Region 6 Strategic Planning Exercise**

Jim Oschwald, Chair of the Strategic Planning Task Force (SPTF), gave the membership an overview of Region 6 history and the development of the White Paper and discussed how Region 6 got to the point where it decided to create a Strategic Plan for Region 6. Oschwald had created a slideshow which discussed how strategic plans are developed and outlined how Region 6 would work on developing its own strategic plan. Folks were then divided up into groups to circulate around the white boards placed around the room to gather feedback on the

region's SWOT Analysis (Strengths, Weaknesses, Opportunities and Threats). Information on sticky notes was gathered for analysis and inclusion on the next steps of the Region 6 strategic plan.

Next steps, the SPTF committee will meet again to analyze the information received and continue working on the strategic plan. Oschwald will report out on the committee work at the June meeting for Region 6 in Detroit for the 2018 NCARB ABM.

## **AGENDA ITEM 10      WCARB Region 6 Laudatories**

There was one Laudatory presented at this regional meeting for Brian Hanson, outgoing member board member for the Alaska board.

Vice Chair Ed Marley read the Laudatory for Brian Hanson of the Alaska Board:

"Whereas engineer Brian Hanson has been a member of the Alaska State Board of Registration for Architects, Engineers and Land Surveyors for eight years, serving as board chair and on multiple standing board committees, including the Investigative Advisory Committee, Guidance Manual, Budget, and Continuing Education Committees.

Whereas, Mr. Hanson is a strong proponent of licensure mobility. His analytical skills will be sincerely missed by the board and staff, particularly the investigative staff. In February 2018, Mr. Hanson attended his last AELS board meeting where his board nominated him for Emeritus Status so he could continue his work as the Western Zone Vice President for NCEES.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of his time, talents and insights which benefitted the public, the architectural and engineering community and his fellow Alaska board members with a standing ovation."

Read into the record on Friday, March 9, 2018.

## **AGENDA ITEM 11      Committee Reports**

### Education and Program Development Committee:

Jim Mickey, WCARB Region 6 Secretary/Treasurer and Chair of the Education and Program Development Committee presented the committee's work on a slideshow to the membership. Topics discussed at the committee level included an objective to offer educational programs that cover both regulatory and professional practice related topics.

Potential regulatory topics:

- Board Meeting
  - Public/Open Meetings Laws/Requirements
  - Robert's Rules
  - General

- How to Be a Better Board Member
  - Boardmanship
- Enforcement cases
  - formal hearing proceedings
- Succession planning
  - Staff & Board members
- NCARB / WCARB Orientation for new board members
- Resiliency / disaster
  - Role of board
- Communicate with other like kind organizations
  - Building Departments
- Strategies to communicate with public at large
- Legislative bodies
  - Touch-points

Potential professional practice topics:

- Content from regional meeting location
- Professional Ethics
- Architectural History of places where meetings occur
- HSW qualifying type content

Mickey asked anyone if they had any questions or ideas to add to the list.

Catherine Fritz (AK) asked if this educational opportunity would be for WCARB members only. Mickey replied yes, that is the intent. If Region 6 is hosting the Regional Summit, the educational opportunities might be available to all attendees as part of the overall plenary session. Jim Oswald (NM) asked who would pay for the program in that scenario? Mickey said that WCARB would pay and if other regions participate, they would share in the cost.

Bob Calvani (NM) asked how much the budget would be? Mickey replied that it could be 10K – 15K a year or only 5K, it would depend on the program developed by the committee and approved by the members.

Jon Baker (CA) asked if WCARB was an approved AIA CEU provider. Mickey replied that WCARB was not, but could seek to obtain approved provider status from the AIA. Oswald said he felt WCARB should not need to become an approved provider; that all jurisdictions should accept the WCARB obtained continuing education units.

FARB (Federation of Associations of Regulatory Boards) and CLEAR (Council for Licensure, Enforcement and Regulation) both offer training programs that the region could look into.

#### Bylaws Committee:

Neitha Wilkey (WA), Chair of the Bylaws and Rules committee, reported that the committee had reviewed the existing bylaws and rules and had minor housekeeping changes to propose, but recommended the committee revisit the bylaws and the rules after the strategic plan is developed in order to incorporate any new regional objectives, committees and programs.

**AGENDA ITEM 12 & 13 Discussion and Membership Input Request regarding WCARB White Paper on the Benefits and Positive Impacts of Regional Membership and the Regional Structure Relevance Analysis – Jon Baker**

Jon Baker explained that the WCARB White Paper had been reviewed by the NCARB Regional Leadership Committee with the recommendation that all regions discuss the contents of the White Paper along with the idea of regional relevance and report out to the entire Summit at the Saturday plenary session.

The consensus of the members was that they agreed that regions are important and relevant to the Council and all the members. Members agreed that the White Paper was a living document that will continually be updated and improved.

The topic of sunset review was brought up. Many of the WCARB jurisdictions have to undergo a sunset review periodically, and those jurisdictions that do not currently have a sunset review want to have tools in the "toolbox" to adequately respond to a sunset review if necessary. Calvani suggested that jurisdictions use NCARB's resources to educate legislators on the benefits of regulation. NCARB has been amassing much information to assist jurisdictions with sunset reviews and other matters.

Scott Harm (WA) asked if sunset review could be added to the WCARB continuing education training courses that will be developed because it would be helpful to his jurisdiction.

**AGENDA ITEM 15 Elections: Nominations – From the Floor**

Jim Mickey, (NV), Scott Harm (WA), Corey Solum (UT) and Tara Rothwell (NM) are all running for one of the three open positions on the WCARB Region 6 Executive Committee.

**Motion:** Joyce Noe, (HI) moved to close the nomination for the Executive Committee. Motion seconded by Jim Oswald, (NM).

**Vote:** All in favor. Motion passes.

Jon Baker is running for the position of Regional Director.

**Motion:** Joyce Noe, (HI) moved to close the nomination for the Regional Director. Motion seconded by Jim Mickey, (NV).

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 16 Nominee Speeches : Regional Director and Executive Committee**

Regional Director: Jon Baker addressed the membership and thanked them for giving him the opportunity to serve on the WCARB Executive Committee as a member and currently as the Chair and asked for their support in becoming the next WCARB Regional Director.

Members: Tara Rothwell was not able to attend the meeting in person due to travel restrictions in her jurisdiction and put together a YouTube video with a short speech regarding her desire to serve the region on the WCARB Executive Committee.

Jim Mickey, Scott Harm and Corey Solum each addressed the members and discussed their backgrounds and why they wanted to serve the region via the Executive Committee.

### **AGENDA ITEM 17 Elections: Regional Director and Executive Committee**

Jim Mickey (NV), Scott Harm (WA) and Corey Solum (UT) were elected by ballot.

Jon Baker ran for the position of Regional Director unopposed and was elected by acclamation.

### **AGENDA ITEM 18 Elections: Nominations for Chair, Vice-Chair and Secretary/Treasurer**

#### **Chair:**

Bert Yumol (HI) nominated Ed Marley as Regional Chair.

#### **Vice Chair:**

Mary Morrissette (CO) nominated Scott Harm as Vice Chair.

#### **Secretary/Treasurer:**

Bill Snyder (NV) nominated Jim Mickey as Secretary/Treasurer.

**Motion:** Bill Snyder (NV) moved to close the nomination for the leadership positions of Chair, Vice Chair and Secretary/Treasurer. Motion seconded by George Garlock (NV).

**Vote:** All in favor. Motion passes.

### **AGENDA ITEM 20 Elections for Executive Officers**

Ed Marley was elected Chair by acclamation, Scott Harm was elected Vice Chair by acclamation and Jim Mickey was elected Secretary/Treasurer by acclamation.

The WCARB Executive Committee for 2018-19 (effective 7/1/18) is:

Jon Baker, (CA) Regional Director  
Edward Marley, (AZ) Regional Chair  
Scott Harm, (WA) Vice Chair  
James Mickey, (NV) Secretary/Treasurer  
Sylvia Kwan, (CA) Member  
Corey Solum (UT) Member

Calvani commented that he was happy to see diversity for the WCARB elections and that he hoped it would continue. Maria Brown (OR MBE) suggested that WCARB discuss adding an



MBE and possibly a public member to the WCARB Executive Committee to continue to grow leaders. Baker agreed this would be a good future topic.

### **AGENDA ITEMS 21 & 22: Old Business/New Business**

Jon Baker encouraged all members to participate on the WCARB Executive Committee and other Region 6 committees in order to engage further within the region. He also said that service on NCARB committees is extremely rewarding and stressed how important the work of the committees are and that the Council is a volunteer driven organization.

WCARB members were urged to contemplate new programs and initiatives for the region and bring any ideas forward to the Executive Committee for consideration and discussion at a future meeting.

An open discussion about deregulation ensued. Allison McClintock asked if anyone was currently experiencing deregulation concerns. Arizona and Idaho are currently undergoing deregulation attempts by their legislatures.

Ray Vigil (NM) stated that interior designers were attempting licensure in his jurisdiction and asked if any other jurisdictions were dealing with this? Alaska responded that interior designers were also seeking registration in their jurisdiction.

### **ADJOURN FOR THE REMAINDER OF THE SUMMIT**

The meeting was adjourned at 4:28 p.m and will reconvene at the NCARB Annual Business Meeting on June 29, 2018.