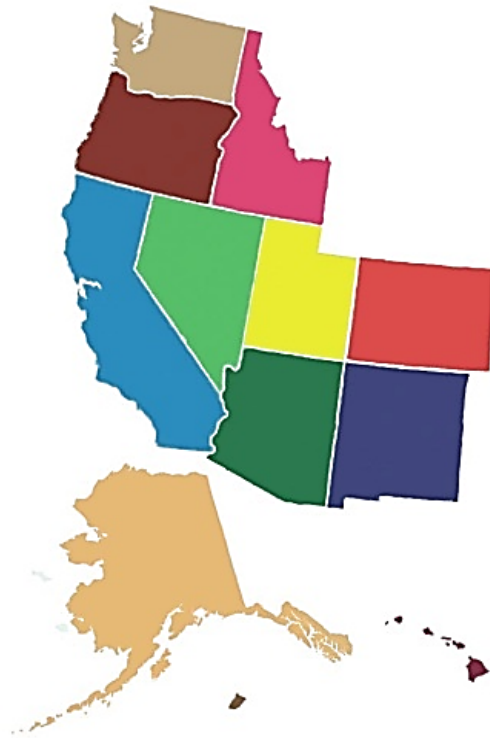




NCARB

REGIONAL SUMMIT

WCARB Region 6 2017 Regional Summit Meeting Materials – Jersey City, NJ





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2017 NCARB Regional Summit AGENDA

Hyatt Regency Jersey City

Jersey City, NJ

March 10-11, 2017

Thursday, March 9

6:30 p.m. – 9:30 p.m.

Icebreaker Reception and Summit Registration

[Liberty Science Center](#)

222 Jersey City Boulevard, Jersey City, NJ 07305

Buses will begin departing from the hotel at 6:00 p.m.

8:30 p.m. – 9:30 p.m.

Guest Lecture

Title: The 9/11 Memorial Museum: Memory, Authenticity, Scale, and Emotion

Speakers: [Carl Krebs, FAIA](#) and [Mark Wagner](#)

Davis Brody Bond

AIA CES: 1.00 LU

Carl Krebs, FAIA, architect of the 9/11 Memorial Museum, will explain the process that led to the design of the museum at Ground Zero and explore the issues surrounding the development of this historic site.

Topics will include:

- Preservation of public access to many of the surviving in-situ artifacts of the World Trade Center site, including the foundations of the Twin Towers, the slurry wall, and the “Survivors’ Stairs.”
- Means of integrating exhibit content and narrative into architectural form.
- Collaboration with family members, survivors, preservationists, community residents, scholars, and curators.

Friday, March 10

7:30 a.m.

Breakfast for Attendees and Guests

Manhattan Ballroom, Ninth Floor

8:30 a.m. – 10:00 a.m.

Plenary Session

Hudson Ballroom, Third Floor

- Welcome Edmeades/Erny
- President Remarks Harding
- Officer Candidate Speeches
- Introduction of Resolutions Calvani



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10:00 a.m. – 10:30 a.m.

Break

10:30 a.m. – 5:00 p.m.

Regional Meetings

Lunch will be served in Regional Meetings

Region 1- *Harborside I, Third Floor*

Region 2- *Holland I, Third Floor*

Region 3- *Liberty II, Third Floor*

Region 4- *Riverside, First Floor*

Region 5- *Harborside II, Third Floor*

Region 6- *Palisades III, Third Floor*

6:00 p.m.

Regional Dinners

All regional dinners will begin at 6:00 p.m.

Region 1- [Porto Leggero](#)

Region 2- [Light Horse Tavern](#)

Region 3- [Hyatt Regency – Manhattan Ballroom](#)

Region 4- [Liberty Prime Steakhouse](#)

Region 5- [Liberty Prime Steakhouse](#)

Region 6- [Hyatt Regency – Manhattan Ballroom](#)

Saturday, March 11

7:30 a.m.

Breakfast for Attendees and Guests

Manhattan Ballroom, Ninth Floor

8:00 a.m. – 9:00 a.m.

Regional Meetings

Region 1- *Harborside I, Third Floor*

Region 2- *Holland I, Third Floor*

Region 3- *Liberty II, Third Floor*

Region 4- *Riverside, First Floor*

Region 5- *Harborside II, Third Floor*

Region 6- *Palisades III, Third Floor*

9:15 a.m. – 10:30 a.m.

Plenary

Hudson Ballroom, Third Floor

- Regional Report Outs
- Town Hall Meeting

10:30 a.m. – 10:45 a.m.

BREAK



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10:45 a.m. -11:45 a.m.

Rebuilding Jersey City Post-Hurricane Sandy

Hudson Ballroom, Third Floor

Speaker: Benjamin Delisle

Director of Development, Jersey City Redevelopment Agency (JCRA)

AIA CES: 1.00 LU

Created in 1949, the JCRA is the city's primary vehicle to eliminate blight, create opportunities and attract residential, commercial, and industrial real estate projects. Since its inception, the JCRA has been responsible for the direct reinvestment of billions of dollars in Jersey City and tens of thousands of jobs. The enormous increase in the thoughtful planning of downtown Jersey City has enhanced the quality of life for all residents of Jersey City, and the Agency's guidance has been key to responsible development and reinvestment in all neighborhoods and communities in Jersey City. In 2012, Jersey City was one of the coastal communities severely impacted by Superstorm Sandy. During this presentation, Delisle will address Jersey City's resiliency and the measures, both financial and physical, that are being taken to rebuild post-Superstorm Sandy.

12:00 p.m. – 1:00 p.m.

Service Recognition Luncheon for Attendees and Guests

Manhattan Ballroom, Ninth Floor

1:30 p.m. – 5:00 p.m.

Educational Tours (*Space is limited and additional fees are required*)

I. 9/11 Memorial and World Trade Center: Architecture, Urban Planning and the History of the New and Original World Trade Center

This architectural walking tour, facilitated by AIA New York, offers participants an opportunity to experience the 9/11 Memorial and to see the current state of construction at the World Trade Center site. The tour will discuss the highly publicized competitions for the site's master plan and memorial. Delve into the design and development of each of the main structures, including the 9/11 Memorial and Museum, office tower, and transportation hub. Consider the influence and concerns of the different stakeholders by comparing the initial winning plans for rebuilding at Ground Zero to the final, much altered, designs that we see today. Participants should meet at the southwest corner of Broadway and Vesey Street (by St. Paul's Chapel). The tour will take place from 2:00-4:00 p.m.

\$15.00/per person. 24 seats available

AIA CES: 2.0 LU | 2.0 HSW

[Please click here to register and learn more](#)



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II. The High Line, Hudson River Park and New Architecture in West Chelsea and the Far West Village

View a stunning variety of new architecture in West Chelsea and the Far West Village, as well as portions of Hudson River Park and the High Line, around which these new buildings are clustered. This walking tour facilitated by AIA New York includes buildings designed by Frank Gehry, Jean Nouvel, Shigeru Ban, Neil Denari, Selldorf Architects, Todd Schliemann/Ennead Architects, Richard Meier, and others. Participants should meet at West 22 St.), adjacent to the north entrance of Chelsea Piers and Wichcraft. The tour will take place from 2:00-4:30 p.m.

\$20.00/per person. 20 seats available

AIA CES: 2.5 LU | 2.5 HSW

[Please click here to register and learn more](#)

III. AIANY Around Manhattan: NYC Architecture

Over the last 4 years hundreds of architects, engineers & landscape architects have taken the Classic Harbor Line's yachts Manhattan, Manhattan II and Kingston to hear detailed narration and insights about NYC's Architecture, parks and infrastructure. The tour explores themes of post-industrial re-zoning, rising sea levels and ecologically driven waterfront planning. The tour will take place from 1:45 – 4:30 p.m.

\$78/per person. Please enter PROMO CODE: AIAB5 to receive a \$5.00 discount.

AIA CES: 2.5 LU | 2.5 HSW

[Please click here to register and learn more](#)



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Region 2 is looking forward to welcoming you to the 2017 Regional Summit next month.

For those of you who have not registered for tours, here are several (of many hundreds) links to self-guided tours and to Ellis Island and the Statue of Liberty. Please note that tours of Ellis Island and Lady Liberty sell out very quickly throughout the year; so if you are interest in these, please check the sites below to determine if reservations are available. Remember that the Summit program ends at 1:00 p.m. Saturday, so you won't be able to do both Ellis Island and the Statue of Liberty in one afternoon. For those of you spending a few extra days, the Wednesday or Thursday (Ice Breaker buses leave hotel at 6:15 p.m. Thursday) are options.

We recommend taking the PATH train from Exchange Place to the World Trade Center to get into lower Manhattan, where you can then easily access subways, buses and taxis. To access the ferry from New Jersey, you will have to take taxi or car service from the hotel to the ferry terminal at Liberty State Park. Car service can be arranged through the concierge for \$20 one way for 1-3 people and \$25 one way for 4-6 people. Taxi service would run around \$27-\$30 one way.

Self-Guided Tour Links of NYC

Here are some suggestions. Do an internet search and you'll unearth hundreds and hundreds more.

[New York City Self-Guided Walking Tours](#)

[New York Times Suggested Walking Tours](#)

[Walking Off the Big Apple](#)

[Walking Tours of Greenwich Village](#)

[Time Out: The Best Walking Tours of New York](#)

Tours of Ellis Island & Statue of Liberty and Hard Hat Tour of Ellis Island

The [following](#) links will help you plan for these tours:

[Tour of the Statue of Liberty](#)

[Statue of Liberty Cruises](#)

[Hard Hat Tour of Ellis Island](#)



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The Hard Hat Tour of Ellis Island is highly rated. It runs on March 11 from 2:30-5:30 and tickets are available through either of the above ferry services. Ferries depart from both New York and New Jersey (Liberty State Park). This guided 90-minute tour will take you to select areas of the 750-bed Ellis Island Hospital, including infectious and contagious disease wards, kitchen and the mortuary and autopsy room.

More Information at NCARB Registration Desk in Hotel

There will also be flyers at the registration table in the hotel with directions to the meeting sites for the AIANY tours, which require pre-registration with AIANY. And, these directions into Manhattan are also useful for those who just want to walk around on their own. The flyers also include a detailed printout of 2 self-guided walking tours – Lower Manhattan and Mid-Town.

Sights of Interest

Jersey City is the fastest growing city in New Jersey. The city is thriving with the development of new housing projects, shops, restaurants, and art galleries. Here are a few attractions in our area to visit.

Liberty State Park is located just south of our hotel, with the Manhattan skyline, the Statue of Liberty and Ellis Island as a spectacular backdrop, Liberty State Park is one of the state's most dramatic parks.

Exchange Place where our hotel is located is a district of Downtown Jersey City that is sometimes referred to as "Wall Street West" due to the concentration of financial companies that have offices there. The namesake is a square, about 200 feet long, at the foot of Montgomery Street at the Hudson River. This square was created by the landfilling of the shore at Paulus Hook, and has been a major transportation hub since the colonial era.

Journal Square is a business district, residential area, and transportation hub in Jersey City which takes its name from the newspaper Jersey Journal whose headquarters were located there. The "square" itself is at the intersection of Kennedy Boulevard and Bergen Avenues. The broader area extends to and includes Bergen Square, McGinley Square, India Square, the Five Corners and parts of the Marion Section. Many local, state, and federal agencies serving Hudson County maintain offices in the district.

The Powerhouse Arts District is a historic warehouse district in Downtown Jersey City, which takes its name from the unused generating station Hudson and Manhattan Railroad Powerhouse currently undergoing an extensive stabilization effort. This neighborhood was previously called "WALDO", an acronym for Work And Live District Overlay, but has since



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been renamed though is still occasionally used on maps and in local parlance. Part of what was once called the Horseshoe Section, the neighborhood's informal borders are Newport to the north, Exchange Place to the east, Paulus Hook to the south and Harsimus Cove to the west.

New York City is home to many of the most notable buildings in the world. Among the many buildings worth exploring are the following:

- One World Trade Center
- United Nations Headquarters
- Empire State Building
- Chrysler Building
- Woolworth Building
- Flatiron Building
- Guggenheim Museum
- Lincoln Center
- Rockefeller Center
- Time Warner Center
- Lever House
- TWA Terminal at JFK Airport
- Citicorp Building

We hope this information helps you plan for your leisure time. Also, check out the hotel's suggestions for visiting some of the historic, downtown & art districts of Jersey City.

ENJOY!!!
Your Colleagues in Region 2

The 2017 WCARB Regional Meeting

Friday, March 10th – Morning and Afternoon Meetings

(* - denotes voting items)

10:30 a.m.

Convene Meeting
Jon Baker, Chair

**Hyatt Regency
New Jersey
Palisades III,
Third Floor**

10:30 a.m.

- 1. Quorum Roll Call**
- 2. Introductions**
- 3. *Approval of Agenda**
- 4. *Approval of Minutes: June 17, 2016
Regional Meeting – Seattle and December 6,
2016 Executive Committee Meeting**
- 5. Discussion regarding proposed NCARB
Resolutions**
- 6. Regional Director's Report**
Jim Oschwald
- 7. Chair's/Executive Committee Report**
Jon Baker
- 8. Financial Report**
Jay Cone
- 9. Brief State Reports** (reports are on web site)
- 10. NCARB Visiting Team and Candidate Visits
(throughout meeting)**
- 11. *Discussion and decision regarding whether
Region 6 should amend its dues structure**
- 12. *Discussion and decision regarding draft
White Paper on the Benefits and Positive
Impacts of Regional Membership**
Ed Marley/Jay Cone
- 13. Nominations – from the floor**
 - a. Regional Director**
 - b. Executive Committee**
- 14. Nominee Speeches**
 - a. Regional Director**
 - b. Executive Committee (2 members)**
- 15. Region 6 Leadership Strategies**
- 16. WCARB Laudatories**

17. *Elections

Election Committee Chair

- a. Regional Director**
- b. Executive Committee
(2 members)**

18. Nominations – from the floor

- a. Executive Officers**
 - 1. Chair**
 - 2. Vice Chair**
 - 3. Secretary/Treasurer**

19. Nominee Speeches

- a. Chair**
- b. Vice Chair**
- c. Secretary/Treasurer**

20. *Elections for Executive Officers

Election Committee Chair

- a. Chair**
- b. Vice Chair**
- c. Secretary/Treasurer**

5:00 p.m.

21. Adjourn for the day

6:00 p.m.

**Regional Dinner – Manhattan Ballroom, Hyatt
Regency, 9th Floor**

The 2017 WCARB Regional Meeting

Saturday, March 11th – Afternoon Meeting

8:00 a.m.

Convene Meeting
Jon Baker, Chair

**Hyatt Regency
New Jersey
Palisades III
Third Floor**

8:00 a.m.

1. Quorum Roll Call
2. Unfinished items from Friday Agenda (if necessary)
3. New Business
4. Old Business

9:00 a.m.

5. Adjourn Regional Meeting

9:15 a.m. – 10:30 a.m.

6. Plenary Session with All Regions:
 - Regional Chair Reports/Key Issues/Town Hall
 - President's Remarks

10:30 a.m. – 10:45 a.m.

BREAK

10:45 a.m. – 11:45 a.m.

7. Speaker: Rebuilding Jersey City Post-Hurricane Sandy – Benjamin Delisle, Director of Development, Jersey Redevelopment Agency

12:00 p.m. – 1:00 p.m.

LUNCH

- Volunteer Recognition
- Closing Invite from Region 5

1:30 p.m. – 5:00 p.m.

8. Individual Regional Caucuses Continue

OR

9. Optional Educational Tours

ADJOURN

**MINUTES FOR BOARD MEETING OF THE WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS – WCARB REGION 6
Metropole, Fairmont Olympic Hotel, Seattle WA**

Friday, June 17, 2016

Chairman Jim Oschwald called the meeting to order at 1:00 p.m.

AGENDA ITEM 1

Roll Call:

Alaska – present
Arizona – present
California – present
Colorado – present
Guam – present
Hawaii – present
Idaho – present
Nevada – present
New Mexico – present
Oregon – present
Utah – present
Washington – present

All member states and jurisdictions were present and represented at the June 2016 Regional meeting at the NCARB Annual Business Meeting.

Introductions:

There were several new members in attendance: Melarie Gonzales, incumbent MBE New Mexico; Mark Glenn, MBM New Mexico; Nilza Serrano, MBM California; and Jered Minter, MBM Colorado.

The new members of WCARB Region 6 were warmly welcomed with a standing ovation.

Approval of Agenda:

Motion: William Snyder (NV) moved to approve the agenda. Motion seconded by Jeff Koonce (AK).

Vote: All in favor. Motion passes.

Approval of the Minutes:

Motion: Ed Marley (AZ) moved to approve the minutes from the March 11-12, 2016 regional summit in Savannah, GA. Motion seconded by Scott Harm (WA).

Vote: All in favor. Motion passes.

Agenda Item 3 Executive Committee/Chair's Report – Jim Oswald

No report was given.

Agenda Item 4 State Reports

Alaska: Not too many changes. Richard Rearick timed out and has been replaced by Catherine Fritz as a new architect member board member. Hopefully she will be able to attend the next WCARB/NCARB meeting.

Arizona: Board successfully underwent Sunset Review. The deregulation effort being conducted by state government continues to be an issue. The most recent legislative news is that geologists were deregulated and they can voluntarily register with the board or not. The landscape architects also were under threat but the Board and its collaterals were successful in convincing the legislature that it was important to the public health, safety and welfare that they remain regulated under the Arizona board.

California: The proposed integrated path to licensure discussion remains important to California. NCARB has been collaborating with the state board on this matter.

Colorado: Their legislature passed the changes for the IDP/AXP so that Colorado could participate in the new experience program.

Guam: The board is currently dealing with the rulemaking process and is looking forward to a visit from NCARB in the near future.

Hawaii: Not much going on in Hawaii, just a lot of board vacancies that need to be filled.

Idaho: The Governor has changed the board composition to include a public member. The board is now comprised of four architects and a public member.

Nevada: The board's joint CEU program with the local AIA is in its 4th year and is a huge success with the registrants. This is an all-day program that is offered free of charge that provides enough quality health, safety and welfare units for the registrant to renew his or her Nevada license.

New Mexico: The board has named Melarie Gonzales as the new interim Executive Director. Also, the board successfully underwent the Sunset Review process.

Oregon: On February 24, 2016, the Court of Appeals in the State of Oregon released an opinion on an Oregon State Board of Architect Examiners case that may impact consumers, the public and other professional licensing boards. The case was regarding architectural title violations and architectural practice violations. The Board met on March 2, 2016 and voted in favor of the Oregon Department of Justice appealing the decision. The Department of Justice will make the final decision regarding whether or not to appeal.

Utah: Utah recently backed out of the NCARB/Canada MRA agreement for reciprocity due to a lack of enough information in the NCARB Council record. Board is currently working on rules which will permit concurrent AXP/ARE for candidates.

Washington: Colin Jones was reappointed to the board. The board is happy to welcome Lily Reinecke as the new administrative assistant to the board, replacing Autumn Dryden. Washington is currently working with the engineers board to discuss mutual issues of interest and concern.

AGENDA ITEM 5 Financial Report – Ed Marley

Marley stated that the finances for the region were in good shape and that the current balance sheet and profit and loss statements were provided for review in the meeting packet for member review and comment.

Marley reported that in order to respond to the ongoing conversations about regional dues, the WCARB Executive Committee will thoroughly review the region's expenditures and see if there are any expenses that can be trimmed or eliminated. The goal is to be fiscally responsible and responsive to the membership questions, concerns and comments. The Executive Committee will bring forward suggestions to the members at the next Regional Summit regarding options to cut expenses and potentially lower regional membership dues.

Agenda Item 6 Review and Approval of 2016-17 WCARB Budget

The draft budget for fiscal year October 1, 2016 – September 30, 2017 was presented to the membership for review and decision.

Motion: Oregon moved to approve the draft budget for the 2016-17 fiscal year. Motion seconded by Utah.

Vote: All in favor. Motion passes.

Agenda Item 8 Region 6 Resolution Discussion

The language of the proposed resolution below was provided for member review and discussion:

“RESOLUTION 2016-K

Title: Certification Guidelines Amendment: Approval of Changes to Program Requirements for the Intern Development Program*

SUBMITTED BY: Region 6

WHEREAS, the members of Region 6 have identified that the *Certification Guidelines* require modification to reflect changes in the manner in which changes to the Intern Development Program may be approved and implemented;

WHEREAS, pursuant to the NCARB Bylaws, an affirmative vote of a majority of all Member Boards is required to pass any resolution other than an amendment to the Bylaws or removal of a Member Board from membership; and

WHEREAS, this resolution recommending the change in the manner of approval and implementation of changes to the Intern Development Program and corresponding changes to the Certification Guidelines, must be submitted to the NCARB Member Boards for approval.

NOW, THEREFORE IT IS HEREBY:

RESOLVED, that programmatic changes to the Intern Development Program* Requirements may only be implemented upon a majority vote of the Member Boards, and administrative changes may be implemented by the Board of Directors.

FURTHER RESOLVED, that the paragraphs following the heading "NCARB CERTIFICATION REQUIREMENTS" set forth on page ten of the Certification Guidelines be amended to read as follows:

NCARB CERTIFICATION REQUIREMENTS

The following requirements for NCARB certification may only be changed by an absolute majority vote of the NCARB Member Boards. Such change becomes effective July 1 following the close of the Annual Business Meeting, or such later date identified in the change and applies both to applications for certification in process and new applications. If applicants whose applications were in process met all certification requirements that existed prior to the change, they will be eligible for certification. Applicants that fail to complete the NCARB certification process within five years will not be considered "in process" and will be required to satisfy current certification requirements.

Changes to the *NCARB Education Standard* ~~and the IDP~~

A change in the *NCARB Education Standard* or the IDP shall be approved by NCARB's Board of Directors and will become effective on the date of the change as described in a notice given to all Member Boards, at which time such change shall also be posted on NCARB's website. The effective date shall be a minimum of 60 days after the date of such notice. Any change in the *NCARB Education Standard* ~~and/or the IDP~~ applies both to Records in process and new Records. An existing Record holder who has satisfied the *NCARB Education Standard* ~~and/or the IDP~~ prior to the effective date of the change shall be treated as having satisfied either or both.

Changes to the NCARB Intern Development Program (IDP)

Programmatic changes to the IDP requirements as recommended by the NCARB Board of Directors may only be changed by an absolute majority vote of the NCARB Member Boards. Such change becomes effective July 1 following the close of the Annual Business Meeting, or such later date identified in the change and applies both to applications for certification in process and new applications. Changes to address administrative application of the IDP requirements may be implemented upon the majority vote of the NCARB Board of Directors.

FURTHER RESOLVED, that upon the approval of the changes to the Certification Guidelines by a majority of all Council Member Boards, such changes will become effective July 1, 2016.

SPONSORS' STATEMENT OF SUPPORT:

NCARB members are the legally constituted architectural registration boards of the 50 states, the District of Columbia, Guam, Puerto Rico, and the U.S. Virgin Islands.

The core mission of each architectural registration board is to protect the health, safety, and welfare of its citizens through the regulation of the practice of architecture. Each jurisdiction is charged with ensuring that current and future architects meet the requirements set forth in statutes and rules, as established by its legislature. In general, each jurisdiction has established educational, experience and testing requirements to confirm that applicants for licensure are competent to achieve the core mission values. As Board Members, entrusted by our jurisdiction to safeguard our citizens, we assert that our voices must be heard through the voting process not only when advocating for improvements in licensure, but also when programmatic changes are being proposed to program requirements that affect achieving our core mission. It is generally acknowledged that the NCARB Intern Development Program* is the recognized program to document the experience component of licensure that each of the Member Boards require, and that NCARB is the organization best positioned to administer the program efficiently and effectively for the Member Boards. Member Boards however must be active and responsible for the content of this program to be entrusted and accountable to their constituents. Therefore, the Member Board Members of WCARB Region 6 are proposing Resolution 2016-K "Certification Guidelines Amendment: Approval of Changes to Program Requirements for the Intern Development Program" for consideration by the full body of Member Boards at the 2016 Annual Business meeting. Resolution 2016-K requires a majority vote of Member Boards for implementation of any programmatic changes to the current IDP (AXP) program as we collectively move forward.

In 2009, NCARB Resolution 2009-04 Handbook for Interns and Architects Amendment – Transfer the Intern Development Program Requirements to the IDP Guidelines was presented by the NCARB Board of Directors to the Member Boards and was approved unanimously at the annual meeting. The statement of support noted that like the ARE, the IDP content should align with the findings of the practice analysis, and therefore like the ARE the IDP should be promptly updated and revised as practice changes over time implying time is of the essence for both programs. As we have experienced, the scale of time for the analysis, development and final approval of changes to either the ARE or the IDP is years not days, which allows Member Boards to have an active and informed voice into those discussions and, when relevant, the responsibility of voting to implement the changes desired. Therefore, we believe it is time and appropriate to return the authority for programmatic revisions to the IDP program to the Member Boards.

What this Resolution does:

- Returns the responsibility and accountability for authorizing programmatic changes to the IDP (AXP) program to the Member Boards by voting through the resolution process.
- Provides a voice for each Member Board to ensure a holistic approach to program changes/improvements.

- Encourages open communication, transparency and engagement with and between Member Boards, Regions and the NCARB Board of Directors and staff.

What this Resolution does not do:

- Hinder the NCARB Board of Directors or NCARB staff from providing leadership and advocacy for program improvements.
- Hinder the NCARB Board of Directors or NCARB staff from making administrative changes for the effective and efficient implementation of IDP/AXP.
- Slow the boat. This resolution is not a statement on the speed of change. It is a statement on the accountability of Member Boards to vet the content of change and to build a consensus for implementation.

Region 6 recommends that programmatic changes proposed by the NCARB Board of Directors to the IDP objectives and requirements be adopted and implemented by a majority vote of the Member Boards. We believe the ultimate responsibility and accountability for authorizing programmatic changes to the IDP (AXP) program lies with the Member Boards. Generally, time is not of the essence and revisions to IDP can await the needed discussion, debate, and revisions that the Member Boards bring to the regional and annual meetings.

Region 6 proposes that either the NCARB Board of Directors or perhaps the Procedures and Documents Committee, by virtue of its charge, and the fact that it is made up of members of the jurisdictions, appointed by the NCARB Board President, has the proper authority to determine if changes are administrative, and should be handled administratively, or programmatic and should be voted on by the body of the membership.

*The Architectural Experience Program, formerly known as the Intern Development Program or IDP.”

Scott Harm, MBM Washington, told the membership that Washington is concerned about this resolution and does not understand the rationale for why it is being proposed and wanted the membership to know that they do not intend to support it and did not want to blindside anyone with their vote.

McKechnie and Robertson, MBMs, Oregon gave an background overview regarding why Oregon had proposed the draft resolution.

Rockwell, MBM, Idaho, asked what was the intended consequence of the resolution? Robertson replied that jurisdictions should have a voice on major changes to programs that affect jurisdictions, prospective registrants and the public.

A general discussion ensued regarding the proposed resolution.

Agenda Item 9 Discussion Regarding Proposed NCARB Resolutions

Chair Oschwald and Greg Erny walked the membership through the proposed resolutions to be voted upon Saturday, June 18 and asked if anyone had any comments or concerns:

Resolution 2016-01: Mutual Recognition Arrangement with Australia and New Zealand

This MRA was similar to the Canadian MRA that many of the US jurisdictions have entered into. Mark Ruth and Liza Provido, MBMs, Guam expressed deep reservations about the potential impact of this resolution for Guam if passed. Someone getting licensed in Australia via Figi could come to Guam and get registered by utilizing the NCARB certificate, bypassing the ARE and other registration requirements and then competing with the local architects in Guam. This is a big issue for them. Tian Feng, MBM, California, stated that it is a policy concern and that all applicants should have to take and pass the ARE. Terrance White sat on the examination committee that reviewed this proposal that stated that they have a very vigorous examination that covers many things the ARE covers.

Greg Erny (NV) told the membership that an apples to apples comparison of the NCARB-US method versus the New Zealand and Australian method is not possible. The parallel is that, like us, they have a strong education, experience and examination equivalent.

2016-02 Certification Guidelines Amendment – Revision of the Alternatives to the Education Requirements for Certification

There was lots of discussion on this resolution. Erny shared the proposed amendment to this resolution which was being submitted by Region 1 which mainly required that any education being claimed under the BEA rules be “architecture related.”

2016-03: Certification Guidelines Amendment - Exam Equivalency for ARE 5.0: No comments from the membership.

2016-04: Certification Guidelines Amendment – Five Year Rolling Clock and Rolling Clock Extension Policy Updates: No comments from the membership.

2016-05: Legislative Guidelines and Model Law/Regulations Amendment: Access to the ARE for Students Enrolled in an Integrated Path to Architectural License Option: No comments from the membership.

2016-06: Legislative Guidelines and Model Law/Regulations Amendment – Addition of Architect Emeritus Status: No comments from the membership.

2016-07: Legislative Guidelines and Model Law/Regulations Amendment – Reference to Military-Trained Applicants: No comments from the membership.

2016-08: Legislative Guidelines and Model Law/Regulations Amendment – Updating the name of the Intern Development Program: No comments from the membership.

2016-09: NCARB Bylaws Amendment - Updating Name of the Internship Committee: No comments from the membership.

2016-10: Region 6 Resolution: Already discussed.

AGENDA ITEM 11 Discussion and Membership Collaboration on the Draft White Paper on the Benefits of Regional Membership – Jon Baker

Jon Baker went through where the Region currently is with the draft white paper and asked for member feedback to help make the document better and more useful to member boards. The MBE's in the Region had been asked to take a look at it and comment as they felt necessary. Their comments have been incorporated into the document below. The draft document appears below and additional member comments/feedback follow the draft paper.

“Western Council of Architectural Registration Boards (WCARB)
Region 6 White Paper

Understanding the Benefits and Positive Impacts of Regional Membership

Purpose: Understand and evaluate the benefits of regional representation within a national structure as well as the opportunities presented in the regional meetings and the benefits of membership related to the expense of regional dues.

The Western Council of Architectural Registration Boards (WCARB) was the first regulatory organization of architectural licensing jurisdictions. Through this legacy, the WCARB Executive Committee has been a leading advocate for the member jurisdictions within the region.

Background: All of the 54 US states and jurisdictions have regulatory boards administering the rights, rules, responsibilities, and laws regulating the professional practice of architecture and design within their individual jurisdictions. All 54 US states and jurisdictions are active voting members of the National Council of Architectural Registration Boards (NCARB) and have, through active participation over the last nearly 100 years, created the bylaws of NCARB's charter. In order to foster closer communication between Member Boards, Regions, the Council and further to foster the development of future leaders and assist the Council in achieving its stated purpose, six geographical Regions comprising, in the aggregate, all the Member Boards have been established. Each Member Board is required to be a member of its Region as a prerequisite of Council Membership. The six geographical regions are as follows:

- Region 1; New England Conference
 - Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont
- Region 2; Middle-Atlantic Conference
 - Delaware, Washington DC, Maryland, New Jersey, New York, Pennsylvania, Virginia, West Virginia
- Region 3; Southern Conference
 - Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, Puerto

Rico, South Carolina, Tennessee, Texas, US Virgin Islands

- Region 4 ; Mid-Central Conference
 - Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, Missouri, Ohio, Wisconsin
- Region 5; Central States Conference
 - Kansas, Montana, Nebraska, North Dakota, Oklahoma, South Dakota, Wyoming
- Region 6; Western Council
 - Alaska, Arizona, California, Colorado, Guam, Hawaii, Idaho, Nevada, New Mexico, Oregon, Utah, Washington

Regional Structure

Regional structure recognizes the uniqueness of practice and regulation amongst different areas of the country and provides for collective input on national issues. It is the responsibility of each member board to stay abreast of national changes that could affect its jurisdiction and the region as a whole. ***At a time when change is happening more quickly than ever, the regional structure continues to play a critical role in sustaining the National Council's efforts.***

The current regional structure:

- Recognizes the individual uniqueness of regional architectural practices and conditions.
- Provides regional representation on the Board of Directors for the National Council of Architectural Registration Boards.
- Supports leadership development within the region for future positions on the WCARB Executive Committee and the Board of Directors for the National Council of Architectural Registration Boards. A major benefit to member boards is having member-board members within the region involved in the national governance structure, as it provides invaluable knowledge of NCARB's major initiatives, programmatic changes, and especially in assuring that NCARB is sensitive to the concerns of the individual states.
- Provides education and communication opportunities for member-board members within the region, thereby strengthening the member boards individually and the regulation of the practice as a whole.
- Allows for member boards to propose national resolutions, with the weight of regional support, through a structured process, when necessary.

Regional Meetings

Regional meetings among jurisdictions provide for more in-depth discussions on relevant issues facing the profession and for regulation of the licensing process in a smaller setting, with opportunities for collective input from a regional perspective.

The current regional meetings:

- Provide a conduit through the regional director, to work directly with the Board to facilitate understanding and through vetting of resolutions and proposals before the membership of NCARB.
- Provide regional interaction and a platform to share solutions.
- Assist in achieving effective regulation and enforcement.
- Support the sharing of best practices, successes, and concerns among member boards.
- Offer an opportunity for member boards to be better informed and to have questions answered.
- Provide regional evaluation of national trends and NCARB proposals.
- Facilitate a regional review and vetting of regulatory changes.
- Allow for the opportunity to share information pertaining to candidate credentials and disciplinary information.
- Provide for the development of strategic initiatives and policy positions to benefit the region.
- Provide a manageable forum that promotes open discussion and representation of individual member boards when reviewing NCARB proposals, resolutions, and other issues facing the membership.

Regional Dues

If the value of the regional structure and regional meetings to the member boards is confirmed, then the cost of administering the program should continue to be supported through a reasonable and defensible dues structure.

The current regional dues:

- Support member services, operational resources, and program management.
- Are consistent with the other regions represented within NCARB.
- Have remained static for many years through effective fiscal management. In order to keep regional costs low, the region has gone paperless and utilizes email and the website as the primary means of communication with the members. The region is continually seeking ways to be more efficient and streamlined in order to remain both fiscally conservative and effective.
- Allow for expenditures that are based on an annual budgeting process, subject to member-board approval.

Melissa Cornelius, MBE, Arizona, stated that Arizona has concerns about regional dues generally as they belong to other national councils and pay nothing more. She would like to see the paper address why they are paying dues and whether it is appropriate or not. Jon Baker agreed and said the Executive Committee needed to delve deeper into the expenses and see whether there are any reductions that could be put forward to the membership at the next meeting to discuss and decide upon. Jay Cone told the membership that he and Ed Marley would go over the expenditures line-by-line to review expenses. Marley said that the White Paper talks about the value of the Region but does not adequately address the dues issue.

Baker proposed that the membership accept the White Paper as is with the exception of the "Regional Dues" portion (*which will remain highlighted in yellow*). The Executive Committee will audit the financials and report back to the membership at the next meeting with any suggestions for their consideration.

The membership concurred. This item will be continued to the next meeting of Region 6 WCARB.

Agenda Item 2 Regional Director's Report – Bob Calvani

Bob Calvani gave a very detailed presentation, welcoming everyone to Seattle for the 2016 NCARB Annual Business Meeting and giving an excellent presentation on the current work of the Council. Topics covered included proposed resolutions under consideration. Other topics included the importance of data sharing so that the Council can use the data to help member boards; fee adjustments, NCARB is dropping the price on certificate renewals, the ARE and the AXP. He again encouraged members to get involved because of how much you learn, which enriches you both as a board member and personally. Finally, he thanked WCARB Region 6 for its support all these years and asked that they continue to support him as he seeks the position of Secretary of the Council.

AGENDA ITEM 11 New WCARB Website Demonstration

Hans Hoffman, current Executive Committee member demonstrated the new WCARB website to the members. It can be accessed via traditional means such as through the computer as well as on mobile devices. The website now has an open infrastructure and can be accessed at: www.wcarb.com. Only the Financials section of the website is password protected. Members should contact Regional Exec Gina Spaulding for the password for the Financials.

Members praised Hoffman on how well he has done with the branding of the new website and thanked him for a job well done.

AGENDA ITEM 12 2017 Regional Meeting Discussion – agenda and educational topics?

Since next year's meeting is in New Jersey, members indicated that they would like to hear about how the community recovered from Hurricane Sandy and the lessons learned from that experience. Members also want to continue working on the draft white paper discussing the benefits and positive impacts of regional membership.

AGENDA ITEM 13 WCARB Region 6 Laudatories

Jay Cone read the following Laudatory into the record for **Hans Hoffman**, Utah member board member who termed off his board:

Whereas Architect Hans Hoffman, of Salt Lake City, Utah was a member of the Utah Architect's Licensing Board for eight years;

Whereas Mr. Hoffman served tirelessly as an NCARB volunteer on the Professional Conduct Committee, IDP Advisory Committee, Internship Committee, Credentials Committee, Practice Analysis Task Force, ARE 5.0 Item Development Committee, the NCARB Award Committee and the WCARB Executive Committee, where he worked to brand WCARB and create a state of the art website for the membership of Region 6;

It is therefore resolved that we express, with a standing ovation, our sincere heartfelt appreciation for the generous gift of his time, talents and insights which benefitted the public, the architectural community, and his fellow Utah board members. Hans' leadership, calm demeanor and friendship will be deeply missed.

Entered into the record on June 17, 2016.

AGENDA ITEM 7 NCARB Visiting Team

Visiting Team: Dennis Ward, NCARB President, Kristine Harding, 1VP President Elect and Mike Armstrong, NCARB CEO stopped by the region to answer any questions.

There was a lively conversation regarding Resolution 2016-01 and its perceived benefits and implications.

Chairman Oschwald thanked the visiting team for taking the time to visit the region.

AGENDA ITEM 14 New Business

No new business was discussed.

AGENDA ITEM 15 Old Business

No old business was discussed.

AGENDA ITEM 15 Other

No other business was discussed.

ADJOURN FOR THE DAY

Chair Oschwald adjourned the Region 6 WCARB meeting at 3:57 p.m.

Appendix A:

Attendees June 17, 2016

ALASKA

Jeff Koonce
Serena Hackenmiller

ARIZONA

Ed Marley
Melissa Cornelius
Patrice Pritzl
LeRoy Brady

CALIFORNIA

Jon Baker
Doug McCauley
Nilza Serrano
Sylvia Kwan
Pasqual Gutierrez
Tian Feng

COLORADO

Joyce Young
Mary Morissette
Jered Minter

GUAM

Liza Provido
Glenn Leon Guerrero
Marie Villanova
Mark Ruth

HAWAII

Joyce Noe
Mark Ventura
Jimmy Kobashigawa

IDAHO

Jay Cone
Steven Turney

NEVADA

William Snyder
George Garlock
Greg Erny
James Mickey
Larry Tindall
Monica Harrison
Ginger Hahn
Gina Spaulding (Region 6 Exec)

NEW MEXICO

Bob Calvani
Jim Oswald
Tara Rothwell-Clark
Ray Vigil
Melarie Gonzales
Mark Glenn

OREGON

Doug Sams
James Robertson
Mark McKechnie
Patrick Bickler
Kristin Wells
Dick Alexander
Maria Brown

UTAH

Greta Anderson
Hans Hoffman
Terance White
Bryan Turner
Corey Solum

WASHINGTON

Scott Harm
Roch Manley
Rick Storvick
Rick Benner
Linda Szymarek
Colin Jones
Sian Roberts

WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS

DRAFT BUDGET OF REVENUE AND EXPENDITURES FOR
FISCAL YEAR October 1, 2016- September 30, 2017

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 25.00
Annual Dues:	\$ 48,000.00

TOTAL 2016-17 REVENUE: \$ 48,025.00

EXPENDITURES:

Executive Committee Travel	\$ 18,000.00
Education Fund	3,000.00
Meeting Costs	2,500.00
Regional Dinner – March 2017	5,000.00
Executive Director's Pay	15,000.00
Communication, Website & Internet	2,220.00
Printing, Production & Mailing	250.00
Misc (includes annual software expense)	<u>500.00</u>

TOTAL 2016-17 EXPENDITURES: \$ 46,470.00

WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS

APPROVED BUDGET OF REVENUE AND EXPENDITURES FOR
FISCAL YEAR October 1, 2015- September 30, 2016

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 25.00
Annual Dues:	\$ 48,000.00

TOTAL 2015 REVENUE: \$ 48,025.00

EXPENDITURES:

Executive Committee Travel	\$ 18,000.00
Education Fund	3,000.00
Meeting Costs	2,000.00
Regional Dinner – March 2016	4,500.00
Executive Director's Pay	15,000.00
Communication & Supplies	900.00
New Computer/Printer (one-time exp.)	2,500.00
Printing & Production	50.00
Mailing Costs	730.00
Design of New Web Site	1,000.00
Misc (includes annual software expense)	<u>500.00</u>

TOTAL 2015-16 EXPENDITURES: \$ 48,180.00

2:58 PM
06/05/16
Cash Basis

WCARB
Balance Sheet Standard
As of June 5, 2016

	<u>Jun 5, '16</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking	67,225.08
Savings	<u>99,065.79</u>
Total Checking/Savings	<u>166,290.87</u>
Total Current Assets	<u>166,290.87</u>
TOTAL ASSETS	<u><u>166,290.87</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	160,112.97
Net Income	<u>6,177.90</u>
Total Equity	<u>166,290.87</u>
TOTAL LIABILITIES & EQU...	<u><u>166,290.87</u></u>

12:28 PM
05/28/16
Cash Basis

WCARB
Profit and Loss Standard
October 1, 2015 through May 28, 2016

	<u>Oct 1, '15 - May 28, ...</u>
Income	
Meeting Reimbursement	7,000.00
Interest	21.11
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
Total Annual Dues	<u>48,000.00</u>
Total Income	55,021.11
Expense	
Web Site Development	3,750.00
Recurring Software Expense	396.03
Education	186.91
Regional Dinner Expense	5,239.96
Meeting Planning	1,581.11
Bank Service Charges	50.00
Executive Committee Travel	11,472.57
Bd Member Meeting Reimburse...	499.70
Fax and Telephone	556.00
Executive Director's Pay	10,000.00
Executive Director's Travel	1,575.94
Office Supplies	69.16
Internet	111.40
Computer Equip	2,321.20
Web Site	236.20
Total Expense	<u>38,046.18</u>
Net Income	<u><u>16,974.93</u></u>

3:00 PM
06/05/16
Cash Basis

WCARB
Profit and Loss Standard
October 2014 through September 2015

	<u>Oct '14 - Sep '15</u>
Income	
Meeting Reimbursement	10,000.00
Interest	35.85
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
Total Annual Dues	<u>48,000.00</u>
Total Income	58,035.85
Expense	
Education	1,245.00
Regional Dinner Expense	5,594.37
Bank Service Charges	50.00
Executive Committee Travel	19,320.45
Bd Member Meeting Reimburse...	3,271.48
Fax and Telephone	468.00
Postage and Mailing	720.00
Executive Director's Pay	15,000.00
Executive Director's Travel	1,518.88
Meeting Costs	2,468.81
Office Supplies	41.93
Web Site	335.80
Total Expense	<u>50,034.72</u>
Net Income	<u><u>8,001.13</u></u>

MEMORANDUM

TO: Member Board Members
Member Board Executives

FROM: Robert Calvani, NCARB, AIA
Secretary



DATE: February 8, 2017

SUBJECT: 2017 Resolution for Consideration

Kristine A. Harding, NCARB, AIA
President/Chair of the Board
Huntsville, Alabama

Gregory L. Erny, NCARB, AIA
First Vice President/President-elect
Reno, Nevada

David L. Hoffman, FAIA, NCARB
Second Vice President
Wichita, Kansas

Terry L. Allers, NCARB, AIA
Treasurer
Fort Dodge, Iowa

Robert M. Calvani, NCARB, AIA
Secretary
Albuquerque, New Mexico

Dennis S. Ward, FAIA, NCARB
Past President
Florence, South Carolina

David R. Pregelman, AIA, NCARB
Director, Region 1
Providence, Rhode Island

Susan B. McClymonds, AIA, CSI, CCS, SCIP
Director, Region 2
Amsterdam, New York

Alfred Vidaurre Jr., FAIA, NCARB, AICP
Director, Region 3
Fort Worth, Texas

Stephen L. Sharp, AIA, NCARB
Director, Region 4
Springfield, Ohio

Bayliss Ward, NCARB, AIA
Director, Region 5
Bozeman, Montana

James Oschwald, NCARB, AIA, LEED, AP^{BD+C}
Director, Region 6
Albuquerque, New Mexico

Kingsley Johnson Glasgow
Member Board Executive Director
Little Rock, Arkansas

John E. Cardone Jr.
Public Director
Lake Charles, Louisiana

Michael J. Armstrong
Chief Executive Officer

On behalf of the Board of Directors, I am pleased to present to you for your consideration and discussion, the draft Resolution, NCARB Bylaws Amendment – Membership Requirements. This resolution will be debated and voted on at the Annual Business Meeting in June 2017.

The Board has carefully considered the issue of how to best address our jurisdictional boards who for various reasons may be unable to remit payment of membership dues to the Council. The enclosed draft Resolution reflects our efforts to address this issue in a manner which is fair and does not impede the important work of the Member Boards.

We hope that you will take the time to review and discuss this Resolution with your fellow board members. We look forward to receiving your feedback and answering questions during our upcoming Regional Summit in Jersey City, NJ next month.



NCARB

Draft Resolution
to be Acted Upon at the
2017 Annual Business Meeting

JANUARY 2017

National Council of Architectural Registration Boards
1801 K Street NW, Suite 700K
Washington, DC 20006
202/783-6500
www.ncarb.org

RESOLUTION 2017-A

Supported by the Council Board of Directors (_ - _)

TITLE: *NCARB Bylaws* Amendment – Membership Requirements

SUBMITTED BY: Council Board of Directors

WHEREAS, the Board of Directors has requested a review of the *NCARB Bylaws* as they relate to the process to manage non-payment by a Member Board; and

WHEREAS, the Procedures and Documents Committee has determined that modification to the existing language is appropriate to clarify this process; and

WHEREAS, the *NCARB Bylaws* may only be changed by an affirmative vote of the two-thirds of Council Member Boards; and

WHEREAS, prior to implementing the changes to the *Bylaws*, the Council Board of Directors must adopt a resolution recommending such changes and submit the proposed changes to the Council Member Boards for approval.

NOW, THEREFORE, IT IS HEREBY:

RESOLVED, that Article IV, Section 1 of the *Bylaws* be amended to read as follows:

“SECTION 1. Requirements of Membership. The membership of the Council shall be the legally constituted Jurisdiction Boards in good standing. Membership in the Council shall must be attained through approved by acceptance by the Council Board of Directors an affirmative vote of not less than two-thirds of all Member Boards. Application shall be made upon forms furnished by the Council. Every Member Board shall annually provide the Council with the names and addresses of its members, a copy of its law relating to the registration and practice of architecture, a copy of its rules or regulations administering such law, and a roster of all persons registered by the Member Board, and shall pay the annual membership dues. All Member Boards in good standing shall have equal rights.”

FURTHER RESOLVED, that new Sections 2 and 3 be inserted to Article IV of the *NCARB Bylaws* as follows:

“SECTION 2. Suspension. A Member Board will have its membership suspended if it fails to pay its dues or other financial obligations to the Council or to its Region in the first 180 days of the Council’s Fiscal Year. The suspension becomes automatic on the 181st day. During any period of suspension, the Member Board shall (i) not be able to participate in or receive any NCARB-sponsored funding to the Regional Meetings, the Annual Business Meeting, and other special meetings of the Council and (ii) not be permitted to cast a vote of its Member Board. Members of such Member Board shall be eligible for nomination or election as officers or directors of NCARB. A Member Board’s suspension ends when it has satisfied all outstanding financial obligations to the Council or its Region.

SECTION 3. Suspension of all Services. If a Member Board fails to satisfy any outstanding financial obligations for a period in excess of 20 months, the Council Board of Directors may terminate all Council services to the Member Board until the financial obligations are met. Services shall be reinstated when the Member Board has satisfied all outstanding obligations to the Council or its Region.”

FURTHER RESOLVED, that previous Article IV, Sections 2 and 3 be renumbered and amended as follows:

“~~SECTION 24. Removal. If, after written notification from the Council Board of Directors, a Member Board shall (i) fail to pay its dues or other financial obligations to the Council or to its Region, or (ii) shall persistently refuse registration to architects holding the Council Certificate for the reason that such architects are not the residents of the Member Board’s jurisdiction, or (iii) shall fail to administer the Architect Registration Examination prepared by the Council to all its applicants (other than applicants of whom it does not require a written examination) for registration, then~~ At the time the Council Board of Directors votes to terminate all Council services, or at any time thereafter if the Member Board has not met its financial obligations, the Council Board of Directors may also recommend to the membership of the Council via resolution that such Member Board be removed from membership in the Council. Upon such recommendation, ~~such a~~ Member Board may be removed from membership in the Council by the affirmative vote of not less than two-thirds of all Member Boards.

~~SECTION 35. Reinstatement. A jurisdiction shall be~~ Member Board that has been formally removed from membership, may only be reinstated as a member in the Council by a vote of two-thirds of after (i) satisfying all Member Boards following payment of all financial obligations of membership ~~had the jurisdiction not been removed unless, by such vote, such financial obligations shall be modified or waived, and being in compliance with all other requirements of Article IV, Sections 1 and 2~~ and (ii) receiving an affirmative vote to reinstate by a simple majority of Member Boards.”

FURTHER RESOLVED, except as explicitly modified by these Resolutions, all of the provisions of the *NCARB Bylaws* remain unchanged and in full force and effect; and

FURTHER RESOLVED, that these changes shall be submitted to the Council Member Boards for review and approval; and

FURTHER RESOLVED, that upon the approval of the changes by an affirmative vote of two-thirds of the Council Member Boards, such changes will become effective July 1, 2017.

ADVOCATES:

FY17 Procedures and Documents Committee

Ricky Engebretson, North Dakota Member Board Member, Region 5 Chair

John Baker, California Member Board Member, Region 6 Chair

Maria Brown, Oregon Member Board Executive

Robert Calvani, NCARB Secretary

John Cardone, NCARB Public Member, Louisiana Member Board Member, Region 3 Chair

Paul Edmeades, Maryland Member Board Member, Region 2 Chair

Darryl Hamm, Pennsylvania Member Board Member

Julie Hildebrand, Texas Member Board Executive

Charles Kirk, New Jersey Member Board Executive

Stephen Schreiber, Massachusetts Member Board Chair, Region 1 Chair

Kenneth VanTine, Michigan Member Board Chair, Region 4 Chair

SPONSORS' STATEMENT OF SUPPORT:

The *Bylaws* currently only provide removal from membership as the sole punitive option for Member Board non-payment of dues to the Council or a Region. The language proposed in this resolution identifies less severe initial steps that may be taken with respect to non-payment of dues. Additionally, the *Bylaws* grant authority to the Council Board of Directors to grant or reinstate membership. Revisions proposed in this resolution position the membership to make the decision with respect to adding, removing, and reinstating membership to a Member Board.

The resolution proposes three stages of progressive discipline for non-payment of dues to the Council or the Region. This applies to full or partial non-payment.

- **Suspension of Membership.** After 180 days (six months) of delinquency, Member Board is automatically suspended from membership.
 - Impact: Member Board members and staff receive no funding to Regional meetings, Annual Business Meeting, or other special Council meetings, i.e. Member Board Chairs/Member Board Executives Conference, MBE Workshop.
 - Suspension of Membership is automatic. No vote of the Board of Directors or membership is required.
 - Suspension automatically ends when all outstanding obligations have been met.
- **Suspension of Services.** After 20 months of continued delinquency, the Member Board may be ineligible for services.
 - Impact: Suspension of services includes, but is not limited to: administration of the ARE in the jurisdiction will cease, no NCARB Records will be transmitted for licensure, discontinued access to membership communications and the online membership portal)
 - The 20-month period runs concurrently with the 180-day period in Section 2.
 - The Committee recommends the 20-month period to provide state governments with additional time to resolve the non-payment situation.
 - Suspension of Services requires an action of the Council Board of Directors.
 - All services are reinstated at the time that all outstanding financial obligations have been met.

- **Removal of Membership.** A resolution to remove the Member Board from Membership may be proposed at the time that services are suspended, or any time thereafter if dues have not been paid in full.
 - Removal from membership may be recommended by the Council Board of Directors via resolution.
 - Removal requires a two-thirds vote of the membership.

Reinstatement of Membership. A Member Board can be reinstated by satisfying all financial obligations. Reinstatement requires a simple majority vote of the membership. Reinstatement need not wait until the next Annual Business Meeting. Action can be taken at other special membership meetings (i.e. Regional Summit or Member Board Chairs/Member Board Executives Conference)

Impact to Candidacy for Positions on the NCARB Board of Directors

- If a Member Board is suspended, members from that jurisdiction will still be eligible to pursue or maintain positions on the Council Board of Directors.
- If a Member Board is removed from membership, the removed jurisdiction will no longer be eligible to pursue or maintain positions on the Council Board of Directors, except for when NCARB Board eligibility is allowed up to one year after the NCARB Board member/candidate has vacated a position on a Member Board, or when current or within one-year Member Board Member status is not required for NCARB Board service.

*Please note that removal can only be considered after 20 months of non-payment, then requires both a) a majority vote of the Board of Directors to move a resolution forward accompanied by a two-thirds majority vote of the membership to remove.

Financial Impact

No significant financial impact is anticipated.

Member Board Dues & NCARB Services

The National Council of Architectural Registration Boards (NCARB) is a not-for-profit, 501(c) (6) composed of the 54 U.S. state and territorial architectural licensing authorities. NCARB provides to its Member Boards the tools for architectural regulation through its peer-driven and national consensus processes, developing credentialing verification and reciprocal licensure programs, and focused customer service to its Member Boards and program participants. For a modest amount of annual dues, NCARB helps sustain the participation of member jurisdictions in the organization's governance and programs and provides tremendous value to the work of the membership.

Member Board dues account for approximately 1.5 percent of the Council's revenue, which are used toward the development of education, experience, examination, and certification criteria. Membership in the Council serves to ensure that your board has a voice in the development of model legislation and rules as well as changes to our programs and services that you and your constituents use. NCARB maintains records for access by the various state and territorial members regarding all phases of the architect's career, from education through licensure and reciprocal certification. Revenues from these services are utilized to support the maintenance of records and other data essential to the licensing functions of the state and territorial boards.

More specifically, we partner with our Member Boards, other members of the architect community, and our expert staff in the following ongoing activities that support the Council's mission to safeguard the health, safety, and welfare of the public:

- Review legislative guidelines and develop model law and model regulations in an effort to establish national standards in the licensure process.
- Develop national standards for education, experience, and examination of architects.
- Develop and administer the Architectural Experience Program[®] (AXP[®]) and the Architect Registration Examination[®] (ARE[®]), which emerging professionals complete to satisfy registration requirements in the 54 U.S. jurisdictions.
- Verify that licensure candidates have met the initial licensure requirements defined by a Member Board.
- Certify that an architect seeking NCARB Certification for reciprocal licensure has complied with the Council standards of education, experience, examination, and registration.
- Provide insight from related regulatory organizations, national subject matter experts, leaders and staff of collateral organizations within the architecture field, and survey results from persons impacted by the regulatory process.

Member Boards of NCARB are able to take advantage of a number of high-quality services that are otherwise outside the reach of a single jurisdiction. By outsourcing these services, individual jurisdictions are able to focus limited resources on their own unique core issues surrounding licensure.

I. Member Board Services

A. NCARB Record Services

Path to Initial Licensure

NCARB verifies the credentials of licensure candidates seeking initial licensure through a Member Board. Licensure candidates who have verified that they have met the education requirement, documented completion of the experience requirement, and passed the Architect Registration Examination[®] (ARE[®]), can authorize NCARB to transmit their verified credentials to a jurisdiction in which they would like to pursue initial licensure.

Utilizing NCARB's Record services, individual states save time and money by being relieved from the burden of having to collect and verify an applicant's credentials prior to evaluation for licensure.

NCARB Certification

NCARB certification facilitates reciprocal registration among all 54 Member Boards and 11 Canadian provinces, and can be used to support an application for registration in other countries. Although certification does not qualify a person to practice architecture in a jurisdiction, it does signify that an individual has met the highest professional standards established by the registration boards responsible for protecting the health, safety, and welfare of the public. To obtain an NCARB Certificate, an architect must be of good character and satisfy the NCARB education, experience, examination, and registration requirements.

Electronic Record Transmittals

NCARB verifies and maintains the credentials for certified architects and transmits them to a Member Board in support of an architect's application for reciprocal licensure. The electronic transmittal process saves Member Boards time and money, and provides them a record of the credentials of their applicants for reciprocity that have been thoroughly evaluated and verified by NCARB.

Customer/Member Service:

NCARB has a strong service team. We hire only highly qualified individuals who demonstrate a commitment to the customer/member, and encourage pursuit of additional customer service credentials.

The historical average cost for Records services is \$3.4 million. Records services generates excess revenues that are used to fund the ARE, AXP, member services, and communications.

B. Communications

NCARB Member Boards are able to keep their fingers on the pulse of the regulatory community as well as the practicing community by keeping current with NCARB communications. Member Board Members and Member Board Executives can familiarize themselves with NCARB services, be alerted to new trends, learn about new procedural and technical information dealing with licensure and examination, and be better equipped to communicate with their constituents. NCARB communications offers the following:

- *Press Releases* – Timely press releases about Council programs and services that can be used in Member Board newsletters.
- *NCARB Update* – An electronic newsletter published monthly for Member Boards containing updates from the Chief Executive Officer relating to NCARB programs and services.
- *Fast Facts* – An electronic newsletter published monthly for Member Board Members and Executives containing information related to programmatic issues and reminders of upcoming events.
- *Legislative Tracker* – An electronic communication to all Member Board Members and Member Board Executives alerting them of trends in legislation and updates on proposed bills introduced nationwide pertaining to the regulation of architecture and registration of architects.
- *NCARB by the Numbers* – An annual electronic publication containing data on trends in architecture that provides a clear and definitive source of information about the past, present, and future of architectural regulation.
- *AXP Updates* – An electronic notification sent to NCARB Record holders currently completing the Architectural Experience Program (AXP). Topics cover the latest news about the program, record-processing information, and important reminders.
- *ARE Updates* – An electronic notification sent to ARE candidates. Topics cover the latest news about the exam, commonly asked questions, and important reminders.
- *Destination Architect* – A bi-monthly electronic newsletter for licensure candidates that includes news, tools, and tips to support candidates along the path to licensure.
- *National Architect* – An electronic newsletter to NCARB Certificate holders highlighting the latest news and resources related to the practice of architecture and regulation of architects.

C. NCARB Registration Boards Site

All Member Board Executives (MBEs) and Member Board Members (MBMs) have access to the secure Registration Board section of the NCARB website. NCARB offers the following services through this “Registration Board” site:

- Electronic Record Transmittals for licensure candidates and architects pursuing licensure for MBEs and their staff.
- Disciplinary Database: The Disciplinary Database serves as a great resource for Member Board Executives and their staff in their search for the disciplinary history of an architect or candidate looking to obtain a license in their jurisdiction. There is also a comprehensive list of all NCARB Certificate revocations.

- Group Email: Member Board Executives and Member Board Members can communicate directly with specific constituent groups including their peers, NCARB staff, or regional or national volunteer leadership.
- Legislative Tracking: The legislative tracking section contains a collection of past and proposed legislative bills introduced nationwide that affect the regulation of architecture and registration of architects.
- Additional Legislative/Regulatory Services:
 - NCARB maintains a library of laws and rules in each jurisdiction related to specific issues impacting the regulation of architecture. This includes pending legislation and national trends in legislation.
 - Line-by-line review of statutes/regulations to assist in implementation of board positions.
 - Review proposed regulations or legislation.

II. Education

A. Education Standard

NCARB plays a critical role in developing the highest standard of education in architecture. The *NCARB Education Standard* is an approximation of the requirements of a professional degree from a National Architectural Accrediting Board- (NAAB) accredited degree program. It includes general studies, professional studies, and electives, which together comprise a liberal education in architecture. As part of its service to Member Boards and architects, NCARB verifies and maintains a record of an applicant's education. In support of initial or reciprocal licensure, NCARB provides three paths for architects to follow in documenting their education.

1. NCARB validates that an applicant holds a professional degree in architecture from a NAAB- or Canadian Architectural Certification Board- (CACB-CCCA) accredited program.
2. NCARB provides applicants without a NAAB-accredited degree the ability to gain certification through the education alternative for certification, which includes two options:
 - a. 2x AXP: Applicants who hold a four-year, architecture-related degree may satisfy the education requirement by documenting two times the hours required by the AXP.
 - b. Education Portfolio: Applicants who hold less than a four-year, architecture-related degree may satisfy the education requirement by submitting a portfolio of work addressing the subject areas identified in the *NCARB Education Standard*.
3. Alternative to Certification for Foreign Architects: Formerly the Broadly Experienced Foreign Architect (BEFA) program, this alternative allows foreign architects to demonstrate competence to independently practice architecture, while protecting the public health, safety, and welfare.

III. Architectural Experience Program (AXP)

A. Experience Requirement

NCARB has developed an advanced Architectural Experience Program (AXP) that is aligned with the *2012 NCARB Practice Analysis of Architecture* and assists licensure candidates in meeting the experience requirement of all of NCARB's 54 Member Boards. This program eliminates the need for each jurisdiction to develop and maintain an experience program and is accepted by all 54 Member Boards.

B. Experience Reporting

NCARB has developed an electronic experience reporting system and mobile application that is utilized by licensure candidates to document their experience. This system provides transparency into the AXP process and is a useful tool that helps guide both licensure candidates and AXP supervisors through the architectural experience process. By utilizing this system, Member Boards save time and money and can ensure that their experience requirement for licensure is met without having to monitor the progress of all candidates seeking initial licensure in their jurisdiction.

C. Outreach

NCARB partners with Member Board Executives with visits to architecture schools, and has formed partnerships with student organizations (American Institute of Architecture Students) and interest groups (Young Architects Forum) to ensure more effective and accurate information is delivered to students early as they plan and execute their individual paths to licensure. NCARB has also partnered with the American Institute of Architects (AIA) for the education and training of architect licensing advisors to further the resources available to students.

The historical average costs for NCARB to develop and maintain the Architectural Experience Program is approximately \$5.8 million. Revenues collected for these services cover 87 percent of the cost.

IV. Architect Registration Examination (ARE)

A. Requirements and Initiatives

The Architect Registration Examination (ARE) assesses candidates for their knowledge, skills, and ability to provide the various services required in the practice of architecture. The ARE has been adopted by all Member Boards as the examination requirement for architectural registration and is available for use to Member Boards in good standing. Access to one national exam relieves individual jurisdictions from the burden of having to develop and administer an exam, and streamlines the process for architects applying for reciprocal licensure in their jurisdiction.

B. Management of Exam Candidates

My Examination is a dynamic service within My NCARB for ARE candidates and NCARB Member Boards where candidates and Member Boards can schedule and view appointments; access score reports; view exam history, rolling clock dates, and eligibility to test information; learn about the latest ARE news; and more—all in one place.

My Examination offers several benefits to Member Boards. Through My NCARB, boards:

- Can access candidates' authorization to test/candidate ID numbers, testing history, and rolling clock information,
- Have the ability to view, print, and download score reports directly from My Examination, and
- Receive reminders about upcoming rolling clock expirations, test activity requirements, and important messages from NCARB.

In addition, NCARB offers a Direct Registration service to assist Member Boards in managing ARE candidates. NCARB serves as an intermediary and manages all candidate eligibility and score reporting processes. As soon as a candidate completes all sections of the exam, NCARB transmits a completed record indicating that the candidate has qualified for licensure.

This service relieves individual states from the burden of having to verify credentials and establish a candidate's eligibility to begin testing. In addition, the Direct Registration service alleviates the stress of housing and managing the score reporting process for candidates seeking initial licensure. Member Boards participating in the Direct Registration service have the benefit of simply requiring an application and a completed NCARB Record from their candidates to ensure that a candidate is eligible and qualified for initial licensure.

The historical average cost of maintaining the ARE program is \$5.9 million. Revenue from exam fees covers 98 percent of the cost.

V. NCARB Practice Analysis of Architecture

The *NCARB Practice Analysis of Architecture* is designed to obtain descriptive information about the tasks performed in architecture and the knowledge/skills needed to adequately perform those tasks. The Practice Analysis includes information about a number of issues related to the profession of architecture including: architects' professional development needs; expected changes in the architect's job role; important changes in the profession; participation in the Architectural Experience Program (AXP); and architecture as a career. The Practice Analysis is a two-year process that is undertaken approximately every seven years.

Utilizing the results of the Practice Analysis, a validated list of tasks and knowledge/skills related to work performed by recently licensed architects is used by NCARB to serve its Member Boards by:

- Updating the test specification for the Architect Registration Examination (ARE).
- Developing recommendations for improvements to the Architectural Experience Program (AXP).

- Guiding the Council’s recommendations to the NAAB for *Student Performance Criteria and Conditions* and *Procedures for Accreditation* for schools of architecture.

VI. Technology

In addition to the ongoing delivery of services to Member Boards and our joint constituents, NCARB has been—and remains—committed to significant improvements in service delivery through its staff and technological enhancements. NCARB has invested significant resources in services to Member Boards and customers and is committed to continuing these improvements. Examples of technological enhancements that have taken place include:

- Development of the experience reporting system that is used by licensure candidates, supervisors, and MBEs to validate one’s experience.
- Development of a mobile application that licensure candidate can use to report their experience.
- Electronic delivery of NCARB Records in pursuit of licensure.
- Ensuring delivery of a legally defensible and psychometrically justifiable ARE.

DRAFT



NCARB

REGIONAL SUMMIT

Regional Director's Report **Jim Oschwald, Regional Director**



NCARB

REGIONAL SUMMIT

**Chair's/Executive Committee
Report
Jon Baker, Region 6 Chair**



NCARB

REGIONAL SUMMIT

Financial Report

Jay Cone, Secretary/Treasurer

WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS

DRAFT BUDGET OF REVENUE AND EXPENDITURES FOR
FISCAL YEAR October 1, 2016- September 30, 2017

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 25.00
Annual Dues:	\$ 48,000.00

TOTAL 2016-17 REVENUE: \$ 48,025.00

EXPENDITURES:

Executive Committee Travel	\$ 18,000.00
Education Fund	3,000.00
Meeting Costs	2,500.00
Regional Dinner – March 2017	5,000.00
Executive Director's Pay	15,000.00
Communication, Website & Internet	2,220.00
Printing, Production & Mailing	250.00
Misc (includes annual software expense)	<u>500.00</u>

TOTAL 2016-17 EXPENDITURES: \$ 46,470.00

WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS

APPROVED BUDGET OF REVENUE AND EXPENDITURES FOR
FISCAL YEAR October 1, 2015- September 30, 2016

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 25.00
Annual Dues:	\$ 48,000.00

TOTAL 2015 REVENUE: \$ 48,025.00

EXPENDITURES:

Executive Committee Travel	\$ 18,000.00
Education Fund	3,000.00
Meeting Costs	2,000.00
Regional Dinner – March 2016	4,500.00
Executive Director's Pay	15,000.00
Communication & Supplies	900.00
New Computer/Printer (one-time exp.)	2,500.00
Printing & Production	50.00
Mailing Costs	730.00
Design of New Web Site	1,000.00
Misc (includes annual software expense)	<u>500.00</u>

TOTAL 2015-16 EXPENDITURES: \$ 48,180.00

7:26 AM
02/28/17
Cash Basis

WCARB

Balance Sheet Standard

As of February 28, 2017

	<u>Feb 28, '17</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking	89,499.20
Savings	<u>99,086.06</u>
Total Checking/Savings	<u>188,585.26</u>
Total Current Assets	<u>188,585.26</u>
TOTAL ASSETS	<u><u>188,585.26</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	164,761.64
Net Income	<u>23,823.62</u>
Total Equity	<u>188,585.26</u>
TOTAL LIABILITIES & EQ...	<u><u>188,585.26</u></u>

7:28 AM
02/28/17
Cash Basis

WCARB

Profit and Loss Standard

October 2016 through February 2017

	<u>Oct '16 - Feb '17</u>
Income	
Meeting Reimbursement	3,500.00
Interest	11.99
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	<u>4,000.00</u>
Total Annual Dues	<u>44,000.00</u>
Total Income	47,511.99
Expense	
Recurring Software Expense	279.87
Bank Service Charges	50.00
Bd Member Meeting Reimburse...	227.51
Executive Director's Pay	5,000.00
Executive Director's Travel	631.26
Office Supplies	14.90
Internet	332.32
Web Site	<u>337.00</u>
Total Expense	<u>6,872.86</u>
Net Income	<u><u>40,639.13</u></u>

7:32 AM

02/28/17

Cash Basis

WCARB
Profit and Loss Standard
October 2015 through September 2016

	<u>Oct '15 - Sep '16</u>
Income	
Meeting Reimbursement	7,000.00
Interest	35.99
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	<u>4,000.00</u>
Total Annual Dues	<u>48,000.00</u>
Total Income	55,035.99
Expense	
Web Site Development	3,750.00
Recurring Software Expense	396.03
Education	186.91
Regional Dinner Expense	5,239.96
Meeting Planning	1,870.20
Bank Service Charges	50.00
Executive Committee Travel	16,663.54
Bd Member Meeting Reimburse...	7,592.51
Fax and Telephone	820.00
Postage and Mailing	21.00
Executive Director's Pay	15,000.00
Executive Director's Travel	2,613.87
Office Supplies	54.26
Internet	365.64
Computer Equip	2,321.20
Web Site	<u>460.90</u>

7:32 AM
02/28/17
Cash Basis

WCARB
Profit and Loss Standard
October 2015 through September 2016

	<u>Oct '15 - Sep '16</u>
Total Expense	<u>57,406.02</u>
Net Income	<u><u>-2,370.03</u></u>



NCARB

REGIONAL SUMMIT

State Reports

2017 STATE REPORTS – WCARB REGION 6

Alaska

Board Composition:

The Alaska State Board of Registration for Architects, Engineers and Land Surveyors is comprised of 11 members including two civil engineers, two land surveyors, one mining engineer, one electrical engineer or mechanical engineer, one engineer from another branch of the profession of engineering, two architects, one landscape architect, and one public member.

Statistics

- **602** Active Registered Professional Architects. *1,112 Total Registered Professional Architects since the Board began – 510 are Lapsed or Expired.*
- Multi-disciplinary board, **6,629 total** registered professionals (including Engineers, Land Surveyors, Landscape Architects)
- 701 Firms, **146** of which practice Architecture (some practice many fields).
- **73** based in Alaska/Domestic.
- Examinees: **28** Approved to sit A.R.E.
- Licensed **7** Architects by **Exam** in 2016.

Regulations

- Changed “IDP” to “AXP” – adopted, waiting for Lt. Governor’s signature
- Working on changes to allow a clearer pathway for those without NAAB degrees or NCARB certificates
- May need to update Education Guidelines (currently 2010 publication) if necessary.

Legislation

- **HB48** would extend our Board until 2025 and allow the landscape architect a permanent, voting seat on the Board after 18 years as a temporary position.
- As of February 21, 2017, this bill had moved into House Finance.
- **HB90** would require all licensees (of the State’s 42 programs) to pay an investigation surcharge as part of their fees. The purpose of the Bill is to try to minimize the impact of large investigative fees for Boards with smaller numbers of licensees. For example midwives and big game guides currently pay high licensing fees (approx. \$4000 for a license every 2 years) because these small boards have had many investigations. The high cost is preventing people from obtaining licensure in these professions. HB90 would require all licensees to pay a flat rate investigative fee. The AELS Board is currently watching this bill and are generally not in favor of covering costs for other industries.

Miscellaneous

- Renewal at the end of this year.
- New Executive Administrator, Alysia Jones.
- Our Electrical Engineer served 8 years and recently attended his last meeting so we are looking forward to our new Electrical PE to begin in May.

Arizona

Board Composition

Architects: 2

Non-Architects: 1

Other Licensed Professionals: 7

Licensing Statistics

In State Registrants: Architects 2364

Out of State Registrants: Architects 4350

Brief Overview of Current Issues

Legislative watch for consolidation or deregulation attempts. Bills have been dropped intended to facilitate consolidation of Boards, but no legislation specific to consolidation of the AZBTR under DOA has been introduced at this time.

Current Legislation Related to Architecture

No significant legislation specific to architecture

Miscellaneous

The Board is anticipating a June “go live” date for our new data system. The system will allow for on-line licensing applications and renewals and facilitate license verification processes.

California

NO REPORT

Colorado

Board Composition

Architects: 3
Professional Land Surveyors: 3
Professional Engineers: 4
Public: 3

Licensing Statistics

In State Registrants: 3,414
Out of State Registrants: 3,883

Brief Overview of Current Issues

Adopted rules in response to 2016 legislation that provided Retired status for Architects, in order to provide guidelines for reinstating the license.

In 2017, the Board will consider rulemaking on the following:

- Finding efficiencies in the CE process/requirements
- Consider defining and limited use of "Builder's Set"

Current Legislation Related to Architecture

The Colorado General Assembly will make another attempt to pass edits to current construction defect laws to clarify that a construction professional has the right to receive notice from a prospective claimant concerning an alleged construction defect; to inspect the property; and then to elect to either repair the defect or tender an offer of settlement before the claimant can file a lawsuit seeking damages.

Miscellaneous

None

Guam

NO REPORT

Hawaii

Board Composition

Architects: 3 (one vacancy)

Non-Architects: 11

Other Licensed Professionals: 4 - Professional Engineers, 2 - Surveyors, 2 - Landscape Architects

Licensing Statistics

In State Registrants: 1,017

Out of State Registrants: 1,406

Brief Overview of Current Issues

The Board looks forward to a visit by NCARB leadership at its Board meeting in April. The Board continues to work on amending its administrative rules, which includes: (1) amending and adding definitions; (2) clarifying description of a seal or stamp; (3) adding a section on examination misconduct; (4) amending the requirements for licensure via endorsement and examination; (5) amending the provision on re-examination for failure to re-examine for two consecutive years; (6) amending the lawful experience section; (7) changing the acronym "IDP" to "AXP"; and (8) adding a section on continuing education requirements.

Current Legislation Related to Architecture

None

Miscellaneous

None

Idaho

Board Composition

Architects: 5

Non-Architects: 1 Public member

Licensing Statistics

In State Registrants: 1737

Out of State Registrants:

Brief Overview of Current Issues

None

Current Legislation Related to Architecture

The Board of Architectural Examiners is proposing statute and rule changes in the 2017 Legislature. The proposed statute deals with an applicant's demonstration of proof of exam passage. The proposed rules incorporate the most recent NCARB Certification Guidelines and Rules of Conduct, define three new terms, provide the Board more flexibility when deciding whom may sit for the ARE, clarify license renewal and reinstatement requirements, and clarify who may provide legal services to the Board.

Miscellaneous

None

Nevada

Board Composition:

Architects: 5

Registered Interior Designers: 2

Residential Designer: 1

Public Member: 1

Licensing Statistics

In State Registrants: 730

Out of State Registrants: 2251

Brief Overview of Current Issues

The Nevada State Board of Architecture, Interior Design and Residential Design is in the process of optimizing its website for a mobile version access. As part of its strategic plan, the board also continues to look for more ways to promote educational and public outreach to schools, colleges and other public entities.

The board also plans to hold its 5th continuing education seminar this year in partnership with AIA Nevada to offer an opportunity for our registrants to earn the required 8 CEUs in one day.

Current Legislation Related to Architecture

We are currently monitoring senate bill 69 that was introduced on behalf of Governor Sandoval. It addresses all of our operations by requiring that we adopt regulations facilitating licensure by endorsement and creates a 12-year term limit for all gubernatorial appointees. The board also recently adopted new regulations that allow Nevada interior design candidates with a non-CIDA accredited degree to apply for an alternative path for registration in Nevada.

Miscellaneous

None

New Mexico

Board Composition

Seven Board Members, one of which must be in architectural education in an accredited college of architecture

Architects: Six professional members

Non-Architects: One public member

Other Licensed Professionals: 0

Licensing Statistics

In State Registrants: 690

Out of State Registrants: 1,469

Brief Overview of Current Issues

None

Current Legislation Related to Architecture

Currently the New Mexico Board is proposing amendments to the Architectural Act during this Legislative Session.

Sunset clause is proposed during this Legislative Session to replace a professional board member with an additional public member; along with extending the agency life until 2023.

Miscellaneous

In August 2016 the New Mexico Board had a successful rule hearing.

In 2017 the New Mexico Board opened a Broadly Experienced Architect Pathway to licensure.

The Board appointed Melarie Gonzales as the new Executive Director.

Oregon

Board Composition

Architects: 5

Public Members: 2

Licensing Statistics

In State Registrants: 4166

Out of State Registrants: 1947

Brief Overview of Current Issues

On February 24, 2016, the Court of Appeals in the State of Oregon released an opinion on an Oregon State Board of Architect Examiners case that may impact consumers, the public and other professional licensing boards. The case was regarding architectural title violations and architectural practice violations. The Board met on March 2, 2016 and voted in favor of the Oregon Department of Justice appealing the decision. The Department of Justice voted unanimously to file a petition for review with the Oregon Supreme Court. The Oregon Supreme Court granted the petition for review. The case went before the Oregon Supreme Court in January. The Board is waiting on its ruling.

Current Legislation Related to Architecture

The Oregon State Board of Architect Examiners continues to work on several proposed administrative rule changes. Most of the proposed changes are procedural and are intended to address typos and inconsistent language.

Miscellaneous

The Oregon State Board of Architect Examiners has upgraded to a new online licensure database and portal/website. The new database allows for staff to work remotely in the event of a natural disaster. The system also allows applicants to track the status of their application for registration online, through a unique pin number.

Utah

Board Composition

Architects: 4

Public Members: 1

Licensing Statistics

In State Registrants: 843

Out of State Registrants: 1606

Brief Overview of Current Issues

None

Current Legislation Related to Architecture

None

Miscellaneous

None

Washington

BOARD COMPOSITION:

Washington's Board for Architects is in its 98th year of serving architects. The Governor-appointed board consists of seven members: six architect members and one public member.

LICENSING STATISTICS:

Licensees:

Individuals	2014	2015	2016
Active	6288	6353	6441
Delinquent	1647	1759	1940
Inactive	693	723	743
Retired	663	740	802

Complaints

2014		2015		2016	
Opened	Closed	Opened	Closed	Open	Closed
69	54	62	76	29	42

BRIEF OVERVIEW OF CURRENT ISSUES:

The process for continuing professional development audits was revised to conduct audits prior to license expiration dates. Previously audits were conducted after licensees had already renewed their license. The new process has significantly reduced the number of discipline cases, and streamlined the time to manage audits.

MISCELLANEOUS:

The board partnered with the Washington State Landscape Architect Board and Engineers Board for a joint presentation to the Washington Association of Building Officials (WABO) at their annual training event in Spokane Washington. Representatives from each of the three design boards responded to questions raised by the building officials from across the state.

The board continued its outreach efforts by meeting in different regions around the state as well as meeting on university campuses. Board members met with architecture students at Washington State University, and University of Washington which are the two NAAB accredited degree programs in the state. They also met at Lake Washington Institute of Technology where they interacted with students and heard from a past graduate who recently finished the ARE and received his license.

Upgrades continue to be made to the on-line licensing renewal system, and future upgrades are being developed to allow future candidates for licensure to submit applications including all documentation on line.

Staff were displaced from their offices in October due to facility problems and continue to work out of temporary offices while long term solutions are secured.



NCARB

REGIONAL SUMMIT

Dues Structure Discussion

Q1

Export

Customize

On a scale of 1-10, How important is a WCARB dues reduction?

Answered: 25 Skipped: 0

Created with Highcharts 3.0.10

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Answer Choices	Average Number	Total Number	Responses
–	–	–	–
Responses	3	76	25

Q2

Export

Customize

On a scale of 1-10, How important is the amount of the dues reduction?

Answered: 25 Skipped: 0

Created with Highcharts 3.0.10

0

1

2

3

4

5

6

7

8

9

10

Answer Choices	Average Number	Total Number	Responses
–	–	–	–
Responses	3	81	25

Q3

Export

Customize

On a scale of 1-10, How important is the Regional Dinner for sharing best practices and discussing resolutions?

Answered: 24 Skipped: 1

Created with Highcharts 3.0.10

0
1
2
3
4
5
6
7
8
9
10

Answer Choices	Average Number	Total Number	Responses
–	–	–	–
Responses	7	160	24

Q4

Export

Customize

On a scale of 1-10, How important is the Regional Dinner as an opportunity to speak directly with the WCARB Executive Board?

Answered: 25 Skipped: 0

Created with Highcharts 3.0.10

0
1
2
3
4
5
6
7
8
9
10

Answer Choices	Average Number	Total Number	Responses
–	–	–	–
Responses	7	175	25

Q5

Export

Customize

On a scale of 1-10, How important is it that all Member Board Members attend the Regional Dinner?

Answered: 25 Skipped: 0

Created with Highcharts 3.0.10

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Answer Choices	Average Number	Total Number	Responses
–	–	–	–
Responses	8	194	25

Q6

Export

Customize

On a scale of 1-10, How important is subsidizing costs for family members/guests at the Regional Dinner?

Answered: 24 Skipped: 1

Created with Highcharts 3.0.10

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Answer Choices	Average Number	Total Number	Responses
–	–	–	–
Responses	3	65	24

Q7

Export

Customize

On a scale of 1-10, How important is it for the Region to fund the travel for the Executive Board Members to attend the Regional Summit and the NCARB Annual Meeting?

Answered: 25 Skipped: 0

Created with Highcharts 3.0.10

- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

Answer Choices	Average Number	Total Number	Responses
–	–	–	–
Responses	8	199	25

Q8

Export

Customize

On a scale of 1-10, How important are Continuing Education events at the Regional Summit?

Answered: 23 Skipped: 2

Created with Highcharts 3.0.10

0
1
2
3
4
5
6
7
8
9
10

Answer Choices	Average Number	Total Number	Responses
–	–	–	–
Responses	6	148	23

Q9

Export

Please add any additional comments in the comment box below.

Answered: 5 Skipped: 20

w **Responses (5)** [C Text Analysis](#) [z My Categories](#)

5

Categorize as... Filter by Category

Showing 5 responses

I don't believe we should be engaged in CE. There are a wide variety of opportunities for CE and we should stay mission-focused rather than adding extra attractions

2/8/2017 8:27 AM [View respondent's answers](#)

The assumption in completing this poll is that 1-not important, 10-most important. While it is very important for regional leadership to attend the Regional Summit and the NCARB Annual Meeting. However, there may be other funding opportunities besides WCARB resources for that to happen. NCARB does fund attendance from each jurisdiction so the jurisdictions can allocate that funded individual on NCARB resources, which the Member Boards are a participating contributor through their dues.2/4/2017 6:01 PM [View respondent's answers](#)

If dues are an important issue for participation of some jurisdictions, it would seem reasonable to ask member board members to pay for the regional dinner. i would certainly be OK with that.2/3/2017 1:12 PM [View respondent's answers](#)

WCARB is very important to our region and the dues are fair and reasonable for the benefit provided. Thank you all for your leadership and professionalism in bringing our region together and making it stronger.2/3/2017 10:29 AM [View respondent's answers](#)

I question reducing the dues, since they help fund travel to the Summit. This helps get more board members there. This is important as the time between individual state board meetings, the summit and national limits the amount of time for face-to-face discussion at the state level.

2/3/2017 10:18 AM [View respondent's answers](#)

WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS

DRAFT BUDGET OF REVENUE AND EXPENDITURES FOR
FISCAL YEAR October 1, 2016- September 30, 2017

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 25.00
Annual Dues:	\$ 48,000.00

TOTAL 2016-17 REVENUE: \$ 48,025.00

EXPENDITURES:

Executive Committee Travel	\$ 18,000.00
Education Fund	3,000.00
Meeting Costs	2,500.00
Regional Dinner – March 2017	5,000.00
Executive Director's Pay	15,000.00
Communication, Website & Internet	2,220.00
Printing, Production & Mailing	250.00
Misc (includes annual software expense)	<u>500.00</u>

TOTAL 2016-17 EXPENDITURES: \$ 46,470.00



NCARB

REGIONAL SUMMIT

Draft
White Paper

DRAFT

Western Council of Architectural Registration Boards (WCARB) White Paper

Understanding the Benefits and Positive Impacts of Regional Membership

Purpose: Understand and evaluate the benefits of regional representation within a national structure as well as the opportunities presented in the regional meetings and the benefits of membership related to the expense of regional dues.

The Western Council of Architectural Registration Boards (WCARB) was the first regulatory organization of architectural licensing jurisdictions. Through this legacy, the WCARB Executive Committee has been a leading advocate for the member jurisdictions within the region.

Background: All of the 54 US states and jurisdictions have regulatory boards administering the rights, rules, responsibilities, and laws regulating the professional practice of architecture and design within their individual jurisdictions. All 54 US states and jurisdictions are active voting members of the National Council of Architectural Registration Boards (NCARB) and have, through active participation over the last nearly 100 years, created the bylaws of NCARB's charter. In order to foster closer communication between Member Boards, Regions, the Council and further to foster the development of future leaders and assist the Council in achieving its stated purpose, six geographical Regions comprising, in the aggregate, all the Member Boards have been established. Each Member Board is required to be a member of its Region as a prerequisite of Council Membership. The six geographical regions are as follows:

- Region 1; New England Conference
 - Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont
- Region 2; Middle-Atlantic Conference
 - Delaware, Washington DC, Maryland, New Jersey, New York, Pennsylvania, Virginia, West Virginia
- Region 3; Southern Conference
 - Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, Texas, US Virgin Islands
- Region 4 ; Mid-Central Conference
 - Illinois, Indiana, Iowa, Kentucky, Michigan, Minnesota, Missouri, Ohio, Wisconsin
- Region 5; Central States Conference
 - Kansas, Montana, Nebraska, North Dakota, Oklahoma, South Dakota, Wyoming
- Region 6; Western Council
 - Alaska, Arizona, California, Colorado, Guam, Hawaii, Idaho, Nevada, New Mexico, Oregon, Utah, Washington

Regional Structure

Regional structure recognizes the uniqueness of practice and regulation amongst different areas of the country and provides for collective input on national issues. It is the responsibility of each member board to stay abreast of national changes that could affect its jurisdiction and the region as a whole. ***At a time when change is happening more quickly than ever, the regional structure continues to play a critical role in sustaining the National Council's efforts.***

The current regional structure:

- Recognizes the individual uniqueness of regional architectural practices and conditions.
- Provides regional representation on the Board of Directors for the National Council of Architectural Registration Boards.
- Supports leadership development within the region for future positions on the WCARB Executive Committee and the Board of Directors for the National Council of Architectural Registration Boards. A major benefit to member boards is having member-board members within the region involved in the national governance structure, as it provides invaluable knowledge of NCARB's major initiatives, programmatic changes, and especially in assuring that NCARB is sensitive to the concerns of the individual states.
- Provides education and communication opportunities for member-board members within the region, thereby strengthening the member boards individually and the regulation of the practice as a whole.
- Allows for member boards to propose national resolutions, with the weight of regional support, through a structured process, when necessary.

Regional Meetings

Regional meetings among jurisdictions provide for more in-depth discussions on relevant issues facing the profession and for regulation of the licensing process in a smaller setting, with opportunities for collective input from a regional perspective.

The current regional meetings:

- Provide a conduit through the regional director, to work directly with the Board to facilitate understanding and through vetting of resolutions and proposals before the membership of NCARB.
- Provide regional interaction and a platform to share solutions.
- Assist in achieving effective regulation and enforcement.
- Support the sharing of best practices, successes, and concerns among member boards.
- Offer an opportunity for member boards to be better informed and to have questions answered.
- Provide regional evaluation of national trends and NCARB proposals.
- Facilitate a regional review and vetting of regulatory changes.
- Allow for the opportunity to share information pertaining to candidate credentials and disciplinary information.
- Provide for the development of strategic initiatives and policy positions to benefit the region.

- Provide a manageable forum that promotes open discussion and representation of individual member boards when reviewing NCARB proposals, resolutions, and other issues facing the membership.

Regional Dues

If the value of the regional structure and regional meetings to the member boards is confirmed, then the cost of administering the program should continue to be supported through a reasonable and defensible dues structure.

The current regional dues:

- Support member services, operational resources, and program management.
- Are consistent with the other regions represented within NCARB.
- Have remained static for many years through effective fiscal management. In order to keep regional costs low, the region has gone paperless and utilizes email and the website as the primary means of communication with the members. The region is continually seeking ways to be more efficient and streamlined in order to remain both fiscally conservative and effective.
- Allow for expenditures that are based on an annual budgeting process, subject to member-board approval.



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Region 6 Leadership Strategies



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WCARB Region 6 Laudatories



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Elections

REGION 6 WCARB EXECUTIVE COMMITTEE GOVERNANCE STRUCTURE & ELECTION PROCESS:

- The Executive Committee of the Western Region shall be composed of five voting members – a Chairperson, a Vice Chairperson, a Secretary/Treasurer and two members. The five voting Executive Committee members shall be elected by majority vote of Members present at an Annual Meeting of WCARB. The Regional Director and the WCARB Executive Director shall serve as ex officio nonvoting members of the Executive Committee.
- Executive Committee members shall be elected for a term of two years, three members to be elected in even numbered years and two members in odd-numbered years, to assure management continuity. A nominee for the Executive Committee must be a current active member of the nominee's respective Board. New Executive Committee Members shall assume office immediately following the adjournment of the next Annual Meeting of NCARB. A member of the Executive Committee who is no longer a member of their State Board may complete their elected term of service on the Executive Committee.
- The Chair, Vice Chair, and Secretary/Treasurer shall be elected, by majority vote of Members present at the Annual Meeting of WCARB, from among the membership of the Executive Committee who will be in office immediately following the adjournment of the next Annual Meeting of NCARB. Their term of office will commence immediately following the next Annual Meeting of NCARB.
- Any candidate running for the Executive Committee shall have the opportunity to address the membership. In the event of a tie in an election for a position on the Executive Committee, the candidate shall have the opportunity to readdress the membership, followed by another caucus of the membership. This process shall repeat until a winner is declared.

2016-2017 Current WCARB Region 6 Executive Committee:

- James Oschwald (NM) – Regional Director, Region 6
- Jon Baker (CA) – Chair of Region 6 Executive Committee
- Edward Marley (AZ) – Vice Chair of Region 6 Executive Committee
- Jay Cone (ID) – Secretary/Treasurer of Region 6 Executive Committee
- James Mickey (NV) – Member of Region 6 Executive Committee
- Scott Harm (WA) – Member of Region 6 Executive Committee

Jim Oschwald, NCARB, AIA, LEED AP, SAME

Education

University of New Mexico School of
Architecture, 1985
Boston Architectural College, 1989

Practice

Sandia National Labs, Albuquerque,
NM: Architect, Strategic Planner



Registration

New Mexico, Colorado, Kansas, Arizona

Affiliations

NCARB, 2002-Present
LEED AP BD+C, 2006-Present
AIA, 2012-Present
Society of American Military Engineers
(SAME), 2004-Present

NCARB Service

NCARB

Board of Directors	Director WCARB	2016-present
Resiliency Work Group	Board Liaison	2016-present
Committee on Procedures and Documents	Member	2013-2015
Regional Leadership	Member	2013-present
WCARB Region 6	Chair	2014-present
WCARB Region 6	Vice Chair	2012-2014
ARE 5.0 Mapping Task Force	Member	2014-2015
BEA/BEFA	Chair	2009-2011
BEA/BEFA	Member	2006-2011
Building Information Modeling Task Force	Member	2007-2008



	Education Committee	Chair	2019-2011
	Education Committee	Member	2010-2012
NMBEA	New Mexico Board of Examiners	Vice Chair	2015-present
	New Mexico Board of Examiners	Chair	2009-2011
	Exam and Reciprocity	Chair	2014-present
	Exam and Reciprocity	Member	2006-present
	Joint Practice Committee	Chair	2014-2015
	Joint Practice Committee	Member	2013-2014
	Planning and Development Committee	Chair	2009-2010
	Planning and Development Committee	Member	2006-2007
	Finance and Operations Committee	Member	2009-2011
	Executive Committee	Chair	2007-2009
	Executive Committee	Vice Chair	2006-2007
	Rules and Regulations Committee	Chair	2009-2010
	Rules and Regulations Committee	Chair	2007-2009
	Enforcement Subcommittee	Member	2006-2007
AIA	New Mexico Chapter	Member	2010-present

Community Service

SAME	Executive Committee	Vice President	2015-Present
	Executive Committee	2 nd Vice President	2014-2015
	Executive Committee	Secretary	2013-2014
	Architectural Practice Committee	Member	2012-Present
	Practice Liaison	New Mexico	2012-Present

Volunteer Organizations

Albuquerque Ranch Estates Home Owners' Association, 2012-present, Secretary/Treasurer
 Albuquerque Ranch Estates Home Owners' Association, 2010-2012,
 Roadrunner Foodbank

Awards

Air Combat Command, Citation, 2005
 Air Combat Command, Merit, 2006
 Air Force, Citation, 2006
 Air Combat Command, Citation, 2006



February 13, 2017

To: All NCARB Region 6 Member Board Members

From Edward T. Marley, NCARB, AIA, LEEDap

Greetings Fellow WCARB members:

I would like to take this opportunity to officially announce my candidacy for re-election to the WCARB Executive Committee. I have been serving on the Executive Committee for nearly 3 years and would appreciate your support in continuing to serve WCARB in this capacity. Over the past four and half years I have been involved at the Arizona Board, WCARB and NCARB in the following capacities:

- 2016-2017 WCARB Vice Chair. Worked with Excom members to analyze existing budget and dues for possible savings.
- 2015-2016 WCARB Secretary/Treasurer.
- 2015: WCARB Executive Committee: produced video/slide show featuring the Architecture of Region 6 which premiered at the 2015 Regional Summit.
- 2015: NCARB Annual meeting Credentials Committee Chair.
- 2014 to present: Serve on the NCARB Broadly Experienced Architect (BEA) Committee.
- 2017: NCARB Credential Alternative Review Team inaugural member. New NCARB committee to replace BEA.
- 2013-2015: Two terms as Chairman of the Arizona Board of Technical Registration.
- 2016: Vice Chair, Arizona Board of Technical Registration.
- 2013-Present: Arizona Board of Technical Registration Legislative and Rules Committee.

Other Professional Service:

- 2003: AIA Southern Arizona Chapter President
- 2003: Chair: Mount Lemmon Restoration Committee Chair. Lead the effort to facilitate rebuilding of mountaintop community devastated by 80,000 acre wildfire.
- 2000-2001: AIA Arizona President.
- 1995-1998: AIA Arizona Government Affairs Chair.
- 1985-1999: Arizona IDP State Coordinator.
- 1985-1987: AIA Southern Arizona Secretary
- 1983-1985: AIA Southern Arizona Associate Director
- 2006-Present: Board Member Metropolitan Pima Alliance.
- 2012-2013: President, Metropolitan Pima Alliance.
- 2014-Present: Member DM50, Civic Group supporting the mission of our local Air Force Base.

Recognition:

- 2004: Arizona Architects Medal: The highest honor bestowed on Arizona Architects that have served the profession and society at an exemplary level.

Professional:

- 1983-Present: Swaim Associates, Ltd.
- 1995-Present: Principal: Swaim Associates, Ltd, Tucson, AZ, 18 person firm. If our firm used fancy titles I guess I would be called the CFO.
- Registered Architect: Arizona, 1986
Also registered in OR, NM, KS, MN, VA and SC.
- NCARB Certificate Holder

Education:

- 1982: Bachelor of Architecture, University of Arizona.
- 1981: Ecoles d'Arte Americaines, Fontainbleau, France, Summer program.


Personal:

- Married to Janice for 31 years.
- Two grown children, including a son who produces fantastic WCARB videos and daughter who plays the ukulele.

I would like to continue my service to you so that we can work together to provide our member boards with the best services and value in our region. I believe I have the experience and enthusiasm to continue to represent our region's member boards, registrants, those aspiring to be registrants and the public as we all work with NCARB to further the profession of architecture.

On this basis, I seek your support to allow me to continue my service to WCARB, NCARB and the Profession of Architecture.

Respectfully,



Edward T. Marley, NCARB, AIA, LEEDap
Principal, Swaim Associates, Ltd.



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New Business



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