

Western Conference of Architectural Registration Boards

MINUTES

JUNE 19, 2015

1:00 PM

ROOSEVELT HOTEL, NEW ORLEANS, LA

MEETING CONVENED BY	Chair Jim Oschwald
TYPE OF MEETING	Regional Meeting Held at NCARB 2015 Annual Meeting
ATTENDEES TO ESTABLISH QUORUM (SEE APPENDIX FOR LIST OF ATTENDEES)	Alaska <u> </u> Arizona <u> </u> California <u> </u> Colorado <u> </u> Guam <u> </u> Hawaii <u> </u> Idaho <u> </u> Nevada <u> </u> New Mexico <u> </u> Oregon <u> </u> Utah <u> </u> Washington <u> </u> Quorum Established <u> </u> (See Appendix A for list of attendees)
INTRODUCTIONS	Chair Oschwald asked everyone in the meeting to introduce themselves and identify their jurisdiction. Introductions were made. There were several new members in attendance: Nathaniel Waugh, Nevada; Debbie Sexton, Idaho; Neal Jones, Arizona; Phyllis Widhalm, Colorado and former NCARB President Bob Campbell, New Mexico; who was visiting WCARB as a guest member. The new and returning WCARB members were warmly welcomed.
APPROVAL OF THE AGENDA	Motion to approve the agenda made by Jon Baker. Second: Jay Cone Vote: Passed
APPROVAL OF MINUTES	Motion to approve the minutes from the March 13-14, 2015 regional meeting in Long Beach, CA, by: Ed Marley Second: George Garlock Vote: Passed Note: Amend attendance roster to reflect that Tian Feng, CA was present both meeting days.

Agenda topics

NCARB VISITING TEAM

MCKINNEY, WARD, ARMSTRONG & HILLEGAS

DISCUSSION	NCARB President Dale McKinney and 1 st VP President Elect Dennis Ward joined the meeting to answer any questions Region 6 had regarding NCARB's programs and draft Resolutions. Mike Armstrong, NCARB CEO and Kathy Hillegas, Director of Council Relations also were in attendance.
<p>Tian Feng, CA remarked that there were a lot of changes and initiatives going on with the Council and asked if this was normal. McKinney remarked that is somewhat normal, but the Council was looking to get some of the new initiatives in place and then take a breath to let everyone get used to all the changes. George Garlock, NV noted Armstrong had been doing a tremendous amount of travel attending jurisdictional board meetings and asked if the Council had developed a paper on Best Practices that could be shared with the member boards? Armstrong said that the Council had not developed a paper on Best Practices and remarked that each member board was unique.</p> <p>Chair Oschwald thanked the Visiting Team for stopping by to visit.</p>	

REGIONAL DIRECTOR'S REPORT

BOB CALVANI

Discussion	Regional Director Bob Calvani gave the following report:
<p>Bob welcomed everyone to New Orleans. The Council has been working on a lot of different initiatives in the past year, including:</p> <ul style="list-style-type: none"> Title Task Force – put together to study the use of the title "intern" and give a recommendation to the Board of Directors for consideration. The names of the Intern Advisory Committee (IAC) and the Intern Committee (IC) will be affected. IDP Streamline – is progressing along and will be implemented on July 1, 2015. To date, 41 jurisdictions have indicated they will implement it. The proposal will reduce the current 5,600 hours to 3,740. 	

- The IDP Overhaul was briefly discussed. The 17 experience areas will be narrowed down to 6, and will follow the categories for the Architect Registration Examination (ARE) 5.0.
- The proposed Broadly Experienced Architect (BEA) program changes were also discussed. This is a complicated issue and many jurisdictions are for and against the proposal as written and presented to the Council membership. This matter will warrant further discussion from a regional level because the state registration laws are very diverse in our region.
- The proposed resolution for the Broadly Experienced Foreign Architect was discussed. New changes to the program include: must have a recognized education credential, and it must be in a country with formal recordkeeping for disciplinary actions, must complete IDP and pass the ARE.
- Regional Strategies: Bob urged the Region to continue to develop future leaders. When candidates from Region 6 identified themselves as being interested in serving the Region or the National Council, please support them however possible.
- NCARB released the RFI and RFP on June 1, 2015 regarding school interested in participating in the pilot program regarding the Integrated Path to Licensure. 32 schools have expressed interest in the program.
- Calvani asked the membership to please make sure to participate in the Annual Member Board Survey from NCARB. This informs the Council how to continually improve its services, meeting quality, volunteer experiences, legislative assistance and continue to provide support to boards, jurisdictions, legislature, architects and candidates.
- Branding continues to be a main focus of NCARB Board of Directors. Value of the NCARB certificate needs to continue to be elevated and recognized. Some of the benefits certificate holders get include one free mini-monograph each month for a total of 12/year, e-monographs, alternatives to the certificate (BEA, BEFA).
- Fee restructuring for the IDP will be \$100/year application fee initially, then \$85 yearly; the ARE will cost \$210 for 2 years and then will increase an additional \$20 per division. The costs to take the entire ARE will be \$1,410 (\$235x6).
- Future meetings will be: Regional Summit in March 2016 in Savannah, GA and next year's NCARB ABM will be in Seattle, WA.
- Calvani thanked the membership for the opportunity to serve as the Regional Director and said that he is looking forward to serving the Region in the coming year.

REGIONAL CHAIR'S REPORT

JIM OSCHWALD

DISCUSSION	<p>Oschwald reported that the Regional Summit in Long Beach, hosted by Region 6, was a very successful, well attended meeting. The Region, especially the Executive Committee, enjoyed hosting the Summit for all six regions of NCARB.</p> <p>He said that in the coming year, the Executive Committee and its various committees will be working on the white paper discussing the benefits of regional membership. A website committee was formed to work on the branding and look for the new WCARB website, which will hopefully be ready to launch at the Regional Summit next March. He asked the members to share any potential branding ideas with Hans Hoffman or Gina Spaulding.</p> <p>Oschwald thanks the membership for the opportunity to serve as the Regional Chair.</p>
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STATE REPORTS

ANYTHING NEW SINCE MARCH

DISCUSSION	<p>Oschwald asked if anyone had any updates to add since March:</p> <p>Arizona: Passed a rule granting the executive director the authority to approved reciprocity applications.</p> <p>Colorado: Getting ready to adopt IDP.</p> <p>Nevada: Has a new public member, Nathaniel Waugh. Also having great success hosting a biannual continuing education event each year to northern and southern Nevada. Just completed an extensive overhaul of the residential designer's examination, which is a regulated profession unique to Nevada. The Nevada board writes the residential design examination.</p> <p>Oregon: Has yet to decide whether to accept streamlined IDP in state.</p> <p>Washington: Also still deciding whether or not to accept the streamlined IDP.</p>
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FINANCIAL REPORT

JON BAKER

DISCUSSION

Jon Baker gave the WCARB Region 6 financial report:

Regarding the Region's current financial position:

- The 2014-2015 budget previously approved by the membership in June 2014 for the fiscal period of October 1, 2014 - September 30, 2015 was provided for review and information purposes. Also provided was a copy of last year's budget for comparison and information purposes. A copy of the 2014-2015 budget has been appended to this document as **Appendix "B."**
- The Balance Sheet through June 15, 2015 was provided in the agenda packet for the membership. This statement is appended to the end of this document as **Appendix "C."** The Profit and Loss statement for October 1, 2014 through June 15, 2015 was also provided and is appended to this document as **Appendix "D."** The Profit and Loss statement for the previous fiscal year of October 2013 through September 30, 2014 was provided and is appended to this document as **Appendix "E."**
- As of June 15, 2015, total assets from both the checking and savings account total \$168,279.67. The region is in good financial shape.

REVIEW AND APPROVAL OF THE 2015-2016 WCARB BUDGET

Baker went through the draft budget with the membership. This year's budget provides for a new computer, printer and software for the WCARB office. The last computer for the WCARB office was purchased in 2009 and is on it's last legs. Also included in the budget is \$1000 for the design of a new website for the region. The old website is outdated and no longer supported by web.com. Baker told the membership that it is possible the website design may cost more than \$1000. Arizona requested that if the website budget exceeds \$1000 that it be paid for with the region's reserves.

Motion to approve the 2015-2016 WCARB Budget by Tara Rothwell-Clark (NM), seconded by: Neitha Wilkey (WA). Vote: Passed.

REVIEW AND DECISION WHETHER TO AMEND WCARB RULES

At the March 2015 Regional Summit, the Region reviewed a proposed bylaw change to establish a policy to amend section 7.5 of the WCARB Rules to allow unused travel funds to remain in the member jurisdiction's travel account until it is used.

The new language for Section 7.5 will read as follows:

"7.5 Supplemental dues for delegate travel expenses to a WCARB meeting that have not been requested for reimbursement shall remain in the Member jurisdiction's travel account."

Motion to approve by Bert Yumol (HI), seconded by Mark Ruth (GU). Vote: Passed.

NCARB 2015 RESOLUTIONS DISCUSSION

JIM OSCHWALD

Chair Oswald asked if anyone wished to discuss the draft resolutions:

Doug Sams, Chair of the Oregon Board, presented an amendment to the NCARB draft resolution 2015-1 (BEA) and 2015-2 (BEFA). Oregon wants to amend the resolutions to strike the 2x IDP, 5x IDP and replace it with "must complete one additional cycle of IDP." A lengthy discussion ensued within the region about the proposal. Oregon will work with NCARB to submit its changes before the council membership votes on the resolutions.

2016 REGIONAL MEETING

Chair Oschwald told the membership that next year's Regional Summit would be hosted by Region 3 and will be held in Savannah, GA on March 11-12, 2015. Additional information regarding the Regional Summit will be sent out to the membership sometime in December 2015.

Oschwald asked for committee volunteers for the following committees:

White paper:

Jon Baker, Chair
Mark McKechnie
Neitha Wilkey
Maria Brown

Website/Branding:

Hans Hoffman, Chair
Sylvia Kwan (resources only)
Greta Anderson
Susan Steward

Education Committee:

Ed Marley, Chair
Steve Turney
Terrance White
Tara Rothwell-Clark

WCARB LAUDATORIES

Hans Hoffman read the following Laudatory for Richard Rearick (Alaska) into the record:

"WHEREAS, architect Richard Rearick has been a member of the Alaska Board of Registration for Architects for seven years, serving as vice chair for two years and as chairman for one year,

WHEREAS, Richard has served NCARB on the Professional Conduct Committee, Continuing Education Committee, Education Committee, served as a member of the NAAB Accreditation Visiting Team, NAAB Accreditation Board, and was elected to the WCARB Executive Board;

WHEREAS, many of us have had the opportunity to have a good conversation with Richard over a good beer and hear of his work travels via small aircraft and snowmobiles,

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of his time, talents, and insights which benefitted the public, the architectural community, and his fellow Alaska Board of Registration for Architects.

RESOLVED THEREFORE that we express our sincere heartfelt appreciation to Richard by unanimously passing this resolution with a standing ovation."

Dated this 19th day of June 2015 and read into the record at the Region 6 meeting at the NCARB Annual Business Meeting in New Orleans on June 19, 2015.

Hans Hoffman read the following Laudatory for Roberto (Bert) Yumol into the record:

"WHEREAS, architect Bert Yumol of Hawaii has served as a member of the Hawaii Board of Professional Engineers, Architects, Surveyors and Landscape Architects for eight years.

WHEREAS, Bert has served as the Hawaii Board Rules Committee Chair and has been the Hawaii Board's primary representative at NCARB meetings, and has served on a NAAB Accreditation Visiting Team and NCARB's Continuing Education subcommittee.

WHEREAS, Bert occupies himself as an avid tennis player, and during his last NCARB trip to New Orleans was sufficiently corrupted by his board executive taking him on a winning visit to a casino.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of his time, talents, and insights which benefitted the public, the architectural community, and his fellow Hawaii Board of Registration for Architects.

RESOLVED THEREFORE that we express our sincere heartfelt appreciation to Bert by unanimously passing this resolution with a standing ovation."

Dated this 19th day of June 2015 and read into the record at the Region 6 meeting at the NCARB Annual Business Meeting in New Orleans on June 19, 2015.

NEW BUSINESS

DISCUSSION

Chair Oswald asked if there was any new business.

There was no new business.

OLD BUSINESS/OTHER

DISCUSSION

There was no old business or other items discussed.

CANDIDATE VISITS

DISCUSSION

Chair Oswald thanked the candidates for visiting Region 6.

MEETING RECESSED AT 5:30 PM

Chair Oswald declared this meeting of WCARB adjourned.