

**WCARB Region 6
2015 Regional Meeting at NCARB
Meeting Materials – New Orleans, LA**



The 2015 WCARB Regional Meeting at the NCARB Annual Meeting Roosevelt New Orleans Hotel, New Orleans, LA

(*denotes voting item)

Friday, June 19 – 12:30 PM

AGENDA

12:30 pm	Delegate Lunch and Regional Meeting	Orpheum
1:00 pm	<ol style="list-style-type: none"> 1. Meeting Convened by Jim Oswald <ul style="list-style-type: none"> • Establish Quorum • *Approval of Agenda • Introductions • *Approval of Minutes: 3/13-14/15 2. Regional Director's Report – Bob Calvani 3. Regional Chair's Report – Jim Oswald 4. State Reports – Anything New & Important Since March 5. Financial Report – Jon Baker 6. *Review and Approval of 2015-2016 WCARB Budget 7. NCARB Visiting Team and Candidate Visits (throughout meeting) 8. *Review and decision whether to amend WCARB Rules 9. NCARB Resolutions Discussion 10. 2015 Regional Meeting Discussion 11. WCARB Laudatories 12. New Business 13. Old Business 14. Other 	
4:00 pm	Adjourn	
6:00 – 7:00 pm	Regional Receptions	Location in NCARB Meeting Packet

Western Council of Architectural Registration Boards

MINUTES

MARCH 13, 2015

8AM-10AM AND
12:30PM – 5:00 PM.

LONG BEACH HILTON, LONG BEACH

MEETING CONVENED BY	Chair Jim Oschwald
TYPE OF MEETING	Annual Regional Meeting – Friday, March 13,, 2015
ATTENDEES TO ESTABLISH QUORUM (SEE APPENDIX FOR LIST OF ATTENDEES)	Alaska <u>x</u> Arizona <u>x</u> California <u>x</u> Colorado <u>x</u> Guam <u>x</u> Hawaii <u>x</u> Idaho <u>x</u> Nevada <u>x</u> New Mexico <u>x</u> Oregon <u>x</u> Utah <u>x</u> Washington <u>x</u> Quorum Established <u>x</u>
INTRODUCTIONS	Chair Oschwald asked everyone attending the meeting to introduce themselves and identify their jurisdiction. Introductions were made. There were eight new members in attendance: Autumn Dryden, board staff from Washington; Barry Williams, MBM, from California; Mary Morrissette, MBM, from Colorado; Ginger Hahn, board staff from Nevada; Dick Alexander, MBM from Oregon; Ebony Lewis, MBM from California; Tian Feng, MBM from California and Marccus Reinhardt, board staff from California. The new and returning members were warmly welcomed.
APPROVAL OF THE AGENDA	Motion Made By: Bob Calvani Second: Jay Cone Vote: Passed
APPROVAL OF MINUTES	Motion to Approve Minutes from the June 2014 Meeting in Philadelphia By: Jon Baker Second: Bob Calvani Vote: Passed Amendments: There were two amendments that needed to be made from the June 2014 minutes attendee roster: Idaho: Change Brian Turner to Steven Turney; and add Dan Mullin.

Agenda topics for Friday, March 13, 2015

DISCUSSION REGARDING PROPOSED NCARB RESOLUTIONS

-DISCUSSION	<p>WCARB Regional Chair Jim Oschwald led the membership through the proposed NCARB Resolutions and asked for member comments:</p> <ul style="list-style-type: none"> • Resolution 2015-A: This proposed resolution deals with changes to the Broadly Experienced Architect (BEA) program – titled: Revisions of the Alternative to the Education Requirement for Certification. This proposal basically does away with the current BEA program in favor of new requirements which include: Applicant must have at least two years of licensed practice in any US jurisdiction; and documentation of work experience gained on a pre-licensure and/or post-licensure basis. All experience must be verified in accordance with the requirements of the Intern Development Program or by any NCARB certified architect: <ul style="list-style-type: none"> ▪ Applicants with a pre-professional degree in architecture awarded by a US regionally accredited institution or the Canadian equivalent must document two times (2X) the experience requirement of the Intern Development Program. [7,480 core hours] ▪ Applicants with any other baccalaureate or higher degree must document three times (3X) the experience requirement of the Intern Development Program. [11,220 core hours]. <p>Jon Baker, California, remarked that the proposed changes to not provide a path for non-degree registered architects and that bothers him because he is a successful architect without a degree and feels that this proposal as it is currently presented improperly disenfranchises other registered architects in his same situation; of which there are many. Not providing a path for non-degree professionals is like throwing the baby out with the bath water. Calvani responded that the Board of</p>
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Directors, while discussing this change to the Education Requirement, opted to exclude those applicants with only a high school degree in favor of formal education, specifically those with architectural degrees. Baker said that is not what was discussed when this proposal was originally gaining traction; also, there should be a path for those with community college degrees, and not just for those with baccalaureate degrees. Doug McCauley stated that NCARB was created to facilitate reciprocity and this proposal does away with that because 55-60% of the architectural community does not have college degrees. Pasqual Gutierrez, California, said that the architectural profession was around long before there were colleges of architecture and architecture degrees. Another valid point raised is that 7 of the 17 states that allow alternate paths to licensure are in Region 6.

- **Resolution 2015-B:** This proposed resolution deals with changes to the Broadly Experienced Foreign Architects program. Again, NCARB wants to eliminate the costly and burdensome dossier application process. The primary changes to this requirement will now require the foreign architect to document IDP and take the ARE in order to obtain an NCARB certificate.

There was no major opposition to the proposal voiced by the membership.

- **Resolution 2015-C:** : This proposed resolution changes makes modifications to the Qualifications of the Public Director on the Council Board of Directors by changing the requirements that a public member come from outside the organization to opening it up to the public members that sit on member board jurisdictions. Many member board jurisdictions have public members and this bylaw change will allow them to invest more in the organization by giving them a seat at the Council Board of Directors table.

There was general support within the membership for this proposed bylaw change.

DISCUSSION REGARDING NCARB'S PROPOSED CHANGES TO THE IDP, BEA AND BEFA PROGRAMS

DISCUSSION

Regional Chair Jim Oschwald asked if anyone wanted to further discuss the recent BOD vote on the IDP streamline, or the proposed BEA and BEFA changes before the regional meeting adjourned to attend the joint plenary session:

There was a general discussion on the topics. No consensus was reached regarding taking a formal position as a Region. It was determined that the Region would hear from NCARB Leadership during the Regional Summit and revisit the topic during the Saturday Regional Meeting.

The Region took a straw poll asking for each jurisdiction's position on the following programs:

IDP Streamline: All jurisdictions in favor of the change to the program except Oregon and Washington.
BEA proposal: All jurisdictions in favor of the general concept except California, Nevada and Washington.
BEFA proposal: All jurisdictions in favor of the general concept except Nevada.

Jim Oschwald, Regional Chair, adjourned the WCARB Region 6 meeting at 10:30 a.m. so that the membership could attend the Joint Plenary Session of all Regions. The WCARB Region 6 meeting will reconvene at 12:30 p.m. to have a working lunch and continue to work through the day's agenda items.

12:30 P.M. CHAIR OSCHWALD RECONVENED WCARB REGION 6 MEETING

DISCUSSION

Regional Director Bob Calvani gave WCARB Region 6 the following report:

- Proposed BEA amendment: (Alternatives to the Education Requirements for Certification). Calvani told the membership that the BOD had discussed the importance to maintain NCARB as the Validator. It is understood by the BOD that some boards' response to the proposal may be driven by legislation. NCARB Leadership understands the value of the NAAB degree and has no intention to devalue it. He said that of the 17 US jurisdictions that allow an alternate route to licensure (no degree, or high school only), seven of them do not require a NAAB degree at all.
 - If a registered architect applicant has a 4 year pre-professional degree in Architecture, such as a Bachelor of Arts in Architecture, he or she must meet a member board's education and experience requirements for initial licensing; pass the ARE, have obtained licensure in a US jurisdiction with a minimum of two years of post-licensure experience. Applicants must also obtain 2X IDP requirements. Applicants will be permitted to document experience on a pre-licensure or post licensure basis.
 - For registered architect applicants that have a baccalaureate degree unrelated to architecture, they must also meet a member board's education and experience requirements for initial licensing; pass the ARE, have obtained licensure in a US jurisdiction with a minimum of two years of post-licensure experience. Applicants must also obtain 3X IDP requirements. Applicants will be permitted to document experience on a pre-licensure or post licensure basis.
 - Under the current proposal, registered architect applicants that have only a high school degree or a two year degree from a two year community college will not meet the application requirements.
 - Proposed BEFA Amendment: (Requirements for Certification of Foreign Architects). Calvani explained that the amendment would have an education requirement of a professional degree in architecture from an accredited/validated/officially recognized architecture program (EESA evaluation may be required when there is doubt about the nature of the professional degree).
 - Only applicants that apply from a foreign country that has a formal recordkeeping and disciplinary process in place will be considered
 - Must document IDP and take and pass the ARE.
 - Another program initiative that NCARB is exploring is an Alternate Path to Licensure. The program, which will be administered by Universities and Academies, will integrate education, experience and examination into the educational program curriculum, which will result in Licensure Upon Graduation. This program is obviously dependent on jurisdictions getting on board and accepting this Alternate as a viable option for licensure in their jurisdiction or state.
 - The BOD has a task force working on coming up with ideas on what to call interns. There is a big push from AIAS for jurisdictions to call interns something other than interns, especially those that work in the field of architecture but do not desire to ever become licensed. Things the task force are considering include the different stages of an architectural career:
 - Graduation with Degree
 - Establish NCARB Record
 - Completion of IDP; and
 - Completion of the ARE
- Some of the names of interns that can currently be found within different jurisdictions statutes include, A.I.T. (Architect in Training); Apprenticeship-Training Program, Internship, Architectural Intern and Intern Architect.
- Calvani reported that work has begun on the IDP Overhaul, which will take the 17 existing IDP categories and align them into six different "buckets:"
 - Practice Management
 - Project Management
 - Programming & Analysis
 - Project Planning & Design
 - Project Development & Documentation; and
 - Construction & Evaluation

- Current NCARB Politics: Calvani explained for the benefit of the new members and anyone else that wasn't quite sure who was running for what NCARB position the current dynamics: Dennis Ward as the 1st VP President Elect will ascend to the President, Margo Jones, current 2nd VP is running for 1st VP, as is Kristine Harding, currently serving as the Treasurer. Greg Erny, current Secretary of the BOD will run for the position of 2nd VP and Anne Smith (Reg. 3) and Terry Allers (Reg. 4), current regional directors are competing for the position of Secretary. The rest of the NCARB BOD consists of the regional directors: Doug Prengeman (Reg 1), Sue McClymonds (Reg 2), Dave Hoffman (Reg. 5), Bob Calvani (Reg. 6), Kingsley Glasglow (MBE) and John Cameron (Public Director), who will no longer be eligible to serve out additional terms if the Resolution authorizing Public Member Board Members to sit on the NCARB BOD.
- Calvani spoke about the NCARB and how the BOD is exploring ways to make it more valuable to certificate holders, such as giving free or discounted mini monographs.
- NCARB is currently working with the Council for Architectural Education, along with the Central Board and ACSA to further the educational components for the ever evolving practice of architecture. He mentioned that there is a new entity called the American Board of Architecture that has recently emerged and claims to provide applicants and graduates an "alternate" path to architectural registration. The NCARB Board is keeping its eyes on any developments on that front.
- Calvani told the membership that there would be an Annual Member Board Survey coming out which will ask questions such as, how is:
 - NCARB service to you and your customers
 - Meeting quality
 - Volunteer experience
 - Information on changes
 - Additional challenges or services
 - Legislative assistance (should your jurisdiction need it)
 - Support to boards, jurisdictions, architects and candidates

Calvani asked each member board jurisdiction to complete the survey when received so that NCARB can continue to work on its processes and improve performance and customer satisfaction.

Closing out his report, Calvani thanks WCARB Region 6 for its support and asked that he continue to get their support and vote to serve another term as the Regional Director for WCARB Region 6.

EXECUTIVE COMMITTEE/CHAIR'S REPORT

JIM OSCHWALD

DISCUSSION Chair Jim Oswald gave the following Executive Committee/Chair's Report to the member boards:

- Oswald explained that since Region 6 would be hosting the 2015 Regional Summit, he and the Executive Committee decided to make a video of architecture projects from all of the Western states to showcase during the Summit and to later imbed into the newly revamped WCARB website, which will be a priority in 2015-16. Ed Marley, ExCom member from Arizona undertook this huge assignment with a smile and "can do" attitude and, along with his son and daughter's excellent technology skills, created the WCARB video. (Oswald then ran the video for the membership). Ed Marley was given a standing ovation for his outstanding contribution to the Region.
- Oswald then talked about the work of the Education Committee. He explained that there were some major challenges to find some quality educational opportunities – education that not only would be interesting to the membership, but also fell within the regulatory arena. The Education Committee ultimately decided to have some Planners come in from the Long Beach Planning Department so that members could learn more about the infrastructure, future growth plans, sustainability, economic drivers and other topics of interest about the host city.
- Oswald reported that Hans Hoffman was placed in charge of the WCARB Auditories and will be reporting on them during tomorrow's regional meeting.
- Oswald told the membership that he would love to spend time devoted to brainstorming with the region and the Executive Committee to develop a WCARB "brand."

FINANCIAL REPORT

JON BAKER

DISCUSSION Jon Baker gave the WCARB Region 6 financial report:

Baker shared some financial slides with the membership that showed the revenue and expense stream from 2009 until 2015. Results were that revenue and expenses have been flat for the past six years, with the exception of 2012, when Region 6 hosted Region 3 in Seattle, Washington.

Other slides showed the current dues charged and reserves maintained by each of the regions:

- Region 1: Dues: \$5,500/year Reserves: \$100,000
- Region 2: Dues: \$5,200/year Reserves: \$130,000
- Region 3: Dues: \$3,600/year Reserves: \$90,090
- Region 4: Dues: \$4,500/year Reserves: \$99,000
- Region 5: Dues: \$1,200/year Reserves: \$17,000
- Region 6: Dues: \$4,000/year Reserves: \$99,026

A general discussion ensued regarding whether the reserve amount being held by WCARB is appropriate. A couple of members felt that it was not appropriate to have so much money in reserves, but the majority of the membership felt that it was appropriate, especially when compared to sister regions.

Arizona asked that the WCARB Executive Committee develop a white paper outlining the benefits of belonging to the Region and to NCARB. Jim Oschwald said that the Executive Committee, together with membership, would be pleased to develop a white paper or justification paper for jurisdictions to use when they get pushback from their legislators regarding paying regional dues. Currently, the NCARB Bylaws require a jurisdiction to belong to its geographical region in order to be a member of NCARB.

Oschwald took a straw poll vote asking the question of which jurisdictions would be in favor of eliminating regional dues. Only Arizona was in favor of eliminating regional dues. The other jurisdictions in Region 6 were opposed to eliminating regional dues (which would eliminate the region).

Regarding the Region's current financial position:

- The 2014-2015 budget previously approved by the membership in June 2014 for the fiscal period of October 1, 2014 - September 30, 2015 was provided for review and information purposes. Also provided was a copy of last year's budget for comparison and information purposes. A copy of the 2014-2015 budget has been appended to this document as Appendix "B."
- The Balance Sheet through February 28, 2015 was provided in the agenda packet for the membership. This statement is appended to the end of this document as Appendix "C." The Profit and Loss statement for October 1, 2014 through February 28, 2015 was also provided and is appended to this document as Appendix "D." The Profit and Loss statement for the previous fiscal year of October 2013 through September 30, 2014 was provided and is appended to this document as Appendix "E."
- As of February 28, 2015, total assets from both the checking and savings account total \$178,385.10. The region is in good financial shape.

DISCUSSION WHETHER REGION 6 SHOULD AMEND ITS DUES STRUCTURE

DISCUSSION Jon Baker led the discussion regarding whether Region 6 should amend its dues structure:

- Idaho suggested that the Region consider lowering its dues by \$500 per year.
- Arizona reiterated that it would like to see the dues amount lowered or eliminated.
- A lively discussion ensued regarding the value of the Region and whether the dues being charged by the Region were too high. Many members said they felt keeping the Region was essential; the smaller group (rather than all of NCARB members) helps to facilitate exactly these types of conversations. Also, there are many issues of mutual concern that are regional in nature, and not necessarily nationwide. Utah asked why the region was even having the conversation. If the dues

were spread out amongst all the registered architects in Region 6, the cost would be slightly over \$1 per person.

- A straw poll was held asking if the membership dues should be reduced. None of the jurisdictions present voted to reduce the base membership dues of \$4,000 per year. However, there was significant interest in the Region developing a white paper/justification paper to assist the member boards with legislators and financial folks in state government whenever there are questions about regional dues.
- A discussion was held regarding the current language in the WCARB Rules which do not allow unused travel funds to be carried over from year to year. Guam requested that the Region amend its Rules to allow carryovers of unused travel funds from year to year.
- Washington suggested that the Executive Committee explore options for certificates of deposit to maximize the reserves in the savings account.

STATE REPORTS

DISCUSSION Chair Oschwald asked the membership to share their state reports with the Region:

- **Alaska** – Has a new registration requirement to put the corporate authorization number on the registrants' stamp.
- **Arizona** – Trying very hard to work with the Legislature to get the drug labs and alarms removed from their oversight.
- **California** – Is dealing with Sunset review. Also recently met with the Adroit School of Architecture (affiliated with the American School of Architecture). McCauley gave a brief synopsis of their Board's meeting with Adroit, and concluded that their premise is well intended but they have a lot of issues to resolve before they will get any real attention from any jurisdiction. Their tagline is LUG – Licensure Upon Graduation. They have asked California to endorse their exam that no one has ever seen.
- **Colorado** – No additional report other than the one already submitted.
- **Guam** – Is working on regulations to get into line with NCARB regarding IDP. Guam cannot support the BEFA program changes however.
- **Hawaii** – Is also working on changing their rules to get into line with NCARB regarding IDP.
- **Idaho** – Had two bills in the Legislature: one to allow the board to recoup attorney fees on disciplinary actions and the other to lower renewal fees. Both bills were passed by the Legislature.
- **Nevada** – Recently revamped the entire examination item bank for the Residential Design Exam. Recently implemented online renewals. Is providing a semi-annual CEU Event where Nevada registrants (from all three regulated professions) can get their required continuing education to renew their license for a nominal fee to cover the cost of the lunch provided.
- **New Mexico** – Is working on housekeeping changes to their statutes and also working on outreach and promoting NCARB.
- **Oregon** – Is keeping the original IDP.
- **Utah** – For the past 10 years the Board has been funding IDP for students. There was an interior design bill introduced in the Legislature that did not pass.
- **Washington** – Is celebrating its 96th year in existence. Working on a Guidelines for Building Officials manual/book. Talked about visiting the schools of architecture and remarked how little they actually knew about the practice of architecture. Washington is happy to be the host state for the 2016 NCARB Annual Business meeting.

DISCUSSION REGARDING PROPOSED WCARB BYLAW AMENDMENT

DISCUSSION Chair Oschwald explained that the proposed amendment was in reaction to last year's NCARB Resolution that placed certain qualifications on Regional Directors. He opened up the floor for questions and/or comments:

Proposed WCARB Bylaw Amendment for Article IX Western Region Regional Director:

An amendment was proposed to delete the words "in every case" in section A(iv).

Motion was made to approve the proposed language with the amendment by Ed Marley. Seconded by Hans Hoffman. Vote: Passed

ELECTION NOMINATIONS/SPEECHES

DISCUSSION Chair Oswald opened nominations for the Regional Director and Executive Committee:

Regional Director:

Jon Baker nominated Bob Calvani as the WCARB Region 6 Regional Director, seconded by Pat Bickler. No other nominations for Regional Director were brought forward. Nominations for Regional Director were closed.

Executive Committee: (2 open positions)

Liza Provide nominated Jay Cone to serve on the Executive Committee, seconded by Bob Calvani. Steve Turney nominated Ed Marley to serve on the Executive Committee, seconded by Mark McKechnie. No additional nominations for the Executive Committee were brought forward. Nominations for the Executive Committee were closed.

All candidates gave a brief speech explaining why they wished to continue serving WCARB Region 6 as a member of the Executive Committee.

Elections will be conducted at the end of the day.

DISCUSSION REGARDING FUTURE REGION 6 MEETING LOCATIONS

DISCUSSION Chair Oswald reported that the Regional Leadership Committee is seeking locations for future meetings and asked the membership for some ideas to share with the RLC:

- Somewhere where they have a school of architecture
- Honolulu, HI
- Napa, CA
- Park City, UT
- Bend, OR
- Portland, OR
- Albuquerque, NM
- Tucson, AZ
- Palm Springs, CA
- Reno, NV

LEADERSHIP STRATEGIES

DISCUSSION Chair Oswald explained that this will be a standing agenda item so that the membership can continue to brainstorm leadership strategies:

- Jim: Need to keep developing leaders in the Region so that they can move up the NCARB Leadership ladder and continue to influence the future practice of architecture.
- Hans: Contested elections are good. Shows that there is interest within the Region for future leaders.
- Melissa: Perhaps consider shorten terms to get more participation.
- Bob C: One year is not enough to be effective.

- Volunteer for WCARB and NCARB Committees.
- WCARB leadership can help get Region 6 folks on NCARB committees. Just ask.
- Jon: Suggest we solicit committee volunteers a couple times a year and get a working list of potential volunteers for committee or other work.
- Ed: Develop a list of who within the Region are already on committees and start a recruiting effort for those members that are not yet engaged in the WCARB and NCARB organization.
- Joyce: Can we develop a webinar (continuously updated as needed) for new board members?
- Greg: Region 6 has the most NCARB committee volunteers.
- Linda: Interested in moving to top with public member position. Would like to see more opportunities for public members to interact with the NCARB organization.
- Ask NCARB to reword committee explanations so that more public members can participate.
- Ask NCARB to make committee ribbons for recognition and to advertise and solicit more participation.

ELECTIONS

DISCUSSION The Election Committee conducted the Elections and reported that:

- **Regional Director:** By majority vote, Bob Calvani was elected to serve as the Director of Region 6.
- **Executive Committee:** By majority vote, Ed Marley and Jay Cone were elected to fill the upcoming vacancies on the Executive Committee.
- **Executive Committee Chair:** By majority vote, Jim Oswald was elected to serve as the Chair of the Executive Committee.
- **Executive Committee Vice Chair:** By majority vote, Jon Baker was elected to serve as the Vice Chair of the Executive Committee.
- **Executive Committee Secretary/Treasurer:** By majority vote, Ed Marley was elected to serve as the Secretary/Treasurer of the Executive Committee.

ADJOURN UNTIL SATURDAY, MARCH 14, 2015

**MEETING
ADJOURNED
AT 4:40 PM**

Chair Jim Oswald adjourned the WCARB Region 6 meeting until Saturday, March 14, 2015 at 8:00 a.m.

Western Council of Architectural Registration Boards

MINUTES

MARCH 14, 2015

8:00 AM

LONG BEACH HILTON, LONG BEACH

MEETING CONVENED BY	Chair Jim Oschwald
TYPE OF MEETING	Annual Regional Meeting – Friday, March 13,, 2015
ATTENDEES TO ESTABLISH QUORUM (SEE APPENDIX FOR LIST OF ATTENDEES)	Alaska_x_ Arizona_x_ California_x_ Colorado_x_ Guam_x_ Hawaii_x_ Idaho_x_ Nevada_x_ New Mexico_x_ Oregon_x_ Utah_x_ Washington_x_ Quorum Established_x_

Agenda topics for Saturday, March 14, 2015

WCARB LAUDATORIES

-DISCUSSION

Hans Hoffman read the following laudatories into the record:

Laudatory for John Alejandro Sr. from the New Mexico Board:

Whereas architect John Alejandro Sr. of Santa Fe, New Mexico was a member of the New Mexico Board of Examiners for Architects for six years, serving as chairman for two years, passed away July 11, 2014.

Whereas Mr. Alejandro provided many years of thoughtful dedication while serving in various capacities with the New Mexico Board and serving nationally on an NCARB subcommittee reviewing and studying portions of the Architect Registration Examination.

It is therefore resolved that we express our sincere, heartfelt appreciation for the generous gift of his time, talents and insights which benefitted the public, the architectural community and his fellow New Mexico Board members. John's leadership and friendship will be deeply missed.

Now, we all agree that John Alejandro Sr., should be recognized and this resolution shall be passed unanimously with a standing ovation by this assembled body.

Dated this 14th day of March 2015 and read into the record at the Region 6 meeting at the WCARB Regional Summit in Long Beach, California.

Laudatory for Craig Murayama from the Hawaii Board:

Whereas architect Craig Murayama from Honolulu, Hawaii was a member of the Hawaii Board of Professional Engineers, Architects, Surveyors and Landscape Architects since May 9, 2013, passed away January 24, 2015.

Whereas Mr. Murayama had over 31 years of professional experience including his position of Director of KYA Design Group, volunteered many years of service on an NCARB Architect Registration Examination subcommittee, and volunteered his time for his community on various design and review boards.

It is therefore resolved that we express our sincere, heartfelt appreciation for the generous gift of his time, talents and insights which benefitted the public, the architectural community and his fellow Hawaii board members.

Now, we all agree that Craig Murayama, should be recognized and this resolution shall be passed unanimously with a standing ovation by this assembled body.

Dated this 14th day of March 2015 and read into the record at the Region 6 meeting at the WCARB Regional Summit in Long Beach, California.

Laudatory for Blaine Weber from Washington:

Whereas architect Blaine Weber of Seattle, Washington was a member of the Washington State Board of Architects, serving for nine years, being appointed by two consecutive Governors,

Whereas Mr. Weber provided many years of thoughtful dedication while serving in various capacities with various local board and committees, and was selected by Seattle Magazine as "One of 18 City Shapers, key players that are creating a new Emerald City."

It is therefore resolved that we express our sincere, heartfelt appreciation for the generous gift of his time, talents and insights which benefitted the public, the architectural community and his fellow Washington board members. Blaine has created many very special and lasting friendships both regionally and nationally.

Now, we all agree that Blaine Weber, should be recognized and this resolution shall be passed unanimously with a standing ovation by this assembled body.

Dated this 14th day of March 2015 and read into the record at the Region 6 meeting at the WCARB Regional Summit in Long Beach, California.

VISITING TEAM/CANDIDATE VISITS

DISCUSSION

The NCARB leadership visiting team, consisting of Dale McKinney, NCARB President, Dennis Ward, 1st VP President Elect and Mike Armstrong, NCARB CEO visited WCARB Region 6 to answer any questions of the members.

McCauley asked if there was any news about the new merger between National Architectural Accrediting Board (NAAB) and the Association of Collegiate Schools of Architecture (ASCA). McKinney gave an overview of the dynamics of this merger. The NCARB BOD discussed this matter at length and ultimately did not support the merger. However, since it going to occur regardless and NCARB, who contributes significant funds to both organizations, shared its concerns regarding the merger with both groups and requested that they work together to address the many outstanding issues that remain with regard to the merger.

Candidates for office in the contested elections visited WCARB Region 6 to speak with the membership and answer any questions. Candidates that visited were: Margo Jones and Kristine Harding, candidates for President Elect 1st VP and Anne Smith and Terry Allers, candidates for Secretary of NCARB.

UNFINISHED BUSINESS

DISCUSSION

Chair Oswald asked the membership if anyone wished to discussed any unfinished business:

Baker expressed concerns about the new BEA proposal, which no longer allows a path for candidates in the 12 jurisdictions that allow a person to qualify for the ARE with a high school degree. The current direction of the resolution can no longer be supported by California. Baker stated that we can produce quality architects with experience only, but not with education only. Many members in the room concurred. A discussion was held regarding the possibility to see whether NCARB would be willing to entertain a grandfathering period on the implementation of this proposal.

A straw poll was held to see where the majority of the WCARB jurisdictions positions were with the current NCARB resolutions:

- BEA: NO as written (majority)
- BEFA: YES as written (majority)
- Public Member: Yes as written (majority)

NEW/OLD BUSINESS

DISCUSSION

Jim Oswald asked if there was any old or new business:

No old business was discussed. New business will be the development of a position paper regarding the value of the regions and regional dues. This paper will be developed and presented to the WCARB community at the next annual meeting in March 2015.

**EDUCATIONAL PRESENTATION: LONG BEACH PLANNING DEPARTMENT
ANGELA REYNOLDS & IRA BROWN**

DISCUSSION

Jim Oswald introduced Angela Reynolds, Deputy Director of Long Beach Development Services Department and Ira Brown, Planner for the City of Long Beach, who attended to provide an hour long continuing education opportunity for WCARB attendees by discussing

What's happening from a planning perspective with the City of Long Beach. Some of the topics discussed included mobility planning and the future of the City. Also discussed was long range planning, what the economic drivers for the City are as well as general plan updates. A question and answer session was provided after the presentation.

**MEETING
ADJOURNED
AT 2:30 PM**

On a motion approved by unanimous acclaim Chair Jim Oswald declared this meeting of WCARB adjourned until June 2015.

Appendix A:

Region 6 Attendees: March 13, 2015

ALASKA

Richard Rearick
Vernon Jones

ARIZONA

Ed Marley
LeRoy Brady
Melissa Cornelius

CALIFORNIA

Jon Baker
Pasqual Gutierrez
Barry Williams
Sylvia Kwan
Doug McCauley

COLORADO

Mary Morissette
Joyce Young

GUAM

Liza Provido
Mark Ruth
Ray Borja

HAWAII

Bert Yumol
Jimmy Kobashigawa

IDAHO

Jay Cone
Garth Jensen
Pete Anderson
Daniel Mullin
Steven Turney
Peter Rockwell

NEVADA

Greg Erny
William Snyder
John Klai
Jim Mickey
George Garlock
Gina Spaulding (Region 6 Exec)
Ginger Hahn

NEW MEXICO

Bob Calvani
Jim Oswald
Tara Rothwell-Clark
Michael Bodelson

OREGON

Patrick Bickler
Doug Sams
James Robertson
Kristin Wells
Dick Alexander
Susan Steward
Mark McKechnie
Maria Brown

UTAH

Hans Hoffman
Terrance White
Greta Anderson

WASHINGTON

Roch Manley
Linda Szymarek
Scott Harm
Rick Storvick
Autumn Dryden

OTHERS IN ATTENDANCE

None

Appendix A:

Region 6 Attendees: March 14, 2015

ALASKA

Richard Rearick
Vernon Jones

ARIZONA

Ed Marley
LeRoy Brady

CALIFORNIA

Jon Baker
Barry Williams
Ebony Lewis
Tian Feng
Doug McCauley
Marccus Reinhardt

COLORADO

Mary Morissette
Joyce Young

GUAM

Liza Provido
Mark Ruth
Ray Borja

HAWAII

Bert Yumol
Jimmy Kobashigawa

IDAHO

Jay Cone
Garth Jensen
Pete Anderson
Daniel Mullin
Steven Turney
Peter Rockwell

NEVADA

Greg Erny
William Snyder
John Klai
Jim Mickey
George Garlock
Gina Spaulding (Region 6 Exec)
Ginger Hahn

NEW MEXICO

Bob Calvani
Jim Oswald
Tara Rothwell-Clark
Michael Bodelson

OREGON

Patrick Bickler
Doug Sams
James Robertson
Kristin Wells
Dick Alexander
Susan Steward
Mark McKechnie
Maria Brown

UTAH

Hans Hoffman
Terrance White
Greta Anderson

WASHINGTON

Roch Manley
Linda Szymarek
Scott Harm
Rick Storvick
Autumn Dryden

OTHERS IN ATTENDANCE

None

WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS

APPROVED BUDGET OF REVENUE AND EXPENDITURES FOR
FISCAL YEAR October 1, 2014- September 30, 2015

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 85.00
Annual Dues:	\$ 48,000.00

TOTAL 2014 REVENUE:	\$ 48,085.00
---------------------	--------------

EXPENDITURES:

Executive Committee Travel	\$ 20,000.00
Education Fund	4,000.00
Meeting Costs	2,000.00
Regional Dinner – March 2015	3,500.00
Executive Director’s Pay	15,000.00
Communication & Supplies	900.00
Printing & Production	250.00
Mailing Costs	50.00
Web Site	250.00
Miscellaneous	<u>250.00</u>

TOTAL 2014 EXPENDITURES:	\$ 46,200.00
--------------------------	--------------

11:00 AM
06/14/15
Cash Basis

WCARB
Balance Sheet
As of February 28, 2015

	<u>Feb 28, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking	83,986.14
Savings	99,028.83
Total Checking/Savings	<u>183,014.97</u>
Total Current Assets	<u>183,014.97</u>
TOTAL ASSETS	<u>183,014.97</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	154,215.33
Net Income	28,799.64
Total Equity	<u>183,014.97</u>
TOTAL LIABILITIES & EQUITY	<u>183,014.97</u>

8:49 AM
03/05/15
Cash Basis

WCARB
Profit & Loss
October 2014 through February 2015

	<u>Oct '14 - Feb 15</u>
Income	
Meeting Reimbursement	10,000.00
Interest	12.05
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
Total Annual Dues	<u>48,000.00</u>
Total Income	58,012.05
Expense	
Education	1,245.00
Regional Dinner Expense	746.00
Bank Service Charges	50.00
Executive Committee Travel	5,474.13
Executive Director's Pay	5,750.00
Executive Director's Travel	954.08
Web Site	136.60
Total Expense	<u>14,355.81</u>
Net Income	<u><u>43,656.24</u></u>

11:42 AM
12/01/14
Cash Basis

WCARB
Profit & Loss
October 2013 through September 2014

	<u>Oct '13 - Sep 14</u>
Income	
Meeting Reimbursement	10,000.00
Interest	658.44
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
Total Annual Dues	<u>48,000.00</u>
Total Income	58,658.44
Expense	
Education	1,866.39
Regional Dinner Expense	3,568.31
Bank Service Charges	50.00
Executive Committee Travel	16,904.02
Bd Member Meeting Reimbursement	7,635.48
Fax and Telephone	702.00
Executive Director's Pay	15,000.00
Executive Director's Travel	1,658.02
Meeting Costs	992.08
Internet	186.40
Web Site	124.50
Total Expense	<u>48,687.20</u>
Net Income	<u><u>9,971.24</u></u>

Regional Director's Report
Bob Calvani, Regional Director

Executive Committee Report
Jim Oschwald, Region 6 Chair

State Reports

2015 STATE REPORTS – WCARB REGION 6

Alaska

Board Composition 11

Architects: 2

Non-Architects: 1 public member

Other Licensed Professionals: 5 PE, 2 PS, 1 LSA,

Licensing Statistics

In State Registrants: 252

Out of State Registrants: 343

Brief Overview of Current Issues

- Trying to change the regulations for structural engineer.
- Trying to change the regulations for FE/FS examinations.
- Adding a definition for engineering surveys

Current Legislation Related to Architecture

None

Miscellaneous

None

Arizona

Board Composition

Architects: 2

Non-Architects: 7

Other Licensed Professionals: 7

Licensing Statistics

In State Registrants: 43,000 (total)
Architects: 6583
Architects In-Training:1097

Out of State Registrants: Architects: 4392

Brief Overview of Current Issues

The Board is trying to refocus upon its core mission: the licensure and regulation of architects, engineers, landscape architects, geologists, and surveyors, and away from the certification of those employed in unrelated occupations. There are 3 bills currently pending in the AZ Legislature intended toward that end.

Current Legislation Related to Architecture

The architectural and engineering associations are sponsoring a “prompt payment of prime professionals” bill in the AZ legislature.

Miscellaneous

The Arizona board remains curious about the WCARB dues question; supportive of NCARB’s proposed streamlining of IDP and of the proposed changes to BEA and BEFA.

California

Board Composition

Architects: 5
Non-Architects: 5
Other Licensed Professionals: (5 member Landscape Architects Technical Committee, which is a subsidiary of the Board)

Licensing Statistics

In-state licensees: 16,140
Out-of-state (which includes out-of-country): 3,897

Out-of-Country (which was not requested by NCARB): 185

Brief Overview of Current Issues

- 1. Sunset Review** - The Board is currently going through the Sunset Review process. The Board's last Sunset Review was conducted in 2010/11. The Board submitted a comprehensive report to the Legislature in October of 2014. The Board's hearing date is scheduled for March 18, 2015.
- 2. Accelerated Path to Architectural Licensing** - Since NCARB first convened its Licensure Task Force, the Board has been considering alternative accelerated paths to architectural licensure. In February 2014, the Board held a summit where the California NAAB-accredited programs provided presentations and feedback on approaches that would integrate examination and internship with education. In September 2014, the Board adopted a support position statement, which was forwarded to NCARB. Presently, the Board is preparing for another summit with California NAAB programs to occur on March 12, 2015 in Long Beach.
- 3. California Supplemental Examination (CSE) Occupational Analysis (OA)/ARE Review/Linkage Study** - The Board conducts an OA every five to seven years to identify content that is relevant to current architectural practice. Additionally, California law requires a review of any national examination administered by a state agency. After conclusion of the review, a linkage analysis is conducted to ascertain the appropriate content for the associated state licensure examination. The end result is a new test plan from which examination items can be developed.

The Board, through its test developer (the Office of Professional Examination Services [OPES]) began the CSE OA process in early 2014, which concluded with a report that was presented by OPES at the Board's December 10, 2014 meeting. Currently, OPES is working with NCARB to conduct the methodological review of the ARE, which is expected to be completed by May of 2015. Following that review, OPES will conduct the linkage analysis to be concluded in July 2015. A new CSE test plan will follow shortly after the linkage analysis, with item writing for the next versions of the CSE to commence in 2016.

Current Legislation Related to Architecture

Assembly Bill (AB) 178 (Business and Professions Committee) [Sunset Review] extends the Sunset date for the Board and the LATC until January 1, 2020.

Senate Bill 704 (Bates) [Conflict of Interest] establishes an additional new provision of the Government Code regarding the prohibition of public officials from being financially interested in any contract made by them in their official capacity as a member of a governmental body.

AIACC-sponsored legislation (bill number pending) amends the Architects Practice Act provisions governing corporations to be consistent with the Corporations Code.

Miscellaneous

None

Colorado

Board Composition

Architects:

3 CO licensed ARC

Non-Architects:

3 public members

Other Licensed Professionals:

4 CO licensed Professional Engineers,

3 CO licensed Professional Land Surveyors

Licensing Statistics

In State Registrants: 3216

Out of State Registrants: 3794

Brief Overview of Current Issues

Possible redrafting of rules to make CE requirements more comprehensive - specifically outlining timing issue.

Current Legislation Related to Architecture

Our office is watching but not currently participating in the following:

- Reciprocity To Practice Occupation Or Profession – Was looking to expand CO’s military spouse bill to all persons during their first year of residence. Architects (PEs & PLS’) were eventually exempted from this bill and are currently exempt from the military spouse bill.
This bill was postponed indefinitely (PI’d).
- SB15-091 - The bill reduces the maximum statutory limitation period for an action against an architect, contractor, builder or builder vendor, engineer, or inspector performing or furnishing the design, planning, supervision, inspection, construction, or observation of construction of any improvement to real property from 8 years to 4 years.
- This bill is pending scheduling of a committee hearing.

- SB15-177 - The bill states that when the governing documents of a common interest community require mediation or arbitration of a construction defect claim and the requirement is later amended or removed, mediation or arbitration is still required for a construction defect claim. These provisions are in section 2 of the bill. Section 2 also specifies that the mediation or arbitration must take place in the judicial district in which the community is located and that the arbitrator must:
 - Be a neutral third party;
 - Make certain disclosures before being selected; and
 - Be selected as specified in the common interest community's governing documents or, if not so specified, in accordance with the uniform arbitration act.

Section 1 adds definitions of key terms.

Section 3 requires that before a construction defect claim is filed on behalf of the association:

- The parties must submit the matter to mediation before a neutral third party; and
- The board must give advance notice to all unit owners, together with a disclosure of the projected costs, duration, together with a disclosure of the projected costs, duration, and financial impact of the construction defect claim, and must obtain the written consent of the owners of units to which at least a majority of the votes in the association are allocated.

Section 4 adds to the disclosures required prior to the purchase and sale of property in a common interest community a notice that the community's governing documents may require binding arbitration of certain disputes.

This bill is pending scheduling of a committee hearing.

Miscellaneous

None

Guam

Board Composition

Architects: 2

Non-Architects: 2

Other Licensed Professionals: 3

Licensing Statistics

In State Registrants: 32

Out of State Registrants: 81

Brief Overview of Current Issues

None

Current Legislation Related to Architecture

Guam Tropical Energy Code

Miscellaneous

None

Hawaii

Board Composition

Architects: 3

Non-Architects: 11

Other Licensed Professionals: Professional Engineers, Land Surveyors and Landscape Architects

Licensing Statistics

In State Registrants: 1,036

Out of State Registrants: 1,331

Brief Overview of Current Issues

The Board is currently in the process of major revisions to its administrative rules. In regards to architects, clarifications are being made to qualify for the examination, the experience requirement, the Intern Development Program, and endorsement.

Current Legislation Related to Architecture

None

Miscellaneous

For various reasons, the Board will need three new architect members effective July 1, 2015.

Idaho

Board Composition

Architects: 6

Non-Architects: N/A

Other Licensed Professionals: N/A

Licensing Statistics

In State Registrants: 474

Out of State Registrants: 1109

Brief Overview of Current Issues

The Bureau investigated 5 complaints for the Board during fiscal year 2014. There is 1 complaint under investigation for fiscal year 2015.

Current Legislation Related to Architecture

None

Miscellaneous

None

Nevada

Board Composition

Architects: 5

Registered Interior Designers: 2

Residential Designers: 1

Public Member: 1

Licensing Statistics

In State Registrants: 696

Out of State Registrants: 2,175

Brief Overview of Current Issues

Priority objectives for 2015-16 include educational outreach, public outreach, organizational efficiency, including major technology upgrades and organizational development. Last year, the board also invested in a new database which provides greater access to public information, better functionality and online renewal capability. In the first year of offering registrants the ability to renew online, over 75 percent of Nevada registrants chose to renew online. Recently, the Board reviewed and updated the residential design examination to the 2012 International Residential and 2012 International Building Codes, a major undertaking.

Current Legislation Related to Architecture

The 78th session of the Nevada Legislature is currently in session. The board is currently tracking over 250 bills out of the 1251 that have been introduced. The Governor signed the first bill within the first week of session, concerning construction defect reform.

Miscellaneous

The board welcomes new public member, Nathaniel Waugh.

New Mexico

Board Composition

Architects: 6

Non-Architects: 1

Other Licensed Professionals: 0

Licensing Statistics

In State Registrants: 698

Out of State Registrants: 1,481

Brief Overview of Current Issues

The Board is preparing to launch a new website, which will feature online renewal and updated access on the status of registrants.

During the past year, the Board met with architects, students and the public regarding the issue of reciprocity for broadly experienced architects who did not have NCARB certification. The Board also reviewed and discussed recent national debate regarding NCARB's process for certification of broadly experienced architects. The Board's view is that a NAAB accredited degree should retain its value as part of the three-part foundation for licensure.

The Board is pursuing amendments to the New Mexico Architectural Act in the current 60-day session of the New Mexico Legislature.

Senate Bill 549 addresses these important issues:

1. Increase maximum financial penalty amount in disciplinary section;
2. Clarify that the Board has authority to administratively discipline those who offer architectural services without a license practice;
3. Provide broader language regarding the reciprocity process for broadly experienced architects in light of local, regional and national discussions.

Current Legislation Related to Architecture

As stated above, the Board is pursuing amendments to the New Mexico Architectural Act in the 60-day session of the New Mexico Legislature.

State lawmakers proposed requiring qualification-based selection of public entities – home rule cities in New Mexico – which are currently exempt from this requirement. The bill has been proposed in the current 60-day legislative session.

Miscellaneous

The Board welcomed attorney Mark Glenn of Albuquerque as its newly appointed public member.

Oregon

Board Composition

Architects: 5

Non-Architects: 2

Other Licensed Professionals: None

Licensing Statistics

In State Registrants: 1703

Out of State Registrants: 1377

Brief Overview of Current Issues

- The Board hired a new administrator.
- After careful consideration, the Board approved a proposed rule change that will keep the current IDP requirements in place, as outlined in the NCARB Intern

Development Program Guidelines dated July 2014. It would also require candidates applying for registration through reciprocity to have met the experience requirements outlined in the NCARB Intern Development Program Guidelines dated July 2014, or document two years of consecutive and active practice in architecture in a board-recognized jurisdiction after initial registration.

Current Legislation Related to Architecture

None

Miscellaneous

None

Utah

Board Composition

The Utah Architects Licensing Board consists of 4 architects and one public member. Utah board members hold terms of 4 years, and are limited to serving 2 terms. Member Board Executive Stephen Duncombe is in his second year as MBE and is assisted by Tracy Taylor. New public board member Ryan Peterson has been appointed to fill the vacancy created when Mary Bearnson was termed out. Bryan Turner was elected as the Board Chairman. Bret Bullough is the acting Architect Licensing Advisor.

Licensing Statistics

The current total number of registrants in Utah is 2,263 as of February 2015. This includes 797 in-state registrants and 1,466 out-of-state registrants.

Brief Overview of Current Issues

Utah is a direct registration member of the NCARB in which registrants are currently required to complete 12 hours of health, safety and welfare (HSW) qualified Continuing Education consistent with NCARB's model law language. Architectural interns with a NAAB accredited degree who have enrolled in the IDP are encouraged to begin taking the ARE as soon as they wish. Licenses are issued when interns complete the IDP and are successful in passing the ARE. The Utah board recommended funding for 20 architecture student's initial NCARB registration. Since 2005, the board has recommended funding student initial registration for graduate students at the University of Utah School of Architecture + Planning, Utah's only school offering a NAAB accredited professional degree in architecture. The State of Utah places a portion of each registrant's licensure or renewal fee into an "education and enforcement fund", which is

utilized at the recommendation of the Board to provide funding for programs, speakers or initiatives that further the education of Utah architects. The Board also recommended the funding of a number of opportunities this year, including funding to bring notable speakers to the AIA Utah Annual Conference. Funding was also provided to the University of Utah School of Architecture + Planning to cover expenses of speakers in their Lecture Series.

The Utah board is continually working to improve the clarity and accuracy of the Architect Licensing Act Rule, as well as identifying changes that may be beneficial to our profession. The Board will be looking at a rule change to change the name of "IDP Coordinator" to "Architect Licensing Advisor".

Current Legislation Related to Architecture

There is currently one architect serving in the State of Utah House of Representatives. As of February 2015, Legislation currently under consideration includes the following:

- HB 126 – Interior Design Licensure. A bill introduced to allow Interior Designers who have completed the NCIDQ requirements to be licensed and stamp plans. The bill would also create a new licensing board independent of the architects licensing board. Currently, State Law provides an exemption allowing work to be done without an architect's stamp on projects under 3,000 square feet.
- HB 235 – Occupational Licensing Amendments. A bill introduced that would require an alternative pathway to be established for time bases licensing requirements.

Disciplinary Actions

Utah employs an investigator to explore complaints of possible violations. In 2014, a number of complaints were investigated, but none received administrative sanctions or criminal filings. There were no disciplinary actions taken in 2014.

Miscellaneous

- The University of Utah School of Architecture + Planning is looking into the Licensure at Graduation Program.
- The Licensing Board was visited by NCARB CEO, Mike Armstrong and Kathy Hillegas at the October 2014 meeting.

Washington

BOARD COMPOSITION:

Washington's Board for Architects is in its 96th year of serving architects. The Governor-appointed board consists of seven members: six architect members and one public member.

LICENSING STATISTICS:

Licensees:

Individuals	2012	2013	2014
Active	6259	6175	6288
Delinquent	1343	1388	1647
Inactive	932	960	693
Retired	485	528	663

Businesses	2012	2013	2014
Active	812	951	960

Complaints

2012		2013		2014	
Opened	Closed	Opened	Closed	Open	Closed
14	21	30	32	69	54

BRIEF OVERVIEW OF CURRENT ISSUES:

The Board for Architects implemented a new [Guidelines for building officials and design professionals](#) website in early 2014. The board continues to look at ways to bring clarity to the overlap in scope of practice among design professions and the website is a step in that direction. A committee of board members and staff regularly assess the website for needed improvements.

MISCELLANEOUS:

The board continued its outreach efforts by meeting in different regions around the state as well as meeting on university campuses. Board members met with architecture students at Washington State University.

The board remains committed to providing exam candidates and licensees friendly and efficient procedures and services, communicating with licensees (via our web site, listserv, and news bulletins) and listening to concerns, pursuing disciplinary cases, and supporting laws which protect the health, safety, and welfare of Washington citizens. The board's listserv grew to 1,010 members in 2014.

Financial Report
Jon Baker, Executive Director

9:05 AM
06/14/15
Cash Basis

WCARB
Balance Sheet
As of June 15, 2015

	<u>Jun 15, 15</u>
ASSETS	
Current Assets	
Checking/Savings	
Cash - Checking	69,243.52
Savings	99,036.15
Total Checking/Savings	<u>168,279.67</u>
Total Current Assets	<u>168,279.67</u>
TOTAL ASSETS	<u>168,279.67</u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	154,215.33
Net Income	14,064.34
Total Equity	<u>168,279.67</u>
TOTAL LIABILITIES & EQUITY	<u>168,279.67</u>

9:07 AM
06/14/15
Cash Basis

WCARB
Profit & Loss
October 1, 2014 through June 15, 2015

	<u>Oct 1, '14 - Jun 15, 15</u>
Income	
Meeting Reimbursement	10,000.00
Interest	24.05
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
Total Annual Dues	<u>48,000.00</u>
Total Income	58,024.05
Expense	
Education	1,245.00
Regional Dinner Expense	5,594.37
Bank Service Charges	50.00
Executive Committee Travel	9,021.37
Bd Member Meeting Reimbursement	1,615.37
Fax and Telephone	468.00
Executive Director's Pay	10,250.00
Executive Director's Travel	1,135.19
Meeting Costs	2,468.81
Web Site	211.30
Total Expense	<u>32,059.41</u>
Net Income	<u><u>25,964.64</u></u>

11:42 AM
12/01/14
Cash Basis

WCARB
Profit & Loss
October 2013 through September 2014

	<u>Oct '13 - Sep 14</u>
Income	
Meeting Reimbursement	10,000.00
Interest	658.44
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
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Total Income	58,658.44
Expense	
Education	1,866.39
Regional Dinner Expense	3,568.31
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Fax and Telephone	702.00
Executive Director's Pay	15,000.00
Executive Director's Travel	1,658.02
Meeting Costs	992.08
Internet	186.40
Web Site	124.50
Total Expense	<u>48,687.20</u>
Net Income	<u><u>9,971.24</u></u>

DRAFT

WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS

DRAFT BUDGET OF REVENUE AND EXPENDITURES FOR
FISCAL YEAR October 1, 2015- September 30, 2016

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 25.00
Annual Dues:	\$ 48,000.00

TOTAL 2015 REVENUE: \$ 48,025.00

EXPENDITURES:

Executive Committee Travel	\$ 18,000.00
Education Fund	3,000.00
Meeting Costs	2,000.00
Regional Dinner – March 2016	4,500.00
Executive Director's Pay	15,000.00
Communication & Supplies	900.00
New Computer/Printer (one-time exp.)	2,500.00
Printing & Production	50.00
Mailing Costs	730.00
Design of New Web Site	1,000.00
Misc (includes annual software expense)	<u>500.00</u>

TOTAL 2015-16 EXPENDITURES: \$ 48,180.00

WESTERN COUNCIL OF ARCHITECTURAL
REGISTRATION BOARDS

APPROVED BUDGET OF REVENUE AND EXPENDITURES FOR
FISCAL YEAR October 1, 2014- September 30, 2015

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 85.00
Annual Dues:	\$ 48,000.00

TOTAL 2014 REVENUE:	\$ 48,085.00
---------------------	--------------

EXPENDITURES:

Executive Committee Travel	\$ 20,000.00
Education Fund	4,000.00
Meeting Costs	2,000.00
Regional Dinner – March 2015	3,500.00
Executive Director's Pay	15,000.00
Communication & Supplies	900.00
Printing & Production	250.00
Mailing Costs	50.00
Web Site	250.00
Miscellaneous	<u>250.00</u>

TOTAL 2014 EXPENDITURES:	\$ 46,200.00
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**NCARB Visiting Team
And
Candidates Visits**

FY15 Board of Directors Officer Candidate Resumes

March, 2014

Candidates:

1st Vice President/President-Elect

Dennis S. Ward

2nd Vice President

Margo P. Jones

Treasurer

Kristine A. Harding

Secretary

Gregory L. Erny
John R. Sorrenti

DENNIS S. WARD, NCARB, AIA



Education Master of Architecture 1981
 Clemson University
 Charles E. Daniel Center for Design
 Genoa, Italy 1980
 Bachelor of Science in Design 1979
Cum laude
 Clemson University

Practice F W Architects, Inc. – Florence, SC
 President (1982 – Present)

REGISTRATION South Carolina, North Carolina, Georgia
 NCARB Certificate

MEMBER BOARD SERVICE South Carolina State Board of Architectural Examiners

Vice-Chair	2001-2011
Chair	2003 2004-2006, 2009

NCARB (National Council of Architectural Registration Boards) SERVICE

NCARB – Board of Directors	National 2 nd VP	2013-Present
NCARB – Board of Directors	National Treasurer	2012
NCARB – Board of Directors	National Secretary	2011
NCARB – Board of Directors	Region 3 Director	2009-2011
NCARB ExCom Committee		2011-Present
NCARB Audit Committee		2011-2013
	Chair	2012
NCARB Licensure Task Force	Board Liaison	2013-Present
NCARB Member Board Executives Committee	Board Liaison	2013-Present
NCARB Legal Council Search Task Force		2013-Present
NCARB Public Member Search Task Force		2013-Present
NCARB Investment Advisor Search Task Force		2013-Present
NCARB By-Laws Task Force	Chair	2011
NCARB Procedures and Documents Committee	Board Liaison	2011
SCNCARB - Region 3	Region Director	2009-2011
SCNCARB - Region 3	Vice-Chair	2007-2008
SCNCARB - Region 3	Secretary	2006
SCNCARB – Joint Region Meeting - Savannah	Program Chair	2009
SCNCARB – Joint Region Meeting – Charleston	Planning Committee	2012
NCARB ARE Subcommittee - CD&S	Member	2002
NCARB ARE Subcommittee - CD&S	Coordinator	2003-2004
NCARB ARE Subcommittee	Assistant Chair	2005-2006
NCARB ARE Subcommittee	Chair	2007-2008
NCARB ARE Cut Score Committee		2008
NCARB ARE Spec. Conversion Task Force		2007
NCARB ARE Item Writing Workshops		2006-2008
NCARB Committee on Examination		2005–2008
NCARB ARE Technology Committee	Chair	2005–2007
NCARB IDPAC	Chair	2009-2011
NCARB Committee on Intern Development	Board Liaison	2009–2011
NCARB IDP Educators Conference		2010

VISITATIONS	NCARB ARE Outreach – Univ. Chicago Illinois	2008
	NCARB IDP Outreach – Clemson University	2009
	NCARB IDP Outreach – Chicago AIA	2010
	NCARB IDP Outreach – Colegio de Arquitectos de Puerto Rico	2010
	NCARB IDP Outreach – Austin AIA	2011
	NCARB Outreach – SC State Board of Architectural Examiners	2013
	NCARB Outreach – AIA Grand Strand	2013
	NCARB Outreach – AIA South Carolina Board	2012

NAAB (National Architectural Accrediting Board) SERVICE

NCARB Representative - School of Architecture Accreditation Team 2003-Present

Texas A&M – Prairie View (2006 Visiting Team)

Yale University (2007 Visiting Team)

University of South Florida - (2008 Focused Evaluation)

University of Kentucky – (2010 Focused Evaluation)

Rochester Institute of Technology – (2011 Visiting Team)

North Dakota State University – (2012 Visiting Team - Chair)

PROFESSIONAL SERVICE

AIA Colorado – Denver Chapter	Assoc. Member	1981
AIA South Carolina	Member	1986 – Present
AIA South Carolina	Board of Directors	1999
AIA South Carolina - Florence Chapter	Member	1996 - 2001
	President	1998
AIA South Carolina – Grand Strand Chapter	Member	2002 - Present
South Carolina Office of School Facilities Advisory Committee		2003– Present
Clemson University College of Architecture, Arts, & Humanities		
Chair Search Committee – 2006		
Chair Search Advisor - 2010		
Construction Specifications Institute (CSI) – Grand Strand	Member	1993– Present
International Codes Council (ICC)	Member	1998– Present
Brick Association of the Carolinas – Advisory Board Member		1989-1991

HONORS and AWARDS

NCARB President's Medal- 2013

Marble Institute of America – Pinnacle Award 2012
(Francis Marion University Center for the Performing Arts)
w/ Holzmann Moss Bottino Architecture

United Institute for Theater Technology – Architecture Award 2012
Merit Award – Francis Marion University Center for the Performing Arts
w/ Holzmann Moss Bottino Architecture

Brick in Architecture – South Carolina Design Awards 1994

Tau Sigma Delta, Honor Society in Architecture and Allied Arts
Clemson University

COMMUNITY

Clemson University IPTAY Representative
Dawsey United Methodist Church
Florence Lions Club – Past Board of Directors
First Reliance Bank – Board of Advisors
Pee Dee Speech and Hearing Board – Past Chairman
Florence Symphony Guild
Florence Museum Association
Florence Downtown Development Association
McLeod Regional Medical Center - Fundraising Board
Florence Symphony Orchestra – Past Orchestral Member
Florence Little Theater Orchestra – Past Orchestral Member
Mu Beta Psi - Music Honor Society
Sigma Chi Fraternity



MARGO P. JONES, NCARB, AIA

Education	M.I.T. School of Architecture Master of Architecture AAUW Fellow	1976	
	University of Chicago Bachelor of Arts, Art History	1971	
Practice	Jones Whitsett Architects, Inc. Formerly Margo Jones Architects Principal	1984 - present	
Registration	Massachusetts, Vermont, NCARB Certification		
Member Board Service	Massachusetts Board of Registration of Architects	<i>Secretary</i>	2008 – 2014
	Massachusetts Board of Registration of Architects	<i>Member</i>	2005 - 2008
NCARB Service	Board of Directors	<i>Treasurer</i>	2013-2014
	Investment Advisor Review Team	<i>Chair</i>	2013-2014
	Audit Committee	<i>Chair</i>	2013-2014
	Board of Directors,	<i>Secretary</i>	2012 - 2013
	Board of Directors, Region 1	<i>Director</i>	2009 - 2012
	Procedures & Documents Committee	<i>BOD Liaison</i>	2012 - 2013
	Long Range Strategic Initiative of "Agility"	<i>Board leader</i>	2012
	Audit Committee	<i>Member</i>	2011 - 2013
	Governance Task Force	<i>Member</i>	2011 - 2012
	Continuing Education Committee	<i>BOD Liaison</i>	2011 - 2012
	ARE Subcommittee	<i>BOD Liaison</i>	2010 - 2011
	IDP Supplemental Experience Task Force	<i>Member</i>	2009 - 2010
	EPC 2.0/IDP Core Competency Linking Study Task Force	<i>Member</i>	2008 - 2009
	NAAB Visiting Team, Morgan State University	<i>Member</i>	2011
EPC/Core Competency Linking Study TF	<i>Member</i>	2007 - 2008	
Professional Service	Board of Trustees, The Bement School	<i>Trustee</i>	2004 - 2012
	Pocumtuck Valley Memorial Association	<i>Secretary/Councilor</i>	2003 – 2014
	Western Massachusetts AIA	<i>President</i>	1994 – 1996
	Western Massachusetts AIA	<i>Member</i>	1984 – 2012
	Board of Directors, Greenfield Community YMCA	<i>President</i>	1992 – 2000
	Massachusetts Historical Commission,	<i>Trustee</i>	1995 – 2010
	Trustee Commissioner	<i>Commissioner</i>	1992 – 1996
	Board of Directors, Arts Council of Franklin County	<i>President</i>	1986 – 1989
	Board of Directors, Greenfield Community College Foundation	<i>Past Member</i>	1982 – 1986

Awards	USGBC West Branch, Massachusetts Chapter Green Giant Award <i>Bement School new dormitories</i>	2013
	Western Massachusetts AIA Honor Award <i>Hoosac Valley Regional Middle and High School</i>	2012
	Massachusetts Historical Commission Preservation Award <i>Five Downtown Greenfield Projects</i>	2012
	Massachusetts School Building Authority School Design Awards <i>Williamsburg Elementary</i> <i>Crocker Farm School</i> <i>New Hingham</i>	1998
	Western Massachusetts AIA Honor Award <i>Sanderson Academy</i>	1998
	Architectural Access Board and BSA Best Accessible Design <i>Montague Book Mill</i>	1994
	Massachusetts Historical Commission Preservation Award <i>Newton Street School Addition & Renovation</i>	1993
	American Association of University Women Fellow	1976 – 1979
	Alpha Rho Chi Award for Service M.I.T. Class of 1976	1976
	Rotch Travelling Scholarship Finalist	1980



Kristine A. Harding, AIA, NCARB

Education	Rice University -Bachelor of Arts in Architecture		1983
	Bachelor of Architecture		1985
	Via Gabina Villas Archeological Dig		1982
	Gensler Associates Scholarship		1985
Practice	KPS Group, Inc. , Huntsville, AL.		
	Vice President, Group Manager		
Registration	Alabama, Tennessee		
	NCARB Certification		
AIA Service	North Alabama Chapter AIA	Director	1998
	North Alabama Chapter AIA	President-Elect	1999
	North Alabama Chapter AIA	President	2000
	NAC-AIA Design Awards	Chair	2000
	Auburn Advisory Council	Member	2000
	North Alabama Chapter AIA	Past-President	2001
	Auburn Advisory Council	Vice Chair	2001
	Alabama Council AIA	Secretary	2002
	NAC-AIA Design Awards	Chair	2002
	Auburn Advisory Council	Chair	2002
	Alabama Council AIA	Vice President	2003
	Auburn Advisory Council	Chair	2003
	Alabama Council AIA	President-Elect	2004
	Alabama Council AIA	President	2005
	Alabama Council AIA	Past President	2006
	Gulf States Design Awards	Chair	2006
	Gulf States Design Awards	Chair	2007
NCARB Service	Alabama Board of Architects	Member	2005-Present
	Alabama Board of Architects	Chair	2008, 2009
	Professional Development Committee	Member	2007, 2008
	Committee on Procedures & Documents	Member	2009, 2010
	Committee on Procedures & Documents	Chair	2011
	Committee on Education	Bd. Liaison	2012
	Internship Committee	Bd. Liaison	2013
	IDPAC	Co-Chair	2013
	Committee on Procedures & Documents	Bd. Liaison	2014
	Audit Committee	Member	2013, 2014
	Investment Advisory Committee	Member	2014
	Region 3 SCNCARB	Secretary	2008



Region 3 SCNCARB	Vice Chair	2009
Region 3 SCNCARB	Vice Chair	2010
Region 3 SCNCARB	Chair	2011
Region 3 SCNCARB	Director	2012
Region 3 SCNCARB	Director	2013
Credentials Committee	Member	2009

Community Service

Cummings Research Park Design Control Committee,	Member
Huntsville Sports Commission	Past President/Past Member
Huntsville Madison County Leadership	Class 14
Project Chair/RAD Equipment to the HSV Police Dept.	
Leadership Alabama	Class 16
Project Committee for Alabama Heart & Soul	
Leadership Alabama Board of Directors	2007
Huntsville Madison County Marina & Port Authority	Past Board
Committee of 100	Member
Salvation Army Advisory Board	2013 to present
Downtown Huntsville Design Collaborative	2014 Charter Member

Awards

Congressional Medal for Antarctic Service	1983
Alabama Council AIA Accolade Award	2011

Gregory L. Erny

NCARB, AIA

Candidate for Secretary National Council of Architectural Registration Boards

**35 Martin Street
Reno, Nevada 89509
775-329-8001
ernygregory@gmail.com**



Greg Erny has been a practicing architect for over thirty two years. Greg is the president of Architects + LLC, the firm he established in Reno, Nevada in 1983. He is an NCARB certificate holder and currently registered in Nevada and California. Greg earned both his Bachelor of Architecture and Bachelor of Science in Environmental Design from Ball State University in 1977.

Greg's involvement in the regulation of the profession of architecture began in 1996. After serving on the Board of Directors and as President of both AIA Northern Nevada and AIA Nevada, Greg was appointed to the Nevada State Board of Architecture, Interior Design, and Residential Design. He is the current Chairman, and has previously served as Chairman from 2000 to 2003 and as Secretary/Treasurer from 2004 to 2006. In addition to serving as Board Chairman, he also chairs a number of its standing committees.

Greg has volunteered his service and involvement in the committees of NCARB since 1998. He has been particularly involved in the development of the ARE through his service on the Committee on Examination, ARE Research and Development Committee, ARE Grading Committee, Test Specifications Task Force, Alternative Item Writing Task Force, and ARE Pre-Design Committees. Other NCARB committee experience includes the Audit Committee, Professional Development Committee, Professional Conduct Committee, and Procedures and Documents Committee.

Greg has previously served four terms as the Director of Region 6 representing the 12 western states and territories of the Western Council of Architectural Registration Boards (WCARB) on the Board of Directors of NCARB. He has also served three terms as Chairman of WCARB in addition to six years as a member of the WCARB Executive Committee.

Greg continues his involvement in both AIA Nevada and AIA Northern Nevada where he serves on the AIA Nevada State Government Affairs Committee and the AIA Northern Nevada Scholarship Committee and is a recent recipient of the AIA Nevada Silver Medal.

He also remains very involved with the youth of his community. He serves on the Board of Directors of both the Nevada Area Council of the Boy Scouts of America and Bailey Charter School, an elementary school specifically serving at risk and disadvantaged children. He is the treasurer for the Bailey Charter School Board. In addition to his continued participation as an Assistant Scoutmaster for Troop 107, Greg currently serves as the Vice President of Finance and a member of the Properties Committee. He is a recipient of both the Silver Beaver and the Bronze Pelican Awards. He is very proud that both of his sons have followed his footsteps as Eagle Scouts.

Gregory L. Erny NCARB, AIA

Candidate for Secretary National Council of Architectural Registration Boards

Professional Practice

Architects + LLC - President 1983 - Present

Registration

Nevada 1981 - Present

California 1990 - Present

Education

Ball State University

Bachelor of Architecture 1977

Bachelor of Science - Environmental Design 1976

National Council of Architectural Registration Boards

NCARB Board of Director - WCARB Region 6 2012 - 2014

2008 - 2010

ARE Committee on Examination (Board Liaison) 2013 - 2014

Audit Committee 2013 - 2014

ARE Research and Development Committee (Board Liaison) 2012 - 2013

Procedures and Documents Committee 2011 - 2102

Professional Conduct Committee (Board Liaison) 2009 - 2010

ARE Graphics Grading Committee (Board Liaison) 2008 - 2009

NAAB Accreditation Team - Montana State University 2008

ARE Graphics Grading Committee 2005 - 2008

Regional Chairs Committee 2005 - 2008

ARE Alternative Item Writing Task Force 2004

Chairman of Annual Meeting Credentials Committee 2003

Professional Development Program Committee 2001 - 2003

Test Specifications Task Force 2000 - 2001

ARE Pre-Design Committee 1998 - 2000

Western Council of Architectural Registration Boards - Region 6

Regional Chairman 2004 - 2006

Executive Committee Member 2000 - 2006

Nevada State Board of Architecture, Interior Design, and Residential Design

Chairman 2011 - Present

2000 - 2003

Secretary Treasurer 2000 - 2003

Continuing Education Committee - Chairman 2008 - 2009

Broadly Experienced Interior Designer Committee 2007 - Present

Board Member 1996 - Present

Enforcement Advisory Committee 1995 - 1996

Gregory L. Erny NCARB, AIA

Candidate for Secretary National Council of Architectural Registration Boards

American Institute of Architects

AIA Nevada Silver Medal Recipient	2013
AIA Nevada President	1994
AIA Northern Nevada President	1992
AIA Northern Nevada Scholarship Committee	2000 - Present
AIA Nevada State Government Affairs Committee	1996 - Present
AIA Northern Nevada / AIA Nevada Member	1981 - Present

Instructor - University of Nevada, Reno	1980 - 1981
Instructor - Truckee Meadows Community College	1978 - 1991

City of Reno - Historic Resources Commission

Chairman	2011 - 2012
Commissioner	2007 - Present

Bailey Charter School

Treasurer	2013 - Present
Commissioner	2012 - Present

Boy Scouts of America

Vice President of Finance	2013 - Present
Vice President of Programs	2008 - 2012
Nevada Area Council Director	2006 - Present
Properties Committee	2007 - Present
District Chairman "Friends of Scouting"	2008
Eagle Scout Board of Review Committee	2006 - Present
Assistant Scoutmaster Troop 107	1997 - Present
Silver Beaver Recipient	2010
Bronze Pelican Award Recipient	2009
Brotherhood Member of the Order of the Arrow	2006

Reno National Little League

Board of Directors	1996 - 2007
Treasurer	2004 - 2007
Manager and Coach	1996 - 2007

Reno West Babe Ruth

Board of Directors	2006 - 2007
Manager and Coach	2006 - 2008

West Truckee Meadows Citizen Advisory Board

Chairman and Board Member	1990 - 1995
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Business Leadership Network Board of Directors	2006 - 2009
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Catholic Diocese of Reno Building Committee	1999 - Present
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**WCARB Region 6
Proposed Rules Amendment**

WESTERN COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS

REGION RULES - June 21, 2013

The following Region Rules have been adopted in accordance with WCARB Bylaws, Article XII; and as such, set forth the governing rights and powers of the Western Region.

1.0 DEFINITIONS

The definitions used in these rules shall be those as set forth in WCARB Bylaws, Article II.

2.0 ENDORSEMENTS:

WCARB Members may endorse Resolutions and Nominations prior to the NCARB Annual Meeting. A majority vote of the membership shall be required. Endorsements shall serve to inform both WCARB Members and other Members of NCARB of the position taken by WCARB Members.

3.0 COOPERATION WITH NCARB:

WCARB will cooperate with the NCARB in order to promote the interests of the Members and to coordinate the activities of the WCARB and its Members with those of the NCARB. WCARB may formulate policy recommendations on matters of general WCARB interest or as input to NCARB committees, task forces and other groups established by the NCARB. The development of such policy recommendations and input shall be for the purpose of improving the representation of WCARB Members' concerns before the NCARB. This representation shall not preclude the presentation by Delegates of divergent or more extensive input to the NCARB.

4.0 RELATIONS WITH OTHER ORGANIZATIONS:

The WCARB will attempt to facilitate improved communication between various collateral organizations and the Members of the Western Region. Representatives of these organizations will be invited to meet with representative of the Western Region or to attend WCARB meetings as determined by the Executive Committee or a majority of the membership.

5.0 FINANCIAL

5.1 General

5.1.1 The fiscal year shall be from October through September of each year.

5.1.2 The Executive Committee shall review and approve interim and year-end financial statements prepared by the Executive Director. These financial statements shall be presented to the Executive Committee prior to the WCARB Annual Meeting and prior to presentation to the Members.

5.1.3 The Executive Committee shall adopt an Annual Budget at the Executive Committee meeting in June. This budget shall take effect on October 1 of the same year and shall be presented to the Members for ratification at the Annual Meeting, at which time the Members may amend the Annual Budget.

5.1.4 The registration fees for the WCARB Annual Meeting shall adequately fund all of the meeting program expenses.

6.2 Income

6.2.1 Member Board annual basic dues shall be \$4,000. An optional supplemental travel assessment in increments of \$100 may be requested to be billed to any WCARB Member in accordance with Rule 7. Basic and supplemental dues shall be received by the Executive Director no later than January 1 of each year.

6.2.2 Only those Member Boards who are current with their dues shall be eligible to participate in the work of the WCARB and to vote at the WCARB Meetings.

6.2.3 WCARB shall maintain an operating reserve of not less than (75%) of the current amount budgeted for operations in an interest-bearing account approved by the Executive Committee.

6.3 Expenses

6.3.1 The Executive Committee shall authorize the Executive Director to pay for all budgeted expenses including all legitimate reimbursable expenses applied for on WCARB reimbursement forms.

6.3.2 The Executive Committee members shall be reimbursed for all expenses related to WCARB work and in accordance with the Bylaws and the Rules.

7.0 DELEGATE FUNDING TO WCARB MEETINGS

7.1 To ensure the required attendance of an Official from each Member at the meetings of WCARB, Members' annual dues shall be increased by an optional supplemental dues assessment in an amount to be determined by each Member to meet the travel expenses of Delegates and the MBE from each Member to attend the meetings of the Western Region during the period covered by the annual dues.

7.2 The amount of the optional supplemental dues shall be established annually by each Member.

7.3 No funds shall be provided to a delegate for attendance at a Western Region meeting if such Member has not paid their annual and supplemental dues.

7.4 A WCARB Member may exercise an option to have added to their annual dues additional amounts in increments of \$100 to cover the travel for their Board Members or their MBE to the WCARB Annual Meeting and the WCARB meeting sessions at the

NCARB Annual Meeting. . The assessment will be added only upon written request from the Member and the request is submitted to the Executive Director of the Western Region at least 30 days in advance of the annual dues billing.

7.5 Supplemental dues for delegate travel expenses to a WCARB meeting that have not been requested for reimbursement in writing within 90 days following the close of the NCARB Annual Meeting shall remain with WCARB in the Member jurisdiction's travel account ~~and shall not be reimbursed to a Member. Such funds shall not be used by a Member as credit for the following year's travel expenses.~~

8.0 TRAVEL REIMBURSEMENT CONDITIONS AND GUIDELINES

8.1 General

8.1.1 WCARB will process reimbursements for travel expenses, not to exceed the amount of supplemental dues paid, to individual delegates after their reimbursement forms have been approved by their Member Board Executive. Requests for reimbursement must be made by the MBE's on forms provided by WCARB within 60 days following the meetings for which travel reimbursement is requested. Any requests received after 90 days following the close of the NCARB Annual Meeting will not be processed. Reimbursement forms may be submitted by mail, e-mail, or by FAX to the Executive Director.

8.1.2 The Executive Director and/or WCARB Chair must approve any deviations from the Travel Reimbursement Guidelines in advance, and then only with adequate written justification.

8.1.3 It is the responsibility of the Member Boards to monitor the individual reimbursable expenses of their delegates.

8.1.4 Travel reimbursements for the members of the WCARB Executive Committee shall comply with the current NCARB Travel Policies.

9.0 SCHEDULE OF EVENTS

The work of WCARB shall adhere generally to the annual schedule set forth below. Variations from this schedule may be made by the Executive Committee as long as such variations do not conflict with the annual schedule of NCARB or create hardship for WCARB Members.

WCARB Annual Schedule of Events

<u>Date</u>	<u>Responsibility</u>	<u>Task</u>
January 1	Member Boards	WCARB Dues and Optional Supplemental Dues due
3rd wk January	MBE's	Forward resolutions to Executive Director

3rd wk January	Exec. Directory	Forward any proposed By-Law Changes to membership, making sure they arrive in each Board office 60 days prior to WCARB Annual Meeting
4th wk January	Exec. Director	Distribute WCARB Annual Meeting packets
1st wk February	Exec. Director	Forward resolutions to membership, making sure they arrive in each Board office 30 days prior to WCARB Annual Meeting
3rd wk February	MBE's	Forward Annual State Reports to Exec. Director.
1st wk March	Chair	Start arrangements for Exec. Director next year's WCARB Annual Meeting
2nd wk March	Exec. Director	Distribute Final Agenda for WCARB Annual Meeting;
3rd wk March	WCARB	WCARB Annual Meeting
4th wk March	Exec. Director	Forward WCARB Resolutions to NCARB for consideration at the NCARB Annual Meeting
1st wk April	Exec. Director	Forward draft of WCARB meeting minutes to Executive Committee for review
1st wk April	Chair	State/WCARB Report to NCARB
2nd wk April	Exec. Director	Distribute minutes from WCARB Annual Meeting to all MBE's and Member Board Members and the Executive Committee
3rd wk April	Exec. Director	Forward any proposed By-Law Changes to membership, making sure they arrive in each Board office 60 days prior to WCARB June Meeting
1st wk May	Chair	Distribute tentative agendas for Executive Committee and WCARB Meetings to be held in Conjunction with NCARB Annual Meeting
2nd wk May	Exec. Director	Distribute information for NCARB Annual Meeting to Member Board Members: final agenda; minutes from WCARB annual meeting; finance report
3rd wk June		NCARB Annual Meeting WCARB June Meeting

2nd wk August	Exec. Director	Forward typed draft of minutes from WCARB June meeting to Executive Committee for review and approval. Prepare annual financial statement for NCARB
4th wk August	Exec. Director	Distribute WCARB June meeting minutes to all MBE's and Member Board Members and the Executive Committee
1st wk September	Chair	Executive Committee Fall Meeting announced; agenda distributed; finalize WCARB Annual Meeting arrangements
1st wk September	MBE	Inform Exec. Director in writing of amount of Optional Supplemental Dues to be invoiced by Exec. Director
3rd wk September	MBE	Deadline for submitting written request for reimbursement to Exec. Director of Optional Supplemental Dues (90 days following the close of the NCARB Annual Meeting).
October	Chair, Exec. Director	Executive Committee Fall Meeting – at location of next WCARB Annual Meeting
3rd wk October	Exec. director	WCARB Invoices sent out
1st wk November	Exec. Director	Distribute Fall Executive Committee Meeting Minutes
2nd wk November	Exec. Director	Complete WCARB Annual tax information and forward to NCARB
3rd wk. November	Exec. Director	Distribute preliminary Host State information on WCARB Annual Meeting to Member Boards: registration fees; hotel charges; locations; dates
2nd wk December	Chair	Forward periodic state reports to Regional Director for the NCARB Board of Director's Meeting

History:

Adopted 3/14/80 (A-D)
Adopted 6/28/85 (E)
Adopted 3/15/86 (F)
Adopted 3/14/87 (F)
Amended "F" 3/2/89
Amended "A" 3/30/90
Amended "E" 6/27/90
"F" changed to "G" 10/19/91
Amended new "F" d) 3/6/93
Amended "F-Auto-Private & F-Per Diem 10/5/96
Adopted 3/20/99 (revised in full)
Revised 3/24/00
Revised 6/19/09
Revised 3/9/12
Revised 6/21/13

2015 Proposed NCARB Resolutions

MEMORANDUM

To: Member Board Members
Member Board Executives

From: Dale McKinney, FAIA, NCARB
President

Date: April 28, 2015

Subject: Resolutions

Attached please find a copy of the final resolutions you will be asked to vote on at the upcoming Annual Business Meeting. It is important that you note one of the resolutions relating to the program currently known as the Broadly Experienced Architect (BEA), now contains **NEW LANGUAGE** as adopted by a UNANIMOUS VOTE of the Board of Directors. These changes reflect recent feedback from the March Regional Summit. We ask that you make every effort to engage your Member Board peers in reviewing this language, preparing your voting delegate for their votes at the Annual Business Meeting. As you are aware, draft resolutions were issued for review and comment in March so that the Board could finalize the drafts for the June Annual Business Meeting. These final revisions demonstrate our ongoing commitment to listen to your feedback and respond accordingly.

The two other proposed resolutions introduced for comment at the Regional Summit remain largely the same from their earlier versions: Resolution 2015-2 amending the *Certification Guidelines* to revise the Broadly Experienced Foreign Architect (BEFA) program and Resolution 2015-3 amending the Bylaws to revise the qualifications to serve on the NCARB Board as a Public Director.

Feedback from March Regional Meeting Incorporated Into Final BEA Resolution Draft

The resolution known as 2015-1 addresses the ability of licensed architects not having a degree from a program accredited by the National Architectural Accrediting Board (NAAB) to obtain an NCARB certificate. The path for these licensees to obtain the certificate, by acquiring additional experience beyond licensure and IDP requirements in their home jurisdiction, is an alternative contained within the *Certification Guidelines* currently known as the Broadly Experienced Architect (BEA) program. All amendments to the *Certification Guidelines* require a vote of the full membership.

A first draft of the proposed resolution was introduced at last year's Annual Meeting and distributed for Member Board comment over the summer months. Based on Member Board feedback and further discussion at the Fall Member Board Chairs/Executives meeting in Indianapolis, a second proposed resolution draft was delivered to the Member Boards in December. This second draft was discussed at the January Committee Summit and March Regional Summit.

Memorandum to MBMs, MBEs
Urgent Message Regarding 2015 Resolutions
April 28, 2015
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At the Regional Summit, concerns voiced by the membership relating to this resolution involved:

- Further reinforcement of the NAAB-accredited degree as the preferred option to satisfy the certificate's education requirements
- Acknowledgement that 17 jurisdictions will grant a license without a NAAB-accredited degree, allowing additional experience as a substitute for educational deficiency
- Acknowledgement that 12 of the above 17 jurisdictions allow licensure with a high school diploma
- The significant difference between the education obtained with a four-year pre-professional degree (degrees leading directly to a degree from a NAAB-accredited Master of Architecture program) and other degrees
- The desire to avoid excluding anyone who can obtain a license in an NCARB Member jurisdiction

With these guiding principles in mind, and acting as a Board proposing national policy which is useable by *all* jurisdictions, the Board voted UNANIMOUSLY to offer a third draft as its formal BEA overhaul resolution. This resolution will be voted on by the Member Boards this June with the following key features addressing steps beyond initial licensure and compliance with the initial licensing jurisdiction's education requirements:

- require five years of licensed practice for those without a degree in a program accredited by the NAAB (revised from two years of licensed experience contained in previous drafts); and
 - require documentation of 2x (two times) the IDP experience requirements for those licensees with a pre-professional degree (no change from previous draft); or
 - require documentation of 5x (five times) the IDP experience requirements for all other licensees (this change from previous drafts addresses the range of applicants eligible for licensure from high school diploma only through an unrelated four-year degree).
- For those pursuing the above options, elimination of the Education Evaluation Services for Architects (EESA) report (*no change from previous drafts*);
- In all cases, elimination of the review of the BEA committee including dossier submittal, and fees attached thereto. EESA report fees would also be eliminated where a certificate candidate chooses to apply experience rather than additional education to address education deficiencies.

Memorandum to MBMs, MBEs
Urgent Message Regarding 2015 Resolutions
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BEA Program Evolution

Currently those licensees without a NAAB-accredited degree must comply with additional experience requirements imposed by their home jurisdiction as an alternative to meet that jurisdiction's education requirements. Then, to obtain an NCARB certificate through the BEA program, the licensed architect must:

- Undergo an evaluation of their transcript, if applicable; and
- Participate in a committee review of work performed under their responsible control; and
- Expend roughly \$8,000 in fees with a review process that averages one year for dossier preparation and committee review.

Draft resolutions to overhaul the BEA have focused on removing fee and time barriers, automating a reporting system, and making the process more objective. At the same time, ongoing discussion has focused on assuring that the pursuit of a NAAB-accredited degree is incentivized and valued as a preferred path to satisfying education requirements for licensure.

IDP to Measure Prescribed Experience

Our resolution drafts have consistently asserted that the core hours contained in the streamlined Intern Development Program (IDP) constitute a viable means of framing requirements for additional experience, in lieu of education, in the case of licensed architects without a NAAB-accredited degree.

The Board in its deliberations this past weekend reaffirmed that the IDP is the best measuring stick for additional experience in lieu of accredited education. Currently, 17 jurisdictions impose additional experience requirements, beyond IDP compliance, to compensate for education deficiencies.

Preparing Voting Delegates for June Annual Business Meeting

Our Board urges you to make every effort to review these changes and to have a voting delegate from your jurisdiction be prepared to participate in the resolution votes on the Saturday morning of the Annual Business Meeting. NCARB leadership will be available to discuss all resolutions along with other concerns at the regional meetings preceding the vote. In addition, we have asked the six Regional Directors sitting on the Board to conduct individual outreach to the Member Board Chairs in their regions during the coming weeks. We will also host Q&A calls with NCARB staff, with times/dates to be issued in a separate email.

Memorandum to MBMs, MBEs
Urgent Message Regarding 2015 Resolutions
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In addition, we voted to move forward to the membership two other resolutions which are largely unchanged from earlier drafts presented to you last December, and again at the March Regional Summit in Long Beach. Those two unchanged resolutions address the following:

- A Bylaws amendment to adjust the qualifications for the NCARB Board's Public Director, drawing nominations from the pool of sitting public members on our Member Boards;
- A Certification Guidelines amendment to modify the Broadly Experienced Foreign Architect (BEFA) program, which provides a path for foreign licensed architects to receive an NCARB certificate, to require completion of the IDP and all divisions of the ARE.

I would like to thank you for your active participation in this process. Your thoughtful feedback has helped us shape a more streamlined approach to certification for these candidates.

We look forward to seeing everyone in New Orleans.

Resolution 2015-1
Supported by the Council Board of Directors (14-0)

Title: Revision of the Alternatives to the Education and Experience Requirements for Certification

Submitted By: Council Board of Directors

WHEREAS, the Board of Directors of the Council has determined upon careful consideration that it is advisable and in the best interests of the Council to modify the Alternatives for Certification of an Architect Registered in a U.S. Jurisdiction education and experience requirements set forth in the *Certification Guidelines*; and

WHEREAS, requirements for NCARB Certification may only be changed by an absolute majority vote of the Council Member Boards, with such change becoming effective July 1 following the close of the Council Annual Business Meeting, or such later date identified in the change, with such changes applicable to applicants for certification in process and new applicants;

WHEREAS, prior to implementing the changes to the Alternatives for Certification of an Architect Registered in a U.S. Jurisdiction, the Council Board of Directors must adopt a resolution recommending such changes and submit the proposed changes to the Council Member Boards for approval.

NOW, THEREFORE, IT IS HEREBY:

RESOLVED, that the Alternatives for Certification of an Architect Registered in a U.S. Jurisdiction as included in Section 2 of the *Certification Guidelines* be revised as indicated below:

2.2 Alternatives to the Education Requirement

If you do not hold a professional degree in architecture as identified in Section 1.2, NCARB will accept either of the following:

A. ~~Satisfaction of NCARB's Broadly Experienced Architect (BEA) Program, which permits an applicant with the required years of experience in practicing architecture as defined in the *Legislative Guidelines and Model Law, Model Regulations* gained while holding a registration issued by any U.S. jurisdiction to demonstrate that a combination of education and/or experience in practicing architecture satisfies all of his/her education deficiencies with respect to the *NCARB Education Standard* set forth in the *Education Guidelines*. The required years are:~~

- ~~• Six years for architects who hold a pre-professional degree in architecture awarded by a U.S. regionally accredited institution or the Canadian equivalent;~~
- ~~• Eight years for architects who hold any other baccalaureate or higher degree;~~
- ~~• Ten years for architects who do not hold a post-secondary baccalaureate or higher degree.~~

Five (5) years of continuous licensure in any U.S. jurisdiction with no disciplinary action from any jurisdiction;

and

Documentation of work experience gained pre-licensure and/or post-licensure.

The experience must be verified in accordance with the requirements of the NCARB *Intern Development Program* or by an NCARB certified architect:

- Applicants with a pre-professional degree in architecture awarded by a U.S. regionally accredited institution or the Canadian equivalent must document two times (2X) the experience requirement of the NCARB Intern Development Program.
- All other applicants must document five times (5X) the experience requirement of the NCARB Intern Development Program.

B. Applicants with a degree in the field of architecture that is not accredited by the National Architectural Accrediting Board (NAAB) or the Canadian Architectural Certification Board (CACB) must obtain an Education Evaluation Services for Architects (EESA) NCARB evaluation report stating that he/she has met the *NCARB Education Standard*.

~~The *Intern Development Program* is described in the *IDP Guidelines*. The *NCARB Education Standard* and the *NCARB Broadly Experienced Architect Program* are is described in the *Education Guidelines*. These documents which may be revised from time to time by NCARB.~~

2.3 Alternatives to the Experience Requirement

This alternative shall be available only to those applicants who meet the alternative to the education requirement in accordance with the requirements of Section 2.2 B.

In lieu of completing the Experience Requirement identified in Section 1.3, NCARB will accept registration by an NCARB Member Board for at least five consecutive years together with a certification by the applicant that his or her experience as a registered architect met the intent of the IDP in each of the experience areas, and verification by one or more other architects that the applicant obtained such experience. This alternative shall not apply to applicants initially registered after January 1, 2011.

FURTHER RESOLVED, except as explicitly modified by these Resolutions, all of the provisions of Alternatives for Certification of an Architect Registered in a U.S. Jurisdiction remain unchanged and in full force and effect; and

FURTHER RESOLVED, that these changes shall be submitted to the Council Member Boards for review and approval; and

FURTHER RESOLVED, that upon the approval of the changes by an absolute majority of the Council Member Boards, such changes will become effective July 1, 2016 and will apply both to applications for certification in process and new applications; if applicants whose applications were in process met all certification requirements that existed prior to the changes referenced herein, they will be eligible for certification.

Sponsors' Statement of Support:

This proposal represents an effort to streamline the requirements for certification through the alternative to the education requirement while ensuring that each applicant has documented the pertinent experience necessary to overcome deficiencies associated with their education.

Through this program, licensed architects who are certificate candidates without a degree from a NAAB-accredited program are provided with the opportunity to overcome deficiencies identified in their education. A pre-professional degree is defined as architecturally-focused four-year degrees that are not NAAB accredited degrees, but are considered preliminary to a NAAB-accredited degree. These degrees have such titles as B.S. in Architecture, B.S. in Architectural Studies, B.A. in Architecture, Bachelor of Environmental Design, Bachelor of Architectural Studies, etc.; the amount of work in architecture in the program may vary from institution to institution and will determine the length of time required to complete the professional program.

Currently, 17 jurisdictions allow licensure without a degree from a NAAB-accredited program; 12 of those 17 allow licensure with a high school diploma. In all cases, the 17 jurisdictions require additional experience beyond compliance with the Intern Development Program to substitute for an accredited degree credential. Historically, NCARB has required supplemental post-licensure experience, beyond that required for initial licensure in the 17 jurisdictions, plus a transcript evaluation and dossier review by committee before awarding an NCARB certificate.

Four key components were considered in the development of this modified alternative to the education requirement:

1. Experience utilized to overcome deficiencies in education must be *evaluated*
2. Experience utilized to overcome deficiencies in education must *validate competency in educationally deficient areas*
3. The *value of a degree from a NAAB-accredited program needs to be upheld* and perceptions that the proposed alternative allows an enticing work-around to the education requirement need to be managed
4. *NCARB must retain its role as the overall "verifier" of the certificate applicant*

The IDP experience requirements today are based on the performance of tasks, and development of the knowledge and skills necessary to competently perform those tasks independently. Architects applying for certification will be required to document their learning through experience by accumulating additional hours verified by a registered architect in each of the IDP categories aligned with contemporary practice.

This proposal utilizes a system and process that is already well-established and trusted by the NCARB membership while providing the validated evaluation desired by the NCARB Member Boards. In addition, the proposal modifies the alternative to the education requirement in a way that enables the Council to eliminate fees associated with the Broadly Experienced Architect (BEA) program.

Architects seeking certification through this proposal may accumulate the proposed hours of experience in a timeframe substantially equivalent to requirements of the current durational requirements of the seventeen jurisdictions that do not require a degree from a NAAB-accredited program for initial licensure. This resolution incorporates structured experience by requiring hours to be earned in specific experience areas and a minimum of five years practicing as an architect.

This proposal:

- recognizes the value of practical experience
- ensures that each applicant documents the pertinent experience necessary to overcome deficiencies associated with their education by requiring additional hours in each of the categories and areas of the Intern Development Program
- encourages intern architects to obtain an architecture degree in an accredited program to avoid having to complete multiple additional years of experience through the IDP
- separately recognizes the value of a four-year pre-professional baccalaureate degree
- streamlines the requirements for certification through the Broadly Experienced Architect (BEA) Program by utilizing the prescriptive requirements of the IDP in lieu of the requirements and fees to complete an Education Evaluation Services for Architects (EESA) evaluation of their education and the subjective nature of submitting an experience dossier for review by committee.

How it will Work:

Applicants seeking certification through this path will be required to document their experience through the Online Reporting system – just like intern architects currently do for IDP. It is important to note that applicants can fulfill the requirements for certification by utilizing **pre or post-licensure experience** as long as it is verified in accordance with the rules of the IDP or by an NCARB-certified architect.

For example, if an architect without a NAAB-degree documented completion of IDP through the Online Reporting System to obtain their initial license, they can use that approved experience toward satisfying the 2x or 5x IDP requirement for NCARB certification.

Based on their education background, applicants will be required to meet two or five times the core requirements of the IDP experience requirement. They will not simply be required to document completion of 2x or 5x the overall core requirement of 3,740 hours, but rather, must complete 2x or 5x the hours in each experience area. For further clarification, below is an example of the experience requirements that architects applying for certification through this path would need to meet to satisfy the experience requirements.

The chart on the following page shows how that would work for candidates.

Financial Impact:

FY16 – No Financial Impact

FY17 – Loss of revenue offset by reduction in Committee expenses and staff time for a small financial surplus.

FY18 – Loss of revenue offset by reduction in Committee expenses and staff time for a small financial surplus.

FY19 – Loss of revenue offset by reduction in Committee expenses and staff time for a small financial surplus.

The chart below reflects the CURRENT core experience requirements. These requirements will be modified with the launch of IDP Overhaul. The purpose is to show that applicants will need to double or triple the requirements of each of the categories, not simply the core total.

Experience Requirement for Certification	IDP	Two Times (2X) IDP	FiveTimes (5X) IDP
Category 1: Pre-Design	Core Minimum Hours	Core Minimum Hours	Core Minimum Hours
Programming (tasks)	80	160	400
Site and Building Analysis (tasks)	80	160	400
Project Cost and Feasibility (tasks)	40	80	200
Planning and Zoning Regulations (tasks)	60	120	300
Total	260	520	1,300
Category 2: Design	Core Minimum Hours	Core Minimum Hours	Core Minimum Hours
Schematic Design (tasks)	320	640	1,600
Engineering Systems (tasks)	360	720	1,800
Construction Cost (tasks)	120	240	600
Codes and Regulations (tasks)	120	240	600
Design Development (tasks)	320	640	1,600
Construction Documents (tasks)	1,200	2400	6,000
Material Selection and Specification (tasks)	160	320	800
Total	2600	5200	13,000
Category 3: Project Management	Core Minimum Hours	Core Minimum Hours	Core Minimum Hours
Bidding and Contract Negotiation (tasks)	120	240	600
Construction Administration (tasks)	240	480	1,200
Construction Phase: Observation (tasks)	120	240	600
General Project Management (tasks)	240	480	1,200
Total	720	1440	3,600
Category 4: Practice Management	Core Minimum Hours	Core Minimum Hours	Core Minimum Hours
Business Operations (tasks)	80	160	400
Leadership and Service (tasks)	80	160	400
Total	160	320	800
Total Core Minimum Hours	3,740	7480	18,700

Resolution 2015-2
Supported by the Council Board of Directors (14-0)

Title: Revision of the Requirements for Certification of Foreign Architects

Submitted By: Council Board of Directors

WHEREAS, the Board of Directors of the Council has determined upon careful consideration that it is advisable and in the best interests of the Council to modify the Requirements for Certification of an Architect Credentialed by a Foreign Registration Authority as set forth in the *Certification Guidelines*, as well as corresponding provisions in other sections of the *Certification Guidelines*; and

WHEREAS, requirements for Council Certification may only be changed by an absolute majority vote of the Council Member Boards, with such change becoming effective July 1 following the close of the Council Annual Business Meeting, or such later date identified in the change, with such changes applicable to applicants for certification in process and new applicants;

WHEREAS, prior to implementing the changes to the Requirements for Certification of an Architect Credentialed by a Foreign Registration Authority and corresponding sections, the Council Board of Directors must adopt a resolution recommending such changes and submit the proposed changes to the Council Member Boards for approval.

NOW, THEREFORE, IT IS HEREBY:

RESOLVED, that the Requirements for Certification of an Architect Credentialed by a Foreign Registration Authority, included in Section 4 of the *Certification Guidelines* be revised as indicated below,

4.2 Education Requirement

~~You must hold a professional degree in architecture from an accredited/validated/officially recognized architecture program. You are required to describe such program or submit information describing the program from the accreditation/validation/recognition authority.~~ **You must hold a recognized education credential in an architecture program that leads to a license/credential for the unlimited practice of architecture in the foreign country.** You are required to have an official transcript of your educational record sent directly to NCARB from the school. Where there is doubt about the nature of the professional degree, an Educational Evaluation Services for Architects (EESA) evaluation may be required.

4.3 Registration Requirement

You must be credentialed in a foreign country that has a formal record-keeping mechanism for disciplinary actions in the practice of architecture. You are required to describe the process by which you were credentialed or submit information describing the credentialing process from the credentialing authority that granted the credential, and to arrange for independent verification by the credentialing authority directly to NCARB showing that your credential has been granted and

is currently in good standing. You are also required to describe the process by which and the reasons for which disciplinary actions may be taken against architects and the system in which these actions are recorded, or to submit information provided by the disciplinary authority in this regard. You shall secure a written statement from your credentialing authority stating that you either have no record of a disciplinary action or if such record exists, describing such action and its current status. This statement must be sent directly to NCARB from the credentialing authority.

4.4 Experience Requirement

~~You must have completed a minimum of seven (7) years of comprehensive practice as a credentialed architect over which you exercised responsible control in the foreign country in which you are credentialed.~~

- ~~• “Comprehensive practice” means the application of the knowledge and skills of those aspects of the profession assessed by the Architect Registration Examination.~~
- ~~• “Responsible control” means that amount of control over and detailed professional knowledge of the content of technical submissions during their preparation as is ordinarily exercised by U.S. registered architects applying the required professional standard of care.~~

You must document completion of the *Intern Development Program (IDP)*.

4.5 Examination Requirement

You must pass the Architect Registration Examination® (ARE®)

FURTHER RESOLVED, that the introduction paragraph entitled “Requirements for Certification of an Architect Credentialed by a Foreign Registration Authority be deleted from Section 4 of the *Certification Guidelines*:

~~BROADLY EXPERIENCED FOREIGN ARCHITECT (BEFA) PROGRAM~~

~~Foreign architects may apply for NCARB certification through the Broadly Experienced Foreign Architect (BEFA) Program set forth in this section. All information provided in the eligibility and application forms must be in English. English translations must be provided for all transcripts, credentials, and dossier documents. The interview will be conducted in English, without the assistance of a translator.~~

FURTHER RESOLVED, that “Appendix A: The Broadly Experienced Foreign Architect Process” be deleted in its entirety from the *Certification Guidelines*, including its reference in the Table of Contents.

FURTHER RESOLVED, that Section 1, “Requirements for Certification of an Architect registered in a U.S. Jurisdiction,” Subsection 1.3 “Experience Requirement” paragraph four be revised as follows:

The Reporting Requirements identified in the *IDP Guidelines* do not apply to architects registered in the United States or Canada or to foreign architects **credentialed by a foreign registration authority** pursuing NCARB certification ~~through the Broadly Experienced Foreign Architect (BEFA) Program.~~

FURTHER RESOLVED, except as explicitly modified by these Resolutions, all of the provisions of Requirements for Certification of an Architect Credentialed by a Foreign Registration Authority, and the corresponding sections referenced herein, remain unchanged and in full force and effect; and

FURTHER RESOLVED, that these changes shall be submitted to the Council Member Boards for review and approval; and

FURTHER RESOLVED, that upon the approval of the changes by an absolute majority of the Council Member Boards, such changes will become effective July 1, 2016 and will apply both to applications for certification in process and new applications; if applicants whose applications were in process met all certification requirements that existed prior to the changes referenced herein, they will be eligible for certification.

Sponsors' Statement of Support:

The intent of the current Broadly Experienced Foreign Architect (BEFA) program is to allow a path to licensure for a foreign architect so that he/she may obtain the ability to practice independently in the U.S. while protecting the public health, safety, and welfare.

This resolution to modify the requirements for certification of an architect credentialed by a foreign registration authority maintains two existing requirements of the BEFA program:

- *Education Requirement:* Hold a recognized education credential in an architecture program that leads to licensure/credential in a foreign country
- *Registration Requirement:* Credentialed in a foreign country that has a formal record-keeping mechanism for disciplinary actions in the practice of architecture

This proposal requires a foreign architect to complete the requirements of the *Intern Development Program (IDP)* and to pass the *Architect Registration Examination*[®] (ARE[®]). Utilization of the IDP enables the Council to standardize expected levels of competence through experience of the foreign architect. Application of these requirements for foreign architects will ensure equality among expectations of foreign and U.S. architects. Requiring compliance with these two recognized Council programs also provides a better assessment of an applicant's competence in understanding and applying U.S. building codes and laws, accessibility requirements, and U.S. practice requirements.

This proposal:

- ensures that each applicant *documents the pertinent experience necessary for competence to practice in the U.S.* in each of the categories and areas of the *Intern Development Program*;
- ensures that the foreign architect clearly *demonstrates his/her understanding and ability to practice independently in the U.S.*;
- recognizes the importance of *applying similar standards for licensure for all who wish to practice in the U.S.*;
- meets the Council's effort to streamline the requirements for certification for foreign architect through the *elimination of the Broadly Experienced Foreign Architect (BEFA)*

Program requirements to complete seven years of practice in the country where credentialed as an architect, evaluation of their experience through submittal of an experience dossier for review by committee, and formal interview.

NCARB must have a certification model that acknowledges a foreign architect's competence to practice in their country of licensure. Currently, NCARB Member Boards do not allow experience to be substituted for completion of the ARE for any U.S. applicant for initial or reciprocal licensure. However, NCARB and its Member Boards hold a higher value of a candidate's demonstration of competence earned through completion of the IDP and the ARE. Application of these requirements for foreign architects will ensure equality among expectations of foreign architects and U.S. architects. Every Member Board expects competence at the point of initial licensure. Demonstrating acquisition of knowledge and skills through examination to practice in a U.S. jurisdiction is a basic element of our licensure requirements.

Financial Impact:

FY16 – No Financial Impact

FY17 – Loss of revenue offset by reduction in Committee expenses and staff time for a small financial surplus.

FY18 – Loss of revenue offset by reduction in Committee expenses and staff time for a small financial surplus.

FY19 – Loss of revenue offset by reduction in Committee expenses and staff time for a small financial surplus.

RESOLUTION 2015-3

Supported by the Council Board of Directors (12-1-1)

TITLE: *Bylaws* Amendment – Modifications to the Qualifications of Public Director on Council Board of Directors

SUBMITTED BY: Regional Leadership/Procedures and Documents Committee

WHEREAS, the Board of Directors of the Council has determined upon careful consideration that it is advisable and in the best interests of the Council to amend the Council Bylaws to modify the qualifications for a Public Director; and

WHEREAS, the Bylaws may be amended at any special meeting or Annual Meeting of the Council by resolution submitted to the Member Boards not less than thirty days prior to the meeting at which the resolution is to be considered. An affirmative vote by not less than two-thirds of the Member Boards shall be required to secure adoption of any amendment to these Bylaws;

WHEREAS, prior to implementing the amendments to the Bylaws, the Council Board of Directors must adopt a resolution recommending such changes and submit the proposed resolution to the Council Member Boards for approval at least thirty days in advance of a meeting of the Council.

NOW, THEREFORE, IT IS HEREBY:

RESOLVED, that Article VII, Section 2 of the *Bylaws* is amended to read as follows, with the amendments to clause (ii) not taking affect until July 1, 2016:

“A candidate for election as the Public Director (i) shall be a citizen of the United States, (ii) **shall be serving as a public or consumer member on a Member Board** ~~not be a person engaged in or licensed to engage in the design of any portion of buildings or structures or a member of a Member Board or Member Board Executive~~, and (iii) shall be nominated by the Council Board of Directors and elected at the Annual Meeting. A Public Director shall serve the same term and with the same limit on succeeding terms as apply to Regional Directors in this Article VII, Section 3, and any vacancy in the office of Public Director shall be filled by the Council Board of Directors.

FURTHER RESOLVED, except as explicitly modified by these Resolutions, all of the provisions of the Bylaws remain unchanged and in full force and effect; and

FURTHER RESOLVED, that these resolutions shall be submitted to the Council Member Boards for review and approval; and

FURTHER RESOLVED, that upon the approval of the resolutions by an affirmative vote of not less than two-thirds of the Council Member Boards, such changes to the Bylaws will become effective July 1, 2016.

Sponsors' Statement of Support

Public members serve a valuable role on many Member Boards in that they help assure that there is a continual focus on protecting the public health, safety, and welfare. Public Member Board Members complement the expertise of architect Member Board Members by bringing a wide range of diverse backgrounds to the table and by sharing the consumer's perspective.

In 2013, a Public Member Task Force was established to discuss the role of public members and how they might be better able to serve the Council. The Task Force was comprised of public members from the NCARB's Member Boards. Initial research conducted by the task force indicated that the governing statutes of 44 of NCARB's 54 Member Boards mandate the inclusion of a public member on the architectural licensing board. These same statutes allocate a total of 81 Member Board Member positions to public members, 60 of which are currently filled. In an attempt to garner feedback from this large base and inform their work on their charge, the Public Member Task force facilitated workshops during the 2013 and 2014 Annual Meetings. Recurring themes and ideas for consideration during these workshops were as follows:

- The public members currently serving on NCARB Member Boards feel they play an integral role on their board.
- Most feel that the public member seat on the NCARB Board of Directors should be selected and elected the same as other board members
- All support the concept of visiting the discussion of the outside public member vs. a public member serving on an NCARB Member Board.
- The NCARB Board of Directors should consider amending the NCARB Bylaws to allow public members who serve on Member Boards to fill the Public Director position on the BOD.

In 2007, the Public Director position was added to the Board of Directors through the passage of *Resolution 2007-03 "Bylaws Amendment: Public Director to Serve on the Board of Directors"*. At that time, the qualifications included that the Public Director shall not be a person engaged in or licensed to engage in the design of any portion of buildings or structures or a person participating in the regulation of design of any portion of buildings or structures. In 2013, the language regarding "person participating in the regulation of design of any portion of buildings or structures" was removed from the qualifications through *Resolution 2013- 05 "Bylaws Amendment: Qualification for the Public Director Position"*

Currently, identification of the Public Director nominee is managed by the Board of Directors and presented to the membership for ratification through a vote at the Annual Business Meeting. The process to identify potential candidates has been to extend a call for candidates to Member Boards requesting recommendations of individuals who meet the desired qualifications be submitted to the Board. In FY14, the process was enhanced by expanding the audience to which the call was distributed beyond our Member Boards. Historically, there interest in this position has been low and, at times, the Council has had to recruit candidates.

This proposed Bylaws change reflects the desires of the Public Member Task Force to utilize the skills and knowledge obtained regarding protection of the public health, safety and welfare through service on a Member Board and would increase the pool of potential applicants by enabling a public member currently serving on an NCARB Member Board to apply for and serve as the Public Director on the NCARB Board of Directors. This change would become effective with the election of the FY17 Public Director. The delay is offered in order to provide current public members serving on a Member Board the time to develop a process to select a candidate for election to the position.

No Financial Impact

2015 Regional Meeting Discussion

**WCARB Region 6
Laudatories**

New Business

Old Business

Other