

Please note: All agenda times are in Central Time (CT).

## Thursday, June 25, 2026

**8 a.m. – 12:30 p.m.**

**Board of Directors Meeting**

**11 a.m. – 4 p.m.**

**Registration Open**

**1 – 2:30 p.m.**

**First-Time Attendee Luncheon**

**4:30 – 6 p.m.**

**First Business Session**

- Welcome From the Minnesota Board
- Call to Order
- Introductions
- Memorials
- FY26 President's Address
- Pathways to Practice: Our Future in Focus
- FY26 President's Medalists for Distinguished Service

**6:30 – 9 p.m.**

**Welcome Reception**

*Lumber Exchange*

## Friday, June 26, 2026

**7 a.m. – 5:30 p.m.**

**Registration & Help Desk Open**

**7 – 8 a.m.**

**Attendee Breakfast**

**8 – 9 a.m.**

**Workshop Session #1**

- Design & Documentation: The Crux of the Architect
- Construction Administration: The Small but Mighty Competencies
- Practice and Project Management: Business Aspects That Matter to HSW
- NCARB's Future Strategy

**9:30 – 10:30 a.m.**

**Workshop Session #2**

- Design & Documentation: The Crux of the Architect
- Construction Administration: The Small but Mighty Competencies
- Practice and Project Management: Business Aspects That Matter to HSW
- NCARB's Future Strategy

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**11 a.m. – Noon**

**Second Business Session**

- Election Procedures
- Candidates Speeches

**Noon – 1:15 p.m.**

**Attendee Lunches**

- General Lunch
- FY27 Committee Chairs Lunch (Invite Only)

**1:15 – 2:30 p.m.**

**Third Business Session**

- Treasurer’s Report
- CEO Report
- Path Forward: From Strategy to Adoption
- Town Hall

**3 – 5:30 p.m.**

**Regional Meetings**

**5 – 6 p.m.**

**Alliance and Partners Reception (Invite Only)**

**5:30 – 6:30 p.m.**

**Public Member Reception (Invite Only)**

**5:30 – 6:30 p.m.**

**Member Board Executives and Legal Counsel Reception (Invite Only)**

**6:30 – 9 p.m.**

**Past Presidents Dinner (Invite Only)**

## Saturday, June 27, 2026

**7:30 a.m. – 5:30 p.m.**

**Registration & Help Desk Open**

**8 – 9:30 a.m.**

**Attendee Breakfast**

**8 – 8:20 a.m.**

**Voting Delegate Meeting**

**8:30 – 9:20 a.m.**

**Special Workshops (Optional)**

- Exploring NAAB Accreditation Conditions (Open to all)
- Empowering Public Members (Invite Only)

**9:30 – 10:30 a.m.**

**Workshop Session #3**

- Design & Documentation: The Crux of the Architect
- Construction Administration: The Small but Mighty Competencies
- Practice and Project Management: Business Aspects That Matter to HSW
- NCARB’s Future Strategy

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**11 a.m. – Until Done**

**Fourth Business Session**

- Incoming President’s Remarks
- FY27 Board of Directors Elections
- FY26 Resolutions
- 2027 Annual Business Meeting Invitation

**12:30 – 1:30 p.m.**

**Grab & Go Lunch**

**12:30 – 3 p.m.**

**Incoming Regional Officers Luncheon (Invite Only)**

**6 – 7 p.m.**

**President’s Reception**

**7 – 10 p.m.**

**NCARB Annual Banquet**

**The 2026 WCARB Regional Meeting at the NCARB Annual Meeting  
Marriott City Center, Minneapolis, MN**

Friday, June 26, 2025- 3-5pm

**AGENDA**

(\* - denotes voting items)

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- 3:00 p.m.      **1. Meeting Convened**      **Room: Minnesota**  
*Mike Kolejka*
- **Establish Quorum**
  - **\*Approval & Discussion of Agenda**
  - **Introductions**
- 2. Approval of Minutes**  
*Sian Roberts*
- **\*WCARB Regional Summit (Oklahoma City): 3/20-21/2026**
- 3. Regional Director's Report**  
*Tian Feng*
- 4. Regional Chair's Report: The Year in Review**  
*Mike Kolejka*
- 5. Financial Report**  
*Sian Roberts*
- 6. Member Board State Reports – All Jurisdictions**
- 7. Laudatories – new since March 2026**  
*Sian Roberts*
- 8. Review and discussion of Proposed NCARB Resolutions:**  
*Tian Feng, Mike Kolejka*
- Resolution 2026-A
  - Resolution 2026-B
  - Resolution 2026-C
- 9. NCARB At-Large Candidates**
- 10. NCARB Pathways to Practice Consultant Visit**
- 11. Any Other Business**
- 12. Handing of the Gavel**  
*Mike Kolejka, Ray Vigil*

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5:00 p.m.      **Adjourn**

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**MINUTES FOR BOARD MEETING OF THE WESTERN COUNCIL OF ARCHITECTURAL  
REGISTRATION BOARDS – WCARB REGION 6  
Oklahoma Station 7&8, The Omni Oklahoma City, Oklahoma City, OK**

**Friday, March 20, 2026**

Chairman Michael Kolejka called the meeting to order at 1:15 p.m.

**AGENDA ITEM 1**

Roll Call:

Alaska – present  
Arizona – present  
California – present  
Colorado – present  
Guam – present  
Hawaii – present  
Idaho – present  
Nevada – present  
New Mexico – present  
Northern Mariana Islands - present  
Oregon – present  
Utah – present  
Washington – present

All 13 member states and jurisdictions were present and represented at the March 20, 2026 Regional Summit – Friday meeting.

**AGENDA ITEM 1    **Introductions****

There were many new members in attendance: Robert Williams, New Mexico; Tamarah Begay, New Mexico; Valerie Nagasawa, Utah; Adam Harding, Colorado; Austin Byron, Arizona; and Paul Wu, Washington.

Visitors to Region 6: Greg Wynn, California; Emmanuel Moreno, New Mexico.

The new members and visitors for WCARB Region 6 were warmly welcomed to the region.

**AGENDA ITEM 2    **Approval of Agenda****

**Motion:** Greg Erny (NV) moved to approve the agenda. Motion seconded by Tian Feng (CA).

**Vote:** All in favor. Motion passes.

### **AGENDA ITEM 3    Approval of the Minutes – June 2025**

**Motion:** Tian Feng (CA) moved to approve the minutes from the June 20, 2025 Regional Meeting in Scottsdale, AZ. Motion seconded by Cathy Gogue (GU).

**Vote:** All in favor. Motion passes.

### **AGENDA ITEM 4    Approval of the Minutes – Executive Committee**

**Motion:** Sian Roberts (WA) moved to approve the Executive Committee minutes from the November 22, 2025 Motion seconded by Ray Vigil (NM).

**Vote:** All in favor. Motion passes.

### **Agenda Item 5    Regional Director’s Report – Tian Feng, Regional Director**

Tian Feng addressed the region by saying that it has been his honor to serve as the Region 6 director on the NCARB board. Tian’s first term began after last year’s Annual Business in June. Since then, he has actively engaged with the NCARB board’s many initiatives and monitored the progress made on issues concerning our region. He said that NCARB’s strategic initiative being implemented are well aligned with our region’s organizational objectives. One remarkable example of such alignment is reflected in a resolution to be discussed during this Summit – the revision to the MRA with UK which will recognize NCARB’s multiple pathways to Certification.

Since the recent NCARB board meeting in January this year, there are many discussions, information items, and initiatives at NCARB board I would like to share with members of WCARB, below are a selected few:

#### **Strategic Priorities and Progress**

The Board will continue initial conversations about a multi-year effort to update the NCARB Strategic Plan. Consultant McKinley Advisors is to conduct an annual Board training course on generative and strategic Board performance including facilitated discussion on the results of an annual Board self-evaluation survey.

Overlapping Practice: The Board of Directors reviewed the newly released ICOR (Interorganizational Council on Regulation) Overlapping Practice Guidance, the document is the result of years of effort by dozens of volunteers from NCARB, the Council for Interior Design Qualification (CIDQ), the Council of Landscape Architecture Registration Boards (CLARB), and the National Council of Examiners for Engineering and Surveying (NCEES).

#### **External Engagements**

The Board of Directors have met the leaderships from the AIAS and NOMA/NOMAS to discuss their efforts to support architecture students and NCARB’s future role in this realm.

#### **Program and Service Accomplishments**

Pathways to Practice Status: The Board discussed the desired impact, likely outcomes, and key messaging related to ongoing updates guided by the NCARB Competency Standard for Architects and internal initiatives focused on informing Pathways to Practice. The Board will

continue ongoing communications training to address dialogue with NCARB stakeholders that may arise at jurisdiction, regional, and NCARB events.

### **Policy Initiatives**

**Board Policies for Review:** The Board reviewed the Policy for Member Board Comment Periods. This policy formalizes a practice that has been in place since 2009. A public comment period for NCARB's Member Boards is implemented for consideration of changes to the Architectural Experience Program® (AXP®) requirements and the NCARB Education Standard.

**Resolutions:** The Board reviewed three proposed resolutions and determined to move forward to the member boards for initial feedback. These resolutions are considered drafts and are shared with the regions so they can provide feedback, including at the Regional Summit in March. At its April meeting, the Board will make final decisions regarding content of resolutions to be scheduled for a vote at the June's Annual Business Meeting.

### **AGENDA ITEM 6    Chair's/Executive Committee Report – Mike Kolejka, Chair**

Chair Kolejka told the region that the Executive Committee met in November to prepare the WCARB meeting program for the upcoming days as well as prepare a proposed budget, a bylaw change and make housekeeping changes to the WCARB Strategic Plan.

He told the group that our time together will be incredibly valuable and productive with important resolutions we will need to discuss as it relates to licensure and regulation. Additionally, we will discuss several fundamental changes the council is considering with pathways to practice.

Kolejka has had the privilege to serve as both Chair of Region 6 and Chair of the Policy Advisory Committee (PAC). The PAC reviews and provides advice to the NCARB Board of Directors on key policy matters facing the Council. This year we will be discussing several important resolutions that will come before the membership at the 2026 NCARB Annual Business Meeting in Minneapolis.

NCARB is looking to implement fundamental changes to the "three Es" (Education, Experience and Examination). This is crucial to ensure that our organization and our professional remain nimble and responsive to an ever-changing world. One aspect that makes WCARB unique among other regions is our diversity of member board pathways to licensure. Region 6 exemplifies several aspects that "Pathways to Practice" is considering. WCARB will continue to have an impactful voice in this evolution of licensure and regulation.

Our region has the most diverse member board composition and that serves as one of our greatest qualities. We have more states with alternative paths to licensure than any other region. Additionally, we have more multi-discipline boards than anywhere else in the nation. As NCARB considers Pathways to Practice, we will serve as a great role model. Our region's diversity to licensure is a beacon to the nation while we also serve as a great example of balancing opportunities to practice with protection of the health, safety and welfare of the public.

With a sigh of relief, our region is not facing any earth-shattering challenges this year compared to the recent past. We've seen several fundamental threats to WCARB member boards in Arizona, Nevada and Utah in recent memory. That being said, there are always "surprises" that our state legislators put forth that our region needs to stay vigilant and focused to ensure the public is protected.

**AGENDA ITEM 7      Financial Report – Sian Roberts, Secretary/Treasurer**

The FY 2025-2026 budget previously approved by the membership in June 2025 for the fiscal period of July 1, 2025 - June 30, 2026 was provided in the meeting materials for review and information purposes.

The Balance Sheet through March 7, 2026 and the Profit and Loss statement for July 1, 2024 – March 7, 2026 was provided in the meeting materials for the membership.

As of March 7, 2026, total assets from both the checking and savings accounts total \$179,415.

**AGENDA ITEM 8      Review and Adopt FY 2026-2027 WCARB Budget**

**Motion:** Judy Stapley (AZ moved to approve the draft 2026-20267 WCARB budget. Motion seconded by Ron Jones (CA).

**Discussion:** Judy asked the Executive Committee to revise the draft 2026-2027 budget to include an increase to the Executive Director's annual pay for the budget cycle under consideration.

Sylvia Kwan suggested that the Executive Committee consider including a cost of living adjustment in Spaulding's contract.

**Motion:** Greg Erny moved to amend Judy's motion to include a cost of living adjustment not exceeding 5% at the discretion of the Executive Committee. Seconded by Courtney Haddick.

Judy Stapley and Ron Jones accepted the amendment to the original motion.

**Vote:** All in favor. Motion passes.

The Executive Committee will bring this agenda item back on the Saturday agenda for the region's approval.

**AGENDA ITEM 9      WCARB State Reports**

**Alaska**

No report submitted.

## **Arizona**

### **Board Composition**

Architects: 1

Non-Architects: 6 (public members)

Other Licensed Professionals: 4 (architect, landscape architect, land surveyor, geologist)

### **Licensing Statistics**

In State Registrants: 2,323

Out of State Registrants: 4,437

### **Current Legislation Related to Architecture**

House Bill **HB2122** is a language correction from our reciprocity bill passed last year. This will allow acceptance of Mutual Recognition Agreements (MRA) in place with NCARB, NCEES, and CLARB. It has passed the House and been transmitted to the Senate. Providing it passes the Senate, the Governor will sign it.

Senate Bill **SB1481** will add certified elevator mechanics to our board. This impacts architects by proposing a change to the board makeup, increasing it from 11 to 13 members and allowing two architects and two engineers, while we currently have only one of each.

### **What is your jurisdiction doing to educate the public?**

Whenever we are given the opportunity to meet with students, AIA, legislators or anyone. We do our best to attend events, meetings, etc.

### **New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

The Attorney General's Office (AGO) provides our legal counsel. We, as an agency, pay the AGO through an interagency service agreement (ISA) for legal counsel. We work regularly with three assistant attorney generals (AAGs). They attend all board meetings, ad hoc committee meetings, and the enforcement advisory committee (EAC) investigations meetings. The ISA is reviewed and renewed every year.

### **Miscellaneous**

Since transitioning to our new online platform in June 2025, we have struggled with individuals submitting the wrong application. The instructions are clear, but often people don't take the time to read them before submitting their application. Otherwise, moving from paper to online submissions has been well-received. We have also experienced an increase of approximately 33% in applications received and processed monthly.

### **Board Members or Board Executive Terming out in 2026:**

Currently we have two board members continuing to serve in expired positions (Jack Gilmore-Landscape Architects & Dr. Clinton Campbell-Public Member). We have three board members set to expire in June 2026 (Scott Sayles-Engineer, Bill Nesgood-Geologist and Keith Smith-Public Member). There are also two vacant public member seats.

## **California**

### **Board Composition**

Architects: 5

Non-Architects:5

Other Licensed Professionals:0

### **Licensing Statistics**

In State Registrants: 17,445

Out of State Registrants: 4,395

### **Brief Overview of Current Issues**

Recently introduced legislation (AB 1796 Jackson) would require the Board to license commercial interior designers and would add one license commercial interior designer to the Board.

### **What is your jurisdiction doing to educate the public?**

The Board sent a letter to all colleges offering architectural programs, providing information about recently changes to how we calculate credit for architectural coursework, and have provides several outreach presentations at community colleges throughout the state. In addition, the Board maintains social media accounts and distributes a quarterly newsletter to provide updates and relevant information to licenses and consumers.

### **New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

The Board has counsel assigned by our oversight entity, the Department of Consumer Affairs.

### **Board Members or Board Executive Terming out in 2026:**

Charles "Sonny" Ward

## **Colorado**

Colorado Board of Licensure for Architects, Professional Engineers and Professional Land Surveyors

### **Board Composition**

Architects: 3

Non-Architects: 3 Public Members

Other Licensed Professionals: 3 Professional Land Surveyors, 4 Professional Engineers

### **Licensing Statistics**

In State Registrants: 3,810

Out of State Registrants: 4,486

### **Brief Overview of Current Issues**

The Board is holding rulemaking sessions to address the following:

- Adding language to the rules for cooperation with a Board investigation to include cooperation in "a complete and material manner."
- Formalizing the current practice that requires applicants to complete the Architect Experience Program (AXP) and Architect Registration Examination (ARE) before submitting their application to the Board.
- Aligning the expiration of incomplete applications (after one year) with the Division standard. This change is expected to have minimal impact on architect applicants in Colorado, as they are already required to complete the AXP and ARE prior to applying.
- Adds CEH credit for service on a board or committee of a public, professional, or technical society nature where matters of HSW are considered shall be awarded a maximum of two CEHs per calendar year within the renewal cycle for each position and no more than four CEHs per calendar year overall. The rules specifically notes that this engagement may not meet the CEH requirements for other industry organizations.

The Board has increasingly addressed cases involving Architects seeking reinstatement of their Colorado license who falsely attested within their application to having met the Continuing Education (CE) requirements for reinstatement. To mitigate this issue, we plan to update our application form. Instead of relying on an attestation, the revised application will require applicants to submit proof of their required CE with the application. Until the application is updated, we have implemented a process to automatically request these CE records upon receipt of a reinstatement application.

### **Current Legislation Related to Architecture**

The Division of Professions and Occupations (DPO), where our Board is housed, and the Department of Regulatory Agencies (DORA), which oversees DPO, are both currently undergoing the Sunset Review process. This review process is similar to that of a board/program with an expiration date, even though DPO and DORA do not have a defined expiration date.

While these sunset bills have not yet been introduced, the following was extracted from the DORA report and introduced on 2/24/2026.

- **HB26-1187, Concerning the continuation of the fire suppression**

**programs of the division of fire prevention and control** was introduced on 2/24/2026

Sunset Process - House Transportation, Housing, and Local Government Committee. The bill implements the recommendations of the department of regulatory agencies in its 2025 sunset review and report.

Sections 1 and 2 of the bill continue the fire suppression programs of the division of fire prevention and control for 11 years until 2037 ( *recommendation 1* ).

Sections 3 through 5 modify certain provisions of the fire suppression programs of the division of fire prevention and control to replace gender-specific terminology with gender-neutral terminology.

### **What is your jurisdiction doing to educate the public?**

Nothing currently on the schedule for Architects

### **New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

The Board is represented by a Senior Assistant/Assistant Attorney General from the Business Unit of the Colorado Office of the Attorney General.

Their services are incorporated into our Division's budget.

### **Board Members or Board Executive Terming out in 2026:**

The following members are up for reappointment when their terms expire 6/1/2026  
Nan Anderson, ARC  
Shamonie Latham, Public Member

## **Guam**

### **Board Composition**

Architects: 115  
Non-Architects: 688  
Other Licensed Professionals: N/A

### **Licensing Statistics**

In State Registrants: 49  
Out of State Registrants: 66

### **Brief Overview of Current Issues**

No current issues at this time.

### **Current Legislation Related to Architecture**

No current legislative issues at this time.

### **What is your jurisdiction doing to educate the public?**

The board actively participates in local societies/groups in the industry as much as possible to promote registration and upholding statutes. Outreach volunteer presentations to the student of the University of Guam and through its website in general.

### **New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

Legal counsel is assigned through the state's Attorney General's Office.

### **Miscellaneous**

N/A

### **Board Members or Board Executive Terming out in 2026:**

None

### **Hawaii**

#### **Board Composition**

Architects: 3

Non-Architects: 11

Other Licensed Professionals: 3 Public Members, 2 Landscape Architects, 1 PE-mechanical, 1 PE-electrical, 1 PE-structural, 1 PE-civil, 2 Land surveyors

#### **Licensing Statistics**

(*As of June 2025.* Apologies! We are waiting for updated numbers after our website overhaul has been completed.)

#### **In State Registrants:**

Architects: 1423

Engineers:

Land Surveyors: 186

Landscape Architects: 106

#### **Out of State Registrants:**

Architects: 1153

Engineers: 3015

Land Surveyors: 27

Landscape Architects: 44

#### **Brief Overview of Current Issues**

Legislative session: Opposing HB1706: Relating to Engineers and supporting SB2607: Relating to Landscape Architects

Rules Revision investigation then application: decouple the PE exam from licensure pathway, clean up language and make more accessible, explore additional disciplines such as control systems

### **What is your jurisdiction doing to educate the public?**

Presenting licensing and industry ins & outs to local associations, organizations, and University of Hawaii. Our Chair most recently presented to the 2026 Public Water Conference, Young Professionals Pre-Conference on Feb. 10, 2026.

### **New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

Our Board has a Deputy Attorney General from the State of Hawaii Department of the Attorney General.

### **Board Members or Board Executive Terming out in 2026:**

Brian Fujiwara - Architect (6/30/2026)  
Clayton Pang - PE-electrical (12/30/2026)

## **Idaho**

### **Board Composition**

Architects: 3 Architects, 2 Landscape Architects One open architect position  
Non-Architects: 1 public member, 1 Educator  
Other Licensed Professionals:

### **Licensing Statistics**

In State Registrants: 2,559 Architects, 380 Landscape architects  
Out of State Registrants: 38

### **Brief Overview of Current Issues**

Not updating our Building code rules to adopt the 2024 building Code. They want to codify the code or create an Idaho only building code.

### **Current Legislation Related to Architecture**

HB016 Interior Designers Tech Submissions  
H0706 Single Stairway Buildings

**What is your jurisdiction doing to educate the public?**

The Division is working with our various associations to build partnerships with local jurisdictions, and working on developing training and educational opportunities

**New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

We have in house council provided by the AG office.

**Board Members or Board Executive Terming out in 2026:**

None

**Nevada**

**Board Composition**

Architects: 5  
Non-Architects: 4

**Licensing Statistics**

In State Registrants: 568 (Architects), 132 (Registered Interior Designers), 121 (Residential Designers) = 820  
Out of State Registrants: 2704

**Current Legislation Related to Architecture**

Nevada is not in session this year. However, we are closely monitoring the numerous sunset committee meetings scheduled throughout the year. Fortunately, only a handful of boards and commissions have been selected for sunset reviews this year. In the meantime, the Office of Nevada Boards, Commissions, and Council Standards (The Office) continues to work diligently to adopt regulations to fulfill responsibilities assigned under Senate Bill 431, which passed in 2023. To date, only one workshop has been conducted by the Office, during which numerous boards and commissions expressed concerns, sought clarification, and submitted recommendations to collaborate effectively with the Office. We expect to see a few more drafts before the Office is ready to schedule a hearing.

**New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

Legal counsel is provided by Ling, Ltd., who has been representing the NV State Board of Architecture since 2011. Ling Ltd operates as an independent contractor contracted by the Board. However, Nevada law mandates that all contracts be reviewed and approved by the

Governor's Office Budget Division and the Board of Examiners. This process is quite complex and, depending on the amount, type, and terms of the contract, could take several months to get approved.

### **Board Members Terming out in 2026:**

Gregory Erny – 10/31/2026  
George Garlock – 10/31/2026

## **New Mexico**

### **Board Composition**

Architects: 6  
Non-Architects: 1 Public Member  
Other Licensed Professionals: Vice-Chair/ Public Member Mark Glenn, Esq.

### **Licensing Statistics**

In State Registrants: 709  
Out of State Registrants: 1695

### **Brief Overview of Current Issues**

Use of fraudulent seals in New Mexico.

### **Current Legislation Related to Architecture**

None

### **What is your jurisdiction doing to educate the public?**

The Board's Planning and Development Committee is meeting monthly and is planning to host a continuing education seminar.

The Handbook for New Mexico Building Officials has been provided to local zoning and building jurisdictions, shared with state agencies, and posted on the Board's website.

### **New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

The Board is represented by the New Mexico Department of Justice as its legal counsel.

### **Miscellaneous**

Melanie Archibeque was appointed to the Board as a member in June 2025.

## **Board Members or Board Executive Terming out in 2026:**

Chair Ray Vigil's term will expire on June 30, 2026.

Board Member/Educator Tamarah Begay's term will expire on June 30, 2026.

## **Northern Marianas**

### **Board Composition - Total = Five**

Architects: NONE

Non-Architects: Three Civil

Other Licensed Professionals: Two - 1 Appraiser and 1 Public member

### **Licensing Statistics**

In State Registrants: (4)

Out of State Registrants: (30)

### **Brief Overview of Current Issues**

- The lack of on-site inspections to ensure compliance and respond to complaints due to budgetary constraints. Currently, BPL is working on a Memorandum of Understanding with the Office of the Attorney General to engage its Investigative Division, on an agreed-upon fee basis, to provide investigative services and compliance-related activities.
- Due to the continual budgetary constraints in FY2026 and the expected budgetary outlook for FY2027, BPL will continue to seek alternative ways to secure funding for a limited-term professional service to fill the gap left by the absence of a full-time in-house enforcement officer.

### **Current Legislation Related to Architecture**

- The Board plans on working with the legislature for a proposed bill to add two additional Architect members to the Board.

### **What is your jurisdiction doing to educate the public?**

- Currently, we submit an annual Citizen Centric Report (CCR) that is an innovative means of communicating to the community and government leaders. It is also posted on the website, highlighting progress, finances, priorities, and challenges, providing readily available and understandable information to the community.
- Plan on working with the schools and meeting with students.

### **New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

- Legal counsel is provided by the Attorney General’s Office through a **Memorandum of Agreement** that is entered into between the AG and the Board of Professional Licensing for an agreed fee in exchange for the services provided.

### **Miscellaneous**

- NONE

### **Board Members or Board Executive Terming out in 2026:**

- NONE

## **Oregon**

### **Board Composition**

Architects: 5

Non-Architects: 2 Public Members

Other Licensed Professionals: None

### **Licensing Statistics**

In State Registrants: 2106

Out of State Registrants: 2095

These counts are for individuals only and do not include 1,047 actively registered firms.

### **Brief Overview of Current Issues**

**Board Member Vacancies** – In 2026, the Oregon State Board of Architect Examiners (OSBAE) will have four members whose terms are set to expire. Three of these members are architects who either cannot or do not plan to seek reappointment. To ensure adequate time for recruiting and onboarding new members, the Governor’s Office has agreed to allow current members to continue serving beyond their term expiration dates, and OSBAE appreciates their willingness to do so.

### **Current Legislation Related to Architecture**

The 2026 legislative “short” session is underway, and so far, no bills have been introduced that would directly affect the practice of architecture.

OSBAE had been monitoring HB 4095, which proposed changes to fiscal oversight and financial management for semi-independent boards such as OSBAE. Under the bill, these agencies would have remained self-funded but would have been required to follow the standard state budget approval process rather than the current rule-making process with a public hearing. As proposed, the bill would have created a fiscal impact on semi-independent agencies.

The bill will not advance during the 2026 session. However, the Chief Sponsor has committed to continuing discussions in collaboration with semi-independent agencies and other potentially impacted entities, including the Legislative Fiscal Office and the Department of Administrative Services.

**What is your jurisdiction doing to educate the public?**

OSBAE promotes knowledge of architectural practice requirements and the associated public health, safety, and welfare considerations through a variety of initiatives, including:

- Producing a Consumer Guide to help the public understand how to hire and collaborate with architects.
- Maintaining a robust website that provides comprehensive information about licensure and regulatory requirements.
- Sending educational information to newly registered businesses through the Secretary of State.
- Conducting annual outreach events with students and educators at Portland State University and the University of Oregon.
- Collaborating with the Oregon State Board of Examiners for Engineering and Land Surveying to publish a Reference Manual for Building Officials, which outlines key statutory exceptions and provides practical interpretations of scenarios governed by architectural and engineering regulations.

**New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

The Oregon Department of Justice provides legal counsel to OSBAE based on an hourly rate set each biennium. OSBAE is assigned an Assistant Attorney General (AAG) for general business activities. If a special need arises, that AAG consults with other specialized attorneys for guidance.

**Board Members or Board Executive Terming out in 2026:**

Katherine Austin, Architect – January 31, 2026  
Don Eggleston, Architect – February 8, 2026  
Erica Ceder, Architect – July 8, 2026  
Lori Davison, Public Member – October 31, 2026 (plans to seek reappointment)

**Utah**

**Board Composition**

Architects: 5  
Non-Architects: 1 Public Member

Other Licensed Professionals: 2 Landscape Architects

**Licensing Statistics**

In State Registrants: 3647

Out of State Registrants: Do not track

**Brief Overview of Current Issues**

None

**Current Legislation Related to Architecture**

None

**What is your jurisdiction doing to educate the public?**

None

**New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

The Assistant Attorney General assigned to our Division

**Board Members or Board Executive Terming out in 2026:**

None

**Washington**

**Board Composition**

Washington’s Board for Architects is in its 106<sup>th</sup> year of serving architects. The Governor-appointed board consists of seven members: six architect members and one public member.

Architects: 6

Non-Architects: 1

**Licensing Statistics**

In State Registrants: 3,991

Out of State Registrants: 3,267

**Brief Overview of Current Issues**

The Washington Board conducted four virtual board meetings in 2025. The board staff currently works in a hybrid environment with both remote and in-person options, and the Board remains fully operational in the remote environment.

The Board is currently prioritizing outreach efforts, particularly to college-aged students at state universities and technical colleges. A committee has been formed to explore other outreach opportunities, including increasing awareness of alternative pathways to licensure. The Board continues to partner with the American Institute of Architects (AIA) Washington Council on mentorship, outreach, and legislative monitoring.

### **Current Legislation Related to Architecture**

The Board was approached regarding the regulation of the interior design profession in Washington state. House Bill (HB) 2721 was introduced to the Legislature in 2026. The proposed bill would include additional members being added to the Board for Architects to represent interior designers.

In 2024, a bill was passed by the Washington State Legislature for local jurisdictions to allow for the self-certification of plans for detached auxiliary dwellings. Though not directly under its authority, the Board continues to monitor implementation of this law for any potential program impacts.

There are other pieces of legislation specific to the Washington board which board staff does not anticipate impacting any other jurisdictions.

### **New Question: Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?**

The Board's legal counsel is provided through the State's Attorney General's Office.

### **Miscellaneous**

The Board has one vacancy for a general public member. All other positions are currently filled.

The Washington Department of Licensing (DOL), that supports the Washington Board for Architects, has seen changes to the Board's support team in the past year with Program Specialist Sydney Muhle accepting a promotional opportunity to lead the Legislative and Policy Review Team. Management Analyst Sandy Baur has expanded her role to include supporting the Board in December 2025.

### **Board Members Terming out in 2026:**

None

### **AGENDA ITEM 10 Election Procedure Protocol**

Chair Kolejka told the region that since there always seems to be questions about conducting the Elections each March, the actual process was put into writing and is articulated below. This document is also posted to the WCARB website under Resources.

### WCARB Election Process:

The Regional Chair will designate two members from the Executive Committee and/or the general membership to serve on the Election Committee. The Election Committee oversees the elections by passing out the ballots, counting the ballots and reporting the outcome of the ballots to the membership.

There are three election types:

1. Regional Director
2. Executive Committee
3. Executive Committee Leadership

### Nominations for Regional Director and Executive Committee:

**Regional Director:** The Chair will open the floor for nominations for candidates for the position of Regional Director. Candidates for Regional Director should receive a nomination and a second from a member of Region 6. After all the candidates for Regional Director have been nominated and seconded the Chair will close the nominations for Regional Director. (Please have the person who nominates and seconds the candidate state their name and jurisdiction for the record).

**Executive Committee:** The Chair will open the floor for nominations for candidates for a position on the Executive Committee. Candidates for Executive Committee should receive a nomination and a second from a member of Region 6. After all the candidates for Executive Committee have been nominated and seconded the Chair will close the nominations for the Executive Committee. (Please have the person who nominates and seconds the candidate state their name and jurisdiction for the record).

### Nominee Speeches:

After the nominations for Regional Director are closed, the Chair will invite the candidate(s) to speak briefly before the membership to tell them why they want to serve the region as its Regional Director.

After the nominations for Executive Committee are closed, the Chair will invite the candidate(s) to speak briefly before the membership to tell them why they want to serve the region on its Executive Committee.

### Elections:

The Election Committee will oversee the elections for the Regional Director and the Executive Committee by passing out, counting and reporting the ballot results to the membership: first the Regional Director, then the Executive Committee.

In the event there is no contested election, the Chair can call for a vote by acclamation.

#### Nominations for Executive Committee Leadership:

Executive Committee Leadership: After the Executive Committee is elected then the Chair will go through the nominating, speeches and election process again for the positions of Chair, Vice Chair and Secretary/Treasurer. (Please have the person who nominates and seconds the candidate state their name and jurisdiction for the record).

#### Nominations for Chair of the Executive Committee

The Chair will open the floor for nominations for candidates for the position of Chair. Candidates for Chair should receive a nomination and a second from a member of Region 6. After all the candidates for Chair have been nominated and seconded the Chair will close the nominations for the Chair.

#### Nominations for Vice Chair of the Executive Committee

The Chair will open the floor for nominations for candidates for the position of Vice Chair. Candidates for Vice Chair should receive a nomination and a second from a member of Region 6. After all the candidates for Vice Chair have been nominated and seconded the Chair will close the nominations for the Vice Chair.

#### Nominations for Secretary/Treasurer of the Executive Committee

The Chair will open the floor for nominations for candidates for the position of Secretary/Treasurer. Candidates for Secretary/Treasurer should receive a nomination and a second from a member of Region 6. After all the candidates for Secretary/Treasurer have been nominated and seconded the current Chair will close the nominations for the Secretary/Treasurer.

#### Nominee Speeches:

After the nominations for Chair, Vice Chair and Secretary/Treasurer are closed, the Chair will invite the candidate(s) for Chair to speak briefly before the membership to tell them why they want to serve the region as its Chair.

The Chair will then invite the candidate(s) for Vice Chair to speak briefly before the membership to tell them why they want to serve the region as its Vice Chair.

The Chair will then invite the candidate(s) for Secretary/Treasurer to speak briefly before the membership to tell them why they want to serve the region as its Secretary/Treasurer.

#### Elections:

The Election Committee will oversee the elections for the Chair, Vice Chair and Secretary/Treasurer by passing out, counting and reporting the ballot results to the membership, first the Chair, then the Vice Chair and then the Secretary/Treasurer.

In the event there is no contested election, the Chair can call for a vote by acclamation.

*(This concludes the WCARB Election Process)*

## **AGENDA ITEM 12 Elections: Nominations – From the Floor**

Chair Kolejka appointed Laura Zuniga to help count the ballots.

Kolejka called for nominations from the floor for the position of Regional Director.

Greg Erny, NV, nominated Tian Feng for Regional Director, seconded by Tonie Estaban, OR.

As there were no other nominations for Regional Director, Kolejka closed the nominations for Regional Director.

Executive Committee:

There are three open positions for the Executive Committee. Kolejka called for nominations from the floor for the open positions on the Executive Committee.

Jon Lucas (HI) nominated Coffee Polk to serve on the Executive Committee, seconded by Mark Glenn (NM).

Judy Stapley (AZ) nominated Courtney Haddick to serve on the Executive Committee, seconded by Melarie Gonzales (NM).

Roy Reyes (NMI) nominated Cathy Gogue to serve on the Executive Committee, seconded by Ray Vigil (NM).

As there were no other nominations for the Executive Committee, Kolejka closed the nominations for the Executive Committee.

## **AGENDA ITEM 12 Nominee Speeches: Regional Director and Executive Committee**

Regional Director: Tian Feng thanked the region for supporting him and said he wants to remain involved during this transformational time. Feng is looking forward to continuing the opportunity to serve as the Region 6 Regional Director.

Members: Coffee Polk, Courtney Haddick and Cathy Gogue each addressed the members and discussed their backgrounds and why they wanted to serve the region as members of the Executive Committee.

## **AGENDA ITEM 12 Elections: Regional Director and Executive Committee**

The Election Committee, chaired by Mike Kolejka, conducted the elections:

Regional Director: Tian Feng (CA) was elected by acclamation.

Executive Committee: Coffee Polk (NV), Courtney Haddick (UT) and Cathy Gogue (GU) were elected by acclimation.

The officer elections for Chair, Vice-Chair and Secretary/Treasurer will be held on Saturday's agenda.

**AGENDA ITEM 13 2026 Strategic Planning Update Presenting Housekeeping Edits– Mike Kolejka**

Kolejka projected the slides for the proposed strategic plan housekeeping edits to the members.

The three Guiding Principles and Objectives of the strategic plan have been reordered as follows:

1. Collaborate – Objectives: A. Share best practices between states. B. Collaborate with other regions; C. Facilitate reciprocity.
2. Influence – Objectives: A. Encourage WCARB member service on WCARB and NCARB committees; B. Develop resolutions to improve WCARB and NCARB; C. Promote diversity at all levels.
3. Educate – Objectives: A. Create high quality education programs; B. Track and influence legal issues; C. Promote lifelong learning and service.

Kolejka went through the proposed edits which updated terminology and deleted obsolete language and otherwise retained the intent of the strategic plan.

Jim Mickey (NV) said that the original intent was for WCARB to offer educational classes. Are we still doing that? Kolejka told him that in recent years all of the regions collaborate about educational content in conjunction with the Regional Leadership Committee. The Regional Leadership Committee consists of the 1<sup>st</sup> VP of NCARB, the regional chairs, vice-chairs and executives of each region as well as NCARB staff.

**Motion:** Ray Vigil (NM) moved to approve the proposed housekeeping edits for the Strategic Plan. Motion seconded by Cathy Gogue (GU).

**Vote:** All in favor. Motion passes.

**AGENDA ITEM 14 Educational Workshop: Board Best Practices**

Mike Kolejka and Caitlin Stromberg, NCARB, facilitated a 30 minute workshop to Region 6 regarding board best practices. The idea of the workshop was to gather insights on:

- How multidisciplinary boards and single-discipline boards differ in governance and operations

- Effective strategies for strategic focus, navigating licensure changes and legislative engagement
- Opportunities for boards to learn from one another
- Findings that will inform post-conference follow-up

There was a lively 30 minutes conversation between the members about board best practices.

Caitlin Stromberg told the group that NCARB would provide a resource guide after the regional summit with everyone's information on best practices.

## **ADJOURN FOR THE DAY**

**SATURDAY, March 21, 2026 at 9:00 a.m.**

### Roll Call:

Alaska – present  
 Arizona – present  
 California – present  
 Colorado – present  
 Guam – present  
 Hawaii – present  
 Idaho – present  
 Nevada – present  
 New Mexico – present  
 Northern Mariana Islands - present  
 Oregon – present  
 Utah – present  
 Washington – present

All 13 member states and jurisdictions were present and represented at the March 21, 2026 Regional Summit – Saturday meeting.

Chair Kolejka welcomed everyone back for the Saturday meeting and reminded everyone to sign in on the sign in sheet circulating the room.

### **AGENDA ITEM 8    Review and Adopt FY 2026-2027 WCARB Budget**

This agenda item was tabled yesterday to revise the budget to include a cost of living adjustment for the region's Executive Director. Sian Roberts told the membership that the Executive Committee had increased Spaulding's salary from \$21,000 per year to \$22,000 which will be effective in the next budget year starting on July 1, 2026. The Executive Committee reduced the Executive Committee travel budget by \$1,000 and increased Executive Director pay by \$1,000. Except for those changes, the overall budget numbers presented to the membership remain as proposed.

**Motion:** Judy Stapley (AZ) moved to approve the proposed budget for FY 2026-2027. Motion seconded by Ron Jones (CA).

**Vote:** All in favor. Motion passes.

## **AGENDA ITEM 22 Review and discussion of Proposed Bylaw Amendment**

The proposed bylaw change below is to allow the Executive Committee additional flexibility regarding the Education Program Committee.

### **ARTICLE X: COMMITTEES**

a) The following standing committees shall be chaired by a member of the Executive Committee:

1. The Elections Committee shall serve to approve credentials of Official Delegates, and to oversee the elections.
2. The Resolutions and Laudatories Committee shall propose resolutions, review and compile resolutions proposed by Members for consideration, compose laudatory resolutions if needed, and present resolutions at any meeting.
3. The Education Program Committee [shall] may create and facilitate the Education Workshops for delegates and MBE's when they are held at the Regional Summit. [The Vice Chair] A member of the Executive Committee shall chair the Education Program Committee, along with three volunteers from the general membership

b) The Chair may appoint special committees or task forces as approved by the Executive Committee. Special committees or task forces report and recommend to the Executive Committee.

**Motion:** Tian Feng (CA) moved to approve the proposed changes to Bylaw, Article X subsection A (3). Motion seconded by Adam Harding (CO).

**Vote:** All in favor. Motion passes.

## **AGENDA ITEM 24 NCARB Visiting Team**

Edward Marley, NCARB President, John Raddemacher, NCARB 1VP, Mike Armstrong, CEO and NCARB staff: Josh Batkin, and Andy McIntyre were present.

Ed Marley said yesterday we talked about competencies. Now the committees' work is done and we have confidence that "competency" is well vetted and defensible. He stated that assessment tools would be rolling out soon.

John Raddemacher reminded the region that the next Chairs/Executives Committee meeting will be in October 8-10, 2026, alongside the next leadership workshop. John encouraged the members to sign up to serve on NCARB committees.

Courtney Haddick asked the visiting team now that the MRA is amended do each of the member boards have to become a signatory on the MRA. Mike Armstrong said that jurisdictions

that accept the NCARB certificate is automatically opted in and would have to specifically opt out.

A comprehensive discussion was held between the visiting team and the regional members regarding the proposed resolutions by NCARB.

Chair Kolejka thanked the Visiting Team for visiting Region 6.

### **AGENDA ITEM 15 Review and Discussion of Proposed NCARB Resolutions**

A summary of the proposed resolutions are:

Resolution 2026-A would replace the existing Mutual Recognition Agreement (MRA) between NCARB and Architects Registration Board (ARB) in the United Kingdom. The amended MRA would eliminate post-licensure experience requirements as a qualification and allow acceptance of pathways outside of the standard path to NCARB certification.

Resolution 2026-B would update six policies previously passed by the membership to reflect current terminology and practice. This resolution also creates a single membership document with all the policies for clarity, consistency, membership accessibility, and ease of future review. In addition, it would sunset two additional policies that have been incorporated into other official documents and are duplicative, or are no longer necessary.

Resolution 2026-C would update the NCARB Certification Guidelines to add an alternative to the Examination Requirement for the NCARB Certificate for architects licensed through historic exams. This will allow architects who were licensed through a jurisdiction-specific process of satisfying the NCARB paper and pencil exam to seek NCARB certification if they have been in good standing, building on previous guidelines amendments.

There was some general discussion about the resolutions but the majority of questions had been answered by the Visiting Team.

### **AGENDA ITEM 18-19 Elections: Nominations/Speeches for Chair, Vice-Chair and Secretary/Treasurer**

#### **Chair:**

Cathy Gogue (GU) nominated Ray Vigil as Regional Chair, seconded by Greg Erny (NV).

#### **Vice Chair:**

Scott Sayles (AZ) nominated Courtney Haddick as Vice Chair, seconded by Melarie Gonzales (NM).

#### **Secretary/Treasurer:**

Ray Vigil (NM) nominated Cathy Gogue as Secretary/Treasurer, seconded by Jon Lucas (HI).

Kolejka closed the nominations for Executive Committee leadership.

Ray Vigil, Courtney Haddick and Cathy Gogue thanked the region for its support and each gave some background information regarding why they wanted to serve on the Executive Committee.

### **AGENDA ITEM 16 Elections for Executive Officers**

Ray Vigil was elected Chair by acclamation, Courtney Haddick was elected Vice Chair by acclamation and Cathy Gogue was elected Secretary/Treasurer by acclamation.

The WCARB Executive Committee for 2026-27 (effective 7/1/26) is:

Tian Feng, (CA) Regional Director  
Ray Vigil, (NM) Regional Chair  
Courtney Haddick, (UT) Vice Chair  
Cathy Gogue, (GU) Secretary/Treasurer  
Coffee Polk, (NV) Member  
Scott Sayles (AZ) Member

### **AGENDA ITEM 16 Educational Workshop: Understanding Reciprocity**

Maurice Brown and Josh Batkin facilitated the workshop for Understanding Reciprocity which discussed:

- What changes has your board recently considered—or is currently considering—to streamline reciprocity?
- What impediments or challenges is your board experiencing adopting more streamlined reciprocity pathways?

There was a very productive discussion about the differences between the jurisdictions with regard to reciprocity.

### **AGENDA ITEM 21 Educational Workshop: Responsible Control**

Michelle Kohn and Melissa Gobrett facilitated the workshop on Responsible Control using Mentimeter poll technology to gather data from board member regulators about their definitions and practices regarding responsible control, including disciplinary actions and current regulatory approaches.

NCARB will share the results of these discussions for all regions after the Regional Summit.

## **AGENDA ITEM 26 WCARB Laudatories**

Sian Roberts read the following laudatories into the record:

### **Brian Fujiwara**

Whereas architect Brian Fujiwara of Hawaii, has served as a valued member of the Hawaii Board of Professional Engineers, Architects, Surveyors and Landscape Architects for the past eight years;

Whereas Brian has spent his career in selfless pursuit of the protection of the health, safety and welfare of the public. His hard work and insight has enriched the Hawaii board and the WCARB and NCARB communities.

Whereas Brian's sense of humor, quiet insight, calm demeanor will be dearly missed;

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of his time, talents, and insights which benefited the public, the architectural community, WCARB, NCARB and his fellow Hawaii Board members.

### **Don Eggleston**

Whereas architect Don Eggleston of Oregon, has served as a valued member of the Oregon State Board of Architect Examiners for the past eight years;

Whereas Don has served on the Board since 2018, offering decades of architectural experience and is now serving as Architect Emeritus. His leadership on committees and outreach efforts strengthened professional standards and supported the Oregon Board's efforts to safeguard the public.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of his time, talents, and insights which benefited the public, the architectural community, WCARB, NCARB and his fellow Oregon Board members.

### **Katherine Austin**

Whereas architect Katherine Austin of Oregon, has served as a valued member of the Oregon State Board of Architect Examiners for the past four years;

Whereas Katherine has served on the Board since 2022, contributing 35 years of architectural experience. She has been a strong advocate for equity and multiple pathways to the profession, promoting inclusivity in alignment with the Oregon Board's mission to protect public health, safety and welfare.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of her time, talents, and insights which benefited the public, the architectural community, WCARB, NCARB and her fellow Oregon Board members.

## **Erica Ceder**

Whereas architect Erica Ceder of Oregon, has served as a valued member of the Oregon State Board of Architect Examiners for the past eight years.

Whereas Erica has served on the Board since 2018, bringing over 25 years of architectural experience. Her work on committees and outreach initiatives has advanced the Oregon Board's mission to protect the public health, safety and welfare while mentoring architects at all career stages.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of her time, talents, and insights which benefited the public, the architectural community, WCARB, NCARB and her fellow Oregon Board members.

*Read into the record on March 21, 2026.*

## **AGENDA ITEMS 25: Any Other Business**

WCARB members were urged to contemplate new programs and initiatives for the region and bring any ideas forward to the Executive Committee for consideration and discussion at future meetings.

Chair Mike Kolejka thanked everyone for their participation and invited everyone to attend the NCARB Annual Business Meeting in June.

## **ADJOURN FOR THE REMAINDER OF THE SUMMIT**

The meeting was adjourned at 2:30 p.m and will reconvene at the NCARB Annual Business Meeting in Minneapolis, MN on June 26, 2026.

## **ATTENDEE LIST:**

### **ALASKA**

Paul Baril

### **ARIZONA**

Austin Byron  
Jack Gilmore  
Mike Kolejka  
Julie Pham  
Scott Sayles  
Keith Smith  
Judith Stapley

### **CALIFORNIA**

Victoria Brash  
Tian Feng  
Sylvia Kwan  
Ron Jones  
Robert Pearman  
Greg Wynn, Guest  
Laura Zuniga

### **COLORADO**

Adam Harding  
Joyce Young

### **GUAM**

Zenon Belanger  
Cathy Gogue  
Paul Santos

### **HAWAII**

Jon Lucas

### **IDAHO**

Tim Grissom  
Allison McClintick  
Jedd Walker  
Justin Touchstone

## **NEVADA**

Greg Erny  
Stacey Hatfield  
Jim Mickey  
Coffee Polk  
Gina Spaulding

## **NEW MEXICO**

Tamarah Begay  
Mark Glenn  
Melarie Gonzales  
Ray Vigil  
Robert Williams  
Mark McKechnie, Guest  
Emmanuel Moreno, Guest

## **NORTHERN MARIANAS**

Esther Fleming  
Roy Reyes  
Gregorio Q. Castro

## **OREGON**

Margerie Brown, Guest  
Lori Davison  
Tonie Esteban  
Jim Fanjoy

## **UTAH**

Bret Bullough  
Courtney Haddick  
Valerie Nagasawa

## **WASHINGTON**

Sian Roberts  
Katherine Russell  
Paul Wu

**WCARB**

Western Council of  
Architectural Registration Boards  
**REGION 6**

## Regional Director's Report

## WCARB Regional Director's Report

Dear Region 6 member board members, member board executives, and member board staff – Since our regional call on April 9, the NCARB board has conducted two meetings. The board met in person NCARB's office on April 16–18, and a virtual meeting on May 27. I would like to share several highlights about the discussions, information items, and decisions made during the April meeting:

**Updated AI (Artificial) Statement Assistant** NCARB updated to its position statement on the use of AI which was originally released in October 2024. Updates include a new “evergreen,” mission-based introduction, alignment with a recent joint Interorganizational Council on Regulation statement on AI.

**Resolutions** The Board voted to place the following three resolutions on the 2026 Annual Business Meeting for full membership to vote on: Resolution 2026-03, Resolution 2026-02, and Resolution 2026-01: Mutual Recognition Agreement with the Architects Registration Board (ARB) This resolution would replace the existing MRA. The new MRA will allow acceptance of pathways outside the traditional path to NCARB certification.

**US/South Africa MRA Signing** During the meeting, the Board of Directors and leadership from SACAP met virtually to sign a new MRA between the U.S. and South Africa. The agreement was approved by Member Boards during the 2025 Annual Business Meeting, and it will go into effect on July 6, 2026.

**Volunteer Code of Conduct** This code would be added to the Board's policies regarding fiduciary stewardship, referencing duty of care. The Board approved the updated draft.

**Pathways to Practice Status** the Board reviewed and accepted proposed updates to the NCARB Continuing Education Guidelines, which align the Guidelines to the NCARB Competency Standard for Architects. The changes include a new definition of Health, Safety, and Welfare (HSW) based on its definition in the Competency Standard and the replacement of topics for each HSW subject area with relevant competencies.

The several subjects were included in May 27 NCARB board call as follows:

- CEO updated the board's external engagements and member board outreach events.
- Executive staff reported on the committee's work on Pathways to Practice.
- Preview of exam policy change regarding anomalous results.
- NCARB's position statement for the NAAB Standards Revision Committee.

The 2026 Annual Business Meeting is less than two weeks away. I encourage you to take advantage of this important three-day event to provide our jurisdiction's perspective, to vote on resolutions that have lasting impact, and to choose our leaders for the FY27 Board of Directors. I want to take this opportunity to thank you again for electing me to continue serving as your regional director for next year. I am looking forward to seeing old friends and welcoming new members from WCARB in Minneapolis. Until then, safe travels.

Tian Feng, FAIA, FCSI  
Region 6 Director

**WCARB**

Western Council of  
Architectural Registration Boards  
**REGION 6**

# Regional Chair's Report of the Executive Committee

## **Chair's Report of the Executive Committee**

Happy Summer to everyone in Region 6 and welcome to the Annual Business Meeting in Minneapolis later this month. I'm excited for our group to come together again to continue the great work and collaboration that we recently conducted in Oklahoma City earlier this spring.

Region 6 has the distinction of being the largest, most diverse region in many facets. Not only do we span 5 time zones with a whopping 17 hours between them...kudos to Gina for her great ability to schedule regional calls...no small feat! But we also have the most diverse licensure requirements and existing pathways to practice. In many ways, our region is already a template for the country as we look to the future of licensure and protecting the health, safety and welfare of the public that we serve.

I've been honored to serve as your Chair for the past year, and I'm pleased with the work that our executive committee has done over the past year. Some of our accomplishments include:

1. Refined our budget to reflect the current fiscal state of the region and provide flexibility for future budgetary needs
2. Overhauled our strategic plan to better reflect the direction our region seeks to move forward in the years ahead
3. Held productive discussions related to upcoming resolutions and how they may impact our region
4. Provided feedback to NCARB leadership and staff as it relates to Pathways to Practice and how we can serve as stewards for this potential overhaul of the licensure process
5. Supported each of our region's member boards as we navigate the new normal of de-regulation, board consolidation and other legislative surprises

I looked forward to seeing everyone later this month where we will pick up where we left off in Oklahoma City and continue to move our region and initiatives forward.

Sincerely,  
Mike Kolejka, AZ  
Region 6 Chair

**WCARB**

Western Council of  
Architectural Registration Boards  
**REGION 6**

# Financial Report

**FY26 APPROVED BUDGET**  
WESTERN COUNCIL OF ARCHITECTURAL  
REGISTRATION BOARDS

BUDGET OF REVENUE AND EXPENDITURES FOR  
FISCAL YEAR July 1 – June 30, 2026

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 20.00
Annual Dues:	\$ 52,000.00
Reserves	\$ 4,500.00
 TOTAL 2025-26 REVENUE:	 <u>\$ 56,520.00</u>

EXPENDITURES:

Executive Committee Travel	\$ 18,000.00
Fall Executive Committee Regional Summit Annual Business Meeting	
Education/Program Development and R6 Committee Expenses	4,000.00
Meeting Costs	1,000.00
Regional Dinners/ Gatherings	10,000.00
Executive Director's Pay	21,000.00
Communication and Website	1,000.00
Printing, Production & Mailing	500.00
Misc (includes annual software expense)	1,000.00
 TOTAL 2025-26 EXPENDITURES:	 <u>\$ 56,500.00</u>

# WCARB

## Statement of Financial Position

As of Jun 15, 2026

	TOTAL
<hr/>	
Assets	
Current Assets	
Bank Accounts	
Fidelity	104,069.25
Wells Fargo Checking	53,357.84
Wells Fargo Savings	41.13
<b>Total for Bank Accounts</b>	<b>\$157,468.22</b>
Other Current Assets	
Certificates of Deposit	0.00
<b>Total for Other Current Assets</b>	<b>\$0.00</b>
<b>Total for Current Assets</b>	<b>\$157,468.22</b>
<b>Total for Assets</b>	<b>\$157,468.22</b>
<hr/>	
Liabilities and Equity	
Liabilities	
<b>Total for Liabilities</b>	
Equity	
3000 Opening Bal Equity	0.00
1110 Retained Earnings	146,961.27
Net Revenue	10,506.95
<b>Total for Equity</b>	<b>\$157,468.22</b>
<b>Total for Liabilities and Equity</b>	<b>\$157,468.22</b>
<hr/>	

# WCARB

## Statement of Activity

July 1, 2025-June 15, 2026

	TOTAL
Revenue	
Annual Dues	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
No. Marianas	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
<b>Total for Annual Dues</b>	<b>\$52,000.00</b>
Dividend Income	3,437.87
Interest Income	5.25
<b>Total for Revenue</b>	<b>\$55,443.12</b>
<b>Gross Profit</b>	<b>\$55,443.12</b>
Expenditures	
6250 Postage and Mailing	9.56
Executive Committee Travel	13,066.71
Executive Director's Pay	19,250.00
Executive Director's Travel	744.92
Recurring Software Expense	1,309.77
Regional Dinner Expense	10,105.21
Web Site	450.00
<b>Total for Expenditures</b>	<b>\$44,936.17</b>
<b>Net Operating Revenue</b>	<b>\$10,506.95</b>
<b>Net Revenue</b>	<b>\$10,506.95</b>

**FY27 APPROVED BUDGET**  
WESTERN COUNCIL OF ARCHITECTURAL  
REGISTRATION BOARDS

BUDGET OF REVENUE AND EXPENDITURES FOR  
FISCAL YEAR July 1 – June 30, 2027

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 10.00
Annual Dues:	\$ 52,000.00
Dividend Income:	\$ 3,500.00
 TOTAL 2026-27 REVENUE:	 \$ <u>55,510.00</u>

EXPENDITURES:

Executive Committee Travel	\$ 17,000.00
Fall Executive Committee Regional Summit Annual Business Meeting	
Education/Program Development and R6 Committee Expenses	2,000.00
Meeting Costs	1,000.00
Regional Dinners/ Gatherings	10,000.00
Executive Director's Pay	22,000.00
Communication and Website	2,000.00
Printing, Production & Mailing	510.00
Misc (includes annual software expense)	1,000.00
 TOTAL 2026-27 EXPENDITURES:	 \$ <u>55,510.00</u>

**WCARB**

Western Council of  
Architectural Registration Boards  
**REGION 6**

## State Reports

## 2026 State Reports for June ABM

### Alaska

No report submitted

### Arizona

#### Board Composition

Architects: 1

Non-Architects: 6 (public members)

Other Licensed Professionals: 4 (1 engineer, 1 geologist, 1 landscape architect, 1 land surveyor)

#### Licensing Statistics

In State Registrants: 2,323

Out of State Registrants: 4,437

#### Brief Overview of Current Issues

#### Current Legislation Related to Architecture

Update: House Bill HB2122 was signed by the Governor on April 7, 2026.

This is a language correction from our reciprocity bill passed last year. This will allow acceptance of Mutual Recognition Agreements (MRA) in place with NCARB, NCEES, and CLARB.

Update: Senate Bill SB1481 failed then was reviewed again by turning into Striker Bill SB1501 and still did not pass through the Senate. It would have added certified elevator mechanics to our board and changed the board composition. It will likely be brought back again next session.

What is your jurisdiction doing to educate the public?

Whenever we are given the opportunity to meet with students, AIA, legislators or anyone. We do our best to attend events, meetings, etc.

Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

The Attorney General’s Office (AGO) provides our legal counsel. We, as an agency, pay the AGO through an interagency service agreement (ISA) for legal counsel. We work regularly with three assistant attorney generals (AAGs). They attend all board meetings, ad hoc committee meetings, and the enforcement advisory committee (EAC) investigations meetings. The ISA is reviewed and renewed every year.

Miscellaneous

Since transitioning to our new online platform in June 2025, we have struggled with individuals submitting the wrong application. The instructions are clear, but often people don’t take the time to read them before submitting their application. Otherwise, moving from paper to online submissions has been well-received. We have also experienced an increase of approximately 33% in applications received and processed monthly.

Board Members or Board Executive Terming out in 2026:

Currently we have two board members continuing to serve in expired positions (Jack Gilmore-Landscape Architect & Dr. Clinton Campbell-Public Member). We have three board members set to expire in June 2026, Scott Sayles-Engineer, Bill Nesgood-Geologist and Keith Smith-Public Member. There are also two vacant public member seats. This board needs a minimum of six board members to make a quorum.

**California**

Board Composition

Architects: 5  
Non-Architects:5  
Other Licensed Professionals:0

Licensing Statistics

In State Registrants: 17,445  
Out of State Registrants: 4,395

### Brief Overview of Current Issues

There is pending legislation, AB 1796, to require the Board to license professional interior designers. The bill would add a professional interior designer as a member of the Board. The Board recently voted to oppose, due to its concern that the bill does not identify existing consumer harm that would be remedied by licensure, and concerns that the scope of practice overlaps with other, existing professions.

### Current Legislation Related to Architecture

See above

### What is your jurisdiction doing to educate the public?

The Board sent a letter to all colleges offering architectural programs, providing information about recently changes to how we calculate credit for architectural coursework, and have provides several outreach presentations at community colleges throughout the state. In addition, the Board maintains social media accounts and distributes a quarterly newsletter to provide updates and relevant information to licenses and consumers.

### Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

The Board has counsel assigned by our oversight entity, the Department of Consumer Affairs.

### Miscellaneous

The Board recognized the service of Tian Fend at its meeting in May. It was his last meeting after over 12 years on the Board.

### Board Members or Board Executive Terming out in 2026:

n/a

### **Colorado**

No report submitted

### **Guam**

### Board Composition

Architects – 2 (1 Seat currently Vacant)

Non-Architects - 5

Other Licensed Professionals - 1 Public Member, 2 Engineer Members, 1 Land Surveyor Member, 1 DPW Director

Licensing Statistics

Architects: 104

In State Registrants: 35

Out of State Registrants: 69

Brief Overview of Current Issues

No current issues at this time.

Current Legislation Related to Architecture

No current legislative issues at this time.

What is your jurisdiction doing to educate the public?

The board actively participates in local societies/groups in the industry as much as possible to promote registration and upholding statutes. Outreach volunteer presentations to the student of the University of Guam and through its website in general.

Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

Legal counsel is assigned through the state's Attorney General's Office.

Miscellaneous

N/A

Board Members or Board Executive Terming out in 2026:

None

**Hawaii**

Board Composition

Architects: 3

Non-Architects:11

Other Licensed Professionals: 3 Public Members, 2 Landscape Architects, 1 PE-

mechanical, 1 PE-  
electrical, 1 PE-structural, 1 PE-civil, 2 Land surveyors

### Licensing Statistics

(Apologies! We are waiting for updated numbers once our website overhaul is completed. We currently only have total counts without the in-state/out-of-state distinction.)

Total Registrants as of 5/21/2023:

Architects: 2295

Engineers: 7129

Land Surveyors: 193

Landscape Architects: 140

### Brief Overview of Current Issues

- Legislative session: Supporting SB2607: Relating to Landscape Architects which has passed legislation and is currently up for the Governor's signature of approval.
- Rules Revision investigation then application: decouple the PE exam from licensure pathway, clean up language and make more accessible, explore additional disciplines such as control systems

### Current Legislation Related to Architecture

N/A

### What is your jurisdiction doing to educate the public?

Presenting licensing and industry ins & outs to local associations, organizations, and University of Hawaii. Our Chair most recently presented to the 2026 Public Water Conference, Young Professionals Pre-Conference on Feb. 10, 2026.

### Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

Our Board has an appointed Deputy Attorney General from the State of Hawaii Department of the Attorney General.

### Miscellaneous

Board Members or Board Executive Terming out in 2026: Brian Fujiwara - Architect (6/30/2026)  
Clayton Pang - PE-electrical (12/30/2026)

## Idaho

### Board Composition

Architects: 3 Architects, 2 Landscape Architects One open architect position  
Non-Architects: 1 public member, 1 Educator

### Licensing Statistics

In State Registrants: 2,559 Architects, 380 Landscape architects  
Out of State Registrants: 38

### Brief Overview of Current Issues

Not updating our Building code rules to adopt the 2024 building Code. They want to codify the code or create an Idaho only building code.

We are currently working through updating the rules to include the new interior design certification that was passed this legislative session with HB 016.

### Current Legislation Related to Architecture

#### HB016 Interior Designers Tech Submissions

This legislation exempts the practice of interior design from the Idaho Architecture Practice Act to allow certified interior designers to sign and seal technical submissions for a limited set of drawings that are non-structural and non-seismic interior construction and alteration projects. Additionally, this legislation establishes a voluntary certification for interior designers to be administered by the Idaho Board of Architects and Landscape Architects for interior designers to obtain sign and seal privileges. The certification is voluntary and will not require certification for interior designers who choose not to obtain it.

Interior designers are trained, tested through education, experience, and examination to create safe, functional, accessible, and code compliance spaces. This legislation establishes a pathway for interior designers to fully practice of their education and training.

#### H0703 Universal Division Discipline Procedure

This legislation establishes a unified, Division wide disciplinary framework for all boards, commissions, committees, and programs administered by the Division of Occupational and Professional Licenses. Clean up inconsistent disciplinary provisions currently scattered across numerous practice acts, the bill creates a single procedural section that standardizes how complaints are processed, how investigations are conducted, what due process protections apply, and how

sanctions are imposed. While substantive grounds for discipline will continue to be defined in each profession's governing statute or standards of practice, this new framework ensures consistency in enforcement processes across all licensed professions regulated by the Division.

What is your jurisdiction doing to educate the public?

The Division is working with our various associations to build partnerships with local jurisdictions, and working on developing training and educational opportunities

Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

We have in house council provided by the AG office.

Miscellaneous

Board Members or Board Executive Terming out in 2026:

none

## **Nevada**

Board Composition

Architects: 5

Non-Architects: 4

Licensing Statistics

In State Registrants: 579 (architects), 132 (registered interior designers), 123 (residential designers)

Out of State Registrants: 2,827

Total registrants: 3,661

Brief Overview of Current Issues

The Department of Business and Industry, through the Office of Nevada Boards, Commissions and Council Standards (the Office), adopted proposed regulation R074-25 during its hearing on May 11, 2026. Numerous concerns, questions, and requests for clarification were made by multiple boards and commissions throughout the regulation adoption process. These concerns remain unaddressed. This regulation aims to establish uniform standards for internal controls, legal representation, structural requirements,

transparency, and consumer protection across various boards and commissions under the department, and to ensure consistency and accountability among all Title 54 boards. Before becoming law, the regulations must be approved by the legislative commission in June. It is anticipated that interested parties will be present and actively lobbying during this approval process.

### Current Legislation Related to Architecture

With the 2027 legislative session approaching, we expect the Office to make a second attempt to submit an updated version similar to what was presented during the 2025 legislative session. Several lobbyists have indicated that some type of reform of boards and commissions remains a priority on the Governor’s agenda. We hope to see a preview of this bill draft before the end of the year.

### Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

Legal counsel is provided by Ling, Ltd., who has been representing the NV State Board of Architecture since 2011. Ling Ltd operates as an independent contractor contracted by the Board. However, Nevada law mandates that all contracts be reviewed and approved by the Governor’s Office Budget Division and the Board of Examiners. This process is quite complex and, depending on the amount, type, and terms of the contract, could take several months to get approved.

### Board Members or Board Executive Terming out in 2026:

Greg Erny	10/31/26
George Garlock	10/31/26

## **New Mexico**

### Board Composition

Architects: 6

Non-Architects: 1 Public Member

Other Licensed Professionals: Vice-Chair/ Public Member Mark Glenn, Esq.

### Licensing Statistics

In State Registrants: 723

Out of State Registrants: 1743

Brief Overview of Current Issues

Use of fraudulent seals in New Mexico.

Current Legislation Related to Architecture

None

Who provides legal counsel to your Board? Are they through the State or Independent?  
How are they contracted?

The Board is represented by the New Mexico Department of Justice as its legal counsel.

Miscellaneous

Board Members or Board Executive Terming out in 2026:

**Northern Marianas**

Board Composition - Total = Five

Architects: NONE

Non-Architects: Three Civil

Other Licensed Professionals: Two - 1 Appraiser and 1 Public member

Licensing Statistics

In State Registrants: (8)

Out of State Registrants: (25)

Brief Overview of Current Issues

- The Board of Professional Licensing continues to face operational challenges primarily due to ongoing budgetary constraints. Insufficient funding has limited the Board’s ability to conduct on-site inspections necessary to ensure regulatory compliance and to respond effectively to complaints. To address this gap, BPL is currently working on a Memorandum of Understanding with the Office of the Attorney General to engage its Investigative Division on a fee basis to provide investigative services and other compliance-related activities.

- In addition, due to continuing budget limitations in FY2026 and the anticipated fiscal outlook for FY2027, BPL will continue to explore alternative funding sources to support its personnel and operational expenses. Currently, staff hours have been cut by 10%, which has affected our office's ability to remain open Monday through Thursday. The devastation from Super Typhoon Sinlaku and the cost of recovery continue to grow and will affect the remainder of our FY2026 and FY2027.

#### Current Legislation Related to Architecture

- The Board plans to work with the legislature for a proposed bill to add two additional Architect members to the Board.

#### What is your jurisdiction doing to educate the public?

Our jurisdiction educates the public through transparency and community outreach. Each year, we publish an annual Citizen-Centric Report (CCR), which serves as an effective communication tool for the community and government leaders. The report highlights the agency's progress, financial status, priorities, and challenges, and is made available on our website to ensure the public has easy access to clear and understandable information about our work.

In addition, we plan to expand our outreach efforts by collaborating with local schools and meeting with students to provide information about professional licensing, regulatory responsibilities, and the importance of maintaining professional standards to protect the public.

#### Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

Legal counsel for the Board of Professional Licensing is provided by the Office of the Attorney General. These services are obtained through a Memorandum of Agreement between the Attorney General's Office and the Board of Professional Licensing. Under this agreement, the Attorney General's Office provides legal counsel and support to the Board for an agreed-upon fee in exchange for the legal services rendered. This arrangement allows the Board to receive legal guidance through a government entity rather than contacting independent private counsel.

#### Miscellaneous

- NONE

#### Board Members or Board Executive Terming out in 2026:

- NONE

## Oregon

### Board Composition

Architects: 5

Non-Architects: 2 Public Members

Other Licensed Professionals: None

### Licensing Statistics

In State Registrants: 2094

Out of State Registrants: 2045

These counts are for individuals only and do not include 1,038 actively registered firms.

### Brief Overview of Current Issues

Board Member Vacancies – The Oregon State Board of Architect Examiners (OSBAE) currently has three open seats. To allow adequate time for recruiting and onboarding new members, the Governor’s Office has agreed to let current members continue serving beyond their term expiration dates, and OSBAE appreciates their willingness to do so. Recruitment efforts are underway, and the Governor’s Office will make the final appointments.

### Current Legislation Related to Architecture

No bills during the 2026 short legislative session passed that would directly affect the practice of architecture.

OSBAE had been monitoring HB 4095, which proposed changes to fiscal oversight and financial management for semi-independent boards such as OSBAE. Under the bill, these agencies would have remained self-funded but would have been required to follow the standard state budget approval process rather than the current rule-making process with a public hearing. As proposed, the bill would have created a fiscal impact on semi-independent agencies.

The bill will not advance during the 2026 session. However, the Chief Sponsor has committed to continuing discussions in collaboration with semi-independent agencies and other potentially impacted entities, including the Legislative Fiscal Office and the Department of Administrative Services.

### What is your jurisdiction doing to educate the public?

OSBAE promotes knowledge of architectural practice requirements and the associated public health, safety, and welfare considerations through a variety of initiatives, including:

- Producing a Consumer Guide to help the public understand how to hire and collaborate with architects.
- Maintaining a robust website that provides comprehensive information about licensure and regulatory requirements.
- Sending educational information to newly registered businesses through the Secretary of State.
- Conducting annual outreach events with students and educators at Portland State University and the University of Oregon.
- Collaborating with the Oregon State Board of Examiners for Engineering and Land Surveying to publish a Reference Manual for Building Officials, which outlines key statutory exceptions and provides practical interpretations of scenarios governed by architectural and engineering regulations.

Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

The Oregon Department of Justice provides legal counsel to OSBAE based on an hourly rate set each biennium. OSBAE is assigned an Assistant Attorney General (AAG) for general business activities. If a special need arises, that AAG consults with other specialized attorneys for guidance.

#### Miscellaneous

N/A

#### Board Members or Board Executive Terming out in 2026:

Katherine Austin, Architect – January 31, 2026  
 Don Eggleston, Architect – February 8, 2026  
 Erica Ceder, Architect – July 8, 2026  
 Lori Davison, Public Member – October 31, 2026 (plans to seek reappointment)

## **Utah**

#### Board Composition

Architects: 3  
 Non-Architects: 1  
 Other Licensed Professionals: 2 Landscape Architects

#### Licensing Statistics

In State Registrants: We do not track in/out of state - 3738

Out of State Registrants:

Brief Overview of Current Issues

None

Current Legislation Related to Architecture

None

What is your jurisdiction doing to educate the public?

Our outreach team work with the public

Who provides legal counsel to your Board? Are they through the State or Independent?  
How are they contracted?

Legal Council is through the state

Miscellaneous

Board Members or Board Executive Terming out in 2026:

None

**Washington**

Board Composition

Architects: 6

Non-Architects: 1

Other Licensed Professionals: 0

Licensing Statistics

In State Registrants: 4,031

Out of State Registrants: 4,710

Brief Overview of Current Issues

The Washington Board conducted four virtual board meetings in 2025. Board staff continue to work in a hybrid environment, and the board remains fully operational in the remote environment.

The Washington Board has learned that virtual meetings are here to stay thanks to increased accessibility for the public and decreased budgetary demands for meeting spaces and travel arrangements. Currently Washington state is in a budgetary spending and travel freeze and will continue offering virtual meetings.

#### Current Legislation Related to Architecture

There are no current legislation implementations related to Architecture.

Who provides legal counsel to your Board? Are they through the State or Independent? How are they contracted?

Legal counsel is provided by the Attorney General's Office in Washington state.

#### Miscellaneous

Board Executive Sydney Muhle has taken a position with the Policy and Legislation Team and Sandy Baur has stepped into the role of Board Executive.

Board Members or Board Executive Terming out in 2026:

None

**WCARB**

Western Council of  
Architectural Registration Boards  
**REGION 6**

## WCARB Laudatories

# Certificate of Appreciation

PROUDLY PRESENTED TO

# George Garlock

Whereas architect George Garlock has been a member of the Nevada State Board of Architecture, Interior Design & Residential Design for 27 years, serving as Chairman and Secretary/Treasurer and on multiple standing board committees, including Continuing Education Committee and as a trusted advisor to the Enforcement Division. George is very involved in his community, including serving on the UNLV School of Architecture Council of Excellence and the UNLV School of Architecture Advisory Committee. Additionally, George was inducted into the Nevada Entertainment/Artist Hall of Fame at UNLV in 2012.

During his free time, George enjoys taking long bike rides and playing golf with his lifelong friends. But most of all, he treasures spending quality time with his family and wonderful grandchildren.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of his time, talents and insights which benefited the public, the architectural and engineering community and his fellow Nevada board members, with a standing ovation.

June 26, 2026



Michael Kolejka | Chair, WCARB



Gina Spaulding | Executive Director, WCARB

# Certificate of Appreciation

PROUDLY PRESENTED TO

## Gregory Erny

Whereas architect Greg Erny has been a member of the Nevada State Board of Architecture, Interior Design & Residential Design for 30 years, serving as Chairman, Secretary/Treasurer and on multiple standing board committees, including the Residential Design Exam Committee, Continuing Education Committee, and the Registered Interior Designer Binder Review Committee. Greg served on numerous NCARB and WCARB committees over the years, including as WCARB Chair, Regional Director, and various NCARB officer positions, including NCARB President in 2017-2018.

When Greg is not immersed in architectural work or pursuing passions close to his heart through volunteering, he cherishes every moment spent outdoors with his family and friends, inspiring others to find joy and purpose in life's simple pleasures.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of his time, talents and insights which benefited the public, the architectural and engineering community and his fellow Nevada board members, with a standing ovation.

June 26, 2026



Michael Kolejka | Chair, WCARB



Gina Spaulding | Executive Director, WCARB

# Certificate of Appreciation

PROUDLY PRESENTED TO

# Monica Harrison

Whereas Monica Harrison has been the Executive Director of the Nevada State Board Architecture, Interior Design and Residential Design for 25 years, serving as Executive Assistant, Deputy Director and Executive Director. Monica served on multiple NCARB committees, including the MBE Committee. As Executive Director Monica led the board through its first sunset review and implemented new policies to increase transparency, accountability and to modernize board operations. She has served as leader and inspiration to her staff, who will miss her deeply.

The Nevada board and staff extend their best wishes to Monica in her retirement and hope she enjoys spending more time with her husband, son and family, as well as traveling to her native Peru and points around the world.

It is therefore resolved that we express our sincere heartfelt appreciation for the generous gift of her time, talents and insights which benefited the public, the architectural and engineering community and her Nevada board members, with a standing ovation.

June 26, 2026



Michael Kolejka | Chair, WCARB



Gina Spaulding | Executive Director, WCARB

**MEMORANDUM**

**TO:** Member Board Members, Member Board Executives, and Regional Officers

**FROM:** Miguel A. Rodriguez, FAIA, NCARB, NOMA  
NCARB Secretary/Treasurer

**DATE:** January 29, 2026

**SUBJECT:** 2026 Draft Resolutions for Consideration

At the NCARB Board of Directors January 2026 Meeting, the Board voted to move three resolutions to the membership for discussion and feedback. These three resolutions will remain as drafts until the Board of Directors' final review in April, when the Board will decide the final content of the resolutions they wish to move forward to the membership for consideration at the June 2026 Annual Business Meeting.

All three draft resolutions are enclosed in this packet.

**Resolution 2026-A** would replace the existing Mutual Recognition Agreement (MRA) between NCARB and Architects Registration Board (ARB) in the United Kingdom. The amended MRA would eliminate post-licensure experience requirements as a qualification and allow acceptance of pathways outside of the standard path to NCARB certification.

**Resolution 2026-B** would update six policies previously passed by the membership to reflect current terminology and practice. This resolution also creates a single membership document with all the policies for clarity, consistency, membership accessibility, and ease of future review. In addition, it would sunset two additional policies that have been incorporated into other official documents and are duplicative, or are no longer necessary.

**Resolution 2026-C** would update the *NCARB Certification Guidelines* to add an alternative to the Examination Requirement for the NCARB Certificate for architects licensed through historic exams. This will allow architects who were licensed through a jurisdiction-specific process of satisfying the NCARB paper-

and-pencil exam to seek NCARB certification if they have been in good standing, building on previous guidelines amendments.

**Next Steps**

We hope that you will take the time to review and discuss these draft resolutions with your fellow board members. We look forward to receiving your feedback and answering questions during the upcoming Regional Summit. Again, these drafts will undergo further discussion by the Board in April. At that time the Board will review Member Board feedback in determining the final composition of resolutions they determine should be forwarded for a membership vote at the June Annual Business Meeting.

In the interim, please feel free to contact me at [secretary@ncarb.org](mailto:secretary@ncarb.org) if you have any questions or would like to discuss further.

Enc:

- Draft Resolutions to be Acted Upon at the 2026 Annual Business Meeting



NCARB

**Draft Resolutions**  
to be Acted Upon at the  
**2026 Annual Business Meeting**

JANUARY 2026

National Council of Architectural Registration Boards  
1401 H Street NW, Suite 500  
Washington, DC 20005  
202/783-6500  
[www.ncarb.org](http://www.ncarb.org)

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DRAFT

## FY26 Draft Resolutions Overview

At the January Board of Directors Meeting, the Board reviews proposed resolutions and determines which resolutions they would like to move forward to the membership for consideration. These resolutions are still considered drafts and are shared with Member Boards and regions so they can provide feedback at the Regional Summit each spring. The Board will make final decisions on which resolutions to put forward at the Annual Business Meeting at the April Board Meeting.

This packet includes three draft resolutions (plus related supporting documentation as appropriate).

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### **Resolution 2026-A: Mutual Recognition Agreement With the Architects Registration Board (ARB)**

This resolution would replace the existing Mutual Recognition Agreement (MRA) between NCARB and the U.K.'s Architects Registration Board (ARB). The amended MRA will allow acceptance of pathways outside the standard path to NCARB certification, and will align this MRA with the current MRAs with Canada and Australia/New Zealand. Appendix A includes the amended MRA.

*Strategic Plan Objective:*  Program and Service Excellence

### **Resolution 2026-B: Amendment and Restatement of Policies Passed by Membership**

This resolution updates six of the remaining policies passed via the resolution process and recommends that an additional two resolutions be sunset. The six remaining policies will be incorporated into a new official document for ease of future review and tracking. Appendix B includes the restated policies.

*Strategic Plan Objective:*  Program and Service Excellence

### **Resolution 2026-C: Certification Guidelines Amendment – Expanding Access to the NCARB Certificate**

This resolution proposes an update to the requirements for certification in the *NCARB Certification Guidelines* to include an alternative to the Examination Requirement for the NCARB Certificate for architects licensed through historic exams. This will allow architects who were licensed through a jurisdiction-specific process of satisfying the NCARB paper-and-pencil exam to seek NCARB certification if they have been in good standing, building on previous guidelines amendments.

*Strategic Plan Objective:*  Program and Service Excellence

Strategic Plan Objective:  Program and Service Excellence

## RESOLUTION 2026-A

**TITLE:** Mutual Recognition Agreement With the Architects Registration Board (ARB)

**SUBMITTED BY:** Council Board of Directors

**WHEREAS,** the Board of Directors has established a priority to identify ways to assist architects licensed in a U.S. jurisdiction in obtaining reciprocity for international practice; and

**WHEREAS,** the process to obtain a license in the United Kingdom is significantly similar to the process to obtain a license in the United States insofar as applicants satisfy prescribed competencies required for licensure; and

**WHEREAS,** the International Qualifications Evaluation Work Group, composed of volunteer subject-matter experts, has thoroughly assessed the competencies required for licensure set by the Architects Registration Board (ARB) and determined significant correlation exists between the competency requirements in United Kingdom and the United States; and

**WHEREAS,** staff representatives from NCARB and ARB have successfully negotiated an agreement that is mutually satisfactory to the leadership of each organization; and

**WHEREAS,** pursuant to the *NCARB Bylaws*, Article V, Section 12, all written international and/or foreign agreements entered into by the Council shall be subject to ratification by majority vote of the Member Boards (28 votes) at an Annual Business Meeting.

**NOW, THEREFORE, IT IS HEREBY:**

**RESOLVED,** that the Mutual Recognition Agreement between the National Council of Architectural Registration Boards, representing the 55 architectural licensing boards of the United States, and the Architects Registration Board in the United Kingdom be and hereby is ratified and approved as published in Appendix A in these resolutions.

**FURTHER RESOLVED,** that upon the approval of this MRA by a majority of the Council Member Boards, such change will become effective no earlier than 60 calendar days after the execution of the Agreement.

**FINANCIAL IMPACT:**

- No financial impact.

**SPONSORS' STATEMENT OF SUPPORT:**

The proposed *revised* Mutual Recognition Agreement (MRA) between the National Council of Architectural Registration Boards (NCARB) and the Architects Registration Board (ARB) expands opportunities for U.S. and U.K. architects, enabling them to establish professional connections, seek work, and perform services as a licensed architect in the other country. This *revised* MRA is in its final form and will be signed by NCARB and ARB following ratification by the Member Boards. Once approved and signed by all parties, the MRA will take effect by 2027 and supersede all prior agreements between the two organizations.

The new terms negotiated for the NCARB/ARB MRA represent a strategic evolution in NCARB's approach to certification and licensure, prioritizing competency-based standards and removing barriers unrelated to professional qualifications. This evolution supports architects with diverse licensure paths and reflects NCARB's commitment to fostering a globally connected profession while maintaining rigorous standards for licensure.

Key changes in the new agreement include:

1. Accepting architects who obtained their NCARB Certificate or U.K. license through various routes, including alternative qualifications and international architect pathways (except for another MRA).
2. Removing requirements that do not impact professional competency development, such as those related to citizenship/permanent residency status or the location of the applicant's principal place of practice.

MRAs enable licensing boards to bring international architects—who may already contribute to projects within their jurisdiction—under formal regulatory oversight. This approach strengthens adherence to local laws, building codes, and ethical standards, providing a mechanism to enforce compliance and safeguard public health, safety, and welfare. At the same time, MRAs empower NCARB Certificate holders to expand their practices globally, unlocking new markets and professional opportunities. Facilitating licensure across borders allows architects licensed in participating U.S. jurisdictions to contribute their expertise to international projects, fostering collaboration and promoting the exchange of best practices while upholding high professional standards.

After implementation, participating Member Boards may grant licensure to U.K. architects issued an NCARB Certificate through this Agreement and meeting the requirements outlined in the MRA. To ensure a smooth rollout, NCARB will contact each Member Board following ratification to confirm their participation in the Agreement. NCARB shall maintain an electronic list of participants available publicly that is updated each time a new Participant is added or removed.

### Comparative Analysis of Competency Requirements

The terms of NCARB-ARB MRA are based on the alignment of competency requirements for licensure established by the relevant regulatory entities in each country. NCARB's International Qualification Evaluation Work Group (IQEW) conducted a detailed comparative analysis of the competency requirements at the point of licensure. While acknowledging that the methods used to establish and assess those competencies may differ, the evaluation identified a strong correlation between the professional competencies required for practice in both countries. The IQEW is confident that United Kingdom's rigorous and standardized licensure process ensures a competency level for U.K. architects comparable to that of architects holding an NCARB Certificate in the U.S.

The comparative evaluation assessed alignment between:

- A. Requirements for licensure as an architect in the U.S.
  - *NCARB Competency Standard for Architects*
- B. Requirements for licensure as an Architect in U.K.
  - ARB UK General Criteria

NCARB's International Relations team, tasked with negotiating the detailed requirements of the MRA on behalf of NCARB, approached the process with an understanding that trust between organizations and individuals is essential to success. This understanding recognizes the significance of setting aside organizational differences in international discussions and reflects a commitment to mutual respect and professional equity between the parties involved.

### The Role of NCARB Certificate

The NCARB Certificate serves as the foundation for facilitating domestic and international licensure through all MRAs. It is a prerequisite for U.S. architects to benefit from an MRA and is issued to incoming applicants upon satisfactory completion of the process. NCARB certification signifies that an architect has met the qualifications established in the *Certification Guidelines* and accepted by the Member Boards. To achieve NCARB certification, architects must meet the certification requirements outlined in the *Certification Guidelines*. For architects who do not meet these standard requirements, the *Certification Guidelines* provides alternative pathways.

Each pathway to NCARB certification and licensure in the United Kingdom, including non-traditional ones, was thoroughly presented and discussed between the two organizations. Following successful negotiation, the MRA between NCARB and ARB adopts an "all-inclusive" approach, enabling architects meeting eligibility requirements to seek licensure and certification in the other country, regardless of how they obtained their NCARB Certificate or their license in the United Kingdom.

*The Alternative Requirements for Certification of an Architect Licensed in a U.S. Jurisdiction and the Requirements for Certification of an Architect Credentialed by a Foreign Registration*

*Authority*, as outlined in the *NCARB Certification Guidelines*, were considered and accepted. This includes the Education Alternative to NCARB Certification (both the Two Times AXP and NCARB Certificate Portfolio options), Education Evaluation Services for Architects (EESA)-NCARB Evaluation Report, and the International Architect Path to Certification. Respectively, this Agreement accepts the additional pathways for licensing of architects established by the ARB.

Architects whose license in their home country was obtained by means of another MRA will not be eligible for reciprocity under this Agreement, which is consistent with NCARB's current MRAs.

The credible standards and consistent expectations for initial licensure, developed over many years and supported by robust regulatory procedures, enabled NCARB and ARB to negotiate this Agreement. Rather than dissecting individual components, the new MRA recognizes and respects each country's well-established and rigorous path to licensure.

**ADVOCATES:**

- Policy Advisory Committee
  - Chair: Michael G. Kolejka, NCARB, AIA, LEED AP, Arizona Member Board Member
  - Pedro Luis Alfaro Jr., RA, AIA, CAAPPR, SAP, Puerto Rico Member Board Member
  - Mary McClenaghan, AIA, NCARB, Pennsylvania Member Board Member
  - Jill Lewis Smith, AIA, NCARB, Kentucky Member Board Member
  - Julie Hildebrand
  - Keith Robinson
  - Catherine M. Monte Carlo, North Carolina Member Board Executive
  - Brian M. Kelly, AIA, NCARB, Nebraska Member Board Member
- International Qualifications Evaluation Work Group
  - Mohammad Ashjaei, OAA, AIA, NCARB
  - Yin Ching (Jaime) Chan
  - Nikhilesh Korde
  - Mark R. McKechnie, AIA NCARB
  - Leopoldo Robledo Jr., AIA, NCARB, LEED AP
  - Terance B. White, AIA, NCARB

**RESOURCES:**

- Appendix A: Mutual Recognition Agreement between the National Council of Architectural Registration Boards and the Architects Registration Board

Strategic Plan Objective:  Program and Service Excellence

## RESOLUTION 2026-B

**TITLE:** Amendment and Restatement of Policies Passed by Membership

**SUBMITTED BY:** NCARB Board of Directors

**WHEREAS**, the Board of Directors has charged various committees to review all policies and official documents that may need to be updated in preparation for recommendations related to updates to the licensure process; and

**WHEREAS**, the Policy Advisory Committee recommends that six previously passed policies by NCARB's membership be updated to reflect current terminology and restated for clarity and future tracking and two additional resolutions be sunset; and

**WHEREAS**, resolutions of substantive matters that NCARB's membership have passed by resolution may only be changed by an absolute majority of vote of the Council Member Boards (28 votes) with such changes becoming effective at the time specified in this Resolution.

**NOW, THEREFORE, IT IS HEREBY:**

**RESOLVED**, that the National Council of Architectural Registration amends and restates the following resolutions into *NCARB Policies Passed by Membership*, the full text of which is attached hereto as Appendix B:

- Resolution 1995-17: Annual Administrators' Workshop
- Resolution 1996-02: Centralized Disciplinary Action Data Base
- Resolution 2002-05: NCARB Goal of Universal Acceptance of Certificate
- Resolution 2003-07: Allowance for President and First Vice President
- Resolution 2003-15: Publishing of Comprehensive and Unabridged NCARB Accrual Basis Financial Statements on NCARB "Members' Only" Web Page Quarterly
- Resolution 2007-12: Continuing Education Credit for NCARB Activities

**FURTHER RESOLVED**, that the National Council of Architectural Registration Boards sunsets the following resolutions:

- Resolution 1999-06: Satisfying Training Requirements
- Resolution 2002-07: Support for Seeking Financial Assistance to Defray International Activities

**FURTHER RESOLVED**, that upon the approval of the foregoing resolution by a majority of the Council Member Boards, such resolution will become effective immediately

**FINANCIAL IMPACTS:**

- This resolution has no financial impact, as all policies are active policies that the Council has been following since the membership passed them.

**SPONSORS' STATEMENT OF SUPPORT:**

Between 2021-2024, the Policy Advisory Committee completed a multi-year review of policy resolutions passed by the membership to identify policies or positions that no longer aligned with current Council practices or philosophy. While the majority of these policies were sunset by the membership during this timeframe, the Policy Advisory Committee at the time recommended that eight policies not be sunset.

This year, the committee reviewed the remaining active policies passed by resolution as part of a larger charge to review all official policy documents ahead of potential changes to the licensure process through the Council's Pathways to Practice initiative. In addition, since all remaining active policy resolutions were last reviewed in 2021, they also reviewed the resolutions for housekeeping updates and alignment with current policies and practices.

The committee has recommended that six policy resolutions remain within the membership purview and two policies be sunset. In addition, it has recommended that the remaining policies be updated to reflect current terminology and practice and condensed into one membership document for clarity, consistency, membership accessibility, and ease of future review.

Two policy resolutions are recommended for sunset. These policies have either been incorporated into other official documents and are duplicative or are no longer necessary. The full copy of these resolutions are in Appendix C for reference.

**Advocates:**

- Policy Advisory Committee
  - Chair: Michael G. Kolejka, NCARB, AIA, LEED AP, Arizona Member Board Member
  - Pedro Luis Alfaro Jr., RA, AIA, CAAPPR, SAP, Puerto Rico Member Board Member
  - Mary McClenaghan, AIA, NCARB, Pennsylvania Member Board Member
  - Jill Lewis Smith, AIA, NCARB, Kentucky Member Board Member
  - Julie Hildebrand
  - Keith Robinson
  - Catherine M. Monte Carlo, North Carolina Member Board Executive
  - Brian M. Kelly, AIA, NCARB, Nebraska Member Board Member

**RESOURCES:**

- Appendix B: *NCARB Policies Passed by the Membership*
  - This is the amended and restated policy document with all policies via the resolution process for membership reference.

- Appendix C: NCARB Policies Passed by the Membership – Updated Compared to Original
  - This document includes the original resolutions passed for all eight remaining policies, including the two recommended for sunset.

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Strategic Plan Objective:  Program and Service Excellence

## RESOLUTION 2026-C

**TITLE:** *Certification Guidelines* Amendment – Expanding Access to NCARB Certification

**SUBMITTED BY:** NCARB Board of Directors

**WHEREAS**, the Board of Directors charged the Policy Advisory Committee with evaluating impediments to obtaining an NCARB Certificate caused by historic jurisdictional variations in ARE requirements and develop a path that increases access to the NCARB Certificate while maintaining the validity of the credentialing decision through a combination of years of practice and absence of disciplinary action; and

**WHEREAS**, the Policy Advisory Committee has recommended that the Requirements for NCARB Certification in the *NCARB Certification Guidelines* be amended to include an alternative to the Examination Requirement for the NCARB Certificate for architects initially licensed prior to 1997; and

**WHEREAS**, the Requirements for Certification in the *NCARB Certification Guidelines* may only be changed by an absolute majority vote of the Council Member Boards (28 votes), with such change becoming effective at the time specified in this resolution.

**NOW, THEREFORE, IT IS HEREBY:**

**RESOLVED**, that Section 2.5 in the *Certification Guidelines* be amended by the addition of paragraph C. as indicated below:

### **“2.5 Alternatives to the Examination Requirement**

If you fail to meet the examination requirement for certification identified in Section 1.5, you may still be certified in the following circumstances:

- A. If your license was based in whole or in part on having passed previous examination equivalents, you are deemed to have passed the corresponding divisions of the ARE. See the *ARE Exam Equivalency Guide* for a table of these qualifying equivalents.
- B. If your examination deficiency arose from causes other than having failed a division of an examination under applicable NCARB pass/fail standards, and the deficiency is, in NCARB’s judgment, compensated for by your demonstration of competency in the deficient area.
- C. If you were originally licensed prior to 1997 through a pre-computer-based jurisdiction examination method and:
  - Are an architect in good standing in a U.S. jurisdiction,

- Have no disciplinary action for a period greater than 5 years,
- Have no disciplinary action within the previous 5 years, and
- Have maintained a license for at least 10 consecutive years.”

**FURTHER RESOLVED**, the ARE Exam Equivalency Guide will be updated by the NCARB Board of Directors to reflect this change.

**FURTHER RESOLVED**, that upon the approval of the changes by absolute majority vote of the Council Member Boards, such changes will become effective September 1, 2026.

**FINANCIAL IMPACT:** Neutral budget impact

**ADVOCATES:**

- **Policy Advisory Committee**
  - Chair: Michael G. Kolejka, NCARB, AIA, LEED AP, Arizona Member Board Member
  - Pedro Luis Alfaro Jr., RA, AIA, CAAPPR, SAP, Puerto Rico Member Board Member
  - Mary McClenaghan, AIA, NCARB, Pennsylvania Member Board Member
  - Jill Lewis Smith, AIA, NCARB, Kentucky Member Board Member
  - Julie Hildebrand
  - Keith Robinson
  - Catherine M. Monte Carlo, North Carolina Member Board Executive
  - Brian M. Kelly, AIA, NCARB, Nebraska Member Board Member

**SPONSORS’ STATEMENT OF SUPPORT:**

This resolution addresses longstanding inequities resulting from historical examination variances, scoring practices, and jurisdictional licensing practices. It ensures that architects who have been licensed and practicing responsibly for decades are not unduly burdened by outdated or inconsistent examination and scoring structures, while preserving the integrity and rigorous standards required for NCARB certification.

**Background**

Over the course of NCARB’s history, jurisdictions have utilized a variety of examination formats and processes to determine a passing score on a division of the registration exam. Prior to 1997, when the Architect Registration Examination was delivered via paper-and-pencil, jurisdictional boards independently administered and determined the passing threshold for candidates within their jurisdiction.

Prior to 1997, the NCARB Board of Directors in collaboration with psychometric consultants, recommended to each jurisdiction a passing score threshold for each exam division. At the time, the recommendation was reported that a numerical scaled score of 75 or higher should be considered passing and scores of 74 or below as failing.

Each jurisdiction retained discretion over what constituted a passing score and some jurisdictions adopted localized standards. Some candidates received score consideration for various reasons (e.g., military veterans, native born, or educated individuals within a jurisdiction, etc.) and were informed they passed

the division for purposes of licensure within their jurisdiction even though their initial scaled score was below 75. As a result, these individuals that received score consideration met the standards required for licensure in their jurisdiction but remain “exam deficient” under NCARB’s current certification standards.

It is important to recognize that these architects were licensed in good faith by their jurisdictions, have practiced competently, and remain in good standing as architects today.

Individual score consideration at the jurisdictional level was eliminated when NCARB implemented computer-based testing in 1997 and began reporting all scores as pass/fail based on a nationally established cut score.

Since the era of the nine paper-and-pencil divisions, a series of exam evolutions over the past several decades have significantly altered exam structure and content. These alterations make it extremely burdensome for long-licensed architects to retest on a previous single division’s content for which their initial jurisdiction applied a standard outside of NCARB’s guidance. As an example, a licensed architect who is currently considered exam-deficient based on their 1995 scaled score on only one of nine divisions of the then-current exam would now be required to take four of the six divisions of ARE 5.0 to earn the NCARB Certificate.

## FY25 Draft Resolution Appendices

- Appendix A: Mutual Recognition Agreement between the National Council of Architectural Registration Boards and the Architects Registration Board
- Appendix B: NCARB Policies Passed by the Membership
- Appendix C: NCARB Policies Passed by the Membership – Updated Compared to Original



**MUTUAL RECOGNITION AGREEMENT**  
**between the**  
**NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS**  
**and the**  
**ARCHITECTS REGISTRATION BOARD**  
**as executed**

**November XX,**  
**2025**

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**The National Council of Architectural Registration Boards (NCARB)**  
representing the architectural licensing boards of the 50 United States,  
the District of Columbia, Guam, Commonwealth of the Northern Mariana Islands, Puerto Rico,  
and the U.S. Virgin Islands.

**AND**

**The Architects Registration Board (ARB)**  
the statutory regulator of architects in the United Kingdom.

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*This **Mutual Recognition Agreement** has been designed to recognize the professional credentials and qualifications of architects licensed or registered in the United States of America and its territories (referred to herein collectively as the US. or United States), and the United Kingdom (UK.) and to support their mobility by creating the opportunity to practice beyond their borders.*

*More specifically, the purpose of this Agreement is to facilitate the registration of an architect licensed in a participating US. jurisdiction as a United Kingdom architect; and the licensing of a United Kingdom architect as an architect in a US. jurisdiction that participates in the Agreement.*

**WHEREAS**, NCARB drafts model laws and regulations for U.S. jurisdictions and Member Boards to consider adopting for the regulation of the practice of architecture; promulgates recommended national standards for education, experience, and examination for initial licensure and continuing education standards for license renewal to its 55 Member Boards; and establishes the education, experience, and examination requirements for the *NCARB Certificate* in support of reciprocal licensure within the United States;

**WHEREAS**, the Architects Registration Board is the authoritative body established by section 1 of the Architects Act 1997 (UK) that has the statutory responsibility in the UK for prescribing the qualifications and experience required for the purposes of entering the UK Register, and for registering, monitoring and disciplining all architects in the UK;

**WHEREAS**, the NCARB Member Boards are empowered by state/territorial statutes to regulate the practice of architecture and/or the use of the title architect in their respective jurisdictions, including establishing the requirements for licensure and license renewal to ensure the standards of competency and professional conduct are met;

**WHEREAS**, the ARB is empowered by statutes to regulate the profession of architecture in the United Kingdom, including establishing education, experience, and examination/assessment requirements for registration and registration renewal to ensure the standards of competency and professional conduct are met;

**WHEREAS**, the standards, protocols, and procedures required for the practice of architecture within the United States and the United Kingdom have benefitted from many years of effort by NCARB and ARB;

**WHEREAS**, NCARB is the national organization supporting individual state and territory licensing authorities in the United States, and the ARB has the necessary statutory authority for the negotiation of mutual recognition agreements for architects with similar foreign authorities;

**WHEREAS**, while acknowledging the differences between the systems in place in the United States and the United Kingdom, there is nonetheless significant and substantial equivalence between the regulatory systems for licensure/registration and recognition of the rights and obligations of architects licensed/registered to practice in the United States and the United Kingdom;

**WHEREAS**, NCARB and ARB are recognized by the profession as mature and sophisticated facilitators of licensure/registration to which the utmost full faith and credit should be accorded, and both seek to support reciprocal licensure/registration in the respective jurisdictions supported by NCARB and ARB;

**WHEREAS**, any architect actively engaging or seeking to engage in the practice of architecture in the United States or the United Kingdom must be licensed or registered with an applicable governmental or regulatory authority, must comply with all practice requirements of the applicable licensing or registration authority, and is subject to all

governing legislation and regulations of the applicable authority and jurisdictions in which the architect is licensed or registered;

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**NOW THEREFORE**, NCARB and ARB (collectively, the "Parties" and each a "Party") agree as follows:

## **1. PARTICIPANTS IN LICENSURE/REGISTRATION RECIPROCITY**

NCARB shall be responsible for maintaining a current list of NCARB Member Boards that provide licensure/registration reciprocity in accordance with the terms of this Agreement (each, a "**U.S. Participant**"). Following the ratification of this Agreement by the NCARB Member Boards, NCARB shall provide ARB with an initial list of Participants, and NCARB shall maintain an electronic list of Participants available publicly that is updated each time a new Participant is added or removed.

This Agreement shall be implemented in accordance with the *Mechanisms for the Implementation*, attached hereto as Appendix I and incorporated herein by reference.

## **2. ELIGIBILITY REQUIREMENTS**

1. Architects who are able to benefit from the provisions of this Agreement must obtain and continue to have at all times lawful authorization to work in the Locality in which the architect is licensed/registered (i.e., the United States or the United Kingdom—each, a "Locality").
2. Architects shall not be required to establish citizenship or permanent residency status in the Locality in which they seek licensure/registration under this Agreement.
3. Architects must provide proof of current and valid licensure/registration in good standing from the ARB or a Participant.
4. Architects who have been licensed/registered by means of a program recognizing architect credentials from a foreign country of either the United States or the United Kingdom, or other foreign reciprocal licensing/registration agreement, are not eligible to benefit from the provisions of this Agreement.
5. Each Party to this Agreement and each Participant reserves the right to apply compensation measures or licensing/registration criteria as may be necessary before licensing/registration is granted within their respective jurisdictions.

## **3. CONDITIONS**

Each Party to this Agreement and each Participant reserves the right to apply additional requirements and fees for certification or licensing as may be necessary before certification, licensing, or registration is granted within their respective jurisdictions. Additional requirements shall be consistent with those applied to domestic architects and limited to the unique aspects of practice and/or regulation.

Applicants must satisfy the certification and licensure/registration requirements established by NCARB and ARB and in place as of the Effective Date to be licensed/registered through this Agreement. Each Party shall promptly notify the other Party in writing of any modifications to the certification, licensure programs, or registration requirements by NCARB or ARB. Such modifications will not apply to this Agreement unless representatives of each Party agree to do so in writing, which agreement shall not require further approval by NCARB or its Member Boards.

### **A. U.S. Architect to ARB**

Upon application, the ARB agrees to register as an architect in the United Kingdom any

U.S. architect who:

1. meets the eligibility requirements listed in Section 2 and 3A of this Agreement; and
2. is currently licensed in good standing by one or more U.S. Participants, as confirmed by NCARB based on checks of relevant records, and
3. holds a current *NCARB Certificate*; and
4. successfully completes any additional jurisdiction-specific requirements for registration as specified by ARB; and
5. pays all applicable fees as imposed by ARB

**[[[B. United Kingdom Architect to U.S. Participant**

Upon application, NCARB shall issue an *NCARB Certificate* to any United Kingdom architect registered by the ARB meeting the eligibility requirements listed above in Section 2 of this Agreement.

Upon application, a Participant will license/register as an architect in its respective jurisdiction any United Kingdom Registered Architect who:

1. meets the eligibility requirements listed in Section 2 of this Agreement; and
2. has secured ARB-prescribed qualifications issued by schools of architecture in the United Kingdom at Part 1, Part 2 and Part 3 level;
3. holds a current *NCARB Certificate* issued pursuant to this Agreement;
4. is currently licensed/registered in good standing by the ARB, as confirmed by the ARB following checks on an architect's disciplinary record; and
5. successfully completes any additional jurisdiction-specific requirements for licensure/registration as specified by the Participant.

#### 4. DATA PRIVACY

1. For the purposes of this Section 5:

**"Data Protection Laws"** means as applicable, (i) the UK Data Protection Act 2018, (ii) the General Data Protection Regulation EU 2016/679 as implemented into UK law (**UK GDPR**) and all other applicable laws and regulations relating to the processing of personal data and privacy, including statutory instruments (each as amended, updated and superseded from time to time).

**"Data Security Breach"** means a breach or breaches of security leading to the accidental or unlawful destruction, loss, alteration, unauthorised disclosure of, or access to, the Protected Data.

**"Data Subject Request"** means an actual or purported request, notice or complaint made by, or on behalf of, a data subject in accordance with the exercise of rights granted pursuant to the Data Protection Laws in relation to the data subject's Protected Data.

**"Disclosing Party"** means the Party which is disclosing Protected Data to the other Party.

**"Particulars"** means the description of the Protected Data, data subjects and details of the transfer and sharing of the Protected Data amongst the Parties, as set out in Appendix III.

**"Purpose"** means the fulfilment and facilitation of this Arrangement, including the recognition and movement of architects in accordance with Section 3 of this Agreement.

**"Protected Data"** means the personal data to be processed by the Parties in relation to this Agreement.

**"Receiving Party"** means the Party that is receiving Protected Data from the other Party.

**"UK IDTA"** means the UK International Data Transfer Agreement for the transfer of personal data to third countries as approved by the United Kingdom and set out in Appendix IV in its current form, but which may be amended and updated in accordance with this Section 5.

The terms **"process"**, **"processing"**, **"controller"**, **"personal data"**, **"data subject"** and **"supervisory authority"** shall have the meanings given to them in the Data Protection Laws.

2. The Parties agree and acknowledge that each Party will act as an independent controller with respect to the Protected Data.
3. Each Party will comply with its respective obligations under the Data Protection Laws to the extent applicable, and will use reasonable endeavours to ensure that it does not act in a way to cause another Party to breach any of its obligations under the Data Protection Laws.
4. Each Party will implement appropriate technical and organisational measures to safeguard Protected Data against any Data Security Breach. Such measures shall be proportionate to the harm which might result from any such Data Security Breach (and having regard to the nature of the Protected Data in question).
5. The Parties will process the Protected Data in accordance with the Particulars set out in Appendix III.
6. The Receiving Party will only access Protected Data necessary and in accordance with the Purpose and shall process Protected Data for the Purpose (and in accordance with this Arrangement, except with the prior written agreement of the Disclosing Party or where applicable law strictly requires).
7. Each Party will promptly notify any other Party (within at least five (5) working days) if it receives a complaint or request relating to the other Party's obligations under the Data Protection Laws (other than a Data Subject Request, which is addressed below). On receipt of a notice under this Section 5.7, each Party will provide the other Party with reasonable co-operation and assistance in relation to any such complaint or request.
8. The Parties acknowledge that the processing of Protected Data may be subject to restrictions and requirements in addition to those set out in this Agreement (including but not limited to contractual restrictions, transfer risk assessments and supplementary measures) (**"Specific Requirements"**). Each Party will notify any other Party with access to the relevant Protected Data of any such Specific Requirements. The Parties will use all reasonable endeavours to make sure the relevant Protected Data is processed in accordance with the Specific Requirements, and will provide each other with reasonable co-operation and assistance in the undertaking of the Specific Requirements.

9. In relation to Data Subject Requests:

- a) Each Party will ensure that it protects the rights of data subjects under the Data Protection Laws and agrees to promptly notify the other relevant Party in writing (within at least five (5) working days) if it receives a Data Subject Request for personal data of a data subject that the other relevant Party is a controller of.
- b) Each Party agrees that the Data Subject Request will be dealt with by the Party in receipt of the Data Subject Request, and that the other Party will provide all reasonable co-operation and assistance in relation to any Data Subject Request to enable the Party in receipt of the Data Subject Request to comply with it within the relevant timescale set out in the Data Protection Laws.

10. Each Party will notify the other Party without undue delay after becoming aware of any Data Security Breach affecting Protected Data and in any event no later than 72 (seventy-two) hours after becoming aware of the Data Security Breach.

11. Each Party shall provide reasonable assistance to the Party affected by the Data Security Breach in the event that such Party is required to notify a relevant supervisory authority, other regulator and/ or affected data subjects.

12. International data transfers:

- a) It is acknowledged and understood that the operation of this Arrangement necessitates the transfer of personal data (or personal information) from the UK to the United States (the "**Restricted Transfer**")
- b) The Parties will work together in good faith to ensure that any Restricted Transfers are only made in accordance with the requirements of the Data Protection Laws.
- c) The UK IDTA will apply to the Restricted Transfer, with NCARB acting as the **Data Importer** and ARB acting as a **Data Exporter**.
- d) If the UK IDTA is updated by the UK Government (as relevant), the Parties shall promptly enter into any updated and amended form of the UK IDTA as required, unless the Parties agree that another mechanism under Data Protection Laws can be relied upon to provide adequate protection to the Protected Data or if the United States is considered adequate by the UK Government.
- e) If the UK IDTA ceases to be valid, whether by a decision of a court of competent jurisdiction or the UK Government (as relevant), the Parties will co-operate in good faith to ensure that any continued UK Restricted Transfers are compliant with the Data Protection Laws.

13. Each Party agrees to only process the Protected Data for as long as reasonably necessary for the Purposes. Nothing in this Section 5 will prevent a Party from retaining and processing Protected Data in accordance with any statutory retention periods applicable to that Party.

14. Where one Party interacts with any relevant supervisory authority (whether proactively, for example to review a data protection impact assessment or reactively, for example, in response to an inquiry from the supervisory authority) related to the processing of Protected Data, the other Party will provide such information and assistance as is reasonably required to assist in such interactions.

15. In the event that any enforcement action is brought by a relevant supervisory authority or in the event of a claim brought by a data subject against any Party, in both instances relating to the processing of Protected Data, the relevant Party will promptly inform the other Party about any such action or claim and will co-operate in good faith with the other Party with a view to resolving it in a timely fashion.
16. If during the term of this Agreement, the Data Protection Laws change in a way that this Section 5 is no longer adequate or appropriate for compliance with the Data Protection Laws, the Parties agree that they shall negotiate in good faith to review this Section 5 in light of the current Data Protection Laws and amend this Section 5 as appropriate.
- 17. Data Use Restrictions: Artificial Intelligence and Machine Learning**
- 18. 1. Definitions**
19. For the purposes of this Section, the following definitions shall apply:
20. a. **"Shared Data"** means all data, information, results, materials, and associated documentation, in any format, provided or made accessible by the Disclosing Party to the Receiving Party under this Agreement, regardless of whether such data is marked as "Confidential" or "Proprietary."
21. b. **"AI System"** means any machine learning model, large language model (LLM), neural network, generative artificial intelligence system, or other computational system designed to derive, generate, predict, or create new content, data, or models.
22. c. **"Training"** means the process of using the Shared Data to develop, train, fine-tune, pre-train, validate, test, modify, or otherwise enhance any AI System or its underlying algorithms.
- 23. 2. Absolute Prohibition on AI/LLM Training**
24. a. **Prohibition of Use.** Notwithstanding any other provision in this Agreement, the Receiving Party is expressly and unequivocally prohibited from using, incorporating, or permitting any third party to use or incorporate the Shared Data, in whole or in part, directly or indirectly, for **Training** any **AI System**.
25. b. **Scope of Prohibition.** This prohibition applies to all forms of AI System, including:
26. i. Generative AI Systems (e.g., Large Language Models, Generative Adversarial Networks);
27. ii. Proprietary, commercial, or third-party hosted AI Systems; and
28. iii. AI Systems developed solely for internal, non-commercial, or research purposes.
29. c. **No Derivative Works for Training.** The Receiving Party shall not create, or permit the creation of, any derivative work, aggregated dataset, or anonymized version of the Shared Data for the purpose of circumventing this prohibition on Training.
- 30. 3. Purpose Limitation and Remedial Action**
31. a. **Limited Use.** The Shared Data shall be used **strictly and solely** for the specific research purpose(s) set forth in the Research Plan or Scope of Work attached hereto as Schedule [Insert Schedule Letter/Number] and for no other purpose whatsoever.
32. b. **Input Prohibition.** The Receiving Party shall not input, upload, or otherwise transmit any Shared Data into any commercially available or publicly accessible AI System (e.g., third-party LLM tools, cloud-based AI services) where such input could reasonably result in the Shared Data being retained, stored, or used by the provider of the AI System for its own purposes, including, but not limited to, Training or product improvement.
33. c. **Remedies for Breach.** Any breach of this Section shall constitute a material breach of this Agreement. In addition to all other remedies available at law or in equity, the Disclosing Party shall have the right to immediately terminate this Agreement, demand the return and certified destruction of all Shared Data, and seek injunctive relief. The Receiving Party shall indemnify and hold harmless the Disclosing Party against any and all losses, claims, and liabilities arising from or related to the unauthorized use of the Shared Data for Training an AI System.

## 5. LIMITATIONS

1. Nothing in this Agreement limits the ability of a Participant or the ARB to refuse to license/register an architect or impose terms, conditions, or restrictions on their license/registration as a result of complaints or disciplinary or criminal proceedings relating to the competency, conduct, or character of that architect where such action is considered by the Participant or ARB, as applicable, necessary or desirable to protect the

public interest, or otherwise in accordance with the jurisdiction's applicable laws and regulations.

2. Nothing in this Agreement limits the ability of NCARB to refuse the issuance or withdraw an *NCARB Certificate*, or impose terms, conditions or restrictions on their benefits to an architect as a result of complaints or disciplinary or criminal proceedings relating to the competency, conduct, or character of that architect where such action is considered by NCARB necessary or desirable to protect the public interest, health, safety, or welfare, or otherwise in accordance with NCARB's applicable disciplinary procedures.

3. Nothing in this Agreement limits the ability of any Party or any Participant to seek appropriate verification from an applicant or an applicable Participant of any matter pertaining to the foregoing or the eligibility of an applicant under this Agreement. The Parties acknowledge and understand that disclosure of such information sought by a Party or Participant may be subject to applicable law or confidentiality obligations, or both, which may restrict or prevent the disclosure of certain information related to complaints, investigations, and/or disciplinary matters.

4. This Agreement relates only to the licensing of architects, and the Parties note that the governments of or within their respective Localities will have distinct requirements related to matters outside the scope of this Agreement, including without limitation requirements related to immigration and access to the employment marketplace, and the Parties and the Participants may be unable or unwilling to intervene in or advise on such matters.

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## **6. METHODS OF IMPLEMENTATION**

Representatives of the Parties may work together, without further organizational approval, to establish common rules and procedures necessary for the consistent application, administration, implementation, and monitoring of the provisions in the Agreement (collectively “**Methods of Implementation**”). Decisions about the Methods of Implementation shall be reached through consensus of the Parties’ authorized representatives. Each Party retains the right to make decisions independently concerning their internal rules and additional requirements, provided such decisions do not conflict with the Agreement or the Methods of Implementation. If a Party determines that a Method of Implementation conflicts with an internal rule or requirement, the Party will promptly notify the other Parties in writing, and the Parties will work in good faith to modify the relevant Method of Implementation as needed.

## **7. MONITORING COMMITTEE**

A Monitoring Committee is hereby established to monitor the performance of each Party to this Agreement to ensure the effective and efficient implementation of this Agreement.

The Monitoring Committee shall be comprised of two staff members and no more than three additional individuals appointed by NCARB, and two staff members and no more than three additional individuals appointed by ARB. The Committee shall convene at least one meeting (by phone, video conference, or in person) in each calendar year, and more frequently if circumstances so require.

The Committee shall adhere to the terms of the *Mechanism for Monitoring Committee* guidelines, which is attached hereto as Appendix II and incorporated herein by reference.

## **8. AMENDMENT**

This Agreement may be amended only with the written consent of NCARB and ARB. Each Party shall ratify the amended Agreement in accordance with the Party’s applicable rules.

## **9. ENTIRE AGREEMENT**

Each Party acknowledges that they have read this Agreement, understand it, and agree to be bound by its terms, and further agree that it is the entire agreement between the Parties hereto and it supersedes all prior agreements, written or oral, relating to the international reciprocity of architecture licenses/registrations between the Localities that are the subject matter hereof.

## **10. NO ASSIGNMENT**

No Party to this Agreement can assign its rights under this Agreement without the prior written consent of NCARB and ARB.

The Parties agree that a reference to an individual State, Provincial, or Territory Board includes a reference to any entity, board, or regulator that assumes the role and responsibility to regulate an architect registered by that individual State, Provincial, or Territory Board under the relevant legislation, and that a restructure of an individual Board will not be deemed an assignment under this Agreement.

## **11. WITHDRAWAL;DISPUTE RESOLUTION**

Should any dispute between ARB and NCARB arise in relation to this Agreement that cannot be settled through negotiations between the Parties within 60-days, the Parties shall attempt to

Appendix A: MRA between NCARB and ARB

resolve the matter by mediation, or another form of alternative dispute resolution as may be agreed upon by the Parties prior to resorting to litigation.

Any Participant may withdraw its participation. NCARB shall promptly notify ARB in writing of all withdrawals.

In the event of withdrawal, all licenses/registrations and any *NCARB Certificate* granted to architects pursuant to this Agreement shall remain valid as long as all registration and renewal obligations are maintained and all other generally applicable licensure/registration requirements are met or unless registration is revoked pursuant to the rules of NCARB, ARB, or the relevant Participant, as applicable.

**12. TERMINATION**

NCARB or ARB may invoke termination of this Agreement with 90-days of written notice to the other Party to this Agreement and all Participants.

In the event of termination, all licenses/registrations and any *NCARB Certificates* granted to architects pursuant to this Agreement shall remain valid as long as all registration and licensure renewal obligations are maintained and all other generally applicable licensure/registration requirements are met by the licensee/registrant or unless the registration/license is revoked pursuant to the rules of NCARB, ARB, or the relevant Participant, as applicable.

13. PERIODIC REVIEW This agreement shall be subject to periodic review. The first periodic review will commence no later than three years after the Agreement has come into force, or more frequently as necessary or desirable. These reviews will include consideration as to what additional qualifications could be included within the scope of the Agreement.

**14. ENTRY INTO FORCE**

This Agreement shall come into force (the “Effective Date”) no fewer than 60 days after such time as (i) all the NCARB Member Boards ratify this Agreement at a duly called meeting at which a quorum is present and (ii) both NCARB and ARB sign this Agreement, so long as such conditions are met on or before XXXXX, 2026, or as mutually extended by the NCARB Board of Directors and ARB.

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**SIGNATURES**

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**NCARB**

**ARB**

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President  
Edward Marley, FAIA,  
NCARB, LEED AP

November XX, 2025

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Chief Executive and  
Registrar  
Hugh Simpson

November XX, 2025

Chief Executive Officer  
Michael J. Armstrong

November XX, 2025

Witness, Chair  
Alan Kershaw

November XX, 2025

Appendix A: MRA between NCARB and ARB

Witness, Vice President, Council Relations  
Joshua Batkin    November XX, 2025

Witness, Director of Governance & International  
Emma Matthews    November XX, 2025

Witness, Assistant Vice President, Council Relations  
Maurice Brown    November XX, 2025

DRAFT

**APPENDIX I**

**MECHANISMS FOR THE IMPLEMENTATION  
Of the  
MUTUAL RECOGNITION AGREEMENT  
between the  
NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS  
(NCARB)  
and the  
ARCHITECTS REGISTRATION BOARD (ARB)**

November XX, 2025

Whereas NCARB and ARB have agreed to and signed a Mutual Recognition Agreement dated XX XXX, 2025 (the "Agreement"), the following terms of reference will govern the implementation of the Agreement. Capitalized terms used and not otherwise defined have the meanings given in the Agreement.

**1. Mechanisms for Dialogue and Administrative Co-Operation**

NCARB and ARB will put into place mechanisms and procedures, which will include:

- 1.1 Establishing the rules and procedures necessary for the application, maintenance, and monitoring of the provisions of this Agreement.
- 1.2 Establishing communication mechanisms so that architects within the participating jurisdictions will understand the rights and obligations they will have to meet when they are granted a license or registration to practice their profession in a foreign country.
- 1.3 A means to resolve differences in interpretation of the mechanisms for the implementation of this Agreement. Any proposed changes or irreconcilable disputes must be presented to NCARB and ARB for resolution.
- 1.4 Developing an agreed-upon process to address noncompliance with the Agreement by a Party to this Agreement and a mechanism for rescission of participation rights of a noncompliant Party to this Agreement if necessary. NCARB will be responsible for the official list of NCARB Member Boards that are Participants.
- 1.5 Additional tasks as determined by the Monitoring Committee or as mutually requested by NCARB and ARB.

**2. Mechanisms for Application**

- 2.1 The point of contact for information for the United States is NCARB and for United Kingdom is ARB.
- 2.2 Once established and operational, actual applications shall be processed within a reasonable period of time from receipt of a completed application.
- 2.3 The Parties mutually agree and are authorized by the Agreement to utilize a secure document management system, the selection of which shall be a joint decision. The chosen document management system shall be employed to facilitate efficient communication and the secure exchange of documents and information related to the Agreement.

2.4 Documentation forms to be used by local jurisdictions to certify an applicant's registration/licensure status shall be in uniform format and in English.

### 3. Application Process

#### 3.1 Eligibility

To be eligible to benefit from this Agreement an architect must meet the requirements of Section 2 of the Agreement.

#### 3.2 Application

The applicant must:

- 3.2.1 File an application and pay the required fees.
- 3.2.2 Secure the appropriate forms from the relevant authority (i.e., NCARB or ARB) which will confirm that the applicant's qualifications are within the scope of this Agreement.

#### 3.3 Transmittal of Required Documentation

For purposes of this Section 3.3, "Required Documentation" means the specific official documentation necessary for a Party or Participant to be able to confirm that an applicant meets the applicable requirements set forth below.

##### U.S. Architects to ARB:

NCARB will transmit to ARB a copy of the architect's application for mutual recognition, *Evaluation of Record and Council Certification issued by NCARB. These documents will confirm that the architect certified by NCARB is licensed by a Participant and meets the requirements for NCARB Certification and is in good standing.*

##### U.K Architects to NCARB

ARB will transmit to NCARB a copy of the architect's application for mutual recognition in a U.S. Participant to the Agreement, *and a Compliance Certificate, issued by ARB. The Compliance Certificate will confirm that the UK architect is registered with ARB, holds ARB-prescribed qualifications issued in the UK, and is in good standing.*

#### 3.3. Conditions

Upon application, applicants must meet the conditions of Section 3 of the Agreement.

### 4. Disciplinary Sanctions

4.1 NCARB and ARB, respectively, will use reasonable efforts to timely inform the other Party if any architect granted licensure or registration pursuant to this Agreement is subject to any disciplinary action that results in revocation or suspension of the architect's license or registration.

4.2 ARB and each Participant will have the authority to determine whether and to what extent the action will have further effect within their respective jurisdiction.

# Appendix B: NCARB Policies Passed by the Membership

This document, effective June 2026, includes additional polices passed by the membership via the resolution process. It supersedes the previous resolutions included in Resolution 2026-B.

The resolutions and policies outlined in this document were established by the membership through the resolution process and would require a vote of the membership to be changed or sunset.

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## **Advocacy**

*This set of policies provides direction to Council from the membership on the acceptance of NCARB programs and services:*

### **NCARB Goal of Universal Acceptance of the NCARB Certificate**

The Council will seek to ensure that a holder of the NCARB Certificate will be registered by every Member Board as qualified to practice architecture in the Member's jurisdiction without further evaluation of the Certificate holder's underlying credentials. (Adopted June 29, 2002; Amended June 27, 2026)

## **Financial**

*This set of policies provides additional direction from the membership as it relates to financial matters of the Council:*

### **Allowance for the President and Vice President**

The Council will provide a suitable allowance for the President and Vice President. Such allowances may be adjusted by the Board of Directors from time to time and shall be included as a line item in the budget, as well as in the quarterly financial statements. (Adopted June 28, 2003; Amended June 27, 2026)

### **Comprehensive and Unabridged NCARB Accrual Basis Financial Statements**

The Council shall post quarterly comprehensive and unabridged NCARB Accrual Basis Financial Statements, with all footnotes, to its membership portal so that Member Boards may stay informed about the activities and financial conditions of NCARB. (Adopted June 28, 2003; Amended June 27, 2026)

## **Membership Resources**

*This set of policies provides additional direction from the membership on resources and activities to the Council to support Member Boards:*

### **Member Board Executive Workshop**

The Council will hold an annual workshop for Member Board Executives. (Adopted June 24, 1995; Amended June 26, 2026)

### **Centralized Disciplinary Database**

The Council will develop and maintain a disciplinary database, allowing Member Boards to access disciplinary actions taken by other Member Boards. The database should include the name of the person disciplined and the reporting Member Board. (Adopted June 29, 1996; Amended June 26, 2026)

## **Volunteers**

*This set of policies provides additional direction from the membership on Council volunteers:*

### **Continuing Education Credit for NCARB Activities**

NCARB Member Boards accept service on NCARB Advisory Committees, task forces, and other volunteer opportunities when designated as HSW qualifying, and the Council will report those hours to the American Institute of Architects (AIA) or other Member Board-accepted entities for record-keeping purposes.

(Adopted June 23, 2007; Amended June 26, 2026)

# Appendix C: NCARB Policies Passed by the Membership (Updated Compared to Original)

This document, effective June 2026, includes additional polices passed by the membership via the resolution process. It supersedes the previous resolutions included in Resolution 2026-B.

The resolutions and policies outlined in this document were established by the membership through the resolution process and would require a vote of the membership to be changed or sunset.

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## Advocacy

*This set of policies provides direction to Council from the membership on the acceptance of NCARB programs and services:*

### NCARB Goal of Universal Acceptance of the NCARB Certificate

Updated (June 27, 2026)	Original (June 29, 2002)
The Council will seek to ensure that a holder of the NCARB Certificate will be registered by every Member Board as qualified to practice architecture in the Member's jurisdiction without further evaluation of the Certificate holder's underlying credentials.	RESOLVED, that this Council seek to ensure that a holder of the NCARB Certificate will be registered by every Member Board as qualified to practice architecture in the Member Board's jurisdiction without further evaluation of the Certificate holder's underlying credentials.

## Financial

*This set of policies provides additional direction from the membership as it relates to financial matters of the Council:*

### Allowance for the President and Vice President

Updated (June 27, 2026)	Original (June 28, 2003)
The Council will provide a suitable allowance for the President and Vice President. Such allowances may be adjusted by the Board of Directors from time to time and shall be included as a line item in the budget, as well as in the quarterly financial statements.	RESOLVED, That NCARB continue the practice of providing a suitable allowance for the President and First Vice President. Such allowances, as determined by the Board from time to time, shall continue to be included as a line item in the budget as well as in the quarterly budget reports of NCARB which are furnished to the Member Boards.

### Comprehensive and Unabridged NCARB Accrual Basis Financial Statements

Updated (June 27, 2026)	Original (June 28, 2003)
The Council shall post quarterly comprehensive and unabridged NCARB Accrual Basis Financial Statements, with all footnotes, to its membership portal so that Member Boards may stay informed about the activities and financial conditions of NCARB.	RESOLVED, NCARB shall post quarterly on the "Members-only" section of the NCARB web page the comprehensive and unabridged <u>NCARB Accrual Basis Financial Statements</u> , as they exist at the time with all of the footnotes, so that Member Boards may stay completely informed about the activities and financial condition of NCARB.

## Membership Resources

*This set of policies provides additional direction from the membership on resources and activities to the Council to support Member Boards:*

### Member Board Executive Workshop

Updated (June 27, 2026)	Original (June 24, 1995)
The Council will hold an annual workshop for Member Board Executives.	RESOLVED, that the Council Board be directed to schedule annually a workshop for member board administrators

### Centralized Disciplinary Database

Updated (June 27, 2026)	Original (June 29, 1996)
The Council will develop and maintain a disciplinary database, allowing Member Boards to access disciplinary actions taken by other Member Boards. The database should include the name of the person disciplined and the reporting Member Board.	RESOLVED, that NCARB develop and maintain and periodically distribute, electronically or by other means, to its member boards a list of all disciplinary actions taken by member boards. This list shall identify the person disciplined and the member board which took the action. A member board seeking detailed information respecting the disciplinary action should contact the disciplining board.

## Volunteers

*This set of policies provides additional direction from the membership on Council volunteers:*

### Continuing Education Credit for NCARB Activities

Updated (June 27, 2026)	Original (June 23, 2007)
NCARB Member Boards accept service on NCARB Advisory Committees, task forces, and other volunteer opportunities when designated as HSW qualifying, and the Council will report those hours to the American Institute of Architects (AIA) or other Member Board-accepted entities for record-keeping purposes.	RESOLVED, That NCARB Member Boards accept service on NCARB committees and task forces (when designated by NCARB as HSW eligible) as fulfilling the continuing education requirements for Member Boards, and that NCARB report those contact hours to AIA for record keeping purposes.

## **Recommended for Sunset:**

### **Resolution 1999-06: Satisfying Training Requirements**

*“RESOLVED, that a candidate for certification who successfully completes the Council training requirements for certification shall be treated as having satisfied those training requirements notwithstanding subsequent changes in Council training requirements.”*

### **Resolution 2002-07: Support for Seeking Financial Assistance to Defray International Activities**

*“RESOLVED, that the Member Boards of NCARB support the Council Board of Directors' efforts to obtain financial support from the federal government and other sources to defray the costs of considering, entering into and carrying out agreements with other nations and international organizations to facilitate the international practice of qualified architects.”*