

**WCARB Region 6  
2014 Regional Meeting at NCARB  
Meeting Materials – Philadelphia, PA**



The 2014 WCARB Regional Meeting at the NCARB Annual Meeting  
Loews Philadelphia Hotel, Philadelphia, PA

(\* - denotes voting item)

Friday, June 20 – 12:15 PM

**AGENDA**

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12:15 pm

Delegate Lunch and Regional Meeting

Lescaze  
33<sup>rd</sup> Floor

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12:45 pm

1. Meeting Convened by Bob Calvani
    - Establish Quorum
    - \*Approval of Agenda
    - Introductions
    - \*Approval of Minutes: 3/7/14
  2. Regional Director's Report – Greg Erny
  3. Regional Chair's Report – Bob Calvani
  4. State Reports – Anything New & Important Since March
  5. Financial Report – Gina Spaulding
  6. \*Review and Approval of 2014-2015 WCARB Budget
  7. NCARB Visiting Team and Candidate Visits (throughout meeting)
  8. \*Review and decision whether to amend WCARB Bylaws
  9. NCARB Resolutions Discussion
  10. 2015 Regional Meeting Discussion
  11. WCARB Laudatories
  12. New Business
  13. Old Business
  14. Other
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4:00 pm

Adjourn

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6:00 – 7:00 pm

Regional Receptions

Location in  
NCARB  
Meeting  
Packet

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# Western Conference of Architectural Registration Boards

## MINUTES

MARCH 7, 2014

1:15 P.M.

WESTIN HOTEL, SAN ANTONIO

MEETING CONVENED BY	Chair Bob Calvani
TYPE OF MEETING	Annual Regional Meeting
ATTENDEES TO ESTABLISH QUORUM (SEE APPENDIX FOR LIST OF ATTENDEES)	Alaska_x_ Arizona_x_ California_x_ Colorado_x_ Guam_x_ Hawaii_x_ Idaho_x_ Nevada_x_ New Mexico_x_ Oregon_x_ Utah_x_ Washington_x_ Quorum Established_x_
INTRODUCTIONS	Chair Calvani asked everyone attending the meeting to introduce themselves and identify their jurisdiction. Introductions were made. There were nine new members in attendance: Pam Hopkins from Colorado; Pete Anderson from Idaho; Rick Stervick, MBE from Washington (for Lorin Doyle who was unable to attend); Scott Harm from Washington, Linda Szymarek from Washington; Kristin Wells from Oregon; Doug Sams from Oregon and Monica Harrison and Tammy Bond, board staff from Nevada. The new and returning members were welcomed.
APPROVAL OF THE AGENDA	Motion Made By: Richard Rearick Second: Mike Bodelson Vote: Passed
APPROVAL OF MINUTES	Motion to Approve Minutes from the June 2013 Meeting in Providence By: Neitha Wilkey Second: Ed Marley Vote: Passed  Amendments: Add page numbers for future minutes and amend page two of June 2013 minutes to reflect the wording "broadly experienced interns," instead of "broadly experienced architects."

## Agenda topics

### REGIONAL DIRECTOR REPORT

GREG ERNY

DISCUSSION	WCARB Regional Director Greg Erny updated the membership on what has been happening with the NCARB Board of Directors:
	<ul style="list-style-type: none"> <li>• <b>Discussion about the Strategic Plan:</b> The strategic plan was discussed, how the mission statement is a reflection of the work of the Board of Directors (BOD) along with NCARB's goal of continuing to facilitate licensure, foster collaboration and its goal of providing a centralized location for credential data by having jurisdictions share its registrant/licensee data with the Council. The BOD always keeps the Vision Statement in mind while working on the leadership ideas of the Council; which is to facilitate licensure; foster collaboration and centralize credential data. The core values of the Strategic Plan are: integrity, accountability, transparency, collaboration, leadership and excellence.</li> <li>• <b>Fiscal Health:</b> Erny gave the members a high level overview of the fiscal health of the Council. Income is ahead of budget projections despite the financial impact of the ARE blackout period. Currently there is a record number of active records being managed by the Council, and NCARB's record applications, reciprocity transmittals and intern record renewals are increasing year over year. Council expenses are about \$300,000 below budget – expenses have been reduced within budgets. NCARB paid down its line of credit by \$150,000. Reserves continue to increase. The BOD made the decision to permanently fund a second delegate to both the Regional Summit and the Annual meeting for the foreseeable future. Budget discussions for the 2015 fiscal year will occur at the April 2014 board meeting. Fees: there will be no fee increases in 2014, with the exception of examination rescheduling fees. Resolution 2014-A proposes to freeze Member Board dues through 2017. NCARB has saved money by having fewer face to face meetings, conducting virtual meetings and merging committees. New technology has been invested in allowing the Council to increase its</li> </ul>

- services to its members without increasing staff.
- **Outreach:** NCARB has been continuing its visits to the member boards, the academies and AIA component visits. Mike Armstrong has indicated that it is his goal to visit all of the member boards within four years of his taking over as NCARB CEO. Marketing and communications continues to ramp up with a greater focus being made on social media, blogging, and a new digital magazine. Additionally, the Annual Report is now electronic and can be accessed through the NCARB website. The NCARB Award was recently announced in September 2013.
  - **IDP news:** Recent changes to the program include the elimination of the duration requirement and the modified eligibility date requirement, allowing the intern more flexibility to meet the rigors of the program. NCARB has expanded the role of the Student Coordinator Program to allow AIAS appointed representatives from architectural academies to fill the role. Other recent changes include the intern think tank, modifying the reporting rules, and the highly anticipated launch of the IDP mobile phone application, which allows interns to log their hours from their mobile phone.
  - **ARE news:** The ARE vendor team transition was completed successfully. Prometric now handles the test delivery and Alpine handles candidate and test content management. The ARE blackout period concluded in August 2013. Affected candidates were given a 12 week extension to their rolling clock.
    - Testing volumes are the highest since 2008. Candidates now may immediately reschedule a failed exam, although they still are required to wait six months to retake a failed exam.
    - Erny announced that the ARE My Examination portal was launched in August 2013. The portal will give member boards more flexibility, transparency and access to score reports for their examination candidates. Additionally, examination candidates will have access to their examination history, authorization to test information, and the ability to view their score reports. The My Examination portals allows NCARB direct access to examination data (which they did not have previously) and improved service time for initial licensure requests.
    - Erny told the members that the ARE practice program is now a cloud based subscription service. Users of Windows 64-bit operating systems are provided access to practice programs for a \$10 annual fee. Candidates still using a 32-bit Windows operating system may still access the practice program for free.
    - The Council is now providing international delivery of the ARE. Candidates who live overseas and who have been approved to take the examination by a United States member board may now sit for the ARE in London and Abu Dhabi. Implementation of a test site in Hong Kong is pending.
    - The rolling clock final implementation will affect all candidates that passed some but not all divisions of the ARE prior to 2006. All divisions of the ARE must be taken and passed by July 1, 2014 or any divisions passed prior to 2006 will become invalid.
    - Plans for updating the ARE 4.1 to 5.0 are ramping up. A new test specification was adopted by the BOD in December 2013. The ARE 5.0 will have new performance item types. Case studies are underway. As in all the previous examinations, the new examination will be psychometrically valid, legally defensible, and financially sustainable. The new test specs increase the agility and efficiency of future ARE developments. The anticipated launch date for the ARE 5.0 will be late 2016.
  - **Special Projects:** Changes to the IDP program that will continue to ensure that interns acquire comprehensive experience through a more concise and simplified program. The project team is multi-disciplinary to provide varied perspectives. Input on program changes will be solicited from the Intern Advisory Committee and Licensure Task Force. BOD review and discussion on this topic will take place in April 2014. BEA/BEFA: Council staff has been undergoing a multi-phase study to find ways to reduce the burden and cost of the programs. The BOD will review the study findings and discuss the matter during the April 2014 meeting. Licensure Task Force: is still exploring potential additional pathways to licensure at graduation.
  - **Other:** In an effort to increase communication and outreach, NCARB has invested in a Legislative Tracker Notification Program to notify member board members and member board executives about pending legislation and rule changes within the member boards. Also, the International Recognition Agreement with Canada was approved by a majority of member boards and is now in effect.
  - **Board of Directors Composition:** A Public Director search was held and John Cameron was selected to fill Lynn Axelroth's term out position on the board. Legal Counsel: A task force was created to select a new attorney for NCARB. The BOD will review recommendations this weekend following the conclusion of the Regional Summit. Investment Advisor: RFQs/RFPs were solicited for

a new investment advisor to guide the BOD and staff with regard to Council investments. Finally, there will be five new incoming members on the BOD this July 2014.

- **Last Words:** 2015 Committee Volunteers are being solicited by the President Elect. Erny encouraged WCARB members to volunteer on committees and stated that it is a rewarding experience working with great people for the betterment of the profession. Interested persons should submit their applications to NCARB staff by Monday, March 10, 2014.

Melissa Cornelius, AZ MBE, asked what kind of notification has been sent to the examination candidates about their examination scores obtained before 2006. Erny replied that NCARB notified the candidates numerous times – there were lots of notifications sent to the candidates. Jon Baker asked whether there were any continuing conversations at the BOD table with regard to the Pilot Program for Broadly Experienced Interns? Dennis Ward, who was in the room to talk to the room in support of his candidacy for 1<sup>st</sup> VP President Elect of NCARB, responded that NCARB staff is working on that topic and said that the BOD will learn more about it at the April 2014 meeting. Liza Provideo, Guam MBM, asked about the NCARB app? Erny replied that NCARB IT staff was working on it. Mark McKechnie, Oregon MBM, told Ward and Erny that Oregon has not been hearing any negative feedback from their new architect registrants, which was good. Hans Hoffman, UT MBM, asked Erny why rescheduling the exams had incurred a higher fee – why was that a bad thing? Erny told Hoffman that there are limited slots for examinees to sit for the exam and a rescheduled exam prevents others from having the ability to test in that seat.

At the conclusion of his report, Erny asked for the Region's support as he vacates the Regional Director position and pursues the position of Secretary on the NCARB Board of Directors.

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**EXECUTIVE COMMITTEE/CHAIR  
REPORT**

**BOB CALVANI**

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**DISCUSSION**

Regional Chair Bob Calvani gave the following report about what the Region 6 Executive Committee has been working on over the past year:

- Calvani welcomed all the members to San Antonio for the first ever Regional Summit where all the regions meet in the same location and come together during plenary sessions, but still have their own regional meetings to conduct the work of the Region. Having all regions in one location allows for the cross pollination between the regions and also allows NCARB leadership and staff to meet with each region without having to travel to another meeting.
- The Executive Committee met in Las Vegas on December 7, 2013 to plan the agenda for this March Regional Summit. A laudatory committee was established to give Laudatories for departing WCARB members. Laudatories will be a standing item on the March and June Regional agendas. The ExCom reviewed the financial statements. The ExCom reviewed and amended the bylaws to provide for a Secretary/Treasurer within the leadership structure of the region. Adding this position on the Executive Committee allows for additional leadership opportunities within the region.
- Calvani and Spaulding attended the Regional Leadership Committee (RLC) in November 2013 and worked with the other members of the RLC to put together the agenda for the March 2014 Regional Summit. Other topics of discussion by the RLC were included a draft rotation schedule for future regional summits and decision regarding who will host the meeting – keeping in mind that with the new format, it is possible that a region will host a meeting outside of its own geographical boundaries. The tentative schedule for the next two Regional Summits will be either Las Vegas, NV or Long Beach, CA, in 2015 and in Savannah, GA or Charlotte, NC in 2016.
  - June annual meetings are already set. The locations are:
    - Philadelphia – 2014
    - New Orleans – 2015
    - Seattle – 2016
    - Boston – 2017
    - Detroit (TBD) – 2018
- The RLC met again in February 2014 to finalize the 2014 Regional Summit agenda and educational seminar and site visit/tour information. Other topics of discussion included NCARB branding, discussion of the work of the Licensure Task Force - a pilot program that will allow an intern

attending an academy that integrates internship/work experience into its curriculum to have the ability to complete his/her education, internship and examination while attending school with the final outcome being the issuance of an architect license by a member board upon completion of the Program.

- The Region 6 Education committee is comprised of Jim Oschwald, Committee Chair, Neitha Wilkey, Ron Abo, Ed Marley. After two telephone meetings, the Education Committee directed Gina Spaulding to work with San Antonio AIA to put together an education program originally intended solely for Region 6, but, during the Regional Leadership Committee, all of the other Regional Chairs and Execs wanted to participate in some type of educational opportunity so Region 6 stepped up and coordinated the educational component of the Regional Summit for all six regions. A good example of good leadership by WCARB.
- Calvani serves as a member of the Committee on Education. He told the Region that the education committee has been working on new item types for the new ARE 5.0. The 5.0 will have six divisions, instead of the seven that now comprise the ARE 4.1. The proposed ARE 5.0 divisions are: Practice Management, Project Management, Programming and Project Analysis, Project Planning and Design, Project Development and Documentation and Construction Phase Services and Project Evaluation.
- Calvani suggested that the one of the strategies the region might consider is one that is similar to what Region 3 has been doing for many years – and that is to vote as a block for our candidates that come up from within our region so that we have the opportunity to help them achieve a spot on the NCARB Board of Directors if they have the passion and desire for it. Calvani suggested that “Region 6 Leadership Strategies” be a regular item on the March annual meeting agenda and told the membership that the item would be further discussed later today.
- One of the items that the Regional Leadership Committee identified as a potential discussion point was to garner feedback from the individual states regarding any emerging legislation or regulations that the membership could share with each other and report out at the Saturday plenary session with all regions present.
- Calvani showed a YouTube clip that talked about emerging professionals in this new age and the gist of the clip deliberated the title they wished to be referred to. Hint: it’s not “intern.”
- In closing, Calvani expressed that he has enjoyed serving as the Chair of Region 6 and asked for the region’s support as he pursues the position of Regional Director.

**FINANCIAL REPORT**

**GINA SPAULDING**

**DISCUSSION**

Gina Spaulding gave the current financial report:

- The 2013-2014 budget previously approved by the membership in June 2013 for the fiscal period of October 1, 2013 - September 30, 2014 was provided for review and information purposes. In response to Calvani’s suggestion to fund the Education Committee for use in planning educational programs for the region, a line item of \$4,000 was included in the current budget. Also, future budgets will include a line item for Education purposes for the region. Also provided was a copy of last year’s budget for comparison and information purposes. It was noted that the current budget is not balanced by \$3,600 due to adding the Education line item. A copy of the 2013-2014 budget has been appended to this document as Appendix “B.”
- The Balance Sheet through February 28, 2014 was provided in the agenda packet for the membership. This statement is appended to the end of this document as Appendix “C.” The Profit and Loss statement for October 1, 2013 through February 28, 2014 was also provided and is appended to this document as Appendix “D.” The Profit and Loss statement for the previous fiscal year of October 2012 through September 30, 2013 was provided and is appended to this document as Appendix “E.”
- As of February 28, 2014, total assets from both the checking and savings account total \$179,384.06. The region is in good financial shape.

**NOMINATIONS – FROM THE FLOOR & NOMINEE SPEECHES**

<b>DISCUSSION</b>	Chair Calvani opened the floor for nominations for the Regional Director and Executive Committee Members for WCARB Region 6:
<p>Jay Cone, ID, nominated Bob Calvani for the position of Regional Director, seconded by Neitha Wilkey, WA. As there were no more nominations, Chair Calvani closed the nominations for Regional Director.</p> <p>Bob Calvani noted that there currently are four open positions becoming available on the Executive Committee, one of which would be for Calvani’s remaining year on the ExCom. Calvani opened the floor for nominations:</p> <p>Bob Calvani nominated Jon Baker from California and Mark McKechnie seconded.          Liza Provideo nominated Jim Oschwald from New Mexico and Bert Yumol seconded.          Jay Cone nominated Hans Hoffman from Utah and Terrance White seconded.          Steve Turney nominated Ed Marley from Arizona and Doug Whitneybell seconded.          Neitha Wilkey nominated Richard Rearick from Alaska and Jeff Koonce seconded.</p> <p>As there were no more nominations, Chair Calvani closed the nominations for the Executive Committee.</p> <p>Each of the nominated candidates gave their speeches to the group – sharing their educational and work history background information along with their reasons for wishing to serve on the WCARB Executive Committee.</p>	

**BRIEF STATE REPORTS**

<b>DISCUSSION</b>	The State Reports are listed on the WCARB web site. Additional information reported from the members boards is as follows:
<ul style="list-style-type: none"> <li>• <b>Colorado:</b> Joyce Young, MBE told the membership that the Division of Professions and Occupations are moving towards doing away with renewal cards.</li> <li>• <b>Oregon:</b> The board registers firms and is currently working on clarifying those requirements and streamlining the process to make it easier on the registrants.</li> </ul>	

**STATE LEGISLATIVE ISSUES FOR REPORT OUT AT SATURDAY PLENARY SESSION**

<b>DISCUSSION</b>	Chair Bob Calvani explained to the membership that the Regional Leadership Committee came up with this agenda items during one of their meetings. The purpose of this item is information sharing between the regions and to provide learning opportunities that are “regulatory” in nature. Each region will ask their members to share any legislative or regulatory concerns, issues, etc. and the Chair of each region will report the information out to the entire body during the Saturday plenary session.
<ul style="list-style-type: none"> <li>• <b>Idaho:</b> It appears their legislature is going to pass a bill that takes away design/review from the cities. Purely aesthetic concerns.</li> <li>• <b>New Mexico:</b> The legislature is addressing a Military Licensing and Use Act, which allows for a disabled preference.</li> <li>• <b>California:</b> State law now currently allows peer review for the cities and counties.</li> <li>• <b>Guam:</b> Legislature potentially will be looking at Guam’s statutes of limitation. Currently the statute of limitation is ten years.</li> </ul>	

**RESOLUTIONS DISCUSSION**

<b>DISCUSSION</b>	Chair Calvani led the discussion regarding the draft resolutions for the 2014 NCARB meeting:
<ul style="list-style-type: none"> <li>• <b>Resolution 2014-A</b> – The membership was in favor of this proposal to freeze member board dues until 2017.</li> <li>• <b>Resolution 2014-B</b> – The membership was in favor of these incidental bylaw changes.</li> <li>• <b>Resolution 2014-C</b> – This bylaw change amends the qualifications of regional directors. McKechnie stated that the two new additions to the qualifications for regional director were unreasonable and onerous. Oschwald told the membership that with all the pathways open for architects now, he can't imagine a scenario where an architect cannot obtain an NCARB certificate. Baker mentioned that he thinks NCARB has a bigger problem that this bylaw change isn't going to solve. Rearick said he thought there were lots of ways to serve NCARB without having a certificate, although he personally thinks it's a good idea.</li> <li>• <b>Resolution 2014-D</b> – The membership was in favor of this proposal to modify certain BEA requirements.</li> <li>• <b>Resolution 2014-E</b> – The membership was in favor of this proposal to modify certain education requirements.</li> </ul>	

**BYLAW AMENDMENTS DISCUSSION**

<b>DISCUSSION</b>	Chair Calvani explained to the membership the reason why the Executive Committee was proposing a change to the WCARB Region 6 Bylaws:
<p>Article XIV of the Bylaws state that Members will be given a 60-day notice requirement for any proposed Bylaw amendments, and that the purpose of each proposed amendment and the reason for it must be provided. The background, purpose and reason for amending the Bylaws is as follows:</p> <p><b>Background:</b> At the regional meeting in June 2013, the membership amended the name of the region from the Western Conference to the Western Council, added the new position of Secretary/Treasurer to the Executive Committee, added a definition for regional director, addressed other housekeeping items and directed the Executive Committee to draft language to break election ties and define the duties of the Secretary/Treasurer.</p> <p><b>Purpose/Reason:</b> The bylaws presented to the membership today include draft language to break election ties, proposed language for the duties of the Secretary/Treasurer and to indicate that the Education Committee shall be comprised of three members of the general membership and shall be chaired by the Vice Chair of the Executive Committee.</p> <p>The proposed language for Article VII: Executive Committee, section 1.1 reads:</p> <p><u>"Any candidate running for the Executive Committee shall have the opportunity to address the membership. In the event of a tie for an election to serve on the Executive Committee, the candidate shall have the opportunity to readdress the membership, followed by a brief period of time to caucus again by the membership. There shall be one more opportunity to revote. In the event of another subsequent tie, the winner will be decided by cutting a deck of cards. (The Ace of Spades is the high card)."</u></p> <p>After a spirited discussion, the consensus of the membership was that they should have the opportunity to revote on a tied election as many times as is necessary until a clear winner is declared. Chair Calvani called a vote on the matter.</p> <p>Motion made by Jim Oschwald to accept the bylaw amendments regarding Article VII, section 1.1 as written. Seconded by Richard Rearick. Vote: Yes: New Mexico, Alaska. All other member jurisdictions voted no. Motion fails.</p>	

Motion made by Mike Bodelson to rewrite the proposed bylaw amendment for Article VII, section 1.1 to include language that allows as many revotes as necessary until an election tie results in a clear winner. Seconded by Jon Baker. Vote: All in favor. Motion passes.

Motion made by Jon Baker to approve the remaining bylaw amendments as written. Seconded by Hans Hoffman. Vote: All in favor. Motion passes.

## REGION 6 LEADERSHIP STRATEGIES

**DISCUSSION** Chair Calvani asked the membership what kind of leadership strategies they wanted to see from their Executive Committee.

Calvani led the membership through a discussion on possible leadership strategies the region could consider as a way to promote more leaders from Region 6 up to the NCARB BOD level. Suggestions were made such as voting as a block in support of WCARB members. Other suggestions included possibly having the Executive Committee institute a mentoring program – put it under the Education Committee. It was suggested that the previous regional chairs and regional directors assist with mentoring future leaders. Others liked the idea of the Executive Committee putting together a WCARB new member orientation. It was decided that Region 6 will continue to collect suggestions and have the Executive Committee work on them.

## WCARB LAUDATORIES

**DISCUSSION** Chair Calvani asked Executive Committee member Richard Rearick to update the membership on any Laudatories for outgoing/termed out members

Rearick reported that there were no termed out members at this time, therefore, there are no laudatories to be presented at this meeting.

## ELECTIONS

**DISCUSSION** The Election Committee conducted the Elections and reported that:

- **Regional Director:** By majority vote, Bob Calvani was elected to serve as the Director of Region 6.
- **Executive Committee:** By majority vote, Jim Oswald, Hans Hoffman and Jon Baker were elected to fill the upcoming vacancies on the Executive Committee. Ed Marley was also elected to serve the remainder of Bob Calvani's term (one year).
- **Executive Committee Chair:** By majority vote, Jim Oswald was elected to serve as the Chair of the Executive Committee.
- **Executive Committee Vice Chair:** By majority vote, Jay Cone was elected to serve as the Vice Chair of the Executive Committee.
- **Executive Committee Secretary/Treasurer:** By majority vote, Jon Baker was elected to serve as the Secretary/Treasurer of the Executive Committee.

## NCARB VISITING TEAM AND BOD CANDIDATE VISITS

**DISCUSSION** Throughout the day, WCARB Region 6 had visitors from BOD Candidates as well as the NCARB leadership. The synopsis of the conversations generated during the meeting are below:

**Dennis Ward, Candidate for EVP President Elect:** Ward thanked Region 6 for allowing him to serve on the NCARB Board of Directors. He greatly appreciates all the nurturing, mentoring and relationship building over the past few years. Ward stated that he would like to see NCARB continue to work on being more

nimble. He mentioned that the next ARE 5.0 will launch in less than five years. It will be a much better examination and candidates will love it. The next ARE will streamline all processes. Also coming are more apps and increased marketing of the NCARB brand. Neitha Wilkey asked Ward if he had any new ideas. Ward responded that he wants to focus on branding of the Certificate and creating more value to the Certificate along with a renewed development of the mini-monographs. Pat Bickler asked where NCARB was at regarding the national certificate. Ward replied that he thinks it's a jurisdictional issue. Ward reported that NCARB has selected a new legal counsel that has experience advising organizations, which will be very helpful. Jon Baker stated that he is fearful that NCARB will issue an RFP for the Licensure Pilot Program that will cause academic programs to vie to participate in the pilot program. This will make the programs more competitive and less likely to share information. Has NCARB discussed this? Ward replied that it was a complicated question, but he suspects that the pilot program will have less than a five percent impact on students. The RFP will be so broadly worded to be as inclusive as possible – but the Council is just starting to scratch the surface on this topic.

**Kristine Harding, Candidate for Treasurer:** Harding thanked Region 6 for making time for her to visit. She complimented Greg Erny as a BOD member – said he does a great job and asks a lot of good questions. She is working on the Audit Committee and the Investment Task Force, whose job is to select the next investment advisor to assist the Council in making good financial decisions. Calvani asked Harding what the savings were when the Council moved from the ARE 3.1 to the 4.0. Harding replied \$4.6 million and the Council is using that money to help candidates. McKechnie said that he understands that the ARE is the gold standard in the US, but is the Council trying to make it the gold standard internationally? Harding replied that Stephen Nutt is working on that in at least one country, but the Council is hoping to see that increase. Provideo asked whether the current revenue surplus was a long term trend. Harding replied mostly yes. The four year forecast helps make assumptions so the Council can anticipate future costs. Oschwald thanked Harding for answering the specific financial questions. It's good to have a Treasurer that really understands the financial situation of the Council.

**John Sorrenti, Candidate for Secretary:** Sorrenti shared his background information with the Region. He said that he would like to see the NCARB brand enhanced. Sorrenti stated that it was his feeling that the goal of NCARB should be to help license more architects. Calvani asked Sorrenti what was his big passion. Sorrenti said that it probably is cross-collatorization to move the profession forward. Also to improve communication and make licensure easier for architects.

**Margo Jones, Candidate for 2<sup>nd</sup> VP:** Jones thanked the Region for allowing her to visit. She reported that NCARB has had the same investment advisor for the past 15 years and has put out an RFP to ensure that the Council is getting the best investment advice. Baker asked her why NCARB was interviewing a new investment team. Jones replied that it's best business practices, and that the current advisor is on the short list.

**NCARB Visiting Team:** The visiting team consisted of Blake Dunn, current NCARB President, Dale McKinney, 1<sup>st</sup> VP President Elect and Mike Armstrong, NCARB CEO. Dunn handed out the committee service certificates and thanked all the volunteers for their service. Various topics were discussed, and Calvani thanked the visiting team for making time to visit with Region 6.

OTHER	<ul style="list-style-type: none"> <li>• Calvani announced that WCARB was scheduled to meet with Region 3 for the networking hour, and the Regional Dinner would follow the networking hour at the Rio Rio Cantina, located on the San Antonio Riverwalk.</li> <li>• Tomorrow's WCARB Region 6 meeting will follow the morning plenary session and will be an Educational Lecture and Site Visit to the Pearl: A Case Study in Urban Revitalization. He told the members that the learning objectives were designed to provide participants with a unique case study of how adaptive reuse can be a catalyst for neighborhood revitalization and economic development. The site visit will allow participants to explore a wide range of sustainability solution and healthy community initiatives as well as delineate preservation efforts as they relate to the reuse of buildings throughout the campus.</li> </ul>
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MEETING  
ADJOURNED  
AT 5:38 PM

On a motion approved by unanimous acclaim Chair Bob Calvani declared this meeting of WCARB adjourned.

## **Appendix A:**

### **Attendees March 7, 2014**

#### **ALASKA**

Richard Rearick  
Jeff Koonce  
Vernon Jones

#### **ARIZONA**

Ed Marley  
Douglas Whitneybell  
Melissa Cornelius  
Patty Pritzl

#### **CALIFORNIA**

Jon Baker  
Pasqual Gutierrez  
Doug McCauley

#### **COLORADO**

Pamela Hopkins  
Joyce Young

#### **GUAM**

Liza Provido  
Mark Ruth  
Ray Borja

#### **HAWAII**

Roberto Yumol  
Craig Murayama  
Jimmy Kobashigawa

#### **IDAHO**

Garth Jensen  
Jay Cone  
Steven Turney  
Pete Anderson  
Peter Rockwell

#### **NEVADA**

Greg Erny  
Monica Harrison  
Tammy Bond  
Gina Spaulding (Region 6 Exec)

#### **NEW MEXICO**

Bob Calvani  
Jim Oschwald  
Michael Bodelson  
Wren Propp

#### **OREGON**

Doug Sams  
James Robertson  
Mark McKechnie  
Kristen Wells  
Patrick Bickler  
Susan Steward  
Jim Denno

#### **UTAH**

Terance White  
Hans Hoffman

#### **WASHINGTON**

Scott Harm  
Neitha Wilkey  
Linda Szymarek  
Rick Stervick

WESTERN CONFERENCE OF ARCHITECTURAL  
REGISTRATION BOARDS

PROPOSED BUDGET OF REVENUE AND EXPENDITURES FOR  
FISCAL YEAR October 1, 2013- September 30, 2014

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 85.00
Annual Dues:	\$ 48,000.00

TOTAL 2014 REVENUE:	\$ 48,085.00
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EXPENDITURES:

Executive Committee Travel	\$ 26,000.00
Education Fund	4,000.00
Meeting Costs	2,000.00
Regional Dinner – March 2014	3,000.00
Executive Director's Pay	15,000.00
Communication & Supplies	900.00
Printing & Production	250.00
Mailing Costs	50.00
Web Site	250.00
Miscellaneous	<u>250.00</u>

TOTAL 2014 EXPENDITURES:	\$ 51,700.00
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8:22 PM  
02/26/14  
Cash Basis

**WCARB**  
**Balance Sheet**  
As of February 28, 2014

	<u>Feb 28, 14</u>	<u>Feb 28, 13</u>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
Cash - Checking	80,385.30	75,674.92
Savings	98,996.76	78,894.00
<b>Total Checking/Savings</b>	179,382.06	154,568.92
<b>Other Current Assets</b>		
Certificates of Deposit	0.00	19,446.34
<b>Total Other Current Assets</b>	0.00	19,446.34
<b>Total Current Assets</b>	179,382.06	174,015.26
<b>TOTAL ASSETS</b>	<b><u>179,382.06</u></b>	<b><u>174,015.26</u></b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Equity</b>		
Retained Earnings	139,912.83	139,704.75
Net Income	39,469.23	34,310.51
<b>Total Equity</b>	179,382.06	174,015.26
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>179,382.06</u></b>	<b><u>174,015.26</u></b>

8:23 PM  
02/26/14  
Cash Basis

**WCARB**  
**Profit & Loss**  
October 2013 through February 2014

	<u>Oct '13 - Feb 14</u>
<b>Income</b>	
Interest	635.37
<b>Annual Dues</b>	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
Annual Dues - Other	4,000.00
<b>Total Annual Dues</b>	<u>48,000.00</u>
<b>Total Income</b>	48,635.37
<b>Expense</b>	
Bank Service Charges	50.00
Executive Committee Travel	4,831.52
Bd Member Meeting Reimbursement	-10,000.00
Fax and Telephone	312.00
Executive Director's Pay	5,250.00
Meeting Costs	992.08
Internet	161.50
<b>Total Expense</b>	<u>1,597.10</u>
<b>Net Income</b>	<u><u>47,038.27</u></u>

**WCARB**  
**Profit & Loss**  
**October 2012 through September 2013**

	<u>Oct '12 - Sep 13</u>
<b>Income</b>	
Meeting Reimbursement	9,500.00
Interest	59.89
<b>Annual Dues</b>	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
<b>Total Annual Dues</b>	48,000.00
Registration Fees	0.00
<b>Total Income</b>	<u>57,559.89</u>
<b>Expense</b>	
Miscellaneous	50.00
Executive Committee Travel	23,170.53
Bd Member Meeting Reimbursement	8,195.69
Fax and Telephone	780.00
Executive Director's Pay	15,000.00
Executive Director's Travel	4,126.82
Meeting Costs	5,008.72
Office Supplies	192.91
Internet	321.70
<b>Total Expense</b>	<u>56,846.37</u>
<b>Net Income</b>	<u><u>713.52</u></u>

**Regional Director's Report**  
**Greg Erny, Regional Director**

**Executive Committee Report**  
**Bob Calvani, Region 6 Chair**

# **State Reports**

# 2014 STATE REPORTS – WCARB REGION 6

## Alaska

### Board Composition 11

Architects: 2

Non-Architects: 1 public member

Other Licensed Professionals: 5 PE, 2 PS, 1 LSA,

### Licensing Statistics

In State Registrants: 238

Out of State Registrants: 309

### Brief Overview of Current Issues

- Regulation changes for structural engineer.
- Regulation changes for FE/FS move to CBT
- Electronic seals/signatures
- Licensure Mobility with Canada

### Current Legislation Related to Architecture

None

### Miscellaneous

None

## Arizona

### Board Composition

Architects: 2

Non-Architects: 7

Other Licensed Professionals: 7

### Licensing Statistics

In State Registrants: 9,600 (total registered architects)

Out of state Registrants: 3,800 (out of state architects)  
43,000 total registrants (Multidisciplinary board)

### **Brief Overview of Current Issues**

One residential architect constantly challenges whether our exemptions to the requirement for registration should stand.

### **Current Legislation Related to Architecture**

Title protection legislation was introduced this legislative session in Arizona. The question being, does our statutory definition of 'architect' require everyone who uses that title to be registered in Arizona? It did not pass out of committee.

### **Miscellaneous**

Reorganization fun continues--It's never boring here!

## **California**

### **Board Composition**

Architects: 5

Non-Architects: 5

Other Licensed Professionals: 5 Landscape Architects on a Technical Committee

### **Licensing Statistics**

In State/Out of State Registrants: 20,254

### **Brief Overview of Current Issues**

- Sunset Review – the Board will be submitting its report in October
- Integrated Degree Programs – the Board is meeting with 9 of its 10 schools of architecture at its February 26 meeting to discuss the integration of licensure into education programs.
- Enforcement – The Board is working on continuing to improve its performance on enforcement. The Board receives about 300 complaints per year and has a pending caseload of 80 cases. The Board is seeking new tools for enforcement against unlicensed practitioners, such as "infraction authority".

- OA – the Board is commencing the process of its Occupational Analysis for the California Supplemental Examination. As part of that process, it is holding focus groups of building officials, engineers and landscape architects, and contractors.

### **Current Legislation Related to Architecture**

AIACC legislation on “peer review” of exempt projects as an alternative to local government plan review.

### **Miscellaneous**

None

## **Colorado**

### **Board Composition**

Architects: 3

Non-Architects: 10

Other Licensed Professionals: 8 (4 PE & 4 PLS)

### **Licensing Statistics**

In State Registrants: 3,039

Out of State Registrants: 3,448

### **Brief Overview of Current Issues**

CO went through its first renewal cycle where CE is required to renew. The board has received and ruled on two requests for Hardship Exemptions. One request was granted outright and the other request was granted an extension.

CO is eliminating postcard renewal reminders/notification for all professions licensed within the Division of Professions and Occupations (DPO). DPO is working on appropriate outreach strategies to reach as many licensees as possible. ARC’s renew in CO in Oct 2015. Various renewal reminders will be sent to the email address of record, except where there is no email noted. Individuals that have not provided the board office with an email address will receive a postcard notification re the renewal and request to provide an email for future correspondence.

### **Current Legislation Related to Architecture**

Military Spouse Mobility.

In 2008 CO legislators passed a bill (now CRS 12-71-Part 1) that allows military spouses who are licensed in another state to practice in CO for a max. of 1 year w/o obtaining a CO license. CO ARC, as well as PE, PLS, physicians, and mental health professionals were exempted from this law.

New legislation is being considered that would:

- Include all previously exempted professions;
- Extend the law to active military members and their dependents (defined as under 22 years of age); and,
- Extend the allowance for 3 years.

As the discussions are moving forward, the exemption will likely be reinstated for ARC, PE, PLS, and physicians.

## **Miscellaneous**

Colorado Bd staff has been dealing with a particularly challenging candidate for licensure who has not been successful in passing the NCARB examinations. After several interactions with board staff, the candidate brought their (perceived) issues to the Governor's office. This was in the form of an 18 page allegation filled request for information. Based on our past experience, we contacted the amazing Derek Haese, Assistant Director of NCARB Member Board Relations. Without hesitation, Derek agreed to assist us in addressing the various items relating to the ID program and examinations issues. This was such a load off of our shoulders as we tackled the remaining items of the request. Derek rounded up the NCARB folks he need to address the areas of particular expertise and quickly provided a solid and direct (as less can be more in these circumstances) work-product for us to utilize in our response to the Governor's office.

As I am sure many of you know, Derek is consistently reliable, detailed, and accurate. He expedites quickly with a can-do attitude every time! The Colorado Board Staff thanks him for his commitment to excellence!

## **Guam**

### **Board Composition**

Architects: 2

Non-Architects: 2

Other Licensed Professionals: 3

### **Licensing Statistics**

In State Registrants: 34

Out of State Registrants: 78

### **Brief Overview of Current Issues**

None

### **Current Legislation Related to Architecture**

Guam Tropical Energy Code

### **Miscellaneous**

None

## **Hawaii**

### **Board Composition**

Architects: 3

Non-Architects: 11

Other Licensed Professionals: Professional Engineers, Land Surveyors and Landscape Architects

### **Licensing Statistics**

In State Registrants: 1,031

Out of State Registrants: 1,380

### **Brief Overview of Current Issues**

The Board continues to work on amending its administrative rules in its entirety, which includes provisions related to continuing education, intern development program, experience requirement, and alternative pathways to licensure.

### **Current Legislation Related to Architecture**

None

### **Miscellaneous**

None

## **Idaho**

### **Board Composition**

Architects: 6

Non-Architects: N/A

Other Licensed Professionals: N/A

### **Licensing Statistics**

In State Registrants: 491

Out of State Registrants: 1168

### **Brief Overview of Current Issues**

The Bureau has investigated 3 complaints for the Board during fiscal year 2014. There is 1 complaint under investigation.

### **Current Legislation Related to Architecture**

The Idaho Board of Architectural Examiners proposed Law changes to conform to recent revisions made to the nationally administered internship and examination. The bill adds two additional grounds for the discipline of a licensee for violation of a Board order or if the licensee is disciplined in another state. The bill eliminates registration of firm names. The bill clarifies and updates the use of electronic seals. Finally, the Board wants to eliminate the limitations on foreign corporation architectural practice in Idaho because architect licenses are issued to individuals not entities.

### **Miscellaneous**

None

## **Nevada**

### **Board Composition**

Architects: 5

Registered Interior Designers: 2

Residential Designers: 1

Public Member: 1

### **Licensing Statistics**

In State Registrants: 708

Out of State Registrants: 2,213

### **Brief Overview of Current Issues**

The Nevada State Board of Architecture, Interior Design and Residential Design recently updated its Strategic Plan for 2014-2019. Priority objectives for 2014-15 include educational outreach, public outreach, organizational efficiency, including major technology upgrades and organizational development. The board also invested in a new database which will provide greater access to public information, better functionality and online renewal capability.

### **Current Legislation Related to Architecture**

The board recently adopted new regulations that allow Nevada architectural candidates to participate in concurrent testing and IDP.

### **Miscellaneous**

None

## **New Mexico**

### **Board Composition**

Board Composition: 7

Architects: 6

Public Member: 1

### **Licensing Statistics**

In State Registrants: 677

Out of State Registrants: 1,336

### **Brief Overview of Current Issues**

As part of its strategic plan, the Board plans to provide online renewal and registration verification this year. The Board has plans to support additional opportunities for organized continuing education and also pursue programs to increase public awareness about licensure.

Board members are working on proposed changes to the New Mexico Architectural Act, which may include:

1. Increase maximum financial penalty amount in disciplinary section;
2. Include unlicensed practice as administrative discipline within the authority of the Board;

3. Remove confusing language regarding broadly experienced architect reciprocity process;
4. End some project exemptions;
5. Include email addresses in Board rosters;
6. Increase prohibitions against non-architect owned companies from offering architectural services.

### **Current Legislation Related to Architecture**

State lawmakers proposed requiring qualification-based selection of public entities – home rule cities in New Mexico – which are currently exempt from this requirement. The bill was proposed, but not considered by lawmakers at the recently ended 30-day session.

### **Miscellaneous**

None

## **Oregon**

### **Board Composition**

Architects: 5

Non-Architects: 2

Other Licensed Professionals: None

### **Licensing Statistics**

In State Registrants: 1,690

In State Firms: 405

Out of State Registrants: 1,331

Out of State Firms: 287

### **Brief Overview of Current Issues**

- Transitioning from fiscal to calendar year renewals.
- Revising CE rules: capping requirement for reinstatement at 24 hours obtained within the previous 24 months.
- Simplified reciprocity to accept active registration in another jurisdiction plus NCARB certificate. <http://orbae.com/rules-and-statutes/>
- Implemented Mutual Recognition Agreement with Canada.

### **Current Legislation Related to Architecture**

SB 1521 relating to Commercial Interior Designers is currently under consideration by the Oregon legislature.

### **Miscellaneous**

None

## **Utah**

### **Board Composition**

Architects: 4

Non-Architects: 1

Other Licensed Professionals: None

### **Licensing Statistics**

In State Registrants: 818

Out of State Registrants: 1,561

### **Brief Overview of Current Issues**

None

### **Current Legislation Related to Architecture**

None

### **Miscellaneous**

None

## **Washington**

### **Board composition:**

Washington's Board for Architects is in its 95<sup>rd</sup> year of serving architects. The Governor-appointed board consists of seven members: six architect members and one public member.

## **Licensing statistics**

### **Licensees:**

Individuals	2011	2012	2013
Active	6259	6259	6175
Delinquent	1254	1343	1388
Inactive	906	932	960
Retired	445	485	528

Businesses	2011	2012	2013
Active	684	812	951

### **Complaints:**

2011		2012		2013	
Opened	Closed	Opened	Closed	Opened	Closed
19	15	14	21	30	32

### **Brief overview of current issues:**

The Board for Architects implemented a new [Guidelines for building officials and design professionals](#) website in early 2014. The board continues to look at ways to bring clarity to the overlap in scope of practice among design professions and the website is a step in that direction. It's the result of collaboration among the Board for Architects, the Geologist Licensing Board, the Board of Registration for Landscape Architects, and the Board of Registration for Professional Engineers and Land Surveyors.

### **Legislation:**

The 2010 update of the architect law RCW 18.08 required continuing professional development hours for all licensees and the board began auditing this requirement in July 2013. The Board for Architects continued a partial fee suspension for all licensees. The temporary reduction started in July 2011 and now runs through 2015. It reduces fees for first-time licensees by 50%, for reciprocal licensees by 36%, and renewals by 24%

### **Miscellaneous**

The board remains committed to providing exam candidates and licensees friendly and efficient procedures and services, communicating with licensees (via our web site, listserv, and Journal) and listening to concerns, pursuing disciplinary cases, and supporting laws which protect the health, safety, and welfare of Washington citizens.

**Financial Report**  
**Gina Spaulding, Executive Director**

4:17 PM  
06/03/14  
Cash Basis

**WCARB**  
**Balance Sheet**  
As of June 3, 2014

	<u>Jun 3, 14</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Cash - Checking	58,350.53
Savings	99,003.76
<b>Total Checking/Savings</b>	<u>157,354.29</u>
<b>Total Current Assets</b>	<u>157,354.29</u>
<b>TOTAL ASSETS</b>	<b><u>157,354.29</u></b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Equity</b>	
Retained Earnings	139,912.83
Net Income	17,441.46
<b>Total Equity</b>	<u>157,354.29</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b><u>157,354.29</u></b>

**WCARB**  
**Profit & Loss**  
October 1, 2013 through June 3, 2014

	<u>Oct 1, '13 - Jun 3, 14</u>
<b>Income</b>	
Meeting Reimbursement	10,000.00
Interest	643.95
<b>Annual Dues</b>	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
<b>Total Annual Dues</b>	<u>48,000.00</u>
<b>Total Income</b>	58,643.95
<b>Expense</b>	
Education	2,255.35
Regional Dinner Expense	3,568.31
Bank Service Charges	50.00
Executive Committee Travel	11,479.18
Bd Member Meeting Reimbursement	4,505.96
Fax and Telephone	312.00
Executive Director's Pay	10,000.00
Executive Director's Travel	259.27
Meeting Costs	992.08
Internet	186.40
Web Site	24.90
<b>Total Expense</b>	<u>33,633.45</u>
<b>Net Income</b>	<u><u>25,010.50</u></u>

**WCARB**  
**Profit & Loss**  
**October 2012 through September 2013**

	<u>Oct '12 - Sep 13</u>
<b>Income</b>	
Meeting Reimbursement	9,500.00
Interest	59.89
<b>Annual Dues</b>	
Alaska	4,000.00
Arizona	4,000.00
California	4,000.00
Colorado	4,000.00
Guam	4,000.00
Hawaii	4,000.00
Idaho	4,000.00
Nevada	4,000.00
New Mexico	4,000.00
Oregon	4,000.00
Utah	4,000.00
Washington	4,000.00
<b>Total Annual Dues</b>	48,000.00
Registration Fees	0.00
<b>Total Income</b>	<u>57,559.89</u>
<b>Expense</b>	
Miscellaneous	50.00
Executive Committee Travel	23,170.53
Bd Member Meeting Reimbursement	8,195.69
Fax and Telephone	780.00
Executive Director's Pay	15,000.00
Executive Director's Travel	4,126.82
Meeting Costs	5,008.72
Office Supplies	192.91
Internet	321.70
<b>Total Expense</b>	<u>56,846.37</u>
<b>Net Income</b>	<u><u>713.52</u></u>

**Draft**

WESTERN CONFERENCE OF ARCHITECTURAL  
REGISTRATION BOARDS

PROPOSED BUDGET OF REVENUE AND EXPENDITURES FOR  
FISCAL YEAR October 1, 2014- September 30, 2015

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 85.00
Annual Dues:	\$ 48,000.00

TOTAL 2014 REVENUE: \$ 48,085.00

EXPENDITURES:

Executive Committee Travel	\$ 20,000.00
Education Fund	4,000.00
Meeting Costs	2,000.00
Regional Dinner – March 2015	3,500.00
Executive Director's Pay	15,000.00
Communication & Supplies	900.00
Printing & Production	250.00
Mailing Costs	50.00
Web Site	250.00
Miscellaneous	<u>250.00</u>

TOTAL 2014 EXPENDITURES: \$ 46,200.00

WESTERN CONFERENCE OF ARCHITECTURAL  
REGISTRATION BOARDS

PROPOSED BUDGET OF REVENUE AND EXPENDITURES FOR  
FISCAL YEAR October 1, 2013- September 30, 2014

BUDGETED AMOUNT

REVENUE:

Bank Interest	\$ 85.00
Annual Dues:	\$ 48,000.00

TOTAL 2014 REVENUE: \$ 48,085.00

EXPENDITURES:

Executive Committee Travel	\$ 26,000.00
Education Fund	4,000.00
Meeting Costs	2,000.00
Regional Dinner – March 2014	3,000.00
Executive Director’s Pay	15,000.00
Communication & Supplies	900.00
Printing & Production	250.00
Mailing Costs	50.00
Web Site	250.00
Miscellaneous	<u>250.00</u>

TOTAL 2014 EXPENDITURES: \$ 51,700.00



NCARB

**Resolutions**  
to be Acted Upon at the  
**2014 Annual Business Meeting**

MAY 2014

National Council of Architectural Registration Boards  
1801 K Street NW, Suite 700K  
Washington, DC 20006  
202/783-6500  
[www.ncarb.org](http://www.ncarb.org)

## **RESOLUTION 2014-01**

Supported by the Council Board of Directors (14-0)

### **TITLE: *Certification Guidelines* Amendment – Modifications to the Education Requirement**

**SUBMITTED BY:** Council Board of Directors

**RESOLVED**, that section 1.2 of the *Certification Guidelines* be amended to read as follows:

“You must hold a professional degree in architecture from a program accredited by the National Architectural Accrediting Board (NAAB) or the Canadian Architectural Certification Board (CACB) not later than 24 months after your graduation or a program that retained its accreditation without revocation to a time 24 months or less before your graduation, or hold a professional degree in architecture certified by the CACB from a Canadian university.

#### **SPONSORS’ STATEMENT OF SUPPORT:**

This resolution was introduced as a means of addressing occasional cases that cannot be resolved administratively. When evaluating the education prerequisite to licensure, an NCARB determination of the accreditation status of a degree primarily rests on whether the degree conferment date is *within the date range of accreditation*. In a small number of cases, the conferment date noted on the transcript is outside of the end date of accreditation. There are a variety of reasons that this may occur, ranging from examples such as the delay of graduation until unpaid balances are settled with the school, to changes of degree programs from B.Arch to M.Arch where some B.Arch students are allowed to complete that program beyond the accreditation end date.

- “Before Accreditation”: NCARB’s *Certification Guidelines* at present allow for a two-year window leading up to the initial date of accreditation where NCARB accepts the degree awarded before accreditation as satisfying the education requirement.
- “Beyond Accreditation”: This change is intended to add a similar two-year window beyond of the *end* of the accreditation period to accommodate students well along in their course work who are impacted by a program’s loss or change of accreditation. The word “retained” is specifically used in the updated language—this is not intended to provide an extension of accreditation in those rare instances when a program fails to meet standards and has its accreditation revoked. In cases where a program is in danger of losing its accreditation, sufficient notice is provided through multiple meetings, extensions, and probationary periods for the program to cure its deficiencies. This long process would adequately protect any student within the date range of accreditation.

This resolution is supported by the Education Committee, which included a review and comment by the executive director of the National Architectural Accrediting Board (NAAB).

**RESOLUTION 2014-02**

Supported by the Council Board of Directors (14-0)

**TITLE: *Certification Guidelines* Amendment – Modifications to the BEA Requirements**

**SUBMITTED BY:** Council Board of Directors

**RESOLVED**, that paragraph A. under “Alternatives to the Education Requirement” in Section 2.2 of the *Certification Guidelines* be amended to read as follows:

- “A. Satisfaction of NCARB’s Broadly Experienced Architect (BEA) Program, which permits an applicant with the required years of experience in practicing architecture as defined in the *Legislative Guidelines and Model Law, Model Regulations* gained while holding a registration issued by any U.S. jurisdiction in which the applicant exercised responsible control within a U.S. jurisdiction while registered in such jurisdiction to demonstrate that a combination of education and/or experience in practicing architecture satisfies all of his/her education deficiencies with respect to the *NCARB Education Standard* set forth in the *Education Guidelines*. The required years are:
- Six years for architects who hold a pre-professional degree in architecture awarded by a U.S.-regionally accredited institution or the Canadian equivalent, or
  - Eight years for architects who hold any other baccalaureate or higher degree, or
  - Ten years for architects who do not hold a post-secondary baccalaureate or higher degree.”

**SPONSORS’ STATEMENT OF SUPPORT:**

The current requirement for the Broadly Experienced Architect (BEA) Program requires applicants to submit evidence of experience gained in a jurisdiction in which the applicant was registered while gaining that experience. Given that experience is recognized regardless of duration or location in other Council programs, the current BEA requirement is unnecessarily and inconsistently restrictive.

At the time the candidate interview was eliminated as part of the BEA application process, it was believed that narrowing the experience requirement would compensate for this adjustment. The BEA Committee was not aware of the number of potential applicants this would adversely affect when this requirement was implemented. Subsequent experience with the program following the changes enacted at the 2011 Annual Meeting, indicate that it is now clear that this requirement should be expanded back to its original scope.

The remaining elements of the BEA process implemented in June 2011 will continue with the adoption of this resolution. Those elements include several means to ensure verification of responsibility for the experience submitted. These include an affidavit, third party verification, and an audit process with an audit interview if appropriate. The BEA requirements will continue to assure that only designs reflecting the work of the applicant are considered. This clarifies that

## Resolution 2014-02 (cont'd)

the BEA Program requires evidence of experience which satisfies the missing education, not evidence of “responsible control.” In some cases experience may involve overall design of a project; in other cases it may involve only design of a component or components of a project.

- As an example, there are many potential applicants who work outside of their jurisdiction of registration under the responsible control of an architect registered in that other jurisdiction, but in fact perform work that can demonstrate their missing education. Under current language, the candidate may meet BEA *eligibility* requirements, but are unable to satisfy the existing *program* requirements.
- This resolution will not open the door for unlicensed practice. It is not unusual for someone who has obtained a degree from an unaccredited program to receive initial licensure from a jurisdiction that does not require an accredited degree. In some cases that individual may work in another jurisdiction. This acceptance of work outside the jurisdiction of registration will not extend to unlicensed practice or work and would need to have been performed under the responsible control of an architect registered in that jurisdiction.

**RESOLUTION 2014-03**

Supported by the Council Board of Directors (14-0)

**TITLE: Omnibus *Bylaws* Changes**

**SUBMITTED BY:** Council Board of Directors

**RESOLVED**, that wherever in the *Bylaws* the words “Regional Chairs Committee” appear, such words shall be struck and replaced with the words “Regional Leadership Committee.”

**FURTHER RESOLVED**, that Article XII, Section 5, sub-sections A through H be amended to read as follows, and that existing sub-sections I and J be renumbered H and I:

- ~~“A. Education Committee: The Committee shall oversee the development, delivery, and assessment of~~ assess and recommend updates to the Council Board of Directors with respect to the Council’s education and continuing education policies for use by Member Boards and ~~its~~ the Council’s relationship with the National Architectural Accrediting Board (NAAB).
- B. Internship Committee: The Committee shall ~~oversee the development, delivery, and assessment of~~ assess and recommend updates to the Council Board of Directors with respect to the Intern Development Program for use by Member Boards.
- C. Examination Committee: The Committee shall ~~oversee the development, delivery, and assessment of~~ assess and recommend updates to the Council Board of Directors with respect to the Architect Registration Examination (ARE) for use by Member Boards.
- ~~D. Continuing Education Committee: The Committee shall oversee the development, delivery, and assessment of the Council’s policies and programs relating to continuing education standards for use by Member Boards.~~
- ~~E.~~ D. Procedures and Documents Committee: The Committee shall review proposed resolutions, procedures, and documents for their impact on and consistency with Council policies and programs and make recommendations on such matters to the Council Board of Directors. The Committee shall assess the usefulness of special Council publications, and modify as appropriate.
- ~~F.~~ E. Professional Conduct Committee: The Committee shall oversee the development, application, assessment, and adjudication of Council policies and practices relating to the professional conduct of Record holders and others using Council services.
- ~~G.~~ F. Member Board Executives Committee: The Committee shall consider issues of concern to the jurisdictions and Member Board Executives. The Committee shall nominate a Member Board Executive Director to serve on the Council Board of Directors as provided in Article VII, Section 2.

**Resolution 2014-03 (cont'd)**

H G. Regional Chairs Leadership Committee: The Committee shall discharge its responsibilities as described in Article V, Section 5, and consider issues of concern to the Regions. The membership of the Committee shall be the Chairs of each of the Regions, any person designated by the Region as the chief administrative officer of the Region, and the First Vice President/President Elect who shall serve as Chair of the Committee.”

**FURTHER RESOLVED**, that Article X, Section 2 be revised to read as follows:

“SECTION 2. Forms and Documents. In order to ensure uniformity in the reporting of an applicant’s education, experience, registration (if applicable), and other necessary supporting data for determining eligibility for examination, Council Certification, or reciprocal registration, the Council shall study and prepare forms, ~~and~~ documents and/or systems appropriate for use by both the Council and Member Boards.”

**FURTHER RESOLVED**, that Article XII, Section 2 be revised to read as follows:

“SECTION 2. Reports of Committees. Each Committee shall report in writing annually to the Council Board of Directors, at least 60 days prior to the date of the Annual Meeting, ~~for inclusion in the Pre-Annual Meeting Report, further, and~~ shall make interim reports to the Council Board of Directors as directed. Such reports shall be filed with the President/Chair of the Board, with a copy to the Chief Executive Officer.”

**FURTHER RESOLVED**, that Article XII, Section 6 be revised to read as follows:

“SECTION 6. Select Committees. Whenever the Council establishes by resolution a Committee, a majority of whose members are, in accordance with such resolution, to be selected by a procedure other than those set out in Section 7 of Article VIII, such a Committee shall be deemed a Select Committee and shall have, in addition to the duties and powers set out in the resolution, the right, notwithstanding Article V, Section 5, to offer resolutions to be voted on at the Annual Meeting on subjects germane to the work of such Select Committee, provided such resolutions are included in the annual report of such Select Committee submitted to the Council Board of Directors in accordance with Section 2 of this Article XII. Such annual report of a Select Committee shall be ~~included in the Pre-Annual Meeting and Conference Report~~ distributed to the membership not later than 30 days prior to the Annual Meeting without revision by the Council Board of Directors.”

## **Resolution 2014-03 (cont'd)**

### **SPONSORS' STATEMENT OF SUPPORT:**

This resolution is designed to capture the current and evolving state of various NCARB committees, as well as adjust the *Bylaws* to better reflect current practice.

For the last two years, the chief regional administrative officers, known as regional executives, of regions have been active participants in the work of the Regional Chairs Committee. Therefore, the committee recommends that it be renamed the Regional Leadership Committee.

In addition, several of the descriptions of committees' functions have been modified in this resolution to clarify their assessment role as advisory to the Council's Board of Directors. Through the life of various committees charged with different elements of the educational continuum, it has become increasingly clear that greater efficiency and use of volunteer input could be derived from merging these elements. A step in that direction is to eliminate the *Bylaws* mandate for separate committees and recommend that continuing education become a component of the larger Education Committee. This step will preserve the committee's function and place it within the context of a larger discussion regarding all phases of the education continuum.

Another necessary adjustment to the *Bylaws* addresses the committee reporting timeline. The Council has moved into developing an Annual Report to be issued after the close of the fiscal year to allow complete and accurate representations of the 12-month cycle. The committee reports will appear in that publication. This adjustment is designed to eliminate the required production of a *Pre-Annual Report* prior to the Annual Business Meeting, thus relieving committees of an unnecessary burden and allowing a more accurate reflection of the entire year. The Council always expects to give due notice of all resolutions coming before the Annual Business Meeting. Those resolutions, along with all information essential to the business of the Annual Business Meeting delegates, will continue to be provided before the meeting.

**RESOLUTION 2014-04**

Supported by the Council Board of Directors (14-0)

**TITLE: Freeze of Member Dues and *Bylaws* Amendment**

**SUBMITTED BY:** Council Board of Directors

**RESOLVED**, that notwithstanding Article XI, Section 1A of the *Bylaws* providing for no change in annual membership dues sooner than three years after adoption of such resolution, effective immediately the annual membership dues established by Resolution 2011-08 and confirmed by Resolution 2012-05 be frozen at the level effective July 1, 2013, or \$6,500 per year, and, further, that as provided in Section 1A of the *Bylaws* any future increase in annual membership dues be implemented not less than three years after adoption of any resolution increasing such dues.

**SPONSORS' STATEMENT OF SUPPORT:**

At the time the Member Board dues fee increase schedule was adopted, Council leadership determined that increases were necessary to address anticipated economic shortfalls. However, since the adoption of that increase, various cost-saving measures have begun to bear fruit, including a focus on more efficiency in meeting and travel expenses, staff consolidations, and the redesign of the Architect Registration Examination (ARE). In reassessing the Council's business model, the relative impacts of smaller revenue streams such as dues revenue—coupled with an ongoing ability to exploit efficiencies in execution of the Council's responsibilities—it became clear to the Board that the premise for the 2011 fee schedule adjustment is no longer valid.

This resolution also recognizes the high degree of financial scrutiny applied to the annual budgets of our Member Boards. Ongoing budget reductions and other adjustments to the functionality of Member Boards have, in many cases, created an extra level of justification and explanation of the dues schedule. *Freezing dues at current levels does not reflect a reduction in the Council's commitment to Member Board service, but rather is designed to recognize the increased burden of Member Board oversight.*

The Council's financial stability is continuously monitored in the context of historical trends, long-range forecasts, and a commitment to balanced budgeting as a yearly starting point. The stability of the Council's finances has been reinforced by aggressive debt-reduction measures and redirection of programmatic development to less costly options. Accordingly, the Board of Directors recommends that all future Member Board dues increases voted at the 2011 and 2012 Annual Meetings not take effect.

Adoption of this resolution will mean that annual membership dues will remain at \$6,500. Consistent with the existing *Bylaws*, any future resolution resulting in a membership dues increase would not take effect earlier than three years after adoption. This would allow Member Boards time to seek approvals from their various state fiscal authorities.

**RESOLUTION 2014-05**

Supported by the Council Board of Directors (13-1)

**TITLE: *Bylaws* Change – Regional Directors**

**SUBMITTED BY:** Council Board of Directors

**RESOLVED**, that Article VII, Section 2, first paragraph, first sentence be amended to read as follows, with clauses (iii) and (iv) of the amendment only taking effect as to Regional Directors who are not incumbent Regional Directors but who are first nominated as a Regional Director after March 1, 2017:

“A candidate for election as a Regional Director shall be (i) a citizen of the United States, and (ii) a current member of a Member Board within the Region or a past member of such Member Board whose service as a member ended no more than one year before nomination, or the Chair of the Region, or the incumbent Regional Director, (iii) have served at least two years as a member of a Member Board, and (iv) in the case of architect candidates, hold an active NCARB Certificate, in every case at the time he or she is nominated by the Region.”

**FURTHER RESOLVED**, that Article VII, Section 2, first paragraph, second sentence be amended to read as follows:

“In the case of a Member Board regulating professions in addition to the profession of architecture, ~~and which is divided into professional sections~~, the candidate will qualify as a member of a Member Board only if he or she is an architect or public member of the architectural section of the Member Board. All Directors shall serve without compensation.”

**SPONSORS’ STATEMENT OF SUPPORT:**

This resolution is being presented based on the discussions of the Regional Chairs Committee, and incorporates previous conversations that occurred in joint meetings between that committee and the Governance Task Force. This resolution reflects a consensus, but not unanimous, position of the participants. These changes are intended to clarify the qualifications for serving as a regional director on the NCARB Board of Directors.

- In the first part of the resolution, the Regional Chairs Committee recommends that Member Board Members whose service has ended remain eligible as a regional director candidate for one additional year following the end of their Member Board service.
- The Regional Chairs Committee also recommends adding the requirement that a regional director must have served at least two years on a Member Board at the time of nomination.

## Resolution 2014-05 (cont'd)

- Finally, the committee's consensus recommendation is that architect candidates must hold an active NCARB Certificate at the time of nomination. While NCARB performs many services, administering its certification program and thereby promoting common registration standards and facilitating reciprocity among its jurisdictions is one of its most important activities. This activity is fundamental to the role of NCARB as a facilitator of licensure. The committee believes that holding an NCARB Certificate provides an enhanced opportunity for regional directors to promote the vision of the Council, which includes advocating for the value of the Certificate as a program that facilitates reciprocity and subsidizes programs including the ARE and IDP that impact interns and emerging professionals. Further, supporters of the resolution maintain that the possession of an NCARB Certificate assures that the regional director, in carrying out their responsibilities as a member of the NCARB Board of Directors, is seen as a credible spokesperson for the value of these programs.

To acknowledge individuals currently in line for potential service as a regional director on the NCARB Board of Directors, the latter two requirements—service of two years and architects holding an NCARB Certificate—are deferred in taking effect until 1 March 2017 to allow prospective office seekers time to become compliant. Thus this proposed *Bylaws* amendment will not affect any incumbent regional directors.

The second part of the resolution entitled “Further Resolved” acknowledges the reality that many Member Boards regulate more professions than simply architecture and often are not divided into “professional sections.” In those cases of multi-professional boards, this resolution clarifies that only architects and public members—as a subset of Member Board Members—would be qualified to be candidates for regional director. Surveyors, landscape architects, engineers and other Member Board Members who are not public or architect members of the jurisdictional Board would not be qualified.

**NCARB Visiting Team  
And  
Candidates Visits**

# **FY15 Board of Directors Officer Candidate Resumes**

**March, 2014**

**Candidates:**

1<sup>st</sup> Vice President/President-Elect

Dennis S. Ward

2<sup>nd</sup> Vice President

Margo P. Jones

Treasurer

Kristine A. Harding

Secretary

Gregory L. Erny  
John R. Sorrenti

# DENNIS S. WARD, NCARB, AIA



**Education** Master of Architecture 1981  
 Clemson University  
 Charles E. Daniel Center for Design  
 Genoa, Italy 1980  
 Bachelor of Science in Design 1979  
*Cum laude*  
 Clemson University

**Practice** F W Architects, Inc. – Florence, SC  
 President (1982 – Present)

**REGISTRATION** South Carolina, North Carolina, Georgia  
 NCARB Certificate

**MEMBER BOARD SERVICE** South Carolina State Board of Architectural Examiners

Vice-Chair	2001-2011
Chair	2003
	2004-2006, 2009

**NCARB (National Council of Architectural Registration Boards) SERVICE**

NCARB – Board of Directors	National 2 <sup>nd</sup> VP	2013-Present
NCARB – Board of Directors	National Treasurer	2012
NCARB – Board of Directors	National Secretary	2011
NCARB – Board of Directors	Region 3 Director	2009-2011
NCARB ExCom Committee		2011-Present
NCARB Audit Committee		2011-2013
	Chair	2012
NCARB Licensure Task Force	Board Liaison	2013-Present
NCARB Member Board Executives Committee	Board Liaison	2013-Present
NCARB Legal Council Search Task Force		2013-Present
NCARB Public Member Search Task Force		2013-Present
NCARB Investment Advisor Search Task Force		2013-Present
NCARB By-Laws Task Force	Chair	2011
NCARB Procedures and Documents Committee	Board Liaison	2011
SCNCARB - Region 3	Region Director	2009-2011
SCNCARB - Region 3	Vice-Chair	2007-2008
SCNCARB - Region 3	Secretary	2006
SCNCARB – Joint Region Meeting - Savannah	Program Chair	2009
SCNCARB – Joint Region Meeting – Charleston	Planning Committee	2012
NCARB ARE Subcommittee - CD&S	Member	2002
NCARB ARE Subcommittee - CD&S	Coordinator	2003-2004
NCARB ARE Subcommittee	Assistant Chair	2005-2006
NCARB ARE Subcommittee	Chair	2007-2008
NCARB ARE Cut Score Committee		2008
NCARB ARE Spec. Conversion Task Force		2007
NCARB ARE Item Writing Workshops		2006-2008
NCARB Committee on Examination		2005–2008
NCARB ARE Technology Committee	Chair	2005–2007
NCARB IDPAC	Chair	2009-2011
NCARB Committee on Intern Development	Board Liaison	2009–2011
NCARB IDP Educators Conference		2010

<b>VISITATIONS</b>	NCARB ARE Outreach – Univ. Chicago Illinois	2008
	NCARB IDP Outreach – Clemson University	2009
	NCARB IDP Outreach – Chicago AIA	2010
	NCARB IDP Outreach – Colegio de Arquitectos de Puerto Rico	2010
	NCARB IDP Outreach – Austin AIA	2011
	NCARB Outreach – SC State Board of Architectural Examiners	2013
	NCARB Outreach – AIA Grand Strand	2013
	NCARB Outreach – AIA South Carolina Board	2012

**NAAB (National Architectural Accrediting Board) SERVICE**

NCARB Representative - School of Architecture Accreditation Team 2003-Present

**Texas A&M** – Prairie View (2006 Visiting Team)

**Yale University** (2007 Visiting Team)

**University of South Florida** - (2008 Focused Evaluation)

**University of Kentucky** – (2010 Focused Evaluation)

**Rochester Institute of Technology** – (2011 Visiting Team)

**North Dakota State University** – (2012 Visiting Team - Chair)

**PROFESSIONAL SERVICE**

AIA Colorado – Denver Chapter	Assoc. Member	1981
AIA South Carolina	Member	1986 – Present
AIA South Carolina	Board of Directors	1999
AIA South Carolina - Florence Chapter	Member	1996 - 2001
	President	1998
AIA South Carolina – Grand Strand Chapter	Member	2002 - Present
South Carolina Office of School Facilities Advisory Committee		2003– Present
Clemson University College of Architecture, Arts, & Humanities		
Chair Search Committee – 2006		
Chair Search Advisor - 2010		
Construction Specifications Institute (CSI) – Grand Strand	Member	1993– Present
International Codes Council (ICC)	Member	1998– Present
Brick Association of the Carolinas – Advisory Board Member		1989-1991

**HONORS and AWARDS**

NCARB President's Medal- 2013

Marble Institute of America – Pinnacle Award 2012  
(Francis Marion University Center for the Performing Arts)  
w/ Holzmann Moss Bottino Architecture

United Institute for Theater Technology – Architecture Award 2012  
Merit Award – Francis Marion University Center for the Performing Arts  
w/ Holzmann Moss Bottino Architecture

Brick in Architecture – South Carolina Design Awards 1994

Tau Sigma Delta, Honor Society in Architecture and Allied Arts  
Clemson University

**COMMUNITY**

Clemson University IPTAY Representative  
Dawsey United Methodist Church  
Florence Lions Club – Past Board of Directors  
First Reliance Bank – Board of Advisors  
Pee Dee Speech and Hearing Board – Past Chairman  
Florence Symphony Guild  
Florence Museum Association  
Florence Downtown Development Association  
McLeod Regional Medical Center - Fundraising Board  
Florence Symphony Orchestra – Past Orchestral Member  
Florence Little Theater Orchestra – Past Orchestral Member  
Mu Beta Psi - Music Honor Society  
Sigma Chi Fraternity



**MARGO P. JONES, NCARB, AIA**

Education	<b>M.I.T. School of Architecture</b> Master of Architecture AAUW Fellow	1976	
	<b>University of Chicago</b> Bachelor of Arts, Art History	1971	
Practice	<b>Jones Whitsett Architects, Inc.</b> Formerly Margo Jones Architects Principal	1984 - present	
Registration	Massachusetts, Vermont, NCARB Certification		
Member Board Service	Massachusetts Board of Registration of Architects	<i>Secretary</i>	2008 – 2014
	Massachusetts Board of Registration of Architects	<i>Member</i>	2005 - 2008
NCARB Service	Board of Directors	<i>Treasurer</i>	2013-2014
	Investment Advisor Review Team	<i>Chair</i>	2013-2014
	Audit Committee	<i>Chair</i>	2013-2014
	Board of Directors,	<i>Secretary</i>	2012 - 2013
	Board of Directors, Region 1	<i>Director</i>	2009 - 2012
	Procedures & Documents Committee	<i>BOD Liaison</i>	2012 - 2013
	Long Range Strategic Initiative of "Agility"	<i>Board leader</i>	2012
	Audit Committee	<i>Member</i>	2011 - 2013
	Governance Task Force	<i>Member</i>	2011 - 2012
	Continuing Education Committee	<i>BOD Liaison</i>	2011 - 2012
	ARE Subcommittee	<i>BOD Liaison</i>	2010 - 2011
	IDP Supplemental Experience Task Force	<i>Member</i>	2009 - 2010
	EPC 2.0/IDP Core Competency Linking Study Task Force	<i>Member</i>	2008 - 2009
	NAAB Visiting Team, Morgan State University	<i>Member</i>	2011
	EPC/Core Competency Linking Study TF	<i>Member</i>	2007 - 2008
Professional Service	Board of Trustees, The Bement School	<i>Trustee</i>	2004 - 2012
	Pocumtuck Valley Memorial Association	<i>Secretary/Councilor</i>	2003 – 2014
	Western Massachusetts AIA	<i>President</i>	1994 – 1996
	Western Massachusetts AIA	<i>Member</i>	1984 – 2012
	Board of Directors, Greenfield Community YMCA	<i>President</i>	1992 – 2000
	Massachusetts Historical Commission,	<i>Trustee</i>	1995 – 2010
	Trustee Commissioner	<i>Commissioner</i>	1992 – 1996
	Board of Directors, Arts Council of Franklin County	<i>President</i>	1986 – 1989
	Board of Directors, Greenfield Community College Foundation	<i>Past Member</i>	1982 – 1986

Awards	USGBC West Branch, Massachusetts Chapter Green Giant Award <i>Bement School new dormitories</i>	2013
	Western Massachusetts AIA Honor Award <i>Hoosac Valley Regional Middle and High School</i>	2012
	Massachusetts Historical Commission Preservation Award <i>Five Downtown Greenfield Projects</i>	2012
	Massachusetts School Building Authority School Design Awards <i>Williamsburg Elementary</i> <i>Crocker Farm School</i> <i>New Hingham</i>	1998
	Western Massachusetts AIA Honor Award <i>Sanderson Academy</i>	1998
	Architectural Access Board and BSA Best Accessible Design <i>Montague Book Mill</i>	1994
	Massachusetts Historical Commission Preservation Award <i>Newton Street School Addition &amp; Renovation</i>	1993
	American Association of University Women Fellow	1976 – 1979
	Alpha Rho Chi Award for Service M.I.T. Class of 1976	1976
	Rotch Travelling Scholarship Finalist	1980



**Kristine A. Harding, AIA, NCARB**

<b>Education</b>	<b>Rice University</b> -Bachelor of Arts in Architecture		1983
	Bachelor of Architecture		1985
	Via Gabina Villas Archeological Dig		1982
	Gensler Associates Scholarship		1985
<b>Practice</b>	<b>KPS Group, Inc.</b> , Huntsville, AL.		
	Vice President, Group Manager		
<b>Registration</b>	Alabama, Tennessee		
	NCARB Certification		
<b>AIA Service</b>	North Alabama Chapter AIA	Director	1998
	North Alabama Chapter AIA	President-Elect	1999
	North Alabama Chapter AIA	President	2000
	NAC-AIA Design Awards	Chair	2000
	Auburn Advisory Council	Member	2000
	North Alabama Chapter AIA	Past-President	2001
	Auburn Advisory Council	Vice Chair	2001
	Alabama Council AIA	Secretary	2002
	NAC-AIA Design Awards	Chair	2002
	Auburn Advisory Council	Chair	2002
	Alabama Council AIA	Vice President	2003
	Auburn Advisory Council	Chair	2003
	Alabama Council AIA	President-Elect	2004
	Alabama Council AIA	President	2005
	Alabama Council AIA	Past President	2006
	Gulf States Design Awards	Chair	2006
	Gulf States Design Awards	Chair	2007
<b>NCARB Service</b>	Alabama Board of Architects	Member	2005-Present
	Alabama Board of Architects	Chair	2008, 2009
	Professional Development Committee	Member	2007, 2008
	Committee on Procedures & Documents	Member	2009, 2010
	Committee on Procedures & Documents	Chair	2011
	Committee on Education	Bd. Liaison	2012
	Internship Committee	Bd. Liaison	2013
	IDPAC	Co-Chair	2013
	Committee on Procedures & Documents	Bd. Liaison	2014
	Audit Committee	Member	2013, 2014
	Investment Advisory Committee	Member	2014
	Region 3 SCNCARB	Secretary	2008



Region 3 SCNCARB	Vice Chair	2009
Region 3 SCNCARB	Vice Chair	2010
Region 3 SCNCARB	Chair	2011
Region 3 SCNCARB	Director	2012
Region 3 SCNCARB	Director	2013
Credentials Committee	Member	2009

Community Service

Cummings Research Park Design Control Committee,	Member
Huntsville Sports Commission	Past President/Past Member
Huntsville Madison County Leadership	Class 14
Project Chair/RAD Equipment to the HSV Police Dept.	
Leadership Alabama	Class 16
Project Committee for Alabama Heart & Soul	
Leadership Alabama Board of Directors	2007
Huntsville Madison County Marina & Port Authority	Past Board
Committee of 100	Member
Salvation Army Advisory Board	2013 to present
Downtown Huntsville Design Collaborative	2014 Charter Member

Awards

Congressional Medal for Antarctic Service	1983
Alabama Council AIA Accolade Award	2011

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## **Gregory L. Erny**

**NCARB, AIA**

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### **Candidate for Secretary National Council of Architectural Registration Boards**

**35 Martin Street  
Reno, Nevada 89509  
775-329-8001  
[ernygregory@gmail.com](mailto:ernygregory@gmail.com)**



Greg Erny has been a practicing architect for over thirty two years. Greg is the president of Architects + LLC, the firm he established in Reno, Nevada in 1983. He is an NCARB certificate holder and currently registered in Nevada and California. Greg earned both his Bachelor of Architecture and Bachelor of Science in Environmental Design from Ball State University in 1977.

Greg's involvement in the regulation of the profession of architecture began in 1996. After serving on the Board of Directors and as President of both AIA Northern Nevada and AIA Nevada, Greg was appointed to the Nevada State Board of Architecture, Interior Design, and Residential Design. He is the current Chairman, and has previously served as Chairman from 2000 to 2003 and as Secretary/Treasurer from 2004 to 2006. In addition to serving as Board Chairman, he also chairs a number of its standing committees.

Greg has volunteered his service and involvement in the committees of NCARB since 1998. He has been particularly involved in the development of the ARE through his service on the Committee on Examination, ARE Research and Development Committee, ARE Grading Committee, Test Specifications Task Force, Alternative Item Writing Task Force, and ARE Pre-Design Committees. Other NCARB committee experience includes the Audit Committee, Professional Development Committee, Professional Conduct Committee, and Procedures and Documents Committee.

Greg has previously served four terms as the Director of Region 6 representing the 12 western states and territories of the Western Council of Architectural Registration Boards (WCARB) on the Board of Directors of NCARB. He has also served three terms as Chairman of WCARB in addition to six years as a member of the WCARB Executive Committee.

Greg continues his involvement in both AIA Nevada and AIA Northern Nevada where he serves on the AIA Nevada State Government Affairs Committee and the AIA Northern Nevada Scholarship Committee and is a recent recipient of the AIA Nevada Silver Medal.

He also remains very involved with the youth of his community. He serves on the Board of Directors of both the Nevada Area Council of the Boy Scouts of America and Bailey Charter School, an elementary school specifically serving at risk and disadvantaged children. He is the treasurer for the Bailey Charter School Board. In addition to his continued participation as an Assistant Scoutmaster for Troop 107, Greg currently serves as the Vice President of Finance and a member of the Properties Committee. He is a recipient of both the Silver Beaver and the Bronze Pelican Awards. He is very proud that both of his sons have followed his footsteps as Eagle Scouts.

# Gregory L. Erny NCARB, AIA

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## Candidate for Secretary National Council of Architectural Registration Boards

### Professional Practice

Architects + LLC - President 1983 - Present

### Registration

Nevada 1981 - Present

California 1990 - Present

### Education

Ball State University

Bachelor of Architecture 1977

Bachelor of Science - Environmental Design 1976

### National Council of Architectural Registration Boards

NCARB Board of Director - WCARB Region 6 2012 - 2014

2008 - 2010

ARE Committee on Examination (Board Liaison) 2013 - 2014

Audit Committee 2013 - 2014

ARE Research and Development Committee (Board Liaison) 2012 - 2013

Procedures and Documents Committee 2011 - 2102

Professional Conduct Committee (Board Liaison) 2009 - 2010

ARE Graphics Grading Committee (Board Liaison) 2008 - 2009

NAAB Accreditation Team - Montana State University 2008

ARE Graphics Grading Committee 2005 - 2008

Regional Chairs Committee 2005 - 2008

ARE Alternative Item Writing Task Force 2004

Chairman of Annual Meeting Credentials Committee 2003

Professional Development Program Committee 2001 - 2003

Test Specifications Task Force 2000 - 2001

ARE Pre-Design Committee 1998 - 2000

### Western Council of Architectural Registration Boards - Region 6

Regional Chairman 2004 - 2006

Executive Committee Member 2000 - 2006

### Nevada State Board of Architecture, Interior Design, and Residential Design

Chairman 2011 - Present

2000 - 2003

Secretary Treasurer 2000 - 2003

Continuing Education Committee - Chairman 2008 - 2009

Broadly Experienced Interior Designer Committee 2007 - Present

Board Member 1996 - Present

Enforcement Advisory Committee 1995 - 1996

# Gregory L. Erny NCARB, AIA

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## Candidate for Secretary National Council of Architectural Registration Boards

### **American Institute of Architects**

AIA Nevada Silver Medal Recipient	2013
AIA Nevada President	1994
AIA Northern Nevada President	1992
AIA Northern Nevada Scholarship Committee	2000 - Present
AIA Nevada State Government Affairs Committee	1996 - Present
AIA Northern Nevada / AIA Nevada Member	1981 - Present

<b>Instructor - University of Nevada, Reno</b>	1980 - 1981
<b>Instructor - Truckee Meadows Community College</b>	1978 - 1991

### **City of Reno - Historic Resources Commission**

Chairman	2011 - 2012
Commissioner	2007 - Present

### **Bailey Charter School**

Treasurer	2013 - Present
Commissioner	2012 - Present

### **Boy Scouts of America**

Vice President of Finance	2013 - Present
Vice President of Programs	2008 - 2012
Nevada Area Council Director	2006 - Present
Properties Committee	2007 - Present
District Chairman "Friends of Scouting"	2008
Eagle Scout Board of Review Committee	2006 - Present
Assistant Scoutmaster Troop 107	1997 - Present
Silver Beaver Recipient	2010
Bronze Pelican Award Recipient	2009
Brotherhood Member of the Order of the Arrow	2006

### **Reno National Little League**

Board of Directors	1996 - 2007
Treasurer	2004 - 2007
Manager and Coach	1996 - 2007

### **Reno West Babe Ruth**

Board of Directors	2006 - 2007
Manager and Coach	2006 - 2008

### **West Truckee Meadows Citizen Advisory Board**

Chairman and Board Member	1990 - 1995
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<b>Business Leadership Network Board of Directors</b>	2006 - 2009
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<b>Catholic Diocese of Reno Building Committee</b>	1999 - Present
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**JOHN R. SORRENTI, FAIA**  
*President*

### **LICENSURE/EDUCATION**

Registered Architect, State of Connecticut (1997)  
Registered Architect, State of Pennsylvania (1997)  
Registered Architect, State of New Jersey (1996)  
Registered Architect, State of New York (1980)  
Master of Business Administration, New York Institute of Technology (1978)  
Master of Architecture, Ohio University (1974)  
Bachelor of Science in Architectural Technology, New York Institute of Technology (1972)

### **GENERAL EXPERIENCE**

John R. Sorrenti is the founder and president of JRS Architect, P.C., a full service architectural and interior design firm. Since its inception in 1986, the firm continues to thrive and has received numerous design awards under his leadership. JRS has developed a design expertise in the corporate, education, financial, healthcare, hospitality, retail and residential markets. John is recognized as a pioneer of alternative project delivery methods and marketing strategies. In 2008, John received a Lifetime Achievement Award from the AIA Long Island Chapter.

Lobbying for legislative issues, Mr. Sorrenti has achieved a reputation for quality in leadership. Over the past twenty five years, he has held such positions as the President of the New York State AIA and Vice President of the National AIA. Currently, John serves as National Chair for AIA College of Fellows Regional Representatives. Appointed Chair of the NY State Education Board of Architecture, he is also Director on the National Board for NCARB (National Council of Architectural Registration Boards). He has also been elected to serve on the National AIA College of Fellows Executive Committee as Bursar for 2013-2014.

In 1991 John on behalf of the AIA helped to form the guidelines for the Americans with Disabilities Act (A.D.A.), and in 1993 assisted with the New York City ADA Code. As a result JRS Architect has successfully completed over 3,000 audits. John has also served on the National Architectural Accrediting Board (NAAB) committee for college accreditation programs; has performed reviews of his peers for the American Council of Engineering Companies (ACEC) and is a Commissioner on the Town of North Hempstead's Historical Landmarks Preservation Commission.

In 1990, as demand for JRS's services increased, the firm decided to expand its offices to New Jersey. Our present location in Princeton serves the greater New Jersey and Pennsylvania markets and has contributed greatly to servicing our clients.

Nearly forty years of experience, Mr. Sorrenti has covered the full spectrum of the design profession, designing many buildings from the ground up as well as numerous relocation and interior design projects. In 2001, John designed and constructed the firm's headquarters in Mineola, New York.

As president of JRS, John continues to grow the firm, with an emphasis on state of the art design and a conscientious effort to meet the client's budgetary requirements and time-line needs.



**JOHN R. SORRENTI, FAIA**  
*President*

**PROFESSIONAL AFFILIATIONS:**

**New York State Board of Architecture, State Education Department** - Board Member 2005 - Present  
Chair - 2011- 2012  
Vice Chair since - 2009  
Review cases for NYS Office of Professional Discipline since - 2007  
Committee on Design Build since - 2007

**National Council of Architectural Registration Boards (NCARB)** - Board Member (NY) 2008 - Present  
Committee Member 2006 - Present  
Chair - NYS Board of Architecture - 2012 - 2013  
Governance Committee - 2012 - 2013  
Committee on Education - 2011 - 2012  
Director on National Board since - 2011  
Chair of Region 2 - 2011  
Committee on Professional Development - Chair 2008 - 2011  
Vice Chair and Treasurer of Region 2 - 2008 - 2010

**National AIA** - Member 1975 - Present  
College of Fellows Executive Committee - Bursar - 2013 - 2014  
Chair of the Fundraising Campaign - 2013 - 2014  
College of Fellows - National Chair for Regional Representation - 2008 - 2011  
Fellows Regional Representative - 2002 - 2007  
National Advertising Committee - 1996 - 2001  
Vice President - 1997  
College of Fellows since - 1996  
Regional Director - 1994 - 1996  
Co-Chairman, Political Action Committee - 1994

**New York State AIA** - Member 1975 - Present  
President - 1992  
Chairman, Political Action Committee - 1992  
Member of various task forces dealing with licensing, taxation & governmental affairs - 1990 -1992  
Vice President - 1991

**Long Island Chapter AIA** - Member 1975 - Present  
LI Chairperson AIA Archi Awards - 1997  
President - 1989  
Vice President - 1988  
Other positions held: Treasurer: Head of Document Services; Co-Chairman Continuing Education;  
Co-Chairman of the AIA Guide to LI Architecture; Program Chairman - 1982 -1988

**Other Leadership Roles**  
Director and Committee Chair, Hanover Bank - 2012 - Present  
Town of N. Hempstead Historic Landmarks Preservation Commission - Vice Chair - 1997 - Present  
Director and Committee Chair, Madison National Bank - 2008 - 2012  
Greater New York Construction User Council - 2006  
International Facilities Management Association - 1996 - 2005  
NAAB College Accreditation Committee - 1997 - 2003  
American Council of Consulting Engineers, Peer Review Committee - 1992 - 1997  
American Society of Interior Designers -1993 - 1997  
Advancement for Commerce and Industry - 1982 - 1997  
National Committee on Governmental Affairs - 1995 - 1996  
New York Society of Architects - 1992

**PROFESSIONAL AWARDS AND HONORS:**

2008 Lifetime Achievement Award, AIA Long Island Chapter ; **1995 DeGardio New York State AIA Award**  
1992 Who's Who in Interior Design; **1986 Who's Who in the East**

**WCARB Region 6  
Proposed Bylaw Amendments**

# **WESTERN COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS BYLAWS**

## **ARTICLE I: NAME**

The name of this organization is the WESTERN COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS - REGION 6 of the NATIONAL COUNCIL OF ARCHITECTURAL REGISTRATION BOARDS.

## **ARTICLE II: DEFINITIONS**

- a) "Western Region" or "WCARB" shall mean the Western Council of Architectural Registration Boards which is one of six established geographic regions of The National Council of Architectural Registration Boards.
- b) "Council" or "NCARB" shall mean The National Council of Architectural Registration Boards.
- c) "Chair" shall mean the WCARB Chairperson.
- d) "Executive Committee" shall mean the WCARB Executive Committee.
- e) "Member" shall mean a WCARB Member Board, representing one of the various jurisdictions within WCARB as established by NCARB.
- f) "MBE" shall mean the Member Board Executive of a WCARB Member Board.
- g) "Annual Meeting" shall mean The Annual Education Workshops and Business Meeting of WCARB.
- h) "Delegate" shall mean a Member Board Member attending an official meeting of WCARB.
- i) "Official Delegate" shall mean the Designated Voting Delegate or the Member Board Chairperson of a WCARB Member Board.
- j) "Regional Director" shall mean the official WCARB representative to the NCARB Board of Directors.

## **ARTICLE III: MISSION**

- (a) The mission of the Western Region shall be to collaborate as a conference of Member Boards to protect the public's health, safety, and welfare by participating in the development of effective regulations and exemplary standards for the practice of architecture.

(b) The Western Region and its Members shall:

- 1) Serve as a trusted resource for intern development, licensing, registration data and regulatory information,
- 2) Advocate the elimination of impediments to reciprocity,
- 3) Promote recognition of the architect as the primary building professional qualified to protect the public's health, safety, and welfare through enhancing the quality and sustainability of the built environment.
- 4) Value diversity of opinion and representation, and
- 5) Identify and review issues of current and future regulatory concern that may affect the practice of architecture.

(c) Through the Western Region the Members shall maintain collaboration and communication with other Members within the Region. Members shall join together to participate in the work of NCARB and to provide leadership for NCARB. Individuals who are members of Member Boards are encouraged to similarly support NCARB.

(d) The Western Region shall pursue its objectives in the most efficient, diligent, and fiscally responsible manner possible. Our pursuit shall be governed by core values of cooperation, integrity, and accountability.

#### **ARTICLE IV: DOMAIN**

The domain of the Western Region shall cover the jurisdictions of the Members assigned to the Western Region by the NCARB Bylaws.

#### **ARTICLE V: MEMBERSHIP**

a) The membership of the Western Region shall be composed of the Members assigned to the Western Region by the NCARB Bylaws. No Delegate may participate in the work of the Western Region if their respective Member, although current with NCARB dues, is not current with all dues owed to the WCARB.

b) Any WCARB Member may resign upon submittal of written notification from the Member Chair to the WCARB Chair. Said resignation shall be communicated to the business office of each other member Board and to the NCARB within ten days of receipt by the WCARB Chair. Resignation shall be effective thirty (30) days following the date of receipt of the notice from the Member by the WCARB chair.

#### **ARTICLE VI: MEETINGS OF THE WESTERN REGION**

a) The Annual Meeting shall occur annually at a date established by the Members/Executive Committee; this meeting shall be open to all Delegates of all Members as well as the MBE of each Member. The purpose of the meeting shall be election of the Executive Committee, participation in

Education Workshops, nomination of a Regional Director, and transaction of other business that may properly come before the meeting.

b) A meeting, consisting of one or more sessions, shall be held in conjunction with the NCARB Annual Meeting.

c) Each Member shall send at least an Official Delegate to the meeting of the Western Region. Regardless of the number of Delegates representing each Member, each Member shall have one vote. Each Member shall identify the Official Delegate at the roll call of the meeting.

d) A quorum shall be a majority of the Members of the Western Region.

e) Voting by absentee ballot shall not be allowed.

f) If the Official Delegate is absent from any portion of the meeting, the Official Delegate shall declare to the Chair of the meeting another Delegate of the same Member Board as Alternate. An MBE shall be allowed to act as either Official Delegate or Alternate when so designated by their Board Chair in writing, and approved by the WCARB Chair.

g) All meetings shall be conducted in accordance with Robert's Rules of Order, Latest Edition.

h) Special meetings may be called by the Chair with the concurrence of a majority of the Executive Committee members.

## **ARTICLE VII: EXECUTIVE COMMITTEE**

a) The Executive Committee of the Western Region shall be composed of five voting members - a Chairperson, a Vice Chairperson, a Secretary/Treasurer and two members. The five voting Executive Committee members shall be elected by majority vote of Members present at an Annual Meeting of WCARB. The Regional Director and the WCARB Executive Director shall serve as ex officio non-voting members of the Executive Committee.

b) Executive Committee members shall be elected for a term of two years, three members to be elected in even numbered years and two members in odd-numbered years, to assure management continuity. A nominee for the Executive Committee must be a current active member of the nominee's respective Board. New Executive Committee Members shall assume office immediately following the adjournment of the next Annual Meeting of NCARB. A member of the Executive Committee who is no longer a member of their State Board may complete their elected term of service on the Executive Committee.

1. The Chair, Vice Chair, and Secretary/Treasurer shall be elected, by majority vote of Members present at the Annual Meeting of WCARB, from among the membership of the Executive Committee who will be in office immediately following the adjournment of the next Annual Meeting of NCARB. Their term of office will commence immediately following the next Annual Meeting of NCARB.

1.1 Any candidate running for the Executive Committee shall have the opportunity to address the membership. In the event of a tie in an election for a position on the Executive Committee, the candidate shall have the opportunity to readdress the membership, followed by another caucus of the membership. This process shall repeat until a winner is declared.

2. The Chair of the Executive Committee shall exercise general supervision over the affairs of WCARB and shall perform all the duties required by these bylaws or delegated by the Executive Committee. The Chair shall preside at every meeting of the Western Region and of the Executive Committee and shall appoint all committees.
  3. The Secretary/Treasurer shall review the minutes and financial statements prepared by the Executive Director and shall present such at the annual meeting.
  4. In the absence of the Chair, or in the event the Chair position is vacated, the Vice Chair shall preside and perform all the duties of the Chair.
  5. In the absence of both the Chair and the Vice Chair, the Secretary/Treasurer shall preside and perform all the duties of the Chair.
  6. In the event of a vacancy in the Vice-Chair position, the Executive Committee shall elect, from the Executive Committee, a Vice-Chair to serve the remainder of the vacated term of office.
  7. In the event of a vacancy in the Secretary/Treasurer position, the Executive Committee shall elect, from the Executive Committee, a Secretary/Treasurer to serve the remainder of the vacated term of office.
  8. The Chair shall serve as the official representative of WCARB to the NCARB Annual Meeting.
  9. The Chair shall serve as the official representative to the NCARB Regional Leadership Committee.
  10. In the event of a vacancy on the Executive Committee, the Executive Committee shall elect a member to serve the remainder of the vacated term of office.
- c) The Executive Committee of the Western Region shall administer the affairs of the Western Region; shall put into effect all general policies, directions and instructions adopted at any meeting of the Western Region where a quorum is present, and shall act for the membership of the Western Region in all matters within the limits of authority granted to the officers and Executive Committee by these Bylaws. Executive Committee members shall be reimbursed for their expenses relative to WCARB activities, in accordance with the Region's Rules.

d) Removal of an Executive Committee Member:

1. A member may be removed from the Executive Committee after two unexcused absences from any regularly scheduled WCARB meetings.
2. A majority vote by the Executive Committee members present at the next meeting is required to remove a member from that committee.

e) Term limits for Executive Committee Members:

1. An Executive Committee member shall serve no more than two (2) consecutive two-year terms. Appointment to fill a vacancy on the Executive Committee shall not be counted against the limit of two consecutive terms.
2. An otherwise qualified candidate who has previously served on the Executive Committee and completed the maximum number of consecutive terms may stand for election following a two-year absence from the Executive Committee.

f) Meetings of the Executive Committee:

1. Meetings of the Executive Committee shall be held on-call by the Chair or a majority of the Executive Committee members, with a minimum of one meeting per year in addition to the Executive Committee Meetings held in conjunction with the Western Region and National Council Annual Meetings. This additional meeting shall be set as determined by the Executive Committee for planning of the next Annual Meeting. When practical, this meeting shall be held at the site of the upcoming Annual Meeting.
2. Attendance by three voting members of the Executive Committee shall constitute a quorum.

**ARTICLE VIII: EXECUTIVE DIRECTOR**

- a) The Executive Committee of the Western Region shall appoint an Executive Director who shall serve as an ex officio, non-voting member of the Executive Committee. The Executive Director need not be a member of a member board of the Western Region.
- b) The Executive Director shall be responsible for all the clerical work, including financial matters, pertaining to the business of the Western Region, in cooperation with the Executive Committee, and prepare and forward all invoices, receive all moneys and deposit same in the name of the Western Region in a bank approved by the Executive Committee, and assist in the planning and program details of all meetings and conferences. The Executive Director shall record and distribute minutes of all WCARB and Executive Committee meetings. The Executive Director shall be delegated the authority to write checks on the WCARB account(s) by the Executive Committee. In the absence of the Executive Director or if the check writing authority of the Executive Director has been limited in any way by the Executive Committee, the Chair shall have check writing authority.

c) The Executive director shall serve at the will of the Executive committee. The Executive Committee shall conduct an annual review of the performance, duties, and compensation of the Executive Director.

#### **ARTICLE IX: WESTERN REGION REGIONAL DIRECTOR**

a) A nominee for the Director of the Western Region shall be selected annually by majority vote of Members present at the Annual Meeting of WCARB, and shall assume office following confirmation at the Annual Meeting of NCARB. The Western Region Director shall serve no more than three (3) consecutive one-year terms. Appointment to fill a vacancy of the Director shall not be counted against the limit of three consecutive terms.

b) If a nominee for Director has made a declaration as a candidate for NCARB office prior to the WCARB Annual Meeting, an Alternate Nominee shall be selected by a majority vote at an election to be held immediately following the vote for Director. If the nominee for Director is subsequently elected to NCARB office at the NCARB Annual Meeting, the Alternate Nominee shall assume the position of Director.

c) In the event the Western Region Directorship is vacated for any other reason than for that described under b), the Chair shall serve the remainder of the term, and shall vacate the position of Chair of the Western Region.

d) The Western Region Director shall serve as an ex-officio, non voting member of the Executive Committee.

#### **ARTICLE X: COMMITTEES**

a) The following standing committees shall be chaired by a member of the Executive Committee:

1. The Elections Committee shall serve to approve credentials of Official Delegates, and to oversee the elections.

2. The Resolutions Committee shall propose resolutions, review and compile resolutions proposed by Members for consideration, compose laudatory resolutions if needed, and present resolutions at any meeting.

3. The Education Program Committee shall create and facilitate the Education Workshops for delegates and MBE's when they are held at the Annual Meeting. The Vice Chair shall chair the Education Program Committee, along with three volunteers from the general membership.

b) The Chair may appoint special committees or task forces as approved by the Executive Committee. Special committees or task forces report and recommend to the Executive Committee.

#### **ARTICLE XI: FINANCES**

a) Shall be subject to the Rules.

b) All records of the Western Region, including records of finances, shall be open to Members upon request. A Member requesting copies of records shall compensate the Western Region for reasonable and customary charges for reproduction and distribution.

## **ARTICLE XII: RULES OF THE REGION**

The Western Region shall adopt reasonable rules necessary for the administration of these Bylaws. These rules shall be adopted by majority vote at a meeting of the Western Region and amended in the same manner.

## **ARTICLE XIII: INDEMNIFICATION**

Except as provided below, the Western Region shall indemnify in full, current or former WCARB Directors, Chairs, Executive Committee Members, Executive Directors, or members of a WCARB committee against expenses, including attorney's fees, and against the amount of any judgment, money decree, fine or penalty, or against the amount of any settlement deemed reasonable by the WCARB Executive Committee, necessarily paid or incurred by such person in connection with or arising out of any claim made, or any civil or criminal action suit or proceeding of whatever nature brought against such person, or in which such person is made a party, or in which such person is otherwise involved, by reason of being or having been such Director, Chair, Executive Committee Member, Executive Director, or member of a WCARB committee. No indemnification shall be provided for any person with respect to any matter as to which such person shall have been adjudicated in any proceeding to have acted recklessly, to have been grossly negligent, or to have engaged in intentional misconduct. If such person has not been so adjudicated, such person shall be entitled to indemnification unless the Western Region Executive Committee decides that such person did not act in good faith in the reasonable belief that his or her action was in the best interests of the Western Region. Expenses incurred of the character described above may, with the approval of the Executive Committee, be advanced by the Western Region prior to the final disposition of the action or proceeding involved, whether civil or criminal, upon receipt of an undertaking by the recipient to repay all such advances if such person is adjudged to have acted recklessly, to have engaged in intentional misconduct, or if the Executive Committee decides that such person is not entitled to indemnification.

The Western Region shall have the power to purchase insurance on behalf of any person who is or was a Director, Chair, Executive Committee Member, Executive director, or member of a WCARB committee, against any liability incurred by such person in any such capacity, or arising out of that person's status as such, whether or not the Western Region would have the power to indemnify that person against such liability under this Article or otherwise.

Any rights of indemnification hereunder shall not be exclusive, and shall accrue to the estate of the person to be indemnified.

Any other present or former employee or agent of or for the Western Region and any person who at the Western Region's request is or has been serving as a director of another corporation may be indemnified in like manner by vote of the Executive Committee.

**ARTICLE XIV: BYLAW AMENDMENTS**

- a) These Bylaws may be amended at any meeting of the Members of the Western Region, provided that a notice stating the purpose of each proposed amendment and the reason for it is sent to every Member not less than 60 days prior to the date of the meeting at which this proposed amendment is to be voted.
- b) A two-thirds vote of the Members present shall be necessary to amend these Bylaws.

**HISTORY:**

Adopted 2/29/64	Revised 6/20/01
Revised 2/24/66	Revised 6/25/03
Revised 3/07/73	Revised 3/19/05
Revised 3/08/75	Revised 3/24/07
Revised 3/09/84	Revised 6/20/07
Revised 6/27/84	Revised 6/19/09
Revised 3/08/85	Revised 6/21/13
Revised 3/15/86	Revised 3/07/14
Revised 3/14/87	
Revised 3/31/90	
Revised 3/06/93	
Revised 3/20/99	

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# **2015 Regional Meeting Discussion**

# **WCARB Region 6 Laudatories**

# **New Business**

# **Old Business**

**Other**