

**MINUTES FOR BOARD MEETING OF THE WESTERN COUNCIL OF  
ARCHITECTURAL REGISTRATION BOARDS – WCARB REGION 6  
Savannah, GA Regional Summit Meeting**

**Friday, March 01, 2024**

Chair Fritz called the meeting to order at 11:46AM EST.

**AGENDA ITEM 1**

**Roll Call:**

Alaska– present  
Arizona– present  
California– present  
Colorado– present  
Guam– present  
Hawaii– present  
Idaho– present  
Nevada– present  
New Mexico– present  
Northern Mariana Islands- present  
Oregon– present  
Utah– present  
Washington– present

**AGENDA ITEM 2- Introductions**

Chair Fritz welcomed guest Coffee Polk (NV), Dmitriy Kazakov (CA), and member board members Christine Riggs (CO), Janet Primiano (HI), Denn Manglona (NMI), Jim Fanjoy (OR), and Julia Oderda (UT).

**AGENDA ITEM 3- Approval of Agenda**

**Motion: To approve agenda**

**By:** Jim Oswald (NM)

**Second:** Mike Kolejka (AZ)

**Vote:** All in favor. Motion passed.

**AGENDA ITEM 4- Approval of the Minutes**

**Motion: To approve minutes from June 17, 2023, Regional Meeting in Tampa, FL**

**By:** Corey Solum (UT)

**Second:** Greg Erny (NV)

**Vote:** All in favor. Motion passed.

**Motion: To approve minutes from January 09,2024, WCARB Membership Update**

**By:** Cathyann Gogue (GU)

**Second:** Judith Stapley (AZ)

**Vote:** All in favor. Motion passed.

**AGENDA ITEM 5- Regional Director's Report– Scott Harm**

Director Harm provided an overview of the resolutions, specifically the region realignment, and encouraged members to be prepared for the Annual Business Meeting (ABM) discussion/debate on alternative pathways and region realignment. He encouraged preparation for participation on the resolutions at the ABM.

**AGENDA ITEM 6- Chair's/Executive Committee Report- Catherine Fritz**

Chair Fritz provided members an overview on the work that started at the June 2023 ABM executive committee member transition meeting with current and incoming members. Chair Fritz provided an overview of the membership update meeting (formally called BOD Meeting). She also provided an overview of the Fall Executive Committee meeting that was held in Arizona in late September 2023. She summarized the meetings that were held from the executive committee meetings, one that was held in December 2023, rule changes proposed, and review of the executive director contract to evaluate the executive director.

**AGENDA ITEM 7- Hospitality Exchange– Mike Kolejka**

Nine out of the thirteen jurisdictions participated in the hospitality exchange.

**AGENDA ITEM 8- Financial Reports- Jim Oswald, Secretary/Treasurer**

Secretary/Treasurer Oswald presented a PowerPoint financial report to the membership that included historical data of spending. He noted that WCARB Rules, Section 6.2.3 indicate that "WCARB shall maintain an operating reserve of not less than (75%) of the current amount budgeted for operations in an interest-bearing account approved by the Executive Committee." With the annual budget approximately \$61,000, this means that \$46,000 should be held in an interest-bearing account. Also noted were the two recent years of low operating expenses due to Covid (reduced travel and expenses).

Discussion followed about the current low earnings on interest, and several members suggested that Certificate of Deposit investments be considered for increasing interest earnings without high risk. Chair Fritz thanked the membership for the feedback and agreed to have the Treasurer research CD investment options.

**AGENDA ITEM 9- Rule Changes- Tian Feng**

Vice Chair Feng

**a. Fiscal Year Change (Rules)**

**AMENDMENT 1. CHANGE FISCAL YEAR AND ANNUAL BUDGET APPROVAL SCHEDULE**

*Proposed (Amended) Rule: Blue italic font indicates proposed new wording.*

*5.1.1 The fiscal year shall be from July 1 through June 30 of each year.*

*5.1.3 The Executive Committee shall adopt an Annual Budget prior to the WCARB Annual Meeting (aka Regional Summit). The budget shall be presented to the Members for ratification at the WCARB Annual Meeting (aka Regional Summit), at which time the Members may amend the Annual Budget. This budget shall take effect on July 1 of the same year it is ratified.*

**Motion: To approve change fiscal year and Annual Budget Approval Schedule**

**By:** Robert Pearman (CA)

**Second:** Mike Kolejka (AZ)

**Vote:** All in favor. Motion passed.

**b. Travel Reimbursement (Rules)**

**AMENDMENT 2. ADD ADDITIONAL RULES REGARDING TRAVEL & MEETING REIMBURSEMENTS**

*Proposed (Amended) Rule: Blue italic font indicates proposed new wording.*

*8.1.4 Travel reimbursements for the members of the WCARB Executive Committee shall comply with the current NCARB Travel Policies **and the WCARB (Region 6) policies described herein.***

*8.1.5 WCARB strives to make sound financial decisions that respect the public funding it receives. The following additional policies regarding travel and meeting expense reimbursements clarify existing NCARB policies and reflect the responsibilities of Region 6 members and the Executive Committee:*

*a. Travel to and from meetings should be the most economical for WCARB, while also being reasonable for the traveler. This may include reducing the length of hotel stays when travel can reasonably be scheduled on the same day of the meeting.*

*b. The preferred method of payment for Region 6 group meals and hotel rooms is the credit card held by the Region Executive Director.*

*c. NCARB's \$80 per diem policy is intended for full day travel expenses and includes meals, snacks, tips, and incidentals. When some of the meals are included in the meeting registration, or when partial days are used for travel, the following maximum amounts will be reimbursed:*

- Breakfast: Up to \$15*
- Lunch: Up to \$25*
- Dinner: Up to \$40*

*Receipts are not required for full day per diem or partial day meal reimbursements.*

*8.1.6 The WCARB Expense Reimbursement Form shall be used for all travel reimbursement requests. Receipts are required for all ground transportation, parking, and reimbursable expenses over \$10 that are not included in the \$80 per diem or the partial per meal allowable reimbursement.*

*8.1.7 The following expenses will not be reimbursed by WCARB:*

- *Miscellaneous items of a personal nature (aka incidentals) such as snacks, batteries, luggage storage, or tips not associated with meals.*
- *Ground transportation to restaurants for meals that are not included in the meeting registration, except when there are no restaurant options at the hotel or meeting location.*
- *Added transportation stops en route to and from the meeting or airport, or transportation to locations not associated with the meeting.*

**Motion: To approve adding additional Rules regarding Travel and Meeting Reimbursements**

**By:** Sian Roberts (WA)

**Second:** Dan Mullin (ID)

**Discussion:** Ray Vigil asked if this reimbursement realigns with NCARB and elaborating on expense report the dollar amount seems unreasonable.

Greg Erny asked how does this compare to other regions and WCARB should follow NCARB's expense report and increase the dollar amount.

**Amended Motion: To approve remove \$80 and align with NCARB and put a percentage not a dollar amount**

**By:** Sian Roberts (WA)

**Second:** Dan Mullin (ID)

**Vote:** All in favor. Motion passed.

**AGENDA ITEM 10- Review & Adopt 2024-2025 WCARB Budget**

After approving the change to the Fiscal Year, the membership was presented an amended FY24 budget of \$60,820 that reflected the reduced 9-month operating year (October 1, 2023 - June 30, 2024).

**Motion: To approve amended budget FY24**

**By:** Mike Kolejka (AZ)

**Second:** Cathyann Gogue (GU)

**Vote:** All in favor. Motion passed.

**FY25 Budget:**

The FY 25 Budget was drafted by the Executive Committee at its Fall 2023 retreat. The total budget is \$64,100. Increases from the FY24 budget include an increase in the Regional Dinner/Gathering per the membership's request, and cost of living adjustment to the Executive Director's contract.

**Motion: To approve FY25 budget**

**By:** Ray Vigil (NM)

**Second:** Robert Pearman (CA)

**Vote:** All in favor. Motion passed.

**AGENDA ITEM 11- Election Procedure Protocol**

Chair Fritz explained the election process and positions to be voted on. Terms for new electees start after our regional 6 meeting in June 2024.

**AGENDA ITEM 12- Regional Director/ Nominations/ Speeches/ Elections**

Regional Director: Scott Harm (WA) addressed the members and provided a personal overview of his work and life. He explained his history on his board, his NCARB BOD experience throughout this year, and the membership.

Chair Fritz called for nominations from the floor for the position of Regional Director.

Cathy Gogue (GU), nominated Scott Harm (WA) for Regional Director, seconded by Ray Vigil (NM).

Hearing no other nominations from the floor, Chair Fritz closed the nomination for the Regional Director.

Regional Director: Scott Harm (WA) was elected by acclamation.

**AGENDA ITEM 13- Ex Comm Nominations/ Speeches/ Elections**

Chair Fritz conducted the elections this year.

Executive Committee: Three open positions

Members: Mike Kolejka (AZ), Sian Roberts (WA), and Celestia Carson (UT) each addressed the members and discussed their backgrounds and why they wanted to serve the region as members of the Executive Committee.

Laura Zuniga (CA) nominated Mike Kolejka (AZ), seconded by Catherine Gutierrez (GU) to serve on the Executive Committee.

Greg Erny (NV), nominated Sian Roberts (NV), seconded by Robert Calvani (NM) to serve on the Executive Committee.

Celestia Carson (UT), nominated herself, seconded by Jim Oschwald (NM) to serve on the Executive Committee.

Hearing no other nominations from the floor, Chair Fritz closed the nominations for the Executive Committee Members.

Executive Committee Members: Mike Kolejka (AZ), Sian Roberts (WA), and Celestia Carson (UT) were elected by acclamation.

**AGENDA ITEM 14- Ex Comm Leadership (Officer) Nominations**

Executive Committee Leadership: Chair, Vice-Chair, and Secretary/Treasurer

Judith Stapley (AZ) nominated Tian Feng (CA), seconded by Cathyann Gogue (GU) to serve as Chair of Executive Committee.

Jim Oswald (NM), nominated Mike Kolejka (AZ), seconded by Esther Fleming (NMI) to serve as Vice-Chair of the Executive Committee.

Mike Kolejka (AZ), nominated Jim Oswald, seconded by Sian Roberts (WA) to serve as Secretary/Treasurer of the Executive Committee.

Celestia Carson (UT), nominated herself, seconded by Esther Fleming (NMI) to serve as Secretary/Treasurer of the Executive Committee.

**AGENDA ITEM 15- Ex Comm Nominee Speeches**

**Nominee Speeches: Chair, Vice-Chair and Secretary/Treasurer**

The Election Committee conducted the elections:

Executive Officers: Tian Feng (CA), Mike Kolejka (AZ), Jim Oswald (NM), and Celestia Carson (UT) each addressed the members and discussed how they want to serve the region as an Executive Officer.

**AGENDA ITEM 16- Ex Comm Officer Elections**

Judith Stapley (AZ) nominated Tian Feng (CA), seconded by Cathyann Gogue (GU) to serve as Chair of Executive Committee.

Chair: Tian Feng (CA) was elected by acclamation.

Jim Oswald (NM), nominated Mike Kolejka (AZ), seconded by Esther Fleming (NMI) to serve as Vice-Chair of the Executive Committee.

Vice-Chair: Mike Kolejka (AZ) was elected by acclamation.

Mike Kolejka (AZ), nominated Jim Oswald, seconded by Sian Roberts (WA) to serve as Secretary/Treasurer of the Executive Committee.

Celestia Carson (UT), nominated herself, seconded by Esther Fleming (NMI) to serve as Secretary/Treasurer of the Executive Committee.

By majority vote Jim Oswald was elected as incoming Secretary/Treasurer of the Executive Committee.

Ex Comm Leadership: Tian Feng (CA) and Mike Kolejka (AZ) were elected by acclamation.

Ex Comm Leadership: Tian Feng (CA) as Chair, Mike Kolejka (AZ) as Vice-Chair, and Jim Oswald as Secretary/Treasurer.

Executive Officers: Tian Feng (CA) for Chair, Mike Kolejka (AZ) Vice-Chair, and Jim Oschwald (NM) Secretary/ Treasurer were elected by majority vote.

## **AGENDA ITEM 17- Highlights of State Reports**

Chair Fritz asked members to present their state reports highlights and legislation.

**Alaska:** AELS is a very active board that is currently working on a few issues where interests of the board intersect with other State agencies. It has several open regulation projects that include the adoption of the removal of the five year rolling clock, regulation changes due to the passing of SB126 last year, conforming Landscape Architect by exam regulations to CLARB's uniform standard, and a regulation change to the existing digital signature requirements.

HB159/SB73 – sister bills to add the practice and regulation of interior design to the AELS board. HB314/SB 225 – sister bills that will remove the costs of investigations and legal/hearing costs related to investigations or license discipline for the “regulatory costs” that currently must be covered by professional license fees to corporation fees, so that the Division continues to be self-sufficient, but law-abiding professional licensees would no longer have to pay fees to cover the costs of investigating professionals potentially violating Alaska laws or individuals operating without a license.

**Arizona:** The executive budget is proposing “fund transfers” to take all funds from the regulatory boards they consider superfluous. The Board had proposed language and were initiating the process to create and fund an endowed scholarship fund (similar to Oklahoma) and a land surveyor program preferably in partnership with a community college. The funds that would have been used for these programs have been accumulating since approximately 2009 which was the last time the state swept funds from all regulatory agencies. Additionally, we are still pressing for the appropriated funds to utilize our self-funded revenue to staff two vacant full time employee positions allocated to the agency.

**HB2253** – This is the Board’s continuation bill as part of the sunset audit process. The bill passed the House Commerce Committee with a recommendation to continue for eight years. It may meet with some pushback on the eight-year time frame when transmitted to the Senate.

**HB2299** –Authorizes a municipality to adopt an ordinance that provides for the development of an accessory dwelling unit in an area zone to allow single-family or multifamily use. The ordinance shall impose standards for an accessory dwelling unit that may include requirements for architectural review.

**HB2812** –This bill changes the composition of the Board, authorizing the appointment of 2 architect members, two engineer members (including at least one civil engineer and one structural engineer), one home inspector, and one controlling person and lowers the number of public members from 6 to 3. This bill also authorizes a board member to continue serving after their term expiration date if the Governor has yet to appoint their successor.

**California:** The Board is undergoing sunset review this year. Additionally, California is facing a significant budget deficit of between \$34-\$68 billion dollars, and the state has imposed new restrictions on spending and travel. The Board's sunset review will include consideration of a proposal from AIA CA on authorizing use of the title "architect in training" and a proposal from the International Interior Design Association to license commercial interior designers. CA does not currently license interior design but does recognize a voluntary certification of interior designers.

AB 1862 (Fong) extends indefinitely the existing authorization for architects to practice through a limited liability partnership.

**Colorado:** The AES Board's statutes are being considered for Sunset Review during the 2024

legislative session. Recommendations from the Office of Policy Research and Regulatory Reform include:

- Continuing the Board until 2033
- Incorporates Board Rule onto Statute for failing to Cooperate w/ a Board Investigation
- Repeals references to the Occupation Credential Portability Program (ARC, PE, & PLS were exempted in another statute)
- Repeal residency requirement for Board Members.

OPRRR's Sunset report can be accessed at: <https://coprrr.colorado.gov/archive-ofreviews>.

**Guam:** The ongoing military buildup, including the transfer of the Marine Corps base from Okinawa, Japan, is driving significant growth on the island. This surge is attracting state contractors and firms, necessitating Certificates of Authorization (COAs) from the board. Consequently, there's a notable uptick in registrations within the professions of Architects, Engineers, and Land Surveyors to meet the burgeoning demand.

**Hawaii:** Hawaii Administrative Rules (HAR) 16-115 currently undergoing rules revision process. Board researching consideration of acceptance of the CACB Education Certificate as an accepted foreign credentials evaluator.

**SB 2042-** Requires counties to grant building permits within sixty days if the application is stamped and certified by a licensed engineer and architect.

**SB 2697-** Requires the Department of Commerce and Consumer Affairs to revoke the licenses of architects who have been, or caused government employee to be, convicted of a criminal offense involving the acceptance of a bribe.

**SB 1461-** Amends the exemption from the requirement that plans and specifications for construction projects be prepared and construction observed by a licensed engineer, architect, or landscape architect to be determined by floor area of work rather than estimated cost. Exempts one- or two-storied structures that are used primarily as a residence from such requirements. (SD1)

**HB 2614/SB 2539-** Requires government entities in the State that issue building permits to implement, by 1/1/2025, SolarAPP+ or a functionally equivalent online automated permitting platform that verifies code compliance and issues permits to licensed

contractors for solar distributed energy resource systems in real time. Requires government entities in the State that issue building permits in areas served by an investor-owned electric utility to adopt a self certification process for solar distributed energy resource systems that are not SolarAPP+ compatible. Effective 7/1/3000. (HD1)

**HB 1632-** Requires the counties to adopt an ordinance allowing licensed architects and professional engineers to self-certify that plans accompanying a building permit application are in compliance with all applicable state and county building codes.

**Idaho:** In 2022, Idaho legislators passed Senate Bill 1232, which combined the Board of Architectural Examiners with the Board of Landscape Architects. The change did not affect the licensing status of current or future licensees, but it did lay the foundation for several improvements which Idaho accomplished through its zero-based regulation initiative. The Board of Architects and Landscape Architects and the Division of Occupational and Professional Licensing spent the last year reviewing and revising the rules chapters for Architects and Landscape Architects, which combined their separate chapters into one chapter—the most notable changes to the rule chapter related to reducing barriers to licensure for architectural candidates. The current rule requires the applicant to pass the Architectural Registration Examination (ARE) within five (5) years. This rule also requires the applicant to make an application directly to the Board, rather than to the association which administers the exam. The new rule allows the applicant to apply directly to the National Council of Architectural Registration Boards ("NCARB") to sit for the licensing examination. Currently, applicants apply to the Board to sit for the Architectural Registration Examination ("ARE"). Additionally, the new rule eliminates the "rolling clock" policy from rule. Another notable change was around Continuing Education (CE) credits. The current rule contains a detailed list of acceptable subjects for CE's. The new rule simplifies this language by requiring a course to "involve architectural health, safety, and welfare, which generally relates to the structural integrity or unimpairedness of a building or building sites and be germane to the practice of architecture." The new rule also aligns with the Model Rules for CE's adopted by NCARB.

**Nevada:** The Board adopted NCARB's Mutual Recognition Arrangement at its August 22, 2023, board meeting and we are now accepting MRA applications through the reciprocity process. Furthermore, in response to Governor Lombardo's Executive Order, the Board conducted a thorough review of its existing regulations and repealed thirteen regulations at its January 20, board meeting.

**New Mexico:** Updating the Building Official Handbook with the Joint Practice Committee that consists of architects, engineers, land surveyors, landscape architects, and construction industries division.

**Northern Mariana:** No Architect on board, waiting for an expiration to fill the gap Gradually moving into e-licensing and in the works.

Investigator position is still vacant due to budget constraints with the CNMI government. Currently relies on the Attorney General's Office to assist with investigations for complaints.

Need for more outreach programs into the schools.

**Oregon:** Some projects the Board plans to tackle over the next two years include reviewing the education/experience path to licensure and identifying barriers to registration in Oregon; creating advice for architects and engineers about what falls under each discipline, and what is considered incidental practice; and considering rulemaking regarding continuing education requirements, acceptable titles for recent graduates, and professional conduct.

AIA Oregon is attempting to pass Duty to Defend legislation, Senate Bill 1575, during the 2024 short legislative session. Information from their newsletter states: "Oregon professional service contracts often require design professionals including architects to defend others for legal claims or damages even though the design professional is not responsible. This "duty to defend" language in many public contracts is legally problematic, expensive and a barrier to entry for many small, emerging, women and minority owned businesses, and is uninsurable by professional liability insurance carriers.

This limited professional liability insurance availability leaves Oregon's design professionals stuck in an untenable situation with no way to protect themselves other than to assume the risk and hope for the best or forgo designing projects. Often, design firms do make the tough decision to walk away from contracts because of these Duty to Defend requirements. When designers are compelled to sign these agreements, they are committing their business assets to pay these costs, regardless of fault.

In our proposed solution, architects and engineers cannot be made to "defend" an owner or any other party against claims asserted by a third party. Our legislation will remove the contractual risk of design firms spending huge sums to defend against third-party claims unless the liability or fault of the designer is first established. Upon a determination that the designer was negligent, the damages caused by that negligence, including the owner's or another party's attorneys' fees and costs, can then be paid by the designer's professional liability insurer."

**Utah:** Four architects, one non-architect, and one other licensed professional. 3,378 registrants in Utah. One legislative bill pushed forward to review their board restructuring. The governor feels there are too many overall and wants to review all board's structure. Proposal might be for Utah to become a joint disciplinary board. Encouraging licensing to be more open to foreign applicants.

**Washington:** The Washington Board conducted four virtual board meetings in 2023. Board staff continue to work remotely, and the board remains fully operational in the remote environment. In the post-Covid environment, the Washington Board has learned that virtual meetings are here to stay thanks to increased accessibility for the public and decreased budgetary demands for meeting spaces and travel arrangements. With those considerations in mind, Board staff is working toward offering a hybrid option (virtual

and in-person) for one of the Board's 2024 meetings and hopes to establish this as an annual event.

**HB1880/SB5794:** These concurrent bills have been run by the American Institute of Architects (AIA) Washington Council to eliminate the rolling clock, which is currently codified in state statute. As of February 16<sup>th</sup>, each bill has passed its house of origin. If passed, the change would be effective July 1, 2024.

The Board said goodbye to longtime Board Member Rick Benner in June 2023 (Mr. Benner was recognized by WCARB last year). The recruitment to fill Mr. Benner's vacant position remains open.

The Board has worked with partner associations such as AIA and the National Organization of Minority Architects (NOMA) to participate in a number of outreach events. The Board is making plans to increase outreach activities in 2024, including exploring innovative ways to engage with students and licensees to increase the reach of these events.

2023 Board Chair Scott Harm testified before the Washington State Senate Labor and Commerce Committee on the impacts of Senate Bill 5794 to eliminate the rolling clock from state statute. His comments were well received, and the committee later passed the bill to the chamber floor.

Staffing updates:

The Washington Department of Licensing (DOL) that supports the Washington Board for Architects, expanded the role of the Board, Commission, and Outreach Unit, the specialized unit created to directly support the administrative work of the nine boards and commissions housed within DOL, to include a new position for the Military and Military Spouse Engagement Coordinator under the passage of the Military Spouse Employment Act. This position was required to ensure all board members received training on the culture of military spouses, the military spouse experience, and issues related to military spouse career paths. They will be working to review the licensing application process for military spouses and identify barriers to military spouse employment and review licensing fees and related expenses and identify possible ways to reduce costs for military spouses. They will also assist in the recruitment of military spouses for service on the board.

**ADJOURNED FOR THE DAY AT 2:48PM EST**

**Saturday, March 2, 2024**

Chair Fritz reconvened the 2024 WCARB Regional Meeting at 1:17PM EST.

**AGENDA ITEM 18- Review & Discuss Proposed NCARB Resolutions**

**Resolution 2024-A** is part of a multi-year effort to review and sunset resolutions passed by the membership that no longer align with how NCARB operates today.

This resolution would sunset resolutions passed by the membership between 1960-79 related to membership, related organizations, studies, and other miscellaneous topics. Appendix A includes the list of resolutions to be sunset.

**Resolution 2024-B** would conclude NCARB's efforts to review historical policy

resolutions by sunsetting all previously passed policy resolutions that are not reflected in NCARB's current official documents. All current policies set by membership are stated in the *NCARB Bylaws*, *NCARB Model Law and Regulations*, *NCARB Model Rules of Conduct*, and the requirements for NCARB certification, which NCARB's Member Boards continue to vote on today. This resolution would not impact policies set by the NCARB Board of Directors.

**Resolution 2024-C** would retire the existing Mutual Recognition Agreement (MRA) between NCARB and our counterparts in Australia and New Zealand and replace it with a new MRA. The new MRA would eliminate post-licensure experience requirements as qualifications and allow acceptance of pathways outside of the standard path to NCARB certification. Appendix B includes the proposed MRA.

**Resolution 2024-D** would have membership ratify a new MRA between NCARB and Taiwan's National Association of Architects (NAA), R.O.C. The MRA recognizes the correlation of competency requirements at licensure between NCARB and NAA and allows acceptance of pathways outside of the standard path to NCARB certification. Appendix C includes the proposed MRA.

**Resolution 2024-E** would amend the existing MRA between NCARB and our counterparts in Canada and Mexico. The amended MRA would reduce post-licensure experience requirements and accept work in the host country as evidence of competency, among other changes. Appendix D includes the amended MRA and Appendix E includes a markup of changes to the existing MRA.

**Resolution 2024-F** would streamline the current *Model Regulations* requirement of completing an approved education program or being enrolled in an Integrated Path to Architectural Licensure (IPAL) option as a qualifier for exam eligibility, instead requiring a high school diploma or the equivalent. This change aligns with the entry requirement for NCARB's experience program, as well as NCARB's efforts to increase access to the exam.

**Resolution 2024-G** would amend the current Certificate requirement for Board of Directors (BOD) positions. Currently, all architect members of the BOD are required to hold the NCARB Certificate. The Credentials Committee recommends that only architect members in officer positions be required to hold the Certificate.

- Robert Calvani would like to propose an amendment. The amendment would update so that the President of NCARB hold NCARB Certificate (meaning they should be an architect)  
Questions/concerns about their authority at this meeting to vote on things in the region that haven't been discussed with state Board
- **Motion:** Region 6 to form a change to go forward to NCARB BOD with Calvani's comment for an amendment  
**By:** Greg Erny (NV)  
**Second:** Jim Oschwald (NM)  
**Discussion:** Information about Calvani idea will be sent to region members  
**Vote:** Motion failed.

**Resolution 2024-H** would realign the structure of NCARB's regions, creating five equal regions of 11 jurisdictions. The updated structure provides greater jurisdictional parity, as well as closer parity regarding registered architects and Member Board Members, among regions. It also maintains the current value of regions regarding leadership development and smaller group discussion forums. The Regional Realignment Work Group developed this recommendation after reviewing relevant data sets and soliciting member feedback and input.

- Discussion from members:
  - Calvani (NM): Good for NCARB overall. WCARB is largest region, most power
  - Erny (NV): Still vote independently. When it comes to vote, we vote based on our state concerns.
  - Oschwald (NM): Historical presidents, most from Region 3 and 4
  - Carson (UT): Regarding representative on the board. We have 13 Member Boards represented by our Region and others have as low as 6. There is fairness issue.
  - Our current structure is from the 1960s, hope we look at this regularly and don't just keep whatever we do today until the 2080s
  - Members need to be more worried about parity, even and fair
  - Realignment is like redistricting, like a census. Should do this on a regular basis.
  - Should be a 2/3 mandate. Needs more time.
  - Should hear from the states that are impacted.
  - More work on the transition.
  - How many votes should it take to get elected to the board? Given 10 candidates this year, at large could be elected with as few as six votes.
  - More work before it is voted on.
  - Members should think about our own dues, we need to think more about economics for the remaining jurisdictions in the region.
  - Need to look at economic side of resolution completely.
  - Colorado is impartial. We will work with anyone. It makes sense based on the information presented
  - Met with Region 5, they seemed excited to welcome us
  - Idaho: Haven't discussed much yet. I would miss you, see good points on both sides. Not a personal decision. This is an impersonal decision.
  - Email Catherine if you have more comments on realignment.

#### **AGENDA ITEM 19- Hot Topics**

Nothing to report.

#### **AGENDA ITEM 20-Strategic Plan 2023 Action Item Report**

Chair Fritz tabled strategic plan to discuss at the Annual Business Meeting.

#### **AGENDA ITEM 21- WCARB Laudatories**

Chair Fritz recognized and presented a laudatory certificate to Lisa Howard (OR) and Vice-Chair Feng recognized and presented a laudatory certificate to Catherine Fritz (AK).

**AGENDA ITEM 22 & 23- New Business/ Old Business**

Propose MRA's to new countries & WCARB consider a workgroup. Sian Roberts stated there is a committee thru NCARB to volunteer on that committee.

**AGENDA ITEM 24- NCARB Visiting Team**

NCARB President, Jon Baker, NCARB First Vice President, Ken Van Tine, Mike Armstrong, CEO, Allison Tilebomb, COO, Guillermo Ortiz de Zarate, CIO, Andy McIntyre, Josh Batkin, and Amanda Pica, NCARB Staff were present to answer any questions.

They answered questions about the proposed governance, struggle of obtaining NCARB certificate, and resolutions.

**ADJOURNMENT**

The meeting was adjourned at 3:05 PM EST and will reconvene at the NCARB Annual Business Meeting in Chicago, Illinois on June 13-15, 2024.

**WCARB Meeting @ Regional Summit in Savannah, GA  
Attendees March 1-2, 2024**

**ALASKA**

Catherine Fritz  
Sara Neal

**ARIZONA**

Ed Marley  
Judith Stapley  
Mike Kolejka  
Scott Sayles  
Julie Pham  
Scott Donald

**CALIFORNIA**

Charles Ward  
Jon Baker  
Laura Zuniga  
Robert Pearman  
Sylvia Kwan  
Tian Feng  
Dmitry Kazakov-Guest

**COLORADO**

Christine Riggs  
Joyce Young

**GUAM**

Cathyann Gogue  
Catherine Gutierrez

**HAWAII**

Brian Fujiwara  
Janet Primiano

**IDAHO**

Daniel Mullin  
Tim Grissom

**NEVADA**

Coffee Polk- Guest

George Garlock  
Greg Erny  
James Mickey  
Monica Harrison  
William Snyder

**NEW MEXICO**

Jim Oschwald  
Melarie Gonzales  
Ray Vigil  
Mark Glenn  
Robert Calvani

**NORTHERN MARIANA ISLANDS**

Esther Fleming  
Denn Manglona  
Roy Reyes

**OREGON**

Donald Eggleston  
Kathy Austin  
Lisa Howard  
Lori Davison  
Jim Fanjoy

**UTAH**

Celestia Carson  
Corey Solum  
Michael Fazio  
Julia Oderda  
Bret Bullough

**WASHINGTON**

Sian Roberts  
Scott Harm